

MINUTES
Faculty Senate Executive Committee
Tuesday, April 27, 2021, 3:30 pm
Zoom ID: 733 588 376
<https://ksu.zoom.us/j/733588376>

Present: Bach, Barnett, Beebe, Behnke, Bitsie-Baldwin, Buffington, Charland, DePaola, Durtschi, Ferguson, González, Hay-McCammant, Hosni, Hughey, Kiss, Lehman, Littrell, Markham, McGlynn, Phillips, Raine, Saucier, Schermerhorn, Vardiman, Von Bergen, and Zajac

Proxies: Behnke for Ireton

Guests/Visitors: Pingping Chen, David Marcus

1. President Markham called the meeting to order and played a land acknowledgement video by the Native American Student Body.
2. President Markham recognized ten Executive Committee members rotating off this year and thanked them.
3. The March 30 Executive Committee minutes were not yet available.
4. Report from Standing Committees, Graduate Student Council, and Senates

A. Academic Affairs – Phil Vardiman/**Don Von Bergen**

- Proposed items for consent agenda (pages 5-6)
- Proposed items for discussion agenda (page 7)

Von Bergen moved to place the consent agenda items on the upcoming senate agenda. Motion carried. Von Bergen moved to place the discussion agenda items on the upcoming senate agenda. Motion carried.

Academic Affairs is looking at language for an optional syllabus statement related to the excused absence policy. Also, the undergraduate certificate and post bacc minor policies are being reviewed. Von Bergen reported there is a proposal coming forward that would take the University Calendar committee, currently a subcommittee of Faculty Senate, to be placed as a stand-alone University committee. Proposed changes are in the membership of the committee and its procedures; this is in its early stages.

There were a few questions raised about the calendar proposal and discussion ensued. The proposal is coming from the committee chair, Kelley Brundage, our current Registrar. It was asked if this is *another way of enhancing our shared governance? How does taking it out of FS enhance shared governance?* Currently there is only one faculty member on the committee now, the proposal will include five Faculty Senate representatives, three of which must be faculty. It was noted that *within faculty senate, we hear from a variety of faculty with different types of courses to give input on the calendar changes. The effect of removing the committee from FS will lower shared governance.* It was conveyed that regardless of where the committee exists, faculty senate should have an opportunity to openly discuss and then make a formalized vote, so the administration knows precisely where faculty senate stands on any calendar items. *Are there plans to increase student involvement on the calendar committee?* Yes, it would increase from two student reps to five student reps. A member of the calendar committee noted that *when FS vote now it is not a vote of approval but rather of endorsement and then the Provost decides and implements; that will remain the same.* One follow up comment was that *if a majority of senators vote against the proposal, our*

provost pays attention. Not having that ability is the wrong thing to do at this point. This conversation will be shared with our Registrar and the calendar committee.

B. Faculty Affairs – Kim Charland/**Don Saucier**

- Proposed Mandatory Syllabus Statement on Mutual Respect and Inclusion in K-State Teaching and Learning Spaces – **Attachment 1**

Saucier moved to place the proposed mandatory syllabus statement on the upcoming Faculty Senate agenda for a vote. Academic Affairs and Faculty Affairs have approved this proposed mandatory syllabus statement and it solidifies the respect that we should have for all students and faculty. Please read and give us your comments. There was comment that it could be too long, and students may not read it. The committees discussed this and the wording is as streamlined as they believed they could get it, but if ones have suggestions on how it could be shortened and still be meaningful, please share that. Motion carried to place this on the upcoming senate agenda for action.

C. Graduate Student Council – Pingping Chen

Pingping Chen is a 4th year PhD student in Industrial Engineering and current President of Graduate Student Council. The President Elect is David Marcus, 1st year PhD student in the math dept. The 5K Grad dash is this weekend on May 1st. May 8th is awards and recognitions. First meeting is next month and the leadership retreat is May 17th.

D. Professional Staff Affairs – **Maria Beebe**/Mishelle Hay McCammant

No report at this time. Beebe conveyed her enjoyment in working with everyone in senate. She's rotating off and thanked all for what she's learned from them!

