

MINUTES
Faculty Senate Executive Committee
Tuesday, February 28, 2023, 3:30 pm
Zoom ID: 733 588 376 | <https://ksu.zoom.us/j/733588376>

Present: Rebecca Adams, Andy Bennett, Graciela Berumen, Memory Buffington, Regina Crowell, Brad Cunningham, Elizabeth Dodd, Jared Durtschi, Tucker Graff, Mark Haub, Mishelle Hay McCammant, Julia Keen, Brandon Kliewer, Laurel Littrell, Tareque Nasser, Michael Oetken, Don Saucier, Brandon Savage, Martin Seay, Andy Thompson, Phil Vardiman, Don Von Bergen, Andy Wefald, and Yu-Oppenheim

Absent: Katy Bach, Renee Gates, Michael McGlynn, Evan Porter, Michael Raine, Tom Schermerhorn

Proxies: Hay McCammant for Gragg, Durtschi for Kiss, Von Bergen for Littrell

1. President Don Saucier called the meeting to order and played the land acknowledgement.
2. Approval of January 31st Executive Committee minutes
President Saucier inquired if there were any edits or corrections to the minutes. Seeing none and with no objection the minutes stood approved as submitted.

3. Report from Standing Committees, Graduate Student Council, and Senates

A. Academic Affairs – Andy Bennett/Brandon Kliewer

- Proposed consent agenda items (pages 4-6)
- Proposed discussion agenda items (page 7)

Senator Kliewer moved to approve placing the consent agenda items on the upcoming Faculty Senate agenda. Motion carried.

Senator Kliewer moved to approve placing the discussion agenda items on the upcoming Faculty Senate agenda. Motion carried.

B. Faculty Affairs – Brad Cunningham/Tareque Nasser

Senator Cunningham shared the committee had a good discussion at their last meeting and would like to propose that the FS president form a subcommittee of members from AAC, FAC, Technology, and student representatives to explore the open course descriptions project.

It was suggested that the committee be an ad hoc committee because it has a specific goal in mind.

C. Graduate Student Council – Tucker Graff

Senator Graff shared that K-Grad is taking place March 8-9th in the Student Union, showcasing graduate research. Their elections will take place next week; new officers will be announced before Spring Break, but they will not transition until May.

D. JEDAll – Graciela Berumen/Julie Yu Oppenheim

- Proposed resolution for support of Okanagan Charter – **Attachment 1**

Senator Yu directed attention to the Okanagan Charter proposal for adoption and moved to place it on the upcoming Faculty Senate agenda for action. A quick recap of the yearlong process was delivered emphasizing the importance of the charter and the impact it would have to the K-State campus.

Discussion: There was a question about who creates and submits the implementation plan, who is responsible for implementation and responsibilities of adoptions and next steps. Who decides who is the campus wide representative? How does this charter align with the strategic plan, how will any conflicts be resolved?

The motion was amended to have the proposal be submitted to Faculty Senate for a first reading during the next meeting. Motion carried.

- E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
PSA shared a question with the provost about who has insight on University Handbook, Appendix Q, in regard to unclassified staff evaluations. He will follow up with them on the questions raised.

Discussion: Clarification was asked for about the location of these documents. They are on the provost’s website; however, it was noticed that not all colleges are represented on the website.

- F. Student Senate – Evan Porter
No report.
- G. Technology – Michael Raine/Phil Vardiman
FSCOT will meet to discuss Chat GPT events and Tik Tok policies along with the IT budget.
- H. University Planning – Rebecca Adams/Martin Seay
Emergent method will join their March meeting to talk about goals from the planning perspective.
- I. University Support Staff Senate – Regina Crowell
Nothing to report.

