

MINUTES
Faculty Senate Executive Committee
Tuesday, January 25, 2022, 3:30 pm
Zoom ID: 733 588 376
<https://ksu.zoom.us/j/733588376>

Present: Katy Bach, Jenny Bormann, Memory Buffington, Marcellus Caldas, Pingping Chen, Brett DePaola, Veronica Denison, Teresa Douthit, Renee Gates, Mishelle Hay McCamant, Pat Hudgins, Judy Hughey, Pamela Kempton, Elizabeth Kiss, Mark Linville, Laurel Littrell, Mindy Markham, Michael McGlynn, Jennifer Miller, Michael Oetken, Mary Oborny, Martin Seay, Andy Thompson, and Don Von Bergen

Absent: Blake Phillips, Michael Raine, Tom Schermerhorn

Proxies: Martin Seay for Jared Durtschi, Elizabeth Kiss (before 4 pm), and Mindy Markham (after 4:15 pm)

Guests/Visitors: Kimathi Choma, Huston Gibson

1. President Littrell called the meeting to order and played the Land Acknowledgment
2. President Littrell requested to take the agenda out of order, to allow our guest, Kimathi Choma, to briefly present here regarding his role as student ombudsperson. Choma first shared that he has two distinct roles here at K-State, and these are entirely separate from each other. He is the assistant dean for diversity, recruitment, and retention in the college of Arts and Sciences. He is also the Student Ombudsperson, which position he serves in a different office on campus. The latter position is the inaugural appointment for a three-year term. Our students advocated for us to have a student ombudsperson and he is honored to serve in this role. He shared a brief video and several websites containing information regarding an ombudsperson's role and also more specific to his role as Student Ombudsperson. They are as follows:
 - K-State Student Ombudsperson:
<https://www.k-state.edu/diversity-inclusion/resources/student-ombudsperson/>
 - The Modern Ombuds:
[https://ioa.memberclicks.net/assets/Ombuds Tool kit/IOA 2020 The Modern Ombuds Double Sided Brochure.pdf](https://ioa.memberclicks.net/assets/Ombuds_Tool_kit/IOA_2020_The_Modern_Ombuds_Double_Sided_Brochure.pdf)
 - IOA International Ombudsman Association:
<https://www.ombudsassociation.org/>
 - Who are Ombuds?
<https://youtu.be/boFZVeDwdtg>

There are three ombudspersons at K-State that are available for faculty and staff. At this time, he is the only student ombudsperson but at some point, there may be a need to have a full time, independent position dedicated to this role. He saw about 10 students in the fall and anticipates the same or more in the spring. It was clarified that he is not a direct report related to Title IX cases, in this role, nor is he required to directly report to Office of Institutional Equity. Ombudspersons are not mandatory reporters. He is there to provide resources. Additionally, he is neutral. He emphasized that his position is the "Informal" process as he promotes being a trusted resource for undergraduate and graduate students. He shared a flyer and link with more information and the location of this office in 101J Holton Hall. Members thanked him for his presentation and we will see Dr. Choma at the FS meeting in a couple of weeks.

3. Term Appointment Caucus election results – Introduction of Jennifer Miller
President Littrell reminded senators of our new Term Appointment caucus, which information was shared out to K-State Today and our senators as well. She welcomed Jennifer Miller to the Executive Committee.

She will be serving as the first caucus chair. We're so excited to have this new caucus in place and look forward to collaborating with these dedicated senators.

4. President Littrell inquired if there were any changes or corrections to the November 30th Executive Committee minutes. Seeing none, these were approved as submitted.
5. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Jenny Bormann/Don Von Bergen
 - Proposed consent agenda items (pages 5-8)

Senator Von Bergen made a motion to place the consent agenda items on the upcoming Faculty Senate agenda. A brief comment was shared related to the News and Sports Media B.A./B.S. change. The proposal will be conditional based upon approval of a new degree, which was approved by FS in December and is at the Board's step currently (Advertising and Public Relations BA/BS). Because the current request removes two of the curriculum tracks and changes the degree title to the Journalism and Mass Communications degree, they want to be sure the Board first approves the new degree, that encompasses those two tracks, so that these changes will complement each other. If for some reason the board does not approve the new degree, the News and Sports Media B.A./B.S. changes will not go in effect and will be returned to the college. It's not anticipated the board will reject the new degree, this is just being done in order to be proactive. Motion passed.
 - Proposed discussion agenda items (page 9)

Senator Von Bergen made a motion to place the several discussion agenda items on the upcoming Faculty Senate agenda. Motion passed.

