

MINUTES
Faculty Senate Executive Committee
Tuesday, November 30, 2021, 3:30 pm
Zoom ID: 733 588 376
<https://ksu.zoom.us/j/733588376>

Present: Katy Bach, Jenny Bormann, Memory Buffington, Pingping Chen, Brett DePaola, Veronica Denison, Teresa Douthit, Jared Durtschi, Mishelle Hay McCammant, Pat Hudgins, Judy Hughey, Pamela Kempton, Mark Linville, Laurel Littrell, Mindy Markham, Michael Oetken, Blake Phillips, Michael Raine, Tom Schermerhorn, Martin Seay, Andy Thompson, and Don Von Bergen

Absent: Renee Gates and Michael McGlynn

Proxies: Brett DePaola for Mo Hosni, Martin Seay for Elizabeth Kiss

Guests/Visitors: Rod Howell, Jeremy Marshall, Brian McCornack, Eugene Vassman

1. President Littrell called the meeting to order and played a Land Acknowledgment.
2. President Littrell inquired if there were any changes to the draft minutes of October 26. Seeing none and with no objection, the minutes stood approved as submitted.
3. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Jenny Bormann/Don Von Bergen
 - Proposed consent agenda items (pages 5-6)
Senator Bormann made a motion to place the consent agenda items on the upcoming Faculty Senate agenda. The motion passed.
 - Proposed discussion agenda items (page 7)
Senator Bormann made a motion to place the several discussion agenda items on the upcoming Faculty Senate agenda. The motion passed.
 - Proposed Changes to University Handbook, Section F170 – **Attachment 1**
Senator Bormann made a motion to place the proposed handbook change on the upcoming Faculty Senate agenda. The motion passed.

Academic Affairs continues their work on the interdisciplinary program approval process. They also continue to review the post-bacc minor policy and the posthumous degree policy. Other work continues that has been previously reported on, but the committee reviewed over 200 course and curriculum proposals this month, including the several new curriculum proposals, which was the majority of the workload.
 - B. Faculty Affairs – Marcellus Caldas/Veronica Denison
They have been requested by the University Handbook and Policy committee to begin work to revise Appendix R related to Intellectual Property Policy and Institutional Procedures. As a potential addition to the handbook, they continue to look at a definition of Community Engagement.
 - C. Graduate Student Council – Pingping Chen or David Marcus
Grad students are having an end of the semester party with free food and activities on Dec. 8. They will also launch a safe space for graduate students in February 2022. They continue to work on the details around the Advisory Council form.

- D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
Continuing to work with FSCOUP on CCOP language and recommendations for composition of those bodies. Also working on ombudsperson rewrite suggestion for the University Handbook. A task force continues to work on staff recognition. Finally, they would like to come back to assisting HCS with suggestions for improvement of career ladders.
- E. Student Senate – Blake Phillips
There are eight SGA meetings left until their term is over. Still seeking a Faculty Senate Rep. Hannah Heatherman is the rep joining SGA from the Vice President for Student Life Office. SGA just approved a new subcommittee on strategic oversight to help with transitions of newly elected SGA leaders and help with report structure and continuity. They continue to review and evaluate the Student Services fee contracts.
- F. Technology – Brett DePaola/Michael Raine
There is nothing to report from Technology.
- G. University Planning – Martin Seay
They sent a draft of language to FAC and PSA regarding guidance and principles of CCOPs. They will continue to work on this handbook language. They are looking forward to several visitors at their December meeting.
- H. University Support Staff Senate – Mary Oborny or Monica Macfarlane
Not present to report.

4. New Business

- A. Honorary Degree Candidate
President Littrell reminded senators that this information is confidential until approved by the Board of Regents. Committee members were provided the candidate's information packet via email. A motion was made by Senator DePaola and seconded by Senator Saucier to place this on the upcoming Faculty Senate agenda for approval. The motion passed.

