

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, March 29, 2022, 3:30 pm**  
**Zoom ID: 733 588 376**  
<https://ksu.zoom.us/j/733588376>

**Present:** Katy Bach, LaVerne Bitsie-Baldwin, Jenny Bormann, Memory Buffington, Marcellus Caldas, Pingping Chen, Veronica Denison, Brett DePaola, Teresa Douthit, Jared Durtschi, Renee Gates, Mishelle Hay McCammant, Pat Hudgins, Judy Hughey, Elizabeth Kiss, Laurel Littrell, Mindy Markham, Michael McGlynn, Jennifer Miller, Mary Oborny, Michael Oetken, Evan Porter, Michael Raine, Don Saucier, Martin Seay, Andy Thompson, and Don Von Bergen

**Absent:** Mark Linville, and Tom Schermerhorn

**Proxies:** LaVerne Bitsie-Baldwin for Mo Hosni, Sara Luly for Pamela Kempton

**Guests/Visitors:** Kathleen Hatch

1. President Laurel Littrell called the meeting to order and played the Land Acknowledgment.
2. Guest: Kathleen Hatch, Morrison Family Associate VP for Student Well-being – Okanagan Charter Documents were provided for your review. Hatch shared some background and they are looking to have future support from shared governance on this. Senator DePaola moved and President Elect Saucier seconded to add this to the agenda for the April Faculty Senate meeting. The motion passed.
3. The February 22<sup>nd</sup> Executive Committee minutes were approved as presented.
4. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Jenny Bormann/Don Von Bergen
    - Proposed consent agenda items (pages 4-5)
    - Proposed addition to University Handbook, Section F45 – **Attachment 1**
    - Proposed changes to University Handbook, Section F170 – **Attachment 2**

Senator Von Bergen made a motion to place the consent agenda items on the upcoming Faculty Senate agenda, the motion passed.

Senator Von Bergen made a motion to place the proposed addition to the University Handbook, Section F45, related to Enrollment Holds, on the upcoming Faculty Senate agenda. Academic Affairs and Faculty Affairs both reviewed and approved this proposal. This is to create transparency that Enrollment Holds do occur and it identifies the instances in which these occur. The motion passed.

Senator Von Bergen made a motion to place the proposed change to the University Handbook, Section F170, related to undergraduate academic credit certificates, on the upcoming Faculty Senate agenda. This proposal was ready in December; however, other questions came up and therefore, further consideration was given and other administrative offices and CAPP were consulted. This is now ready to come forward. It simply updates language to current procedures and brings it in line as well with KBOR policy. The motion passed.

In other business, the committee continues its work on other items as reported on last month, including the interdisciplinary program approval review, the posthumous degree policy, the post-bacc minor policy, and a definition and criteria for cross-listed courses.

B. Faculty Affairs – Marcellus Caldas/Veronica Denison

Senator Denison reported they are continuing to work on a definition for Community Engagement and will likely be working on Appendix R next year once a work group is formed.

C. Graduate Student Council – Pingping Chen

It was shared that the new officers will come on board in May and attend their first meeting. There were some social events for students to help relieve stress and provide opportunities for professional development, research forms and a fundraising event at JPs. There will be a picnic on April 24th.

D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant

Senator Hay McCammant reported on their work of a joint resolution statement about staffing needs. They also had a joint meeting with USS Senate, Professional Affairs, and the Term Appointment caucus members as they prepared for a meeting with President Linton regarding staffing concerns and issues.

E. Student Senate – Evan Porter

Porter was welcomed as the newly elected Speaker of the Student Senate. They are working to fill cabinet positions at this time. He wanted to acknowledge student senate's support of the Okanagan Charter and they are working on a resolution to move forward.

F. Technology – Brett DePaola/Michael Raine

There was a K-State Today alert about potential attacks on K-State cyber security using social engineering, consisting of fake phone calls, using known K-State employees, to seek information that should not be shared. The IT folks met and we must make changes to our cyber security in order to secure IT insurance for our system, which is often a grant requirement. Fake phishing scams may be sent out looking for weaknesses in our system. Multifactor authentication for students will continue to be looked at and barriers need to be considered and figured out soon. Be mindful these are ongoing real threats; some could be the result of recent foreign activities. It was strongly encouraged to look at and utilize the Sutherland Innovation Lab in Hale Library, for which FSCOT recently got a tour. It's a wonderful facility with many uses.