E. Student Senate – Blake Phillips

Committee chairs were selected and sworn in and interviews were completed with student senators. This Thursday, SGA is voting on a resolution requesting the University to disregard fall and previous semester GPAs in renewing scholarships for next year. Org reform, resolution 14, with respect to ISO/DSOs and enforcing Title IX within off-campus property. Analyzes student org policy and how it relates to Greek life.

F. Technology – **Brett DePaola**/Michael Raine

Similarity or plagiarism detection software was a topic. The current package is raising prices, a new plan would be to go to the Provost rather than having the cost shifted to the students. Ongoing discussions around privacy and FERPA with these types of software.

University digital signage software, Four Winds, is moving more towards central control. There are units that want more control over their building screens so we are seeking a replacement with less central control and retaining the ability to send alerts to all units. A survey on university computer labs will be coming out soon. Do you want more/same/less of computer labs handled by campus IT? What are students' needs? Would they want to continue to remote log-in or go to the computer labs to access software?

Followed up on conversation regarding emeritus faculty access to email, office 360, etc. President and Provost encouraged Campus IT to provide this access to Emeritus faculty. There was a question about media site and the switch to Mosaic. *What is the deadline?* That will happen sometime this summer and it will stop supporting the desktop recorder. *Will the software work even if it does not connect to the mediasite? Will it work locally?* Because you have to authenticate with use, it may not continue to work.

- G. University Planning – **Brad Behnke**/Dan Ireton
They meet next Thursday and are still in search of a committee chair or co-chairs. Discussing eligibility and makeup of different CCOPS, especially with respect to the inclusion of staff and minimizing the role of administrators on CCOPS.
- H. University Support Staff Senate – Mary Oborny
No report.

5. Continuing Business (4:15-4:20)

- A. Proposed Revisions to University Handbook, Appendix E: FS constitution – **Attachment 2**
President Markham reminded all this was reviewed at the April Faculty Senate meeting and a request was made to have it undergo a first reading. Therefore, she entertained a motion for its placement on the May FS agenda for a vote. A motion was made by Zajac and seconded by Von Bergen to approve placing this on the upcoming FS agenda for vote.
Discussion: *What happens to the timeline?* The timeline is pushed back. According to procedures, after a vote in the affirmative by Faculty Senate, notice will need to be given two weeks prior to a vote by the regular appointment faculty and unclassified professionals of the university. If this revision passes Faculty Senate at the May 11 meeting, then we would have May 12 to give two weeks' notice, and May 26th would be earliest to have that meeting. President Markham asked for input: *Should we hold a meeting May 26, 27, or 28? Or should we wait to vote in August?* If a meeting is held near the end of May, this is after 9-month employees are off. It was asked if *we can start the new caucus mid semester in fall?* I do not see anything stopping that as a process for them to join late in the fall semester at the earliest and at the latest adding the new caucus in January. Ms. LaBerge and the FS elections committee would play a large role in setting up the elections process so this would determine the timeline.

Motion carried to approve placing attachment two on the next FS agenda as a voting item.

6. Announcements

- A. Senator replacements: Derek Jackson for Betsy Draper (May 2021-May 2023)
Betsy Draper is retiring this year. Derek will finish the remainder of her term on Faculty Senate.
- B. [KBOR meeting report](#)
The KBOR policy regarding employee termination has been reviewed by a special committee, and the approved recommendations are as follows: elected representatives of the University's faculty, staff, and student governance groups will be given the opportunity to provide input, comments, and recommendations before voting on the draft framework submitted to KBOR for approval. If there is a university that will move forward with the employee termination policy they would need to abide by those additional components.

In a line item veto by the Governor, the \$10.3M for deferred maintenance was removed from the budget. The senate is sending the budget back with recommendations for the funds to be used for the State funded portion of salary raises for State employees. We will learn more in May when the Legislature is back in session.

- C. 2021 virtual retirement [ceremony](#) for faculty and professional staff: April 29, 4:00 pm
There are over 80 retirees this year. The list of retirees was again shared via today's edition of K-State Today and we encourage all to attend the live streaming event as their schedules allow. A Zoom

reception will be available after the ceremony with the details to be shared at the conclusion of the ceremony.

