MINUTES
Faculty Senate Executive Committee
Tuesday, February 22, 2022, 3:30 pm
Zoom ID: 733 588 376
https://ksu.zoom.us/j/733588376

Present: LaVerne Bitsie-Baldwin, Jenny Bormann, Mary Bowen, Memory Buffington, Marcellus Caldas, Brett DePaola, Teresa Douthit, Jared Durtschi, Renee Gates, Pat Hudgins, Judy Hughey, Pamela Kempton, Elizabeth Kiss, Mark Linville, Laurel Littrell, Mindy Markham, Michael McGlynn, Jennifer Miller, Mary Oborny, Michael Oetken, Blake Phillips, Michael Raine, Don Saucier, Martin Seay, Andy Thompson, and Don Von Bergen
Absent: Katy Bach, Pingping Chen, Mishelle Hay McCammant, and Tom Schermerhorn
Proxies: LaVerne Bitsie-Baldwin for Mo Hosni, Marcellus Caldas for Veronica Denison
Guests/Visitors: Erin Yelland and Julie Yu

1. President Laurel Littrell called the meeting to order and played the Land Acknowledgment

2. The January 25th Executive Committee minutes were approved as submitted.

3. Report from Standing Committees, Graduate Student Council, and Senates

    A. Academic Affairs – Jenny Bormann/Don Von Bergen
        • Proposed consent agenda items (pages 5-7)
           Senator Bormann made a motion to place the consent agenda items on the upcoming Faculty Senate agenda. The motion carried.

        • Proposed discussion agenda items (page 8)
           Senator Bormann made a motion to place the several discussion agenda items on the upcoming Faculty Senate agenda. The motion carried.

           Senator Bormann reported that Academic Affairs has several items they are continuing to work on such as the interdisciplinary program approval process, Undergraduate Academic Credit certificate policy, post-bacc minor policy, posthumous degree policy, a definition for cross-listed courses among others, and several other items. Additionally, AAC and FAC will be reviewing a proposal from CAPP this month on enrollment holds to be included in the university handbook.

    B. Faculty Affairs – Marcellus Caldas/Veronica Denison
        There was nothing new to report.

    C. Graduate Student Council – Pingping Chen or David Marcus
        Senator Chen was not able to attend this afternoon and President Littrell reported on her behalf. The Graduate Student Council will open the nomination for the elections of the Executive officers next Monday. If you know the students who are interested in running the election and would like to know more information. Please contact egsc@ksu.edu.

    D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
        They haven't met recently as a group, but Senators Hay McCammant and Gates continue to move forward with proposed changes to University Handbook Section C192, related to the ombudsperson positions, and they will share this with Faculty Affairs when ready.

E. Student Senate – Blake Phillips
SGA elections will conclude at 6 p.m. today (2/22/2022) he encouraged senators in direct contact with students to encourage them to vote. A couple weeks ago student senate made some big committee changes, so beginning next year, the committee structure will look different, for example funding allocations, including the internal mechanism how SGA compensation is determined. If there are not more recommendations by spring break these items will be final for next year. Newly elected leaders and senators will begin their term March 24, 2022. There will be a new speaker elected that will replace Blake Phillips. President Littrell thanked Student Senator Phillips for his service.

F. Technology – Brett DePaola/Michael Raine
Senator Raine gave an update on the Media Site storage policy agenda. We are up to about 90 TB or storage and that gets expensive. A large percentage is not being used or viewed, IT will begin to request help getting files cleaned up. In the future there will be consideration of a policy put in place for future cold storage of Media Site files. There was a look at DUO Authentication app for students, there is discussion about two-factor authentication for students, but there seems to be issues when it will be used in classrooms. FSCOT will be touring the Sunderland Innovation Lab in Hale Library. They highly encourage others to visit. On April 5, they will look at initiatives with the Union Bookstore regarding Follett.

G. University Planning – Martin Seay
• Proposed Change to University Handbook, Section B95 – **Attachment 1**

Senator Seay moved to place the proposed changes to University Handbook to Section B95 on the upcoming Faculty Senate agenda for a vote. Motion carried. If this language is approved by senate, there will be language updated in Appendix B of the handbook, on financial exigency, but only as it relates to FSCOUP and CCOPS composition. Look for that in upcoming agendas.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane
Senator Oborny reminded all that the USS Awards deadline was extended to Feb. 28. The Docking Survey has been completed and will be sent to all USS and UPS employees at all regents' schools, expect more details and communication across listservs and K-State today in March. The Recognition Committee has started work on retirement and years of service certificates to be completed in April, however, there will not be an in-person recognition again this year, due to COVID and not having large groups together. We currently have 1,030 USS employees which includes Salina campus. We have lost three senators since December, and have replaced one. Help us get the open senator positions filled. https://www.k-state.edu/today/announcement/?id=80412

4. New Business

A. Proposed Change to University Handbook, Section B80 & B90 – **Attachment 2**
President Littrell reported that this handbook language is to follow up on changes to the constitution, which were approved in September. She entertained a motion to approve placement of this on the upcoming Faculty Senate meeting agenda. A motion was made by Senator Von Bergen and seconded by Senator DePaola. Motion carried.

