

MINUTES

Faculty Senate Executive Committee

Tuesday, April 25, 2023, 3:30 pm

Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Rebecca Adams, Graciela Berumen, Brad Cunningham, Jared Durtschi, Renee Gates, Sara Gragg, Mishelle Hay McCammant, Julia Keen, Elizabeth Kiss, Brandon Kliewer, Tareque Nasser, Michael Oetken, Michael Raine, Don Saucier, Brandon Savage, Martin Seay, Kate Thomas, Phil Vardiman, Don Von Bergen, Kortnee VanDonge, Andy Wefald, and Julie Yu-Oppenheim

Absent: Andy Bennett, Memory Buffington, Regina Crowell, Michael McGlynn, and Tom Schermerhorn

Proxies: Marianne Korten for Elizabeth Dodd, Katy Bach for Laurel Littrell, and Graciela Berumen for Mary (Bowen) Sullivan

1. President Don Saucier called the meeting to order and the land acknowledgement was played.
2. Acknowledgement of outgoing caucus chairs and committee members
President Saucier extended deep appreciation for those on the Executive committee who have worked so hard this year. There are several caucus chairs who are rotating off and committee chairs as well.
3. Approval of March 28th Executive Committee minutes
President Saucier inquired if there were any edits or corrections to the minutes. *Seeing none and with no objection the minutes stood approved as submitted.*
4. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Andy Bennett/Brandon Kliewer
 - Proposed consent agenda items (pages 4-5)
 - Proposed discussion agenda items (page 6)
 - Proposed update to Undergraduate Catalog – **Attachment 1**

Senator Kliewer moved to approve placing the consent agenda items on the upcoming Faculty Senate agenda.

Senator Kliewer moved to approve placing the discussion agenda items on the upcoming Faculty Senate agenda.

Senator Kliewer moved to approve placing the update to the Undergraduate Catalog on the upcoming Faculty Senate agenda. This is not traditionally something FS votes on, but since it was believed to be approved by Faculty Senate at some point in the past and it was also inquired about, related to the K-State Core, it was believed appropriate to be officially voted on by FS.

No discussion, all motions carried.

- B. Faculty Affairs – Brad Cunningham/Tareque Nasser
Nothing to report, last meeting cancelled due to member schedule conflicts.
- C. Graduate Student Council – Tucker Graff or Kortnee VanDonge
Nothing to report; they are in a leadership transition phase. Their Graduate Student Awards banquet will be held this Thursday. If you can attend, please do so.
- D. JEDAll – Graciela Berumen/Julie Yu-Oppenheim

Senator Yu-Oppenheim will reach out Drs. Lane and Hatch with the passing of the resolution of support for the Okanagan Charter. A survey will be sent out to members for insight about what is already being done, in terms of wellness, around campus and other ideas about moving the Okanagan Charter forward.

- E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
Finishing up their year but will be working on reviewing the oversight of unclassified staff evaluations in order for everyone to have a clear direction and transparent language. This will aid in all being on the same page when it comes to employee evaluations.
- F. Student Senate – Kate Thomas
Nothing to report.
- G. Technology – Michael Raine/Phil Vardiman
With the recent leadership change announced within administration, they will discuss this within the committee and will report back on how those changes will affect FSCOT moving forward, as well and faculty and staff in general.
- H. University Planning – Rebecca Adams/Martin Seay
Strategic planning advisory group will have a day and a half retreat next week. They will report back with any highlights. There were over 400 people who wanted to be a part of taskforces, so they had to dwindle it down to 80 total people on strategic planning task forces. They have seen drafts of the recommendations for change, and they hope for meaningful change with a continued focus on shared governance. Cassie Jones, in Ag, and Marianne Korten, in A&S, will be the next co-chairs of FSCOUP.
- I. University Support Staff Senate
Not present/Nothing to report.

5. New Business

- A. Approval of General Grievance Chair substitute for Fall 2023 – Rick Zajac
President Saucier shared that Mustaque Hossain’s term as the general grievance chair does not conclude until the end of next year, however, he will be on sabbatical during the Fall semester and Rick Zajac, who has had experience with the grievance process in general and has served as the chair of a past grievance hearing, was willing to serve in this capacity for the fall. This requires the FS Executive Committee’s approval. He entertained a motion.

A motion was made by Senator Von Bergen and seconded by Senator Kliewer to approve this substitution. Motion carried.

6. Announcements

- A. [KBOR meeting report](#)
President Saucier shared that KBOR has requested a faculty workload policy by June. An initial draft will be created with the idea that it will not be put into place until FS has an opportunity to review it. An extension will be requested, and it will document that the policy is not fully vetted until FS has a chance to review it. Special attention will be put into making sure the variety of work that faculty do is acknowledged and valued.

Discussion: Clarification about members of the committee and how they were selected was discussed. Also, a request of draft availability, and the reason behind the urgency of the request and what success will look like for this group. Senators requested a possible timeline.

It was asked if the intent of the committee was to address the various ranks and workloads associated with the positions. President Saucier shared that defining the different roles will be a focus.

It was mentioned that at K-State there is no rubric for teaching loads, so some faculty here may believe this would help. President Saucier sees the opportunity to become aware of what is considered a reasonable teaching load, while looking at the various factors, credit hours, class size, etc.

