

MINUTES
Faculty Senate Executive Committee
Tuesday, October 26, 2021, 3:30 pm
Zoom ID: 733 588 376
<https://ksu.zoom.us/j/733588376>

Present: Katy Bach, Jenny Bormann, Memory Buffington, Pingping Chen, Brett DePaola, Veronica Denison, Teresa Douthit, Jared Durtschi, Renee Gates, Mishelle Hay McCammant, Mo Hosni, Pat Hudgins, Judy Hughey, Pamela Kempton, Elizabeth Kiss, Mark Linville, Laurel Littrell, Monica Macfarlane, Mindy Markham, Michael McGlynn Michael Oetken, Blake Phillips, Michael Raine, Tom Schermerhorn, Martin Seay, Andy Thompson, and Don Von Bergen

Proxies: Brett DePaola for Marcellus Caldas

1. President Littrell called the meeting to order and played a Land Acknowledgment.
2. President Littrell inquired if there were any changes to the draft minutes of September 28th. Seeing none and with no objection, the minutes will stand approved as submitted.
3. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Jenny Bormann/Don Von Bergen
 - Proposed consent agenda items (page 4)
Senator Bormann moved to place the graduation list additions on the upcoming Faculty Senate consent agenda. Motion carried.
 - Proposed Changes to University Handbook, Section F104 – **Attachments 1 and 1a**
Senator Bormann moved to place the proposed handbook changes in Section F104 on the upcoming Faculty Senate meeting agenda. Motion carried.

Academic Affairs is continuing work on updating the interdisciplinary program approval process, they are also reviewing the undergraduate academic certificate, post-bacc minor, and posthumous degree policies. It is hoped the undergraduate academic certificate policy changes will come to Exec next month. Additionally, AAC was provided the updated [definitions](#) for a distance delivered program and a distanced delivered course; these were completed in preparation for the upcoming HLC visit. The Guidelines for Interpreting the Term Final Examination Schedule were finalized by CAPP and can be found on their [website](#). There was also discussion on clarifying the components of cross-listed courses.
 - B. Faculty Affairs – Marcellus Caldas/Veronica Denison
They continue to work on the definition of community engagement with the hope to have it be added to the University Handbook.
 - C. Graduate Student Council – Pingping Chen or David Marcus
They are working on enhancing diversity initiatives and ways to better enhance and improve the flow of communication when important information is shared. They are collaborating with Staley School of Leadership on workshops. The next meeting is noon-1 p.m. on Nov. 1.
 - D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
There is nothing new to report until they meet next month.

E. Student Senate – Blake Phillips

There was a resolution passed by SGA recently relating to action requested regarding sexual violence at our university. It is included with today's agenda for our information. It was requested this be shared at the Faculty Senate meeting as well. Phillips noted the \$24 million budget deficit is due to declining enrollment. Their SGA meetings are on Thursday evenings. Faculty Senators have a standing invitation to attend.

F. Technology – Brett DePaola/Michael Raine

They will meet next week and discuss IT security type proposals along with textbook technology.

G. University Planning – Martin Seay

Karen Goos visited and talked about tuition and fees. Overall, there were only about 20 students affected adversely by the recent changes, these were international students. They looked at Section B95 in the University Handbook related to CCOPs, about shared governance from a staff perspective, but this is a complex conversation and will continue through their next meetings. Tammy Byland and Karen Goos from enrollment management will be at their next meeting along with Tanya González and Debbie Mercer will discuss the APRR (Academic Program Review and Revitalization) process.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane - No report.

4. Announcements

A. Guest(s) for November Faculty Senate Meeting:

- Provost Taber – Topics

There was much discussion regarding the fall out for spring classes if teaching faculty do not adhere to the vaccine mandate. How will classrooms be staffed? HCS will handle notifications to supervisors and employees. Will Faculty Senate have input regarding how the Dec. 8 mandate will affect faculty? Is there due process this year for tenured faculty and staff? It was noted in the University Handbook, Section C161.2, that tenured faculty members who are dismissed for reasons other than misconduct and unethical behavior or financial exigency, shall be given written notice by 12 months in advance of separation. It was suggested both HCS and General Counsel representatives should be present for questions. **Update:** invitations were extended and representatives from these areas will also attend.

- David Rosowsky, VP for Research – Budget model | F&A Distribution

After extended conversation regarding the vaccine mandate topic, it was moved by Senator Saucier and Seconded by Senator Von Bergen to move our visit with VP for Research to December or a later date. Motion carried. **Update:** VP Rosowsky has Dec. 14th available and will attend that meeting.

B. Term Appointment Caucus elections in process

It was shared that the election process has begun with nominations being sought. There were almost 75 nominations received and we are in the process of contacting those who were nominated. Next steps will be the primary ballot and then a final ballot, which will be sent out to eligible term employees in mid-November. The hope is the senators for the new caucus will be elected by December and that they can begin their service in Faculty Senate in January. This means that our permanent committees will each have a new representative from the Term Appointment caucus. No

doubt, those new senators, once elected, will appreciate our patience as they become familiar with their new roles.

5. Open discussion period for senators as needed

President Littrell requested additional feedback from members on the recent announcement about the vaccine mandate and any other questions they may have. If members can put their feedback and questions in the meeting chat as well, she would greatly appreciate it as she will be attending a 5 pm meeting and would like to have as much of this information clearly in mind to share at that meeting.

There was a comment about how faculty and others can express general concerns to this body. There are formal and informal ways to have concerns addressed. The formal process was outlined, regarding having a request to place something on the FS agenda that needs submitted and signed, no later than three days before this body meets. There are other informal ways, such as reaching out to a senator to have them bring a topic forward. All senators are listed on the website. Some possible updates to the FS homepage were suggested.

6. The meeting adjourned at 4:33 pm.

Respectfully submitted by:

Pat Hudgins,
Faculty Senate Secretary

Next meeting: Tuesday, November 30, 2021; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following graduation list additions on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS: NONE

B. Graduation list(s), addition(s) and/or posthumous degree requests:

Fall 2016 list addition: Kendra Hornbacker, Bachelor of Science, Health and Human Sciences

Spring 2021 list addition: Natalie Vesta, Bachelor of Science, Arts and Sciences