

MINUTES

Faculty Senate Executive Committee

Tuesday, May 30, 2023, 3:30 pm

Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Andy Bennett, Graciela Berumen, Regina Crowell, Monica Curnutt, Brad Cunningham, Teresa Douthit, Jared Durtschi, Renee Gates, Cassie Jones, Brandon Kliewer, Marianne Korten, Ryan Leimkuehler, Terry Mason, Colby Moorberg, Tareque Nasser, Michael Raine, Don Saucier, Tom Schermerhorn, Don Von Bergen, and Tom Schermerhorn

Absent: Michael McGlynn, Kate Thomas, Kortnee VanDonge, and Phil Vardiman

Proxies: Cassie Jones for Joel DeRouchey, Andy Bennett for Dan Higgins, Kimberly Kramer for Julia Keen, Monica Curnutt for Michael Oetken, Graciela Berumen for Mary (Bowen) Sullivan, and Brandon Kliewer for Andy Wefald

1. President Don Von Bergen called the meeting to order, and the Land Acknowledgment was played.
2. President Von Bergen took a moment to introduce incoming Executive Committee members as highlighted below:
 - President Elect: Teresa Douthit
 - Incoming PSA co-chair: Monica Curnutt
 - Incoming FSCOUP co-chair: Cassie Jones
 - Incoming FSCOUP co-chair: Marianne Korten
 - Incoming Agriculture caucus chair: Colby Moorberg
 - Incoming Arts and Sciences caucus chair: Dan Higgins
 - Incoming Business Administration caucus chair: Terry Mason
 - Incoming Extension caucus chair: Joel DeRouchey
 - Incoming General University caucus chair: Andy Thompson
 - Incoming Libraries caucus chair: Ryan Leimkuehler
 - Incoming Term Appointment caucus chair: Mary (Bowen) Sullivan
3. Director Corey Williamson and Vice President Lane – Follett Pilot
President Von Bergen welcomed Director Williamson and VP Lane to this meeting to help shed further light on the Follett proposal with executive committee members.

Dr. Lane and Mr. Williamson shared that the focus of the Inclusive Access Program is to support student success and address affordability. On a course-by-course basis there could be a reduction of 50-90% on course materials. Course materials will be available electronically for 180 days (a semester). They highlighted that there is not a flat fee, students will not be penalized for opting out, and they will not provide individual student data to Follett or publishers. It will not include Lumen Learning OER or a limited number of publishers. Faculty will have academic freedom and facilitate book adoptions through Canvas. Lastly, Dr. Lane reported they will not move past the pilot without feedback from Faculty Senate. In terms of the timeline, it will align with the semester course add/drop.

The process began in January 2022 by the Union Governing Board (UGB) and Union Corporation Board (UCB). In January 2023 UGB and UCB, in collaboration with Student Success Office, Enrollment Management, and Institutional effectiveness developed a pilot program, to begin in Salina.

Discussion: Various comments and concerns were shared, including that it was believed that feedback from the FS committees was not encouraged during the presentations or followed up on afterward once

provided. Though unintentional, the point was taken and it was shared that there will be more outreach attempt in future. Vice President Lane, Director Williamson, and Provost Taber will be present at the September FS meeting to discuss this topic as well with the full Senate. President Von Bergen thanked Vice President Lane and Director Williamson for taking time to be present today to address this ongoing issue.

4. Approval of April 25th Executive Committee minutes

President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none and with no objection the minutes stood approved as submitted.

5. Report from Standing Committees, Graduate Student Council, and Senates

A. Academic Affairs – Andy Bennett/Brandon Kliewer

- Proposed consent agenda items (pages 5-6)
- Proposed discussion agenda items (page 7)

Senator Kliewer moved to place the consent agenda items on the upcoming Faculty Senate agenda. Motion carried.

Senator Kliewer moved to place the discussion agenda items on the upcoming Faculty Senate agenda. Motion carried.

Senator Kliewer shared that the process in place for approval of micro credentials is moving along well.

B. Faculty Affairs – Brad Cunningham/Tareque Nasser

- Proposed change to University Handbook, Section B20 – **Attachment 1**

Senator Cunningham moved to place the proposed change to University Handbook, Section B20 on the upcoming Faculty Senate agenda. Motion carried.

The committee still has several items for the handbook committee to review and bring forward. They will also discuss the role of the student Ombudsperson. Whether one is sufficient to support all students.

C. Graduate Student Council – Kortnee VanDonge

Not present.

D. JEDAll – Graciela Berumen

Nothing to report.

E. Professional Staff Affairs – Renee Gates/Monica Curnutt

Nothing to report.

F. Student Senate – Kate Thomas

Not present.

G. Technology – Michael Raine/Phil Vardiman

Nothing to report.

H. University Planning – Cassie Jones/Marianne Korten

Nothing to report.

I. University Support Staff Senate – Regina Crowell

Senator Crowell reported that she will be the president for the coming year and that they are working on recruiting USS members for various committees. Please encourage you USS employees to volunteer.

6. New Business

A. Faculty Senate committee appointments and Presidential committee recommendations

President Von Bergen reported that committee members should have received the recommendations from leadership council on both Faculty Senate and Presidential committees and councils. It was inquired whether members have any requested changes to these recommendations? No changes were brought forward.

