

MINUTES
Faculty Senate Executive Committee
Tuesday, November 29th, 2022, 3:30 pm
Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Katy Bach, Andy Bennett, Graciela Berumen, Mary Bowen, Memory Buffington, Marcellus Caldas, Brad Cunningham, Elizabeth Dodd, Jared Durtschi, Renee Gates, Sara Gragg, Mishelle Hay McCammant, Julia Keen, Elizabeth Kiss, Brandon Kliewer, Laurel Littrell, Monica Macfarlane, Michael McGlynn, Jennifer Miller, Michael Oetken, Evan Porter, Don Saucier, Brandon Savage, Tom Schermerhorn, Andy Thompson, Phil Vardiman, Don Von Bergen, Andy Wefald, and Julie Yu-Oppenheim

Absent: Rebecca Adams, Tucker Graff, Michael Raine

Proxies: Seay for Kiss (until 4 pm), Kiss for Seay (after 4:30 pm)

Guests/Visitors: Daniel Ireton

1. President Don Saucier called the meeting to order and a Land Acknowledgment was played.
2. President Saucier inquired if there were any changes or corrections to the minutes of the October 25th Executive Committee meeting. Seeing none and with no objection, these were considered approved as submitted.
3. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Andy Bennett/Brandon Kliewer
 - Proposed consent agenda items (pages 2-3)
 - Proposed discussion agenda items (page 4)
 - Proposed K-State General Education Core (for first reading) – **Attachment 1**
 - Tracked version of proposal – **Attachment 2**
 - i. Including retiring of the K-State 8
 - ii. Including proposed change to University Handbook, [Section F120](#)

Senator Bennett moved to place the consent agenda items on pages three and four onto the upcoming Faculty Senate agenda. No second is needed on this or the other items up for a vote today as these are coming from committee. Motion carried.

Senator Bennett moved to place the discussion agenda items on page five onto the upcoming Faculty Senate agenda.

A question was raised as to whether KBOR will entertain a new degree program proposal if it doesn't have the new general education requirements included. Even if they do, this will cause the unit and college to have to revisit the degree after it is approved and make changes. Lengthy discussion ensued about process, available action, etc. Should we hold the new degree proposal until determining whether KBOR will accept it? This has been discussed in Academic Affairs and they have opted to proactively move forward and not hold up the process at the internal levels.

Communication has occurred with those submitting changes at this point to be sure they are aware this may create additional edits once the K-State Core is finalized. It was also suggested to keep staff in mind when requesting these changes due to the lengthy process they currently have to navigate for curriculum changes or admissions requests. Some colleges have, through consultation with industry partners, committed to providing an update to their programs by Fall 2023. Therefore, they

are working to incorporate what they can now, but they will address additional revisions as needed and are fully aware of this.

There was also a concern about the speed at which questions surrounding the curriculum are being answered by KBOR. It was commented that a speedier response would assure that submissions would more closely follow KBOR standards. Also discussed was the mechanism for communication with the KBOR how FS should make inquiries about such matters. It was mentioned we do have a liaison via the provost's office and another comment was made that someone should be able to contact them directly if they want to. Related to the new degree proposal on today's agenda, the only course of action available is to vote on the motion made. Overall, it was agreed that not voting or delaying this motion based on a procedural question would interfere with our desire to move forward in a timely manner. New degree proposals passed by Faculty Senate are forwarded to the provost's office and they process them and submit them to KBOR. The parliamentarian reminded committee members that this body would not be able to make amendments to proposals coming from the permanent committees, but rather the option is to add it to the agenda as it exists or reject it. The Question was called to end debate and move to a vote. Motion to call the question carried. The original motion to place these discussion items on the upcoming Faculty Senate agenda carried.

Senator Bennett moved to place the proposed K-State General Education Core onto the upcoming Faculty Senate agenda for a first reading. This proposal includes the action of retiring the K-State 8 as well as changes to the University Handbook section F120.

Senator Bennett provided context and background on the proposal. Feedback was provided in regard to what the new core should be, and it was decided that it would follow the KBOR GE Framework and start with courses mandated by KBOR rather than a lengthy list. There will be link provided to show the courses on that list as well as additional courses will be added to the list. The goal is to have a full list of courses by Fall 2024. It was suggested that the courses listed as free electives simply be labeled as electives in order to clarify that students will have to pay for these courses. It was recommended that if the courses in the live link are part of the document, they should be included in the document rather than a live link. There has been much conversation over this and either way not everyone will be happy, but the consensus was to leave the proposal clean, but provide the link for those who wish to see the full list. Currently only the courses mandated by KBOR will be included, at this time other courses will not be included. They are also working to smooth out a process to approve courses not mandated by KBOR. Discussion occurred over how supplemental materials, such as position statements from caucuses, should be shared. The intention of sharing these statements is to inform the Executive Committee about discussions surrounding previous drafts. It was suggested that Candace LaBerge could distribute these drafts. The parliamentarian stated materials for informational purposes could be included, keeping in mind to remove information that could confuse the issue.