4. Announcements

- A. [KBOR meeting report](#)
President Saucier invited members to review the KBOR meeting minutes. He was not aware of any major changes or announcements currently.
- B. Faculty Senate 2023 elections in progress
The primary ballots for this year’s election have been sent out. Please make sure to participate in these and encourage your colleagues to do so. The number of nominations a person receives on the primary ballot has a direct impact on whether they get on the final ballot.
- C. Senator replacement: Ashley Blake for Suzanne Bentley, Term Appointment caucus (Feb. 23-May 25)
Suzanne Bentley took a position outside of K-State. Process was followed and we welcome Ashley Blake to Faculty Senate. One additional replacement was made. Sujatha Prakash will fill the remainder of Jennifer Miller’s seat on the Term Appointment Caucus. She will serve through May 2025 as well.
- D. Topic for Provost Taber for March Senate meeting?
There was a desire to have the provost discuss the inclement weather policy. Some comments suggested that the current policy seems premature and noted that in the past the decision was left to the discretion to the colleges. Further discussion about the equity in this policy took place.

Another topic was the nine months’ pay over twelve months. President Saucier reported he has had this conversation with our provost several times. He reminded senators that Jay Stephens, VP of

Human Capital Services will be visiting in April and perhaps bringing it up to him would be helpful as well. It was noted that part of the issue is technology. The K-State system may be antiquated and there is fear about making any changes to it. It is likely that once an upgrade is made the nine months over twelve months pay option will be revisited and possibly implemented but the current technology may not be able to support that change at this time. Further discussion regarding upgrading our system occurred and what would be involved in this. The ERP system was reviewed a few years ago, but it is incredibly expensive to change. Staffing is also an issue. Workday, Banner, and Oracle were the 3 ERPs that were demoed to K-State.

It was requested that the APRR be discussed with Faculty Senate for a clearer understanding of the process and its goals.

- E. Additional Guest for March FS meeting: VP Rana Johnson
Dr. Johnson will share an overview of her early goals and formally introduce herself to Faculty Senate.
- F. Spring open forum events
 - Olathe, Mar. 2, 2-3 pm, Olathe Forum Hall.
 - Salina, Mar. 30, 2-3 pm, College Center Conference room.
- G. Faculty and Professional Staff Retiree Ceremony – April 26, 4 pm, Alumni Center
If you are aware of a faculty or unclassified professional staff member retiring this fiscal year, please make sure they submit the appropriate paperwork so that they may be included in the upcoming retirement ceremony this April.

5. Open discussion period for senators as needed
President Saucier shared an update on the ad hoc Faculty Senate Constitution Committee. Some of the tasks for this committee were to review the composition of the General University caucus, consider issues of representation or eligibility of other constituent groups, and to review relevant portions of the university constitution and offer recommendations. It was decided to pursue changes in language to put deans, associate deans, and assistant deans back within their home units, rather than in the General University caucus. Also, they recommend reserving one seat in the General University caucus for a senator from the Olathe campus in order to better represent that campus. They hope to have something by the end of the semester to present to Faculty Senate.

Additionally, President Saucier shared that it came to his attention that the seventh by-law in the Constitution appears to be in violation of the Kansas Open Meeting Act. After some additional research, it seems we need to strike that by-law from the constitution because the Kansas Open Meeting Act states any body making a decision that is considered a binding action cannot do so by secret ballot and must be done in a way that their vote is known so that all are held accountable. It was commented that KOMA came out in 1997 and that portion of the constitution predated it, so this change is just a matter of updating. It was clarified that KOMA applies to all open meetings of public bodies.

6. The meeting adjourned at 4:29 pm.

Respectfully submitted by:
Graciela Berumen,
Faculty Senate Secretary

Next meeting: Tuesday, March 28, 2023; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:1928/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Architecture, Planning, and Design	ARCH - 248 - Fundamentals of Architectural Technology IAID - 248 - Fundamentals of Architectural Technology IAID - 290 - Design and Material Culture IAID - 615 - Topics in Furniture Design INDD - 500 - Materials and Manufacturing Processes INDD - 755 - Professional Practice: Discipline-Specific Topics LAR - 702 - Landscape Architecture Practicum PLAN - 645 - Professional Internship Report PLAN - 704 - Report Preparation PLAN - 836 - Plan Making
Arts and Sciences	AERO - 099 - Aerospace Studies Lab AERO - 110 - The Foundation of the United States Air Force - Heritage and Values I AERO - 111 - The Foundations of the United States Air Force-Heritage and Values II AERO - 210 - Team and Leadership Fundamentals I AERO - 211 - Team and Leadership Fundamentals II AERO - 310 - Officer Leadership Studies 3A AERO - 311 - Officer Leadership Studies 3B AERO - 410 - Regional Studies and Defense Policy AERO - 411 - Aerospace Studies/Civil Military Relationships ART - 108 - Introduction to Modern and Contemporary Art for Non-Majors ART - 197 - Survey of Non-Western Art History