D. Upcoming Town Hall meeting: May 10 (8-9 am)
This will be the final town hall of the semester.

E. Topics for Provost's visit to May Faculty Senate meeting
There are 50 colleges and universities that have made vaccinations mandatory for faculty, students, and staff. Most of those are private but there are exceptions. Has K-State rejected the idea, or is it dependent on specific factors? Follow up question in faculty senate as we are likely to discuss at the May 10 Town Hall meeting. Would like to know more about fall 2021 semester plans and if masks are required? Academic program review and revitalization – would like the rationale for that project and to answer questions from senators. Also, who does this extra effort fall upon, who is responsible?

F. Faculty Senate Officer positions
President Markham reported we have a candidate for the secretary and president elect positions within Faculty Senate. Please review this information. We also have a parliamentarian who has agreed to serve.

7. Open discussion period for senators as needed (4:35-4:45 pm)
None.

8. The meeting was adjourned at 4:24pm.

Respectfully submitted by:
LaVerne Bitsie-Baldwin
Faculty Senate Secretary

Next meeting: Tuesday, May 25, 2021; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and degree requests on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1316/form>

Arts and Sciences	ANTH - 515 - Creativity and Culture: the Anthropology of Art
Business Administration	ACCTG - 231 - Accounting for Business Operations ENTRP - 340 - Business Innovation and the Entrepreneurial Mindset MANGT - 520 - Organizational Behavior MANGT - 521 - Managerial Decision Analytics MANGT - 522 - Operations Planning and Control MANGT - 541 - Management of Quality MANGT - 550 - Organizational Training and Development MANGT - 590 - International Management MANGT - 623 - Compensation and Performance Management MANGT - 630 - Sports Management MANGT - 643 - Organizational Staffing MANGT - 660 - Supply Chain Planning and Control MANGT - 662 - Procurement, Logistics and Supply Chain Design MANGT - 663 - Supply Chain Analytics
Education	EDCEP - 860 - Trauma and Crisis Counseling EDSEC - 210 - Careers in Family and Consumer Sciences Education 1 EDSEC - 211 - Careers in Family and Consumer Sciences Education 2 EDSEC - 510 - Career Pathways in Family and Consumer Sciences Education
Engineering	BAE 101 – Introduction to Biological and Agricultural Engineering and Technology BAE - 536 - Biological Systems Engineering Senior Design I CIS 533 – Introduction to Data Science Foundations ME - 519 - Electrical Circuits for Mechanical and Nuclear Engineering

Health and Human Sciences	GERON - 600 - Seminar in Gerontology GERON - 610 - Seminar in Long-Term Care Administration PFP - 863 - Advanced Personal Income Tax Planning
Technology and Aviation (Polytechnic)	AVT - 703 - Project Management for Aerospace Professionals AVT - 707 - Research Methods AVT - 744 - Aviation Human Factors Analysis and Design AVT - 751 - Aerospace Policy AVT - 771 - Leadership in the Aerospace Sector AVT - 790 - Aerospace Topics AVT - 799 - Advanced Topics in Aeronautics AVT - 838 - MSA Thesis AVT - 841 - Management of Aerospace Safety

CURRICULUM: <https://kstate.curriculog.com/agenda:1317/form>

Business Administration	Bachelor of Science in Business Administration (BSBA) Degree
Education	Leadership in Academic Advising (Ph.D.)
Engineering	Civil Engineering (CE) (B.S.)
Health and Human Sciences	Personal Financial Planning (M.S.)
K-State Olathe	Professional Science Master's in Applied Biosciences

B. Graduation list addition:

Kayela Ullmer, B.S. in Business Administration, College of Business Administration, Dec. 2020

ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA

Approve to place the following new curriculum proposals on the upcoming Faculty Senate discussion agenda:

To view full proposals, see the Curriculog agenda: <https://kstate.curriculog.com/agenda:1318/form>

Arts and Sciences	Certificate in Quantitative Techniques of Data Science - Graduate
Engineering	Concurrent B.S./M.S. in Civil Engineering
Health and Human Sciences	Advanced Financial Planning Graduate Certificate Concurrent B.S. Integrative Physiology/M.S. Kinesiology Minor in Well-Being
Technology and Aviation (Polytechnic)	Aeronautics (M.S.)