5. Announcements

- A. KBOR meeting report
Met in November and there was a summary of that meeting in K-State Today. Information provided on athletic facilities that were paid for by private funds. There was a first reading of Housing and Dining rate increases for regents' universities. Four are requesting small increases and two are requesting no increase, K-State is not requesting an increase. The second reading is in December. Student Health Center audits are gathering feedback on third party billing activity and policies during the worldwide pandemic, but this is not good timing for a comprehensive review so there is a more limited scope. The regents want to make sure the monies come from insurance billing and not student fees. They want to make sure Student Health Systems are operating consistently in obtaining insurance payments.
- B. Guest(s) for December 14th Faculty Senate Meeting:
- David Rosowsky, VP for Research – Budget model | F&A Distribution
 - Provost Taber – *Unavailable for December meeting*

President Littrell reminded all that our VP for Research had been scheduled for the November FS meeting, but was moved to the December meeting. He looks forward to visiting with senators at that

time. The provost had a change in schedule and will not be able to attend, therefore, the full time with be with VP Rosowsky.

C. Upcoming Town Hall meeting: December 3, 9-10 am

There should be updates about vaccine mandate shared prior to the Town Hall meeting. The federal mandate deadline was extended as K-State Student Union and K-State Athletics employees were not provided the same information as other university employees, at the same time. College deans will inform employees fairly quickly about status of compliance once that information is shared with them by December 1, 2021. This will allow planning to occur for staffing for spring semester. State legislators had a special session and they revised the religious exemption request form to keep it fairly similar among the regent universities. All religious exemptions requested are being granted. With this in mind, there were concerns raised about safety on campus, regarding the spreading of the virus. There is a lot of ongoing discussion, as confidentiality is key. It was commented that it seems third party objectivity was not needed after all. This will be the last Town Hall for this semester and with President Myers.

D. Term Appointment Caucus elections update

The election is moving forward and the final ballot will be sent out to eligible term voters on Friday. We look forward to welcoming these new senators in the spring.

6. Open discussion period for senators as needed

There was no discussion.

7. The meeting was adjourned at 4:05 pm. President Littrell reminded members there will be no Executive Committee meeting in December. The next meeting will be in the January.

Respectfully submitted by:

Pat Hudgins

Faculty Senate Secretary

Next meeting: Tuesday, January 25, 2022; 3:30 pm

ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA

Approve to place the following course and curriculum changes and graduation list additions on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1482/form>

Agriculture	<ol style="list-style-type: none">1. AGECE - 535 - Agricultural Sales2. AGRON - 405 - Internship in Agronomy3. AGRON - 665 - Soil Genesis and Classification4. ASI - 504 - Equine Reproduction Management5. ASI - 505 - Equine Reproduction Management Lab6. ENTOM - 100 - Entomology Foundations7. ENTOM - 400 - Insect Sampling and Surveillance8. ENTOM - 405 - Introduction to Insect Data Analysis9. ENTOM - 410 - Introduction to Insecticides10. ENTOM - 595 - Capstone Experience11. GENAG - 202 - Animal Agriculture in 205012. HORT - 325 - Introduction to Organic Farming13. HORT - 520 - Fruit Production14. HORT - 551 - The Business of Landscape Contracting15. HORT - 552 - Horticultural Landscape Construction16. HORT - 560 - Vegetable Crop Production17. HORT - 575 - Nursery Management18. HORT - 582 - Foundations of Horticultural Pest Management19. HORT - 588 - Turfgrass Weeds and Their Management20. HORT - 590 - Horticulture Internship21. WOEM - 400 - Pond and Sportfish Management
Arts and Sciences	<ol style="list-style-type: none">1. ART - 335 - Introduction to Printmaking Techniques2. BIOL - 198 - Principles of Biology3. BIOL - 435 - Environmental Biology4. COMM - 210 - Forensics, Debate, or Mock Trial Participation