It was highlighted that there seems to be a pattern for summer project requests from KBOR. President Saucier shared the provost is attempting to get an extension in order to allow for shared governance.

B. Guest for May meeting: Provost Taber

President Saucier reminded the faculty of the topics that were previously selected for the provost and suggested that the topic of 9 vs. 12 months' pay not be brought up given the change in HCS/IT leadership positions and the need for feedback from those two important roles.

He suggested that clarification for the initial steps for operational excellence and what the provost considers to be the next steps be discussed. It was suggested that a deeper discussion of how the current changes are going to help the institution is needed, given the timeframe it might take to fill those positions. Also, the faculty workload policy just mentioned would be good to discuss.

C. [Faculty and Professional Staff Retiree Ceremony](#) – April 26th, 4 pm, Alumni Center
All were encouraged to attend if possible.

D. [General meeting of Faculty and Professional Staff](#) – May 1st, 3 pm, [Zoom Webinar](#)

President Saucier reminded all of the Zoom meeting on Monday afternoon to discuss and vote on the constitution changes that passed Faculty Senate in April.

E. Faculty Senate Officer positions – update

President Saucier noted that we have two candidates for the president elect role. Additionally, Senator Berumen is willing to continue as Secretary and has put forward her information.

7. Open discussion period for senators as needed

It was asked how the leadership changes in IT may impact the cyber security of the institution. It is believed the chief information officer will remain on campus in some capacity, or at least until there is a new CIO hired. The hiring committee is being formed and they are confident there will be no diminished capabilities in the short future. There are no foreseeable issues with the insurance as well.

8. The meeting adjourned at 4:07 pm.

Respectfully submitted by:
Graciela Berumen,
Faculty Senate Secretary

Next meeting: Tuesday, May 30, 2023; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:2014/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	ASI - 835 - Advanced Swine Nutrition
Arts and Sciences	ART - 602 - Twentieth Century Art History III: Abstract Expressionism to Pop Art ART - 603 - Twentieth Century Art History IV: Conceptual Art to Contemporary Art ART - 612 - History of Italian Renaissance Art ART - 613 - History of Northern Renaissance Art ART - 614 - Italian Renaissance Architecture: Patronage and Construction ART - 622 - Baroque Art History ART - 634 - History of Modern Sculpture ART - 675 - History of Ceramics ART - 695 - Topics in Art History BIOCH - 799 - Advanced Research Training in Biochemistry BIOL - 432 - Wild Bird Research MUSIC - 732 - Music Business 2 MUSIC - 733 - Music Marketing and Management Internship PHILO - 326 - Philosophy of Science: Evidence, Evolution and Intelligent Design PHYS - 102 - Current Topics in the Physical World
Business Administration	MIS - 656 - Business Data Pipelines MIS - 677 - Senior MIS Project MKTG - 250 - Introduction to Marketing MKTG - 300 - Introduction to Digital Marketing

	MKTG - 305 - Socially Responsible Marketing
Education	EDCEP - 832 - Counseling Techniques EDCEP - 855 - Professional Counseling Orientation and Ethical Practice EDCEP - 867 - Counseling Mental Health Disorders
Engineering	ATM - 250 - Chemical Application Systems ATM - 251 - Chemical Application Systems Laboratory CE - 241 - Introduction to Civil Engineering Materials CE - 441 - Design of Civil Engineering Materials CE - 563 - Environmental Engineering Fundamentals CIS - 111 - Introduction to Computer Programming IMSE - 580 - Manufacturing Systems Design and Analysis
Health and Human Sciences	CFT - 865 - Human Sexuality FNDH - 645 - Capstone in Dietetics FNDH - 760 - Applied Community Dietetics FNDH - 761 - Applied Management in Dietetics FNDH - 762 - Applied Clinical Dietetics FNDH - 860 - Dietetics Practicum HDFS - 909 - Advanced Qualitative Methods in Family Science
Olathe	AAI - 860 - Introduction to Systems and Data in Animal Health AAI - 862 - Applied Analytics in Animal Health AAI - 864 - Introduction to Computing for Animal Health
Technology & Aviation (K-State Salina)	PPIL - 101 - FAA Pilot Certificate Validation

CURRICULUM: *<https://kstate.curriculog.com/agenda:2015/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Chemistry B.A./B.S. Political Science (M.A.)
Business Administration	Organizational Leadership Graduate Certificate
Engineering	Biological Systems Engineering (B.S.) Manufacturing Systems Minor
Health and Human Sciences	Nutrition, Dietetics, and Sensory Sciences Dietetic Internship (MSDI) <i>(This is a sub-plan under existing Nutrition, Dietetics, and Sensory Science (MS))</i>

B. Graduation list(s) and addition(s)

- Summer 2022 graduation list as submitted by the Registrar's office
- Fall 2022 graduation list as submitted by the Registrar's office
- Graduation list addition for Fall 2022 as submitted by the Registrar's office: Luke Fringer, B.S., College of Business Administration

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:2016/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Accelerated Music (B.A.) Master of Business Administration (MBA) Graduate Certificate in Digital Media for Educators Security Studies (Graduate Certificate)
Business Administration	Dual Master of Business Administration/Master of Accountancy Management Information Systems (Minor)
Olathe	Master of Science in Applied Biosciences (change)