The committee is just beginning their spring meetings and will continue to work on the 21-22 docket.
 - B. Faculty Affairs – Marcellus Caldas/Veronica Denison

Senator Denison gave a University Handbook update regarding Appendix R and mentioned that they are not going to charge the committee until it is decided who will serve.
 - C. Graduate Student Council – Pingping Chen or David Marcus

Senator Chen mentioned their first general meeting will be on zoom. Other events will be scheduled online due to increased COVID positive numbers. They have planned professional and skills development workshops along with a financial workshop. For information, details and dates please check out their website.
 - D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant

Senator Hay McCammant mentioned the continuing work on the university-wide staff recognition and continued advocacy for staffs in offices for COVID compliance. President Littrell suggested that our ombudspersons are great resources for COVID compliance issues and concerns
 - E. Student Senate – Blake Phillips

Was unable to attend and had no report except to share they are gearing up for spring activity.
 - F. Technology – Brett DePaola/Michael Raine

They have not met but plan to Feb. 1.
 - G. University Planning – Martin Seay

No report; they will meet next week.

- H. University Support Staff Senate – Mary Oborny or Monica Macfarlane
Senator Oborny mentioned they will meet next month as the past meeting was cancelled due to the number of flu and COVID cases. Please be mindful and share with units that it's time to nominate professional staff and university support staff for the awards available to them: <https://www.k-state.edu/today/announcement/?id=79597>. The USS Belonging Award has not been awarded for the past few years so there is an unclaimed monetary award in conjunction with that recognition.

6. Announcements

- A. Faculty Senate 2022 Elections
President Littrell shared that the elections process is beginning. Candace will be sending a memo along with election files to caucus chairs soon. Because the inaugural Term Appointment caucus elections just concluded, they will not have an election this year or the next.
- B. KBOR meeting report: <https://www.k-state.edu/today/announcement/?id=79812>
They met Jan. 19, 2022. KBOR voted to extend the tenure clock extension policy for faculty hired during the 2020 academic year and into the next academic year as the COVID disruptions have continued to occur for research, instruction and other faculty activities. All regent universities were in support of this policy. There was discussion on working out formulas for capital improvement and building maintenance and how it should be credited to the university infrastructure as some universities have kept up with building maintenance and construction. KBOR has looked at establishing a general education program and a working group to look at the framework of general education of community and four-year universities. They would look at this later as they consider implementation. This will be in addition to K-State 8 and will not conflict with what is already in place. There was more discussion from several senators who encouraged all to keep an eye on this. It was stated that this is a work in progress, and we need to keep abreast of potential changes.
- C. Guest(s) for February 8th Faculty Senate Meeting:
- ~~Provost Taber – Topics for discussion?~~
 - Kimathi Choma - Student Ombudsperson. See overview of his presentation above.

President Littrell reported that the Provost's schedule has changed and he is no longer able to attend the February meeting.

Additionally, related to strategic enrollment planning, we will plan to invite Karen Goos to the March 8th Faculty Senate meeting. In order to compile and prioritize questions, please discuss the questions, as a caucus, that you would like to be addressed. In this way, each caucus is afforded an opportunity to pose questions specific to their areas. Please submit these to President Littrell by Feb. 15th.

7. Open discussion period for senators as needed

There was discussion on the January 11th memo about classroom protocol for COVID as classes resume. It was stated that classes can move to online if the environment is beneficial for student learning. If ventilation concerns, or improper wearing of masks happens that would be a reason to move your classrooms, meetings and activities online. There is a wide range of interpretations about the messaging. Faculty need to feel supported, and appreciated. By now the university should be more proactive and convey ways to be prepared for the next surge that we are seeing affect our community prior to students returning.

The use of TEVALs in faculty evaluation was raised again. There are fundamental concerns with this due to continued issues with COVID and modality having to change as needed. Also, faculty have had continued health challenges and this affects teaching. It was requested this be brought to the provost for his

information and possible action. It needs to be clear if they are being used for tenure and promotion or for evaluation. This feedback will be shared with the provost.