B. Proposed Change to University Handbook, Appendix E – **Attachment 3**
President Littrell shared the attached proposal for the inclusion of a new permanent committee in Faculty Senate. Past President Markham, Senator Julie Yu, and Erin Yelland were in attendance to share further information and answer any questions. Senator Markham moved and Senator DePaola seconded to place this on the upcoming Faculty Senate agenda for action.

Erin Yelland and Senator Yu were part of an ad hoc group that worked to bring forward a variety of initiatives connected to the university diversity action plan. After a lot of discussion and great groundwork that was put in place, it was proposed that the group called Justice, Equity, Diversity, Access, Inclusion, and Identity (JEDAI) would be moved forward as a permanent committee of the senate and be reflected in the University Handbook. When we look at the committee structure we would like to set up the committee to look like the other permanent committees of the senate, such as the professional staff affairs committee, and the members could be either senators or non-senators. Like other permanent committees, the chair or co-chairs of that committee would also be included with Faculty Senate Leadership Council. Senator Yu reiterated a quote from Hamilton! "It is important to be in the room where it happens!" The university needs to be visionary not reactionary as we continue to make important decisions pertaining to JEDAI concerns with various lens from a variety of constituents. Yelland also spoke to the value of this proposal for the senate. The motion carried.

5. Announcements

   A. Guest(s) for March 8th Faculty Senate Meeting:
      - Provost Taber and Karen Goos – Strategic Enrollment Management and Student Recruitment
      President Littrell reviewed the list of questions that has already been submitted from caucus chairs. She proposed that each caucus ask one question of Dr. Goos with one follow-up question. We will ask Dr. Goos to do a written follow up to address questions that don't get completely answered. The point is to gain as much information as possible but most efficient with the time constraints. Update: It's possible a Town Hall at a later date would address unanswered concerns.

   B. COVID Update
      The State of Kansas and USD 383 Manhattan - Ogden have changed mask mandates recently. K-State follows CDC guidance, but with self-testing data looks different. The COVID Executive committee looked at ways to approach a change embracing the CDC guidelines or not. President Littrell encouraged feedback she can take back to the COVID Update group. It was encouraged to remain data driven in our approach. Remember that this remains a highly infectious disease. There was lots of discussion, but President Litton is the ultimate decision maker.

   C. KBOR meeting report: https://www.k-state.edu/today/announcement/?id=80548
      They will look at performance reports and formulas for determining deferred maintenance. We currently use the APRR Review process but the regents are looking at the RPK Group for a regents' wide review program. Hopefully it won't create too much disruption. Senator Bormann is on the task force and shared information. There was discussion about the accuracy of Power BI data and other data portals. Program Reviews ultimately result in university cuts, as was noted in an Inside Higher Ed article about KU, in regard to low enrollment programs at universities and how they are often viewed, although they often do not add extra costs to departments.

   D. Faculty Senate 2022 Elections – primary ballots sent out
      Election are underway and primary ballots were to be sent out today.

6. Open discussion period for senators as needed
   We hope that the low staffing issues are addressed across campus but especially in Financial Aid areas where this affects and impacts our students in many ways. Delays in awards are causing stress, anxiety, and are affecting enrollment.

7. The meeting adjourned at 4:42 pm.

Respectfully submitted by:
Pat Hudgins,
Faculty Senate Secretary

Next meeting: Tuesday, March 29, 2022; 3:30 pm

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ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA

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Approve to place the following course and curriculum changes and posthumous degree request on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,
First - Login to Curriculog using your K-State eID and password
https://kstate.curriculog.com

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
http://www.k-state.edu/curriculog/training/view/index.html

