

**MINUTES**  
**Faculty Senate Executive Committee**

Tuesday, May 25, 2021, 3:30 pm

**Zoom ID: 733 588 376**

<https://ksu.zoom.us/j/733588376>

**Present:** Katy Bach, Memory Buffington, Elizabeth Dodd, Teresa Douthit, Michael Dowd, Jared Durtschi, Renee Gates, Mishelle Hay-McCammant, Mo Hosni, Pat Hudgins, Judy Hughey, Elizabeth Kiss, Mark Linville, Laurel Littrell, Mindy Markham, Michael Oetken, Michael Raine, Sara Rosenkranz, Don Saucier, Tom Schermerhorn, Martin Seay, Andy Thompson, and Don Von Bergen

**Absent:** Brett DePaola, Michael McGlynn

**Proxies:** Von Bergen for Bormann, Dodd for Kempton, and Dowd for Phillips

**Guests/Visitors:** Dan Ireton, Mary Oborny

1. President Littrell called the meeting to order at 3:30 pm and played the land acknowledgement video.
2. Introduction of incoming Executive Committee members  
Teresa Douthit, AG; Pamela Kempton, AS; Mark Linville, BA; Michael Oetken, TA; Jenny Bormann, Co-Chair, AAC; Sara Rosenkranz, Co-Chair, FAC; Renee Gates, Co-Chair, PSA; Martin Seay, FSCOUP Chair; Pat Hudgins, FS Secretary

President Littrell welcomed incoming members to the Executive committee.

3. March 30<sup>th</sup> and April 27<sup>th</sup> minutes were approved electronically.
4. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Jenny Bormann/**Don Von Bergen**
    - Proposed items for consent agenda (pages 4-5)
    - Proposed item for discussion agenda (page 6)
    - Proposed Optional Syllabus statement on Excused Absence Policy – **Attachment 1**

Senator Von Bergen moved to place the consent agenda items on the upcoming Faculty Senate agenda. No discussion. Motion carried.

Senator Von Bergen moved to place the discussion agenda items on the upcoming Faculty Senate agenda. No discussion. Motion carried.

Senator Von Bergen moved to place the proposed optional syllabus statement on the upcoming Faculty Senate agenda. No discussion. Motion carried.

- B. Faculty Affairs – Sara Rosenkranz/**Don Saucier**  
There were no items to report
- C. Graduate Student Council – David Marcus for Pingping Chen  
No members were able to attend
- D. Professional Staff Affairs – Renee Gates/**Mishelle Hay McCammant**  
No items to report

- E. Student Senate – Blake Phillips / **Michael Dowd**  
Dowd had no item to report. However, clarification was asked for about fall 2021 sorority recruitment updates. Round 1 will be totally virtual. In-person recruitment starts Thursday night, the first week of classes, and continues through Sunday each evening after classes, per Mary Oborny, a sorority advisor.
- F. Technology – Brett DePaola/**Michael Raine**  
A joint meeting was held with Faculty Affairs to discuss a possible resolution surrounding TopHat. After much discussion, no resolution came forward. However, one may be produced by FSCOT in the fall. The recommendation would be to use TopHat only for a few free features and continue to use Canvas. There will be more discussion in the fall, but this is something perhaps the academic technology tools committee, when charged, will work on in future.
- G. University Planning – Martin Seay  
No items to report
- H. University Support Staff Senate – Mary Oborny  
During our last meeting we had a Vice President and President Elect nominated for next year, Monica Macfarlane, from Ag. We have a full board. The senate also approved revised by-laws and will now go to an all at-large representation, with the exception on of senator from Salina.

5. New Business

- A. Honorary Degree Candidate (December 2021)  
President Littrell reminded senators this information is confidential until approved by the Board of Regents. Committee members were provided the candidate’s information packet via email. A motion was made by Senator Von Bergen and seconded by Senator Dodd to place this on the upcoming Faculty Senate agenda for approval.  
  
Motion carried.
- B. Faculty Senate committee appointments and Presidential committee recommendations  
President Littrell referred members to the documents they were provided last week. These documents show the recommendations that have been made. A motion was made by Senator Saucier and seconded by Senator Von Bergen to approve the recommendations as provided. Motion carried.
- C. Ombudsperson appointment (2021-2024)  
President Littrell shared her recommendation with committee members. The importance of having a professional staff person among the three ombudspersons has been conveyed and was part of her deliberation. President Littrell recommends that University Handbook language be modified this coming year to codify that one of the three positions will be for a professional staff member and to consider making one of the other appointments optional for a nontenure track faculty position. After further discussion a motion was made by Senator Hosni and seconded by Senator Von Bergen to approve the recommendation for Ombudsperson, Tara Coleman, for the 2021-2024 term. Motion carried.

6. Announcements

- A. Faculty Senate President-Elect position.  
Senator Don Saucier has accepted the nomination for this position. The election will be held at the June 8<sup>th</sup> meeting.