8. The meeting adjourned at 4:57 p.m.

Respectfully submitted by:
Pat Hudgins,
Faculty Senate Secretary

Next meeting: Tuesday, February 22, 2022; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and graduation list additions on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1545/form>

Agriculture	AGRON - 305 - Soils AGRON - 306 - Soils Laboratory AGRON - 605 - Soil and Environmental Chemistry AGRON - 630 - Crop Improvement and Biotechnology AGRON - 635 - Soil and Water Conservation AGRON - 640 - Cropping Systems AGRON - 645 - Soil Microbiology AGRON - 646 - Soil Microbiology Laboratory AGRON - 650 - Integrated Weed Management AGRON - 655 - Site Specific Agriculture AGRON - 305 - Soils AGRON - 681 - Range Ecology ENTOM - 620 - Pesticides, People, and the Environment ENTOM - 652 - Introduction to Insect Molecular Techniques ENTOM - 852 - Insect Molecular Techniques FDSCI - 305 - Fundamentals of Food Processing FDSCI - 430 - Food Products Evaluation GRSC - 112 - Feed and Pet Food Experience GRSC - 200 - Topics in Grain Science HORT - 587 - Turfgrass Diseases and Their Management HORT - 600 - Herbaceous Landscape Plant Production HORT - 610 - Floral Planning for Special Events HORT - 615 - Wedding Flowers HORT - 620 - Unique Floral Designs HORT - 625 - Floral Crops Production and Handling HORT - 791 - Urban Agriculture
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	PLPTH - 587 - Turfgrass Diseases and Their Management WOEM - 855 - Resource Selection Methods and Theory
Architecture, Planning and Design	ARCH - 274 - Digital Architecture I ARCH - 325 - Introduction to Architectural Theory ARCH - 350 - History of Contemporary Architecture ARCH - 374 - Digital Architecture III ARCH - 433 - Building Construction Systems in Architecture I ARCH - 506 - Architectural Internship, Part B ENVD - 250 - History of the Designed Environment I ENVD - 251 - History of the Designed Environment II IAID - 248 - Fundamentals of Architectural Technology IAID - 407 - Furniture Design I IAID - 416 - History of Furniture IAID - 430 - Visual Communication I IAID - 456 - Introduction to Industrial Design INDD - 325 - Human Factors in Industrial Design
Arts and Sciences	ANTH - 352 - Topics in Cultural Heritage and Museum Studies BIOL - 410 - Biology of the Cancer Cell CRIM - 301 - Topics in Criminology CRIM - 361 - Criminal Justice Systems CRIM - 362 - Police and Society CRIM - 364 - Criminology CRIM - 367 - Real World Criminology CRIM - 454 - Criminal Law and Society CRIM - 460 - Youth and Crime CRIM - 462 - The War on Drugs CRIM - 463 - Gangs in American Society CRIM - 470 - The Criminal Justice System and Family Violence CRIM - 477 - True Crime CRIM - 480 - Prisons and Punishment CRIM - 482 - Criminal Procedure and Investigations CRIM - 500 - Criminological Perspectives on Contemporary Issues CRIM - 550 - Technocrime, Security, and Society CRIM - 552 - Sex Crimes & Society CRIM - 562 - Study of Serial Murder CRIM - 568 - Criminology Internship CRIM - 569 - Field Experience in Criminology CRIM - 572 - The Death Penalty CRIM - 592 - Anatomy of Mass Murder CRIM - 599 - Senior Thesis in Criminology CRIM - 665 - Women and Crime COMM - 632 - Innovation Cultures COMM - 800 - Teaching Public Speaking GWSS - 305 - Engaging Gender, Women, and Sexuality Studies MC - 191 - Audio Essentials MC - 193 - Video Production Essentials MC - 406 - Multiplatform News Reporting MC - 612 - Diversity in Media MC - 662 - International and Intercultural Public Relations MUSIC - 129 - University Orchestra

