

MINUTES

Faculty Senate Executive Committee

Tuesday, October 25th, 2022, 3:30 pm

Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Rebecca Adams, Katy Bach, Andy Bennett, Graciela Berumen, Mary Bowen, Marcellus Caldas, Don Crawford, Brad Cunningham, Elizabeth Dodd, Jared Durtschi, Renee Gates, Tucker Graff, Sara Gragg, Mishelle Hay McCammant, Mary Lynn Higginbotham, Julia Keen, Elizabeth Kiss, Brandon Kliewer, Monica Macfarlane, Jennifer Miller, Michael Oetken, Michael Raine, Don Saucier, Brandon Savage, Andy Thompson, Phil Vardiman, Don Von Bergen, and Andy Wefald

Absent: Tom Schermerhorn, Martin Seay

Proxies: Thompson for Buffington, Bach for Littrell, Crawford for McGlynn, Hay McCammant for Porter, and Caldas for Yu

Guests/Visitors: Daniel Ireton

1. President Saucier called the meeting to order and the Land Acknowledgment was played.
2. President Saucier inquired if there were any changes or corrections to the minutes of the September 27th Executive Committee meeting. Seeing none and with no objection, these were considered approved as submitted.
3. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Andy Bennett/Brandon Kliewer
 - Proposed consent agenda items (pages 2-3)
 - Proposed discussion agenda items (page 4)
 - Proposed change to University Handbook, [Section F150](#) – **Attachment 1**
 - Update on General Education at K-State

Senator Bennett moved to place the consent agenda items on pages two and three onto the upcoming Faculty Senate agenda. No second is needed on this or the other items up for a vote today as these are coming from committee.

Senator Bennett moved to place the discussion agenda items on page four onto the upcoming Faculty Senate agenda.

Senator Bennett moved to place the proposed change to UH Section F150 regarding posthumous degrees onto the upcoming Faculty Senate agenda. This proposal came to our committee from CAPP after much discussion. Academic Affairs made a few minor modifications, and it is now ready for review and action by Faculty Senate.

Discussion: A little more detail was requested about the DVM professional program, and this was provided. It was explained that the vet school wishes to be able to award posthumous degrees a little more broadly than other colleges. Also, in the instance of dual degrees, an issue that has come up is when one college would like to give a posthumous degree and the other doesn't offer it. This will clarify the process for both colleges.

It was asked what the downside is of offering posthumous degrees more broadly. It was shared that this is an official, federally recognized degree, so a consistent policy, across the board, was requested moving forward.

There was brief concern voiced over exceptions wording related to military service, however, there was a misunderstanding, and this was cleared up. The Academic Affairs Committee explained that was not the intention of the interpretation and that the intended message was that military personnel would be eligible if interruption of degree completion was due to military service even if previously, they were not.

General Education Core: Senator Bennett shared their committee received the responses from different caucuses and they have a timeline set to put together a proposal discussing the university core. Once completed the proposal will be presented to academic affairs on Tuesday Nov. 1. Once reviewed and edited by Academic Affairs as needed, members will share it with their caucuses to get feedback and/or endorsement if they wish to give it. Necessary changes will then be made, and Academic Affairs will present the proposal to the November Faculty Senate Executive Committee meeting for approval to place it on the December Faculty Senate meeting for a first reading. It was suggested that both a representative from the registrar and who can verify KBOR requirements should be invited for those meetings. Senator Bennett is happy to follow up on this. Along with the main proposal, the Academic Affairs committee will also provide a few possible amendments that could be voted on if needed. For the Faculty Senate meeting where the proposal is voted on, it is requested that all amendments should be submitted in writing, in advance, to carefully consider how these amendments will affect other areas and colleges.

Our Faculty Senate parliamentarian, Dan Ireton, shared that we could certainly request and give our reasons for not wanting any amendments during the meeting, but this cannot be really enforced. It was noted that after the first reading, there will be time for amendments to put offered prior to the full vote. He explained the possible options available for Faculty Senate, one of them would be to vote to suspend the normal rules, either during the meeting where it is needed, or perhaps in the previous meeting so senators are up to speed in time for when the vote occurs. The suspension rule would only be for a specific item. Senators agreed that clear language over the reasons behind the suspension rule should be carefully considered to avoid confusion and conflict. The parliamentarian will follow up on these options and get back to President Saucier and the committee. A senator noted that emphasis should probably not be on *timeliness*, but on how important it will be to ensure that there are not unintended consequences with whatever we approve. It's about getting this done right and thoroughly.

Also suggested was perhaps scheduling a working session with the registrar to encourage informed discussion over the amendments.

President Saucier shared that the possibility of a January meeting could be considered if deemed needed, but this is a decision that the Faculty Senate Executive committee will have to approve. He would like to wait until the November meeting to be aware of where things are in the process.

B. Faculty Affairs – Marcellus Caldas/Brad Cunningham

- Proposed change to University Handbook, [Section C192](#) – **Attachment 2**

Senator Cunningham moved to place the proposed changes to UH Section C192 onto the upcoming Faculty Senate agenda. A small typo (a comma) was identified by a senator and corrected during the meeting. Motion carried.

Update was given over the sabbatical policy; it was determined this is a benefit and will be sent to the Salary and Fringe Benefits committee to be reviewed.