	<p>ART - 545 - Twentieth Century Art History I: Post-Impressionism to Cubism</p> <p>ART - 550 - Twentieth Century Art History II: Dada to Surrealism</p> <p>BIOCH - 110 - Biochemistry and Society</p> <p>BIOCH - 111 - Biochemistry and Society Laboratory</p> <p>BIOCH - 571 - Medical Biochemistry</p> <p>BIOCH - 599 - Research Training in Biochemistry</p> <p>FREN - 101 - French I (Elementary French I)</p> <p>FREN - 102 - French II</p> <p>FREN - 300 - French III</p> <p>FREN - 301 - French IV</p> <p>GEOG - 380 - World Population Issues</p> <p>GEOG - 550 - Political Geography and Geopolitics</p> <p>GRMN - 101 - German I</p> <p>GRMN - 102 - German II</p> <p>GRMN - 300 - German III</p> <p>GRMN - 301 - German IV</p> <p>LATIN - 101 - Latin I</p> <p>LATIN - 102 - Latin II</p> <p>MUSIC - 454 - Upper Division Secondary Performance</p> <p>PSYCH - 560 - Personnel Psychology</p> <p>PSYCH - 564 - Psychology of the Workplace</p> <p>SPAN - 101 - Spanish I</p> <p>SPAN - 102 - Spanish II</p> <p>SPAN - 300 - Spanish III</p> <p>SPAN - 301 - Spanish IV</p> <p>SPAN - 302 - Spanish IV for Heritage Speakers</p>
Education	<p>EDCI - 420 - Instructional Methodologies and Assessments for ELLs</p> <p>EDCI - 431 - Applied Linguistics for Diverse Settings</p> <p>EDCI - 440 - Cultural and Linguistics Accommodations for Diverse Settings</p> <p>EDCI - 442 - Principles and Practices in Social Justice Education</p>
Engineering	<p>CC - 710 - Introduction to Computing for Educators</p> <p>CC - 711 - Computer Education Programming Fundamentals</p> <p>CC - 730 - Computer Programming for Educators</p> <p>CC - 750 - Data Structures and Algorithms for Educators I</p> <p>CC - 755 - Data Structures and Algorithms for Educators II</p> <p>CC - 760 - Advanced Computing for Educators</p> <p>CC - 798 - Topics in Computing for Educators</p>
Health and Human Sciences	<p>CSD - 741 - Stuttering</p> <p>CSD - 744 - Hearing and Communication</p> <p>CSD - 745 - Motor Speech Disorders</p> <p>CSD - 841 - Acquired Language and Cognitive Disorders</p> <p>FNDH - 300 - Dietetics ServSafe Manager Certification</p> <p>FNDH - 709 - Clinical Applications of Human Anatomy</p> <p>FNDH - 752 - Emergency Management in Athletic Training</p> <p>FNDH - 755 - Clinical Applications of Neurological Function</p> <p>GERON - 215 - Introduction to Gerontology</p> <p>IHS - 200 - Topics in Integrative Human Sciences I</p> <p>IHS - 500 - Topics in Integrative Human Sciences II</p>

Olathe	UFS - 640 - Topics in Urban Food Systems
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CURRICULUM: *<https://kstate.curriculog.com/agenda:1929/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Biochemistry (B.S.) Biology B.A./B.S. French Minor German Minor Spanish Minor
Health and Human Sciences	Athletic Training (M.S.) Dietetics (B.S.) Kinesiology B.S.

B. Graduation list(s), addition(s) and/or posthumous degree requests: None

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:1930/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Architecture, Planning and Design	Furniture Design (Graduate Certificate)
Business Administration	Accelerated Finance (BS)/Personal Financial Planning (MS)
Technology & Aviation: Salina	Aerospace Certification (Graduate Certificate) Aerospace Safety (Graduate Certificate)