A motion was made by Past President Saucier and seconded by Senator Bennett to approve these as listed. Motion carried.

B. Ombudsperson appointment (2023-2026)

President Von Bergen reported that Faculty Senate received several applications, and these were reviewed in detail. He also requested input from Faculty Senate Leadership Council. Members were reminded that ombudspersons are not advocates. They need to be able to listen, advise individuals regarding university procedures, and be impartial. Applicants' knowledge of the university's system but also approachability were considered. His recommendation was presented to Executive Committee members for their discussion and vote.

A motion was made by Senator Jones and seconded by Senator Bennett to approve the appointment as recommended by President Von Bergen. Motion carried.

C. Proposed change to University Handbook, Section B34 (first reading) – **Attachment 2**

President Von Bergen welcomed Interim Associate Provost Tanya González to the meeting today and deferred to her to provide a little background on this proposed change to the handbook. She shared that K-State Olathe will create an interdisciplinary cohort that will give them the opportunity to bring faculty at the associate or full level to do interdisciplinary work that aligns with the universities strategic plan for Fall 2023/Spring 2024. The handbook language is being adjusted simply to be clearer and more transparent.

A motion was made by Senator Cunningham and seconded by Senator Kliewer to place this proposed change on the upcoming Faculty Senate agenda for a first reading. Motion carried.

7. Announcements

A. Senator Replacements:

- Cassandra Olds for Teresa Douthit (June 23-May 24)
- Susan Metzger for Sara Gragg (September 23-May 24)

President Von Bergen announced the above replacements have been made on Faculty Senate by these caucuses. Senator Douthit is president elect now and therefore needed replaced on her caucus since she is now a senator-at-large and Senator Gragg has taken a position outside of K-State.

B. [KBOR meeting report](#)

President Von Bergen was able to attend the May meeting in person and reported briefly on the activities. He also shared that he will be the chair this year for KBOR's Council of Faculty Senate Presidents, as this is a rotating chair position.

C. Professor and Professional Staff of the Week selections for 23-24 (13 faculty/8 professional staff)
President Von Bergen reminded senators that the professor of the week selections should be submitted to Ms. Candace LaBerge by the end of August. A new feature that started a few years ago was the inclusion of professional staff members of the week. More information will be sent to caucus chairs via email in June.

D. Topics for Provost's visit to June meeting?
Various suggestions were raised, such as the status and approach of approach to workload policy. Follett and the request to give students time for informed consent versus having to decide during registration. Additionally, it may be wise to inquire what other policies or conversation we may, as faculty, need to be informed about.

E. Meeting arrangements for Exec meetings (23-24)
President Von Bergen thanked all for their feedback to Qualtrics survey related to the preference of modality for the 23-24 Executive Committee meetings. After review, it appeared there was more of a preference to holding these meetings in person again and having Zoom available. Therefore, the Big 12 room will be reserved for these for the upcoming year. Based on feedback for the monthly Senate meetings, those will continue to be held as they have been this year, in a hybrid manner.

8. Open discussion period for senators as needed
Continued discussion on Follett proposal occurred.

9. The meeting adjourned at 5:01 pm.

Respectfully submitted by:
Graciela Berumen
Faculty Senate Secretary

Next meeting: Tuesday, August 29, 2023; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and graduation list addition on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:2039/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	ENTOM - 120 - Pollinators ENTOM - 480 - Seminar in Entomology ENTOM - 481 - Entomological Problems ENTOM - 482 - Research Experience in Entomology ENTOM - 483 - Teaching Experience in Entomology ENTOM - 484 - Extension Experience in Entomology ENTOM - 485 - Entomological Topics ENTOM - 486 - Internship in Entomology FDSCI - 200 - Food Science Problems FDSCI - 202 - Introduction to Food Science
Business Administration	MANGT - 525 - Organizational Management and Data Analytics SALES - 891 - Special Topics in Sales
Engineering	BAE - 815 - Graduate Seminar 1: Literature Review BAE - 816 - Graduate Seminar 2: Academic Writing and Publishing BAE - 817 - Graduate Seminar 3: Data Interpretation and Presentation BAE - 818 - Graduate Seminar 4: Research Presentation and Teaching CE - 867 - Advance Environmental Microbiology and Techniques CE - 868 - Chemicals in the Environment: Fate and Transport
Health and Human Sciences	FASH - 450 - Showcase of Excellence Event Planning
Leadership Studies	LEAD - 450 - Senior Seminar in Leadership Studies
Technology & Aviation (Salina)	COT - 298 - Academic Success Lab
Veterinary Medicine	AP - 828 - Electricity in Biological Systems

	AP - 897 - Problems in Animal Welfare VAP - 897 - Problems in Animal Welfare
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CURRICULUM: *<https://kstate.curriculog.com/agenda:2040/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	Horticulture (B.S.) - Horticulture Science Option Wildlife and Outdoor Enterprise Management (B.S.)
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B. Graduation list addition

- Graduation list addition for Fall 2022 as submitted by the Registrar's office: Jennifer Switzer, College of Health and Human Sciences

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:2041/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Business Administration	Accelerated B.S. Business/M.S. in Accountancy Accelerated BSBA/Master of Business Administration
Health and Human Sciences	Personal Financial Planning (Undergraduate Certificate)