	STRAN - 400 - Transforming Society
Business Administration	FINAN - 555 - Finance Scholars Seminar MANGT - 431 - Business Law II MANGT - 515 - Managerial Consulting MANGT - 523 - Human Resources Analytics MANGT - 525 - Organizational Management and Data Analytics MKTG - 498 - Independent Study in Marketing MKTG - 635 - Digital Marketing Applications SALES - 496 - Special Topics in Sales SALES - 498 - Independent Study in Sales
Education	EDLEA - 710 - Fundamental Histories and Philosophies in Indigenous Education EDLEA - 720 - Self-Determination, Sovereignty, and Systems of Indigenous Education EDLEA - 730 - Leadership, Advocacy, and Action in Indigenous Education EDLEA - 740 - Applied Project in Educational Leadership for Indigenous Populations
Engineering	CIS - 831 - Deep Learning CIS - 835 - Neuro-Symbolic Artificial Intelligence: Deep Learning and Knowledge Representation CIS - 836 - Knowledge Graphs IMSE - 730 - Data Engineering I – Time Series & Topological Data Analysis
Health and Human Sciences	FASH - 476 - Merchandise Math and Buying Concepts FASH - 576 - Retail Finance and Merchandise Control FNDH - 311 - Health Promotion and Behavior FNDH - 597 - Research Experience in Food, Nutrition, Dietetics and Health HDFS - 110 - Introduction to Human Development HDFS - 300 - Problems in Human Development and Family Science HDFS - 301 - Interpersonal Skills for Helping Professionals HDFS - 302 - Introduction to Human Sexuality HDFS - 305 - Family Violence Across the Life Course HDFS - 350 - Interpersonal and Family Relationships HDFS - 375 - Introduction to Research Methods in Human Development and Family Science HDFS - 460 - Families and Social Policy HDFS - 506 - Adolescent and Emerging Adult Development HDFS - 510 - Midlife to Late Adult Development HDFS - 550 - Application of Theories in HDFS HDFS - 552 - Social Justice in a Family Context HDFS - 570 - Program Development and Implementation HDFS - 575 - Research Practicum HDFS - 579 - Orientation to Human Development and Family Science Internship HDFS - 580 - Human Development Family Science Internship HHS - 400 - Wichita State University Nursing Partnership HM - 423 - Facility Management IDFS - 350 - Our Sustainable World ID - 651 - Design for Supportive Environments

	KIN - 111 - Adaptive Training KIN - 312 - Methods and Analysis of Public Health KIN - 386 - Pediatric Physical Activity, Exercise & Sport PFP - 315 - Love and Money
Undergraduate	GEN - 200 - Undergraduate Education Abroad
Salina Aerospace and Technology Campus	COT - 715 - Systems Project Management COT - 839 - Integrated Systems Thesis CYBR - 601 - Introduction to Cybernetic Modeling and Simulation CYBR - 603 - Integrated Systems Architecture CYBR - 707 - Research Methods, Design, and Analysis CYBR - 708 - Cybernetic Systems Design and Dynamics CYBR - 710 – Advanced Data Analytics for Cybernetic Systems CYBR - 751 - Cyber Defense Methods CYBR - 760 - Aerospace Cybersecurity Studio MLAS - 650 - Autonomous Systems Architecture Studio MLAS - 700 - Advanced Cybernetic Systems Development MLAS - 750 - Autonomous Networking within Cyber-Physical Systems MLAS - 800 - Integrated Machine Learning and Autonomous Systems SSO - 735 - Electron Microscopy of Aerospace Materials SSO - 736 - Aerospace Metallurgy and Ceramics SSO - 738 - Advanced Composite Materials
Veterinary Medicine	AP - 836 - RNA in Physiology, Biotechnology and Medicine AP - 837 - Introduction to Cell Physiology

CURRICULUM: <https://kstate.curriculog.com/agenda:1546/form>

Arts and Sciences	Communication Studies BA/BS News and Sports Media B.A./B.S. (degree name change) - <i>(conditional based on KBOR approval of new degree Advertising & PR, which FS approved in December)</i>
Business Administration	Management (B.S.)

B. Graduation list(s), addition(s) and/or posthumous degree requests:

- Summer 2021 list addition: Zachary R. Hopkins, Bachelor of Science, Business Administration
- Spring 2019 list addition: Miranda Moore, Bachelor of Science, Arts and Sciences

ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA

Approve to place the following new curriculum proposal(s) on the upcoming Faculty Senate discussion agenda:

New:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1547/form>

Architecture, Planning and Design	Real Estate and Community Development (B.S.)
Arts and Sciences	Criminology BA/BS Digital Innovation in Media (B.S.) Undergraduate Certificate of Proficiency in English for Academic Purposes
Business Administration	Operations & Supply Chain Management (B.S.) Minor in Marketing
Education	School Counseling (Ed.S.)
Health and Human Sciences	Fitness Professional Certificate
Technology & Aviation (Salina Aerospace and Technology Campus)	Aeronautical Technology (B.S.) - Aviation Management Option Integrated Systems Design and Dynamics (M.S.)
Veterinary Medicine	Exotic Animal/Zoological Medicine Veterinary Certificate