COURSES: https://kstate.curriculog.com/agenda:1576/form

Agriculture	AGCOM - 716 - Technical Communication in Agricultural Education and Communications
	AGCOM - 717 - Proposal Development in Agricultural Education and Communications
	AGCOM - 718 - Grantwriting in Agricultural Education and Communications
	AGCOM - 733 - Graphical Design and Theory in Agricultural Communications
	AGCOM - 738 - Utilizing Online Media in Agricultural Communications
	AGCOM - 800 - Foundations of Agricultural Communications
	AGED - 732 - Leadership Analysis Through Film
	AGED - 738 - Assessing Learning in Agricultural Education
	AGED - 832 - Foundations and Theory of Agricultural Leadership
	AGED - 838 - Qualitative Design in Agricultural Education and Communications
Architecture, Planning and Design	IAID - 602 - Furniture Design II
	IAID - 605 - Problems in IAID
	IAID - 625 - Lighting
	IAID - 814 - Furniture Design III
	IARC - 628 - Construction Documentation
	INDD - 605 - Problems in INDD
	INDD - 644 - Internship
	INDD - 645 - Internship Report
	INDD - 664 - Summer Internship
	INDD - 665 - Summer Internship Report

Arts and Sciences	AMETH - 560 - Topics in American Ethnic Studies ART - 320 - Water Media GEOG - 841 - Advanced Fluvial Geomorphology MUSIC - 846 - Marching Band - Graduate Level MUSIC - 847 - Cat Band - Graduate Level PSYCH - 120 - Psychology of College Success PSYCH - 575 - History of Psychology STRAN - 600 - Pathways to Social Change
Business Administration	ACCTG - 840 - Introduction to Academic Accounting Research MANGT - 561 - Transportation and Warehouse Management MANGT - 590 - International Management MANGT - 595 - Strategic Management
Engineering	CIS - 861 - Data Science in Practice
Graduate	GRAD - 700 - Graduate Education Abroad
Health and Human Sciences	FNDH - 980 - Graduate Seminar in Food, Nutrition, Dietetics and Health HDFS - 752 - Social Justice Approach to Prevention in HDFS HDFS - 770 - Development and Implementation of Prevention Science Programs HDFS - 800 - Introduction to Human Development and Family Science Graduate Program HDFS - 806 - Statistical Methods in Human Development and Family Science I HDFS - 809 - Qualitative Research Methods in Human Development and Family Science HDFS - 852 - Theories of Human Development and Family Science HDFS - 881 - Capstone in Human Development and Family Science HDFS - 893 - Evaluation of Prevention Science Programs HDFS - 906 - Statistical Methods in Human Development and Family Sciences II HDFS - 981 - Applied Practicum in HDFS HDFS - 982 - College Teaching Practicum in HDFS HDFS - 983 - Research Practicum in HDFS HHS - 888 - Foundations in Research Methodology HHS - 995 - Grant Writing and Management IDFS - 650 - Resilient Systems for a Sustainable World IDFS - 670 - Problem Solving for a Sustainable World IDFS - 750 - Leading Change for a Sustainable World
Technology & Aviation	CMST - 190 - Information Engineering for Data Science CMST - 290 - Scientific Programming and Machine Learning PAV - 217 - Airframe A PAV - 227 - Powerplant A PAV - 318 - Airframe B PAV - 328 - Powerplant B
Veterinary Medicine	AP - 805 - Cell Physiology AP - 807 - Integrated Physiological Systems 1 AP - 817 - Integrated Physiological Systems 2 AP - 835 - Animal Care and Welfare CS - 832 - Antimicrobial Resistance in Bacteria: A One Health Perspective VAP - 805 - Cell Physiology

	VAP - 807 - Veterinary Systems 1
	VAP - 817 - Veterinary Systems 2
	VAP - 835 - Animal Care and Welfare
	VCS - 832 - Antimicrobial Resistance in Bacteria: A One Health Perspective

CURRICULUM: https://kstate.curriculog.com/agenda:1577/form

Arts and Sciences	Aerospace Studies Minor
Business Administration	Management (B.S.)
Health and Human Sciences	Fashion Studies (B.S.) Food, Nutrition, Dietetics and Health (Ph.D.) Health and Human Sciences (Ph.D.) Human Development and Family Science (B.S.) Interior Design (B.S.) Prevention Science (M.S.) Prevention Science in HDFS (Ph.D.)
Technology & Aviation	Aviation Maintenance (AAS) (AAVMN)

B. Graduation list(s), addition(s) and/or posthumous degree requests:

- Posthumous degree request: Spring 2022: Paige Dorzweiler, Master of Science, Graduate School

ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:
To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:1578/form

Arts and Sciences	Social Transformation Studies B.A./B.S.
Business Administration	Supply Chain Management Certificate
Education	Indigenous Ed Leadership Certificate (IELC)
Health and Human Sciences	Concurrent B.S./M.S. in Fashion Studies
Technology & Aviation (Salina Aerospace and Technology Campus)	STEM Foundations Minor