B. Senator replacements: AJ Tarpoff for Erin Yelland, Extension (June 2021-May 2023)

C. KBOR meeting report from May 19-20

A first reading of the new tuition and fee proposal from K-State was presented. There will be an offset by reduction of merging some of the fees, to include online and academic infrastructure fees into tuition. There may be scenarios where students will see a slight increase or decrease to level the money paid to the university. A second part involves a program to update tuition and fees next year. The complexity of college fees will be looked at to make calculations easier for students and families. Deferred maintenance of all university buildings was looked at by an independent consultant. We are looking at \$1.2 billion in deferred maintenance, and the Board of Regents wants to allocate \$10.3 million from the governor to begin to build of a deferred maintenance fund. The Governor vetoed it and the legislature did not override it; therefore, the board of regents is considering how to move forward. This is not a new situation, it has been ongoing for decades, and Kansas is not unique. Increases in tuition typically helps fund deferred maintenance but it affects enrollment and is not always the ideal solution.

D. Topics for Provost's visit to June Faculty Senate meeting?

Budget update, tuition and fees structure, deferred maintenance, and future steps for university leadership (president, diversity office, institutional effectiveness, etc.), continued COVID response

E. Additional guest for June FS meeting: Elliot Young – international travel policy and registration process

F. Professor and Professional Staff of the Week selections for 21-22 (13 faculty / 8 professional staff)  
President Littrell reminded senators that the professor of the week selections should be submitted to Ms. Candace LaBerge by the end of August. A new feature that started last year was the inclusion of professional staff members of the week. More information will be sent to caucus chairs via email in June.

G. Meeting arrangements for Faculty Senate meetings (21-22)

There was discussion if future meetings should be virtual or in-person. Virtual offers a lot of convenience for many different situations and is more inclusive for our non-Manhattan senators and guests. Yet, it's also important to offer face-to-face one or two times a semester or at least during the year, as this offers good chemistry to be together. Several pros and cons were mentioned. Student Senate mentioned utilizing a hybrid situation for their meetings as they have added a global position. President Littrell thanked all for their feedback.

7. Open discussion period for senators as needed

Senators discussed transparency of university decisions (to be asked of the provost in the June meeting), future plans for meeting formats for Faculty Senate, and the importance of continuing shared governance through future leadership changes at K-State.

8. The meeting was adjourned at 4:20 p.m.

Respectfully submitted by:

Pat Hudgins

Faculty Senate Secretary

Next meeting: Tuesday, August 31, 2021; 3:30 pm

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and degree requests on the upcoming Faculty Senate consent agenda:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password  
<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon  
In User Tracking, change "Show current" to "Show current with markup"  
View the proposal  
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:  
<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:1336/form>

Agriculture	UFS - 791 - Urban Agriculture UFS - 794 - Urban Food Systems UFS - 796 - Professional Development in Urban Food Systems UFS - 798 - Urban Food Systems Field Experience
Arts and Sciences	GEOG - 370 - Environmental Justice MC - 623 - Communicating in Global Markets
Business Administration	MANGT - 366 - Introduction to Business Analytics and Information Systems MANGT - 561 - Logistics and Warehouse Management MIS - 366 - Introduction to Business Analytics and Information Systems
Education	EDCEP - 111 - Foundations of College Student Success
Engineering	BAE - 663 - Environmental and Ecological Risk Assessment IMSE - 710 - Transportation Logistics IMSE - 752 - Multiple Criteria Decision Analysis IMSE - 991 - Advanced Topics in Decision Theory NE - 691 - Principles of Radiation and Human Health NE - 891 - Advanced Radiation and Human Health
Health and Human Sciences	FNDH - 342 - Food Production Management FNDH - 413 - Science of Food FNDH - 426 - Financial Management in Dietetics FNDH - 510 - Life Span Nutrition FNDH - 560 - Management in Dietetics HDFS - 201 - Introduction to Philanthropy HDFS - 501 - Philanthropy in Context HM - 331 - Resort and Club Management

	HM - 361 - Introduction to Hotel Operations HM - 370 - The Business of Wedding Consulting HM - 423 - Facility Management HM - 482 - Human Resource Management in the Hospitality Industry IHS - 110 - Introduction to Integrative Human Sciences IHS - 310 - Foundations of Integrative Human Sciences IHS - 400 - Integrative Human Sciences Internship IHS - 410 - Integrative Human Sciences Seminar
Olathe	AAI - 842 - Strategies in the Stewardship of Licensed Pharmaceuticals and Biologics in Animal Health AAI - 846 - Special Topics: Regulatory Affairs in Animal Health

**CURRICULUM:** <https://kstate.curriculog.com/agenda:1337/form>

Arts and Sciences	Modern Languages (M.A.)
Education	Teaching and Learning Graduate Certificate
Health and Human Sciences	Communication Sciences and Disorders (B.S.) Early Childhood Education (B.S.) Integrative Human Sciences (B.S.) ( <i>name change-KBOR approval required</i> )
Olathe	Professional Interdisciplinary Sciences Graduate Certificate Professional Science Master's in Applied Biosciences Professional Skills for STEM Practitioners Graduate Certificate Regulatory Affairs in Animal Health Graduate Certificate

**B. Graduation list addition and posthumous degree request:**

Lehua Li, BPHSCI-BS, College of Arts and Sciences, Summer 2020

Ramone Napoleon Pierre Armstrong, posthumous degree, College of Business Administration, Spring 2021

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new curriculum proposal on the upcoming Faculty Senate discussion agenda:

New curriculum:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1338/form>

Business Administration	Diversity, Equity, Inclusion, and Belonging in Business Certificate
Health and Human Sciences	Minor in Pre-Couple & Family Therapy Philanthropy Certificate (undergraduate)