- C. Graduate Student Council – Tucker Graff
Graff shared that “Research and the State” is this Thursday in the Union Courtyard, from 1:30 – 3:30 pm, about 60 students participating.
- D. JEDAll – Graciela Berumen/Julie Yu
Senator Berumen reported the Okanagan Charter was discussed in their first meeting along with their collaboration with Community of Connections DEIB Initiatives committee. They will be conducting listening tours across campus to gain a better perspective of DEIB initiatives.
- E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
The focus at this time is presenting the results from Docking Survey that went out to staff April 2022. They have presented to deans’ Council and president’s cabinet is this week. They have created a work group to refine the language in the University Handbook, Section C159, on five-year review of and regarding what staff should be involved in that process.
- F. Student Senate – Not present.
No updates at this time.
- G. Technology – Michael Raine/Phil Vardiman
No updates at this time.
- H. University Planning – Rebecca Adams/Martin Seay
Adams shared again that they had a good meeting with the president. They will start looking into the status of colleges/units updating their CCOP language with what was approved by Faculty Senate late last year. During their next meeting they will talk about space and facility updates and usage.

Discussion: It was inquired if Emergent Method has reached out to FSCOUP for a one-on-one listening session over the strategic management plan. Adams will follow up on this. It was noted the FS leadership council did meet with them.

- I. University Support Staff Senate – Monica Macfarlane
They presented to deans’ council and will present to president’s cabinet over the results on the Docking survey. They have suggested not to have listening sessions moving forward but rather brainstorming sessions instead. The survey was confidential; therefore, public comments will not be released.

After brief discussion, President Macfarlane made a motion for the Executive Council of USS and the Faculty Senate Executive Committee to write a joint statement thanking President Linton for the paid vacation leave over the holidays. Presidents Macfarlane and Saucier will craft this letter. Senator Von Bergen seconded the motion. The statement will be published in K-State Today. Motion carried.

4. Announcements

- A. KBOR meeting report
There was no October meeting as the Regents visited Wichita State University. They will visit Kansas State University in November. They will have 45-minute-long meetings with various groups on campus.

The council of FS presidents met to discuss General Education requirements. Some of the other institutions are more in line with what is requested and are having a smoother transition. President elects will be included in meetings to ensure a smooth transition.

B. Senator Replacements

- Libraries, Carolyn Jackson for Veronica Denison – Nov. 2022-May 2024

President Saucier reported the replacement in the library's caucus was made. Veronica left for a different position outside of K-State.

C. Guest for November Senate meeting?

Tanya Gonzalez will be invited as a guest for the November meeting. Senators discussed the possibility of having the registrar at the meeting as well to discuss how changes will impact the university on a larger scale and to provide an accurate timeline around how long the process will take.

D. President Saucier took a moment and reminded members that Nov. 9th is the deadline for submitting Emergent Method feedback.

E. Professor and Professional Staff of the Week selections for 22-23

Ms. LaBerge is awaiting confirmation of all game assignments and will share the full schedule with senators when it becomes finalized.

5. Open discussion period for senators as needed

A. Wildcat Dialogues – Facilitators needed

Senator Berumen shared that facilitators are still needed for the Wildcat Dialogues. Wildcat Dialogues is an intercultural leadership experience designed to introduce first-time students to tools they can use to engage in meaningful dialogues across differences to help create communities of belonging at K-State. If you are interested, please visit the following website: <https://blogs.k-state.edu/leadership/2022/10/13/facilitators-needed-for-wildcat-dialogues/>. Also, if you have questions or want to know more, you can email Tamara Bauer, Staley School of Leadership, tamara@ksu.edu.

B. A senator wanted confirmation over the amendment process and caucus discussions moving forward. It was understood that the parliamentarian will provide a written statement addressing the proper procedures going forward.

6. The meeting adjourned at 4:21 pm

Respectfully submitted by:

Graciela Berumen

Faculty Senate Secretary

Next meeting: Tuesday, November 29, 2022; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and graduation list additions on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:1792/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	ENGL - 315 - Introduction to Cultural Studies ENGL - 430 - The Structure of English ENGL - 476 - American English ENGL - 597 - Career Paths in English and the Humanities GEOL - 102 - Earth Through Time HIST - 388 - Nazi Germany and the Holocaust MLANG - 120 - Multilingualism in the U.S. SOCWK - 141 - First Year Orientation SOCWK - 151 - Social Work Career Development SOCWK - 240 - Self-care for the Helping Professional SOCWK - 261 - Client Perspectives in Social Work SOCWK - 300 - Diversity, Equity, Inclusion, and Belonging in Social Work Practice
Business	SALES - 542 - Fundamentals of Professional Selling
Education	EDCI - 111 - Foundations of Rural Education EDCI - 112 - Foundations of Urban Education EDCI - 201 - Teaching as a Career in Rural Contexts EDCI - 202 - Teaching as a Career in Urban Contexts EDCI - 317 - Educational Technology for Urban Teaching and Learning EDCI - 319 - Educational Technology for Rural Teaching and Learning EDCI - 321 - Core Teaching Skills and Lab for Rural Education EDCI - 322 - Core Teaching Skills and Lab for Urban Education EDCI - 581 - Ethnographic Capstone Project in Rural Education EDCI - 582 - Ethnographic Capstone Project in Urban Education

Leadership Studies	LEAD - 708 - Facilitating Leadership in Complex Adaptive Systems LEAD - 750 - Leading Change (Variable Topics)
Health and Human Sciences	ID - 350 - Our Sustainable World: Current Challenges and Future Opportunities

CURRICULUM: *<https://kstate.curriculog.com/agenda:1793/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Art (B.A.) Fisheries, Wildlife, Conservation, and Environmental Biology B.A./B.S.
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B. Graduation list(s), addition(s) and/or posthumous degree requests: None

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:1793/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Arts & Sciences	Certificate in Digital Engagement (CDE) Sociology Minor
Education	Rural Education (Undergraduate Certificate) Urban Education (Undergraduate Certificate)
Health and Human Sciences	Human Development and Family Science B.S./M.S.