G. University Planning – Martin Seay

With the approval of changes to University Handbook, Section B95, there will be changes in CCOP composition based on college needs and colleges should be intentional about how they engage in that. Additional Handbook updates are coming. Ethan Erickson will be their guest at an upcoming meeting and they will discuss budgeting and strategies, as they collaborate with the president's office.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane

Senator Oborny gave an update on the USS Recognition Ceremony. This will be held in-person in the Union Ballroom, May 2 at 1:30 p.m. This event will recognize years of service and retirees, President Linton will be present. They continue trying to fill a slate of officers to complete the election process. It was noted that we have recently had a decrease in 37 USS employees and there are a lot of temporary contracts with new hires.

5. Unfinished Business

A. Proposed Change to University Handbook, Appendix E – **Attachment 3**

Past president Markham shared that based off the first reading in Faculty Senate last month for the changes to the constitution, a few edits were included that clarify the questions raised. There were a few other minor edits made as well to clarify current practice. Past President Markham made a motion and it was seconded to place this on the upcoming Faculty Senate agenda for vote. The motion passed.

## 6. Announcements

### A. Faculty Senate 2022 Elections

Elections should be concluding and caucus chairs need to submit their units' election results to Candace.

### B. KBOR meeting report (<https://www.k-state.edu/today/announcement/?id=81335>)

We will look at the implementation of a draft that looks at program review. It is our hope that the consultants will look at the review as we are fulfilling our obligation to the review process.

### C. Spring 2022 open forum dates:

- Manhattan: April 25, 11 am-noon, Alumni Center
- Olathe: April 26, 11 am-noon, Forum Hall
- Salina: April 27, 11 am-noon, College Center Conference Room

President Littrell reminded all of the upcoming forums. She requested that caucus chairs work with their constituents to come up with a few questions for these events. The events will occur in person and if at all possible we'd encourage you to attend in this manner. However, the events will also be live streamed and questions can be submitted by chat as needed.

### D. Faculty and Professional Staff Retiree Ceremony – April 27, 4 pm, Alumni Center

This event will be at the Alumni Center, but will also be streamed so that those unable to attend in person can view the event. This year we have approximately 160 retirees.

### E. Guest(s) for April 12<sup>th</sup> Faculty Senate Meeting:

- Provost Taber – Topics for discussion could be KBOR items. Inclement weather guidance and clarification is needed for all campuses. (Power outages, remote work contracts, etc. look at blending of older policies with new ways of operations). **Update:** Ethan Erickson and Elliot Young will attend the April Faculty Senate meeting to discuss the IWN policies and future of these.

## 7. Open discussion period for senators as needed – none.

## 8. The meeting adjourned at 4:34 pm.

Respectfully submitted by:

Pat Hudgins,

Faculty Senate Secretary

Next meeting: Tuesday, April 26, 2022; 3:30 pm

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and graduation list additions on the upcoming Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:1603/form>

Agriculture	AGED - 735 - Methods of Technological Change in Agriculture AGED - 737 - Teaching Diverse Learners in Agricultural Education AGED - 831 - Survey Development in Agricultural Education and Communications
Arts and Sciences	POLSC - 781 - Teaching the Theoretical Foundations of Constitutional Government POLSC - 782 - Teaching the Historical Origins of Constitutional Government POLSC - 783 - Teaching the Development of Constitutional Principals POLSC - 784 - Teaching the Institutions of Government POLSC - 787 - Teaching Citizenship POLSC - 788 - Teaching the Constitutional Principles of America's Founders POLSC - 789 - Methods and Materials in Civic Education
Business Administration	MANGT - 860 - Managing the Triple Bottom Line Business MANGT - 880 - Strategic Management MANGT - 890 - International Management
Education	EDCI - 913 - Inquiry I – Statistical Analysis in Curriculum and Instruction EDCI - 914 - Inquiry II – Qualitative Research in Curriculum and Instruction EDCI - 915 - Inquiry III - Program Evaluation for Curriculum and Instruction EDCI - 917 - Inquiry IV - Advanced Quantitative Methods in Curriculum & Instruction

	EDCI - 918 - Inquiry IV - Advanced Qualitative Methods in Curriculum & Instruction
Leadership Studies	LEAD - 489 - Seminar in International Service-Learning
Veterinary Medicine	CS - 894 - Antimicrobial Resistance in Bacteria: Impact on Animal and Public Health

**CURRICULUM:** <https://kstate.curriculog.com/agenda:1604/form>

Health and Human Sciences	Financial Counseling Minor Personal Financial Planning (B.S.) Personal Financial Planning Minor
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**B. Graduation list(s), addition(s) and/or posthumous degree requests:**

- Graduation list addition: Fall 2021, Richard Garrett, BS, Arts and Sciences
- Posthumous degree: Spring 2022, Ryan Smith, BS, Health and Human Sciences