	<ol style="list-style-type: none"> 5. COMM - 321 - Advanced Public Speaking 6. COMM - 326 - Group Communication 7. COMM - 330 - Rhetoric in Civic Life 8. COMM - 419 - Intercollegiate Forensics, Debate, or Mock Trial 9. COMM - 425 - Organizational Communication 10. COMM - 434 - Rhetoric of Social Movements 11. COMM - 442 - Theories of Human Communication Networks 12. COMM - 470 - Building Social and Cultural Connections 13. COMM - 545 - Communication in Democracy 14. COMM - 552 - Coaching and Mentoring 15. DANCE - 510 - Senior Project 16. DAS - 506 - Undergraduate Cancer Research 17. ENGL - 185 - Identities, Power and Cultural Texts 18. HIST - 340 - The Middle Ages, 500-1500 AD 19. HIST - 411 - The Vikings, 700-1100 AD 20. MC - 192 - Photography Essentials 21. MC - 194 - Social Media Essentials 22. MC - 195 - Creative Design 23. MC - 196 - Content Management for Distribution 24. MC - 197 - Podcasting Essentials 25. MC - 211 - Writing for the Electronic Media 26. MC - 221 - Advertising Strategy & Writing 27. MC - 265 - Innovations in Media and Communication 28. MC - 280 - Writing for Advertising & Public Relations 29. MC - 301 - Photo & Video Storytelling 30. MC - 310 - What's the Score? Sports Media in Society 31. MC - 316 - Interactive Journalism Design 32. MC - 331 - Photography and Commercial Imaging 33. MC - 341 - Immersive Digital Storytelling 34. MC - 365 - Writing in the Digital Economy 35. MC - 374 - Social Media Content Development 36. MC - 375 - Social Media Influencing & Personal Branding 37. MC - 396 - Research for Advertising and Public Relations 38. MC - 445 - Digital Brand Strategy 39. MC - 466 - Media Law & Ethics 40. MC - 474 - Social Media Management Simulation Lab 41. MC - 565 - Going Mobile! 42. MC - 572 - Global Mass Communication 43. MUSIC - 267 - String Orchestra Pedagogy 44. STRAN - 550 - Practicing Social Justice
Business Administration	<ol style="list-style-type: none"> 1. MKTG - 543 - Digital Content Strategy and Development 2. MKTG - 560 - Data Narratives and Visualization
Education	<ol style="list-style-type: none"> 1. EDCEP - 826 - Student Success and Learning in Higher Education 2. EDCEP - 837 - Individualized Learning Experience in Higher Education
Engineering	<ol style="list-style-type: none"> 1. CC - 510 - Computer Systems Administration 2. CC - 515 - Full Stack Web Development 3. CHE - 565 - Health and Safety in Chemical Engineering 4. CIS - 101 - Introduction to Computing Systems 5. CIS - 102 - Introduction to Spreadsheet Applications

	6. CIS - 103 - Introduction to Database Applications 7. CIS - 104 - Introduction to Word Processing Applications 8. CIS - 527 - Enterprise Systems Administration 9. CIS - 532 - Introduction to Deep Learning 10. DEN - 398 - Problems in Engineering and Technology 11. ENVE - 536 - Environmental Engineering Senior Design 12. IMSE - 541 - Statistical Quality Control 13. IMSE - 641 - Quality Engineering 14. IMSE - 643 - Industrial Simulation 15. IMSE - 751 - Normative Theory of Decisions and Games
Staley School of Leadership Studies	1. LEAD - 405 - Leadership in Practice
Veterinary Medicine	1. VAP - 788 - Basic and Applied Pharmacokinetics 2. VCS - 949 - Shelter Medicine - Community Outreach

CURRICULUM: <https://kstate.curriculog.com/agenda:1483/form>

Agriculture	Animal Sciences and Industry (B.S.) - Communications & Marketing Option Equine Science Certificate Horticulture (B.S.) - Horticulture Science Option
Arts and Sciences	Art (B.A.) (<i>does not need KBOR approval</i>)
Business Administration	Entrepreneurship and Innovation (B.S.) Entrepreneurship and Innovation Minor
Education	College Student Development (M.S.) Master of Arts in Teaching (secondary track)
Engineering	Electrical Engineering (EE) (B.S.)
Health and Human Sciences	Human Development and Family Science (M.S.)

B. Graduation list(s), addition(s) and/or posthumous degree requests:

- Summer 2021 list addition: Drew Stanton Galloway, Bachelor of Arts, Arts and Sciences
- Spring 2021 list addition: Sidney Ann Lawyer, Bachelor of Science, Arts and Sciences

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1484/form>

Agriculture	Entomology (B.S.)
Arts and Sciences	Advertising & Public Relations B.A./B.S. Undergraduate Certificate in Social Media Management
Business Administration	Marketing Technology Certificate
Engineering	Cybersecurity (B.S.)
Health and Human Sciences	Communication Sciences and Disorders (M.S.) Concurrent B.S. Public Health/M.S. Kinesiology Concurrent B.S. Public Health/MPH