Further clarification was requested over addressing the university's current requirements that would impact individual Buckets. Academic Affairs reminded senators that this will be addressed at a later time, and that there will be a chance for caucuses to make official statements that are specific to what is proposed and have those available for everyone to look at before the formal vote. It was suggested that a timeframe be set in place for each caucus to represent their point of view. It is the desire to allow time for debate and conversation, yet to still be reasonable about the amount of time being used. It was suggested to have one, time limited, statement for each caucus. However, concerns were brought forward about the equity behind setting caucus time limits, given the difference in size of each caucus. It was suggested to consider a January meeting to solely discuss this item in order to take full advantage of the meeting and it was also recommended that caucuses

submit written statements in advance to be disseminated with the agenda. In order to have parameters on debate and discussion the Executive committee can set those and send them out with the agenda, with the understanding that they can be voted on by Faculty Senate. It is the request that proposed amendments to the Core be limited to written submissions, 15 calendar days before the meeting where the vote occurs so they can be properly communicated and understood before voting. If caucus statements are submitted 15 days before the meeting as well, they can be distributed with the agenda and that will provide ample time for senators and caucuses to reflect upon and communicate before the vote. No new amendments would be proposed from the floor, but debate would not be limited. A couple of additional options were discussed over the ability to pass new amendments or ask that amendments be reconsidered. If a solution is not agreed upon the amendment can be tabled and revisited in February. The hope is that if a problem is identified in December, the current proposed timeline allows for plenty of time to revisit and submit additional amendments ahead of the special January meeting (*if a special meeting is approved by this body*). Approving the first reading includes the items as outlined in Attachment 1. It was noted as far as numbers six and seven in the document on page two, those specific items were to be decided upon by individual universities. FS Academic Affairs voted to allow “double dipping” and to accept performance courses in Bucket #6. Senators were reminded that careful consideration should be given during the January vote. A motion was made by Bennett to put in place a limit that amendments for the K-State Gen Ed Core proposal be submitted, in writing, fifteen (15) calendar days before the meeting. The motion was seconded and carried. This motion will be part of the December Faculty Senate agenda.

The main motion to place the proposal on the December Faculty Senate agenda for first reading also carried.

Additionally, President Saucier followed up that he heard from Dr. Gonzalez during our meeting that we should move forward with new degree proposals and not delay our internal process. Then, those proposals will be held for a brief period of time at the Provost’s step, once approved by Faculty Senate, to ensure there would be no bounce back from KBOR. We do not want to dramatically change KSU policies in the meantime.

A final comment was made about the importance of making down numbering of courses 300 level and above a priority because those are the ones that have to go on record. Academic Affairs hopes to have a proposal for the committee in December and to Faculty Senate by the January or February meeting.

- B. Faculty Affairs – Marcellus Caldas/Brad Cunningham
They are still discussing the definition of engagement. Also, the pros and cons are being discussed regarding the topic of open syllabi statements, which was raised by SGA at the Faculty Senate meeting earlier this month. A new deliverable is in progress for a clearer understanding of community engagement and a template to assist committees in understanding the flow of communication between committees and subcommittees and the committees that need to be involved at different steps of the communication process.
- C. Graduate Student Council – Tucker Graff
No report.
- D. JEDAll – Graciela Berumen/Julie Yu Oppenheim
Timeline for Okanagan Charter proposal has been developed, the committee hopes to have it ready for a first reading by February. The JEDAll committee has been involved in the Community of Connections

DEIB Initiatives listening tours. The tours visit each college and discuss and identify DEIB initiatives in across campus in hopes of facilitating collaboration and involvement.

- E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
Their main focus has been finalizing language to clarify involvement in Five-Year Reviews, as outlined in the handbook, and the presentations that they did for the Docking survey. Those presentations will be moved on to KBOR for their January meeting.
- F. Student Senate – Evan Porter
No report.
- G. Technology – Michael Raine/Phil Vardiman
Discussing the tech side of the possibility of having open syllabi statements. They are working with SGA to gain a clearer understanding of their vision for this proposal and the feasibility of having the information open to the public.
- H. University Planning – Rebecca Adams/Martin Seay
FSCOUP met with the President about strategic planning; they also met with Ethan Erickson about space planning updates, building renovation, and demolition. The committee will also take a tour of the tunnels recently put in place, once the heat is no longer in use.
There will be a retreat on December 8th to identify the themes in the data collected during the Strategic Planning Process. FSCOUP will be represented as they move forward with that and meet with the consultants.
Last spring, revised language to the composition of CCOPs, outlined in Section B of the University Handbook, was approved. They will follow up to see how far colleges and units are in adopting new procedures for these. It was acknowledged it can be complex, but they want to continue to strongly encourage moving forward with these changes to allow for appropriate voices to be heard.
- I. University Support Staff Senate – Monica Macfarlane
USS Senate met with the President of Union Chapter and they have discussed what a USS Caucus within Faculty Senate might look like, and how that would affect union employees who are USS. The Union is okay with not being included in that caucus because they have the Union representation but raised the suggestion of having an ex-officio member so that there is direct communication. They have been collaborating with shared governance to receive additional feedback on the proposal. They will meet with AVP Kathleen Hatch to discuss the adoption of the Okanagan charter and then they will have an emergency meeting with USS Senate executive council. President Macfarlane is on a short-term cycle at this point since she will be leaving K-State at the end of January. Mary Oborny, previous USS Senate President, will fill in until the VP can take over.

4. New Business

- A. Honorary Degree Candidate
President Saucier referred to the confidential information that was shared with committee members on the proposed candidate and he invited a motion to place this on the December Faculty Senate agenda. A motion was made by Bennett and seconded by Littrell to place this on the upcoming agenda for action. Motion carried.

A question was raised about eligibility based on criteria and this was addressed. It was verified that the candidate does not qualify as a faculty member making them eligible to be a candidate for this Honorary Degree.

B. Academic Calendar (FA25-SU28) – **Attachment 3**

President Saucier directed members attention to the proposed academic calendar as submitted by the University Calendar committee. He invited a motion to place this on the December Faculty Senate agenda. A motion was made by Dodd and seconded by Bennett to place this on the upcoming Faculty Senate agenda. Motion carried.

A senator recalled that the last time a calendar came through, there was an SGA idea to suspend classes on election day and they wondered what happened with this. That will be brought up during the senate meeting; however, the registrar will be notified about this item in advance. It was also noted there is student membership on the University's Calendar committee, so this may have already been discussed there.

C. Proposed January Faculty Senate meeting

- Tentative Jan. 10th Exec and Jan. 24th FS meetings

President Saucier reported that the desire has been expressed to have January Exec and FS meetings this specific year in order to allow sooner action on the K-State General Education Core proposal from Academic Affairs. He invited a motion to approve adding January Executive Committee and Faculty Senate meetings to the schedule. The dates are being proposed for January 10th and 24th to create as little impact to other schedules as possible and allow for nine-month faculty to be back from winter break. A motion was made by Von Bergen and seconded by Vardiman to this effect. Motion carried.

5. Announcements

A. [KBOR meeting report](#)

The Kansas Board of Regents visited Kansas State last week for a couple of days. After they met with several groups, including a number of shared governance leadership groups, including the Faculty Senate Leadership Council, the Council of Faculty Senate Presidents suggested a push back on the deadline for the Gen. Ed implementation. In the Council of Faculty Senate President's meeting, prior to the chair making that suggestion, it was revealed that K-State is not the only university in Kansas that is struggling to meet the deadline. The final steering committee meeting from the from the Board regents with the RPK group was Thursday, December 1st at 9:00 am to discuss faculty workload survey. Based on conversations with the Board of Regents it is expected that the RPK group might ask Faculty Senate what changes, if any, we would like to be considered in order to work with us. Executive committee members expressed appreciation to Faculty Senate for making a statement, and suggestions were brought forward that the president, provost, and student senate make a similar statement to the Board of regents about the timeline related to implementation of the gen ed framework, and how potentially problematic and condensed it is. There are various things to consider such as resources, both financial and people, ability to give attention to detail with so much all at once, and the time involved. The speed we are having to move to accommodate what they've put forward raises concerns.

B. Faculty senator replacement: Gina Scott for Justin Thomason, Vet Med (Dec. 2022-May 2024)

President Saucier noted that Veterinary Medicine has made a replacement. Senator Thomason is leaving K-State in December.

C. Topic for Provost Taber for December Senate meeting?

- Addressing the multicultural overlay and its implementation
 - Who will be responsible for the overlay?
 - What is the timeline?
 - How does it fit with the suggested Diversity and Ethics overlays

President Saucier shared that in the past it was suggested that the overlay be shelved and that the new VP of DEIB can decide.

- KBOR Gen Ed Core progress from his perspective.
- Program strength for enrollment issues-we must get better in marketing.
- Budget and/or enrollment are always interesting questions. Perhaps re-examining the budget model. Is there any consideration of revisiting the budget model?
- RPK report
- What does he think is important for us to know, that we don't already know?

Discussion: A desire to address the multicultural overlay and its implementation and the diversity and ethics in the general education program in order to gain a clearer understanding of what those requirements will be, along with the timeline and implementation. Further discussions surrounding the assessment of program strength or perceived program strength. There was discussion about the perceived exclusionary message "K-State, the university for Kansans," it was suggested to utilize "K-State the university for Kansas and the world." It was also suggested to ask about the re-evaluation of the budget model and possibility ask the provost what he suggests we should know or what questions he thinks we should ask him. President Saucier will work to compile these thoughts and suggestions.

6. Open discussion period for senators as needed – nothing further.

7. The meeting was adjourned at 5:23 pm.

Respectfully submitted by:
Graciela Berumen
Faculty Senate Secretary

Next meeting: Tuesday, January 10, 2022; 3:30 pm (special meeting)

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:1842/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

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| Arts and Sciences | ADC - 325 - Professional, Ethical, and Legal Issues in Counseling ADC - 350 - Addiction and Family ADC - 562 - Practicum in Addiction Counseling ADC - 564 - Professional Seminar ADC - 570 - Methods of Group Counseling ADC - 595 - Holistic Recovery and Addictions Services Coordination COMM - 843 - Communication and Technology DANCE - 509 - CAPSTONE SEMINAR DANCE - 510 - CAPSTONE PROJECT DAS - 496 - Integrated Computer Science Capstone HIST - 581 - Gender and Sexuality in Greece and Rome MC - 840 - Social Media Data Visualization MUSIC - 160 - Experiencing Live Music PHILO - 565 - Advanced Topics in Medical Ethics |
| Engineering | ATM - 558 - Hydrology and Soil Erosion Management BAE - 331 - Professional Practice for Biological Systems Engineering Design BAE - 536 - Biological Systems Engineering Senior Design I BAE - 545 - Biological Process Engineering CIS - 200 - Programming Fundamentals IMSE - 563 - Manufacturing Processes Engineering ME - 312 - Advanced Engineering Graphics ME - 543 - Intermediate Mechanics of Materials |

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| Leadership Studies | LEAD - 818 - Qualitative Approaches to Studying Leadership & Engagement |
| Health and Human Sciences | HHS - 100 - Well-being 1: You & Community HHS - 200 - Well-being 2: Mind & Body HHS - 300 - Well-being 3: Money & Meaning ID - 315 - Digital Visualization I ID - 320 - History of Interior Design I ID - 325 - Interior Design Studio 3 ID - 415 - Digital Visualization II ID - 499 - Problems in Interior Design IDFS - 650 - Resilient Systems for a Sustainable World IDFS - 670 - Problem Solving for a Sustainable World |
| Technology & Aviation: Salina | UAS - 114 - Remote Pilot Certification for UAS UAS - 115 - Introduction to Multi-Rotor Flight Lab UAS - 270 - Introduction to UAS UAS - 274 - Introduction to Processing Remotely Sensed Data UAS - 275 - Small UAS Maintenance I UAS - 280 - Multi-Rotor Construction Lab UAS - 300 - UAS Powerplant Fundamentals UAS - 314 - Multi-rotor Instructor Flight Lab UAS - 357 - Introduction to UAS Fixed-Wing Flight Lab UAS - 367 - Introduction to UAS Automated Fixed-Wing Flight Lab UAS - 370 - Small Unmanned Aircraft Systems Design and Construction UAS - 387 - UAS Safety Applications UAS - 465 - Fixed-Wing Construction Lab and Autopilot Integration UAS - 471 - Advanced Fixed-Wing Operations Flight Lab UAS - 472 - Large Fixed-Wing Operations Flight Lab UAS - 477 - Fundamentals of Thermography UAS - 478 - Fundamentals of LIDAR |

CURRICULUM: *<https://kstate.curriculog.com/agenda:1843/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

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| Business Administration | Management (B.S.) |
| Engineering | Computer Science (B.S.) |
| Technology & Aviation: Salina | Engineering Technology-Electronic and Computer Engineering Technology Option (AETA-EC) Engineering Technology-Electronic and Computer Engineering Technology Option (BETB-EC) Engineering Technology-Uncrewed Aircraft Systems Option (BETB-US) |

B. Graduation list(s), addition(s) and/or posthumous degree requests: None

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:1844/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

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| Arts & Sciences | Accelerated Chemistry (B.S.) Master of Business Administration (MBA) Addiction Counseling (B.A./B.S.) Advertising and Public Relations (Minor) Museum Studies (Undergraduate Certificate) |
| Health and Human Sciences | Accelerated B.S. in Personal Financial Planning/Master of Business Administration |