

MINUTES
Faculty Senate Executive Committee
Tuesday, March 30, 2021, 3:30 pm
Zoom ID: 733 588 376
<https://ksu.zoom.us/j/733588376>

Present: Bach, Barnett, Beebe, Behnke, Bitsie-Baldwin, Bothwell, Buffington, Charland, DePaola, Durtschi, Ferguson, González, Hay-McCammant, Hosni, Hughey, Ireton, Kiss, Lehman, Littrell, Markham, McGlynn, Raine, Saucier, Schermerhorn, Vardiman, Von Bergen, and Zajac
Guests/Visitors: David Brown, Hannah Shear, Stacey Divine

1. President Mindy Markham called the meeting to order and gave a land acknowledgement.
2. The February 23 Executive Committee minutes were approved as submitted.
3. Summer Reserve Follow up - Guest: David Brown and Stacy Divine
Markham welcomed David and Stacy. Brown began by reminding all that this is a follow up to the conversation in July 2020 regarding the summer reserve program. They made a proposal regarding the program related to the participation rate and making other options available, such as direct deposit. Some of the questions asked then were what is KU doing, do they have summer reserve program? The request was also made that they follow up with people who are using the service. Brown reported they did follow up with KU, along with other KBOR institutions. They also sent out a survey to current participants of the program. Stacy highlighted some of the survey information. They surveyed all 67 participants and 47 responded with feedback, which was about 70%. They provided executive committee members a summary attached of the survey responses. In surveying the KBOR institutions, they found that it is a manual processing program at other institutions as well. It was noted that the person who is managing this program for K-State is soon retiring. While they are allowed to hire for that position, it cannot be assured that it will be funded.

Faculty understand that taking the 9-month salary and distributing it over 12 months is done in so many other K-12 and higher education institutions that it is worth looking into a viable process. After lengthy discussion, President Markham asked that, if we have senators who are aware of other universities that have this program and use PeopleSoft, we find out more detail and share that with David Brown. It was recommended to ask whether they are using a delivered functionality or a customization that is a retrofit. Brown will provide specific language to partner with faculty to investigate what other institutions are doing to provide these services. President Markham thanked them for their continued efforts and conversation about this program.

4. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Phil Vardiman/**Don Von Bergen**
 - Proposed items for consent agenda (pages 5-6)
Senator Von Bergen moved to place the consent agenda items on the upcoming senate agenda.
Motion carried.
 - B. Faculty Affairs – Kim Charland/**Don Saucier**
 - COVID-19 Impact Statement – Guidance for faculty – **Attachment 1**
Faculty Affairs has previously approved the Covid-19 Impact Statement. Next, guidance was asked for by evaluators and is being provided here on how to utilize the statement. Note that this guidance

is focused on faculty; any guidance for staff will be coming from either professional staff affairs or human capital services in the future. Saucier moved this be placed on the upcoming senate agenda. Discussion: *How will this information be shared, and in what circumstances is it given to people?* Ideally it would be coming from the Provost, and sent out to all parties to which it would apply, meaning all who evaluate faculty. For example, tenure and promotion committees, external reviewer for tenure and promotion, dean, department head would all need this document. *Does it expire?* It is a supporting document and is relevant until we are not seeing impacts from Covid which could be years. On the top of page two, it clarifies timeline as well. There was a clarification requested about one sentence and this will be verified with Faculty Affairs and adjusted in the wording if needed. Motion carried.

C. Graduate Student Council – Hannah Shear
No report.

D. Professional Staff Affairs – **Maria Beebe**/Mishelle Hay McCamant
Beebe reported that Jay Stephens has been invited to their next meeting. They'll work with him on a Covid impact statement for the staff. Also, they want to start discussion with him on remote work policy and inclement weather policy. There is work currently being done on the latter, but they want to provide input on these.

E. Student Senate – **Nathan Bothwell**
This is Nathan's last day as speaker! His terms end on April 1st and there are 45 days to graduation! Continued revision of privilege fee agreements led to approved continuances for Lafene and Counseling Services for one year. They will be reviewed again next year by SGA. Fine Arts fee ended up receiving an approximately 40% budget decrease, at over \$100,000. Wildcat Watch, which provides video editing services for students, had a 30% proposed budget decrease. Review of financial outlook for next fiscal year is underway. Government relations committee has been hosting wellness Wednesdays; Diversity, Equity, and Inclusion committee updated regulations on funding diversity programming to make the process more equitable; Lane Lundeen shared resolution for Action Plan for a more Inclusive K-state; and on-campus and travel allocations complete. They held meetings and debates on requirements to be a student senator and after a large amount of debate it was approved to reduce the requirement to be a student senator to be 1 credit hour instead of being a full-time student. Ice Cream Social will end the term in lieu of typical banquet. On April 8, new leaders will be sworn in. Question: *Is SGA, or any of their organizations, promoting vaccinations?* Yes, their student well-being director has been engaging in this. Not only have they been distributing information about potential vaccinations but there was also a volunteer form for students interested in helping with the distribution process. Several members thanked Nathan for his work in this role as speaker and conveyed appreciation for his perspective!

F. Technology – Brett DePaola/Michael Raine (*for April FS agenda, this report will come first during standing committee reports*)

- 2020 Data Access Report – **Attachment 2**

Two main items to report. Having SGA's resolution in hand, they continue to look into the use of TopHat. They are meeting again about it, but it is clear that there will not be 100% agreement in FSCOT. They will propose status-quo, in the sense that the contract with TopHat, which says some people may use it, will be continued. But they want to get out there to educate faculty on the free elements that would replace TopHat usage and take away the cost for students. There will be a survey to determine to what extent people are using it. They will then coordinate with faculty affairs to go to Provost Taber with a recommendation. In essence, it will be how much we enable TopHat as we go forward.

Second, the data access report has been received. There were 21 access cases of various kinds, the 10 year average is 25 cases in a year, with standard deviation of seven. No questions were raised on this. They are adding a couple resolutions that came from SGA, at a future meeting having to do with closed captioning and other things. Also, it is believed the University Academic Tools Committee will be formed around May of 2021.

G. University Planning – Brad Behnke/**Dan Ireton**

They have a meeting this coming Thursday. University Handbook, Section B95, specifically with respect to the make-up of CCOPS, is on their agenda to discuss with leadership from Professional Staff Affairs. Several CCOPS are made up of administrators, and this goes against the shared governance and seem to be a power imbalance, so they wish to discuss that and how to include professional staff within those committees. They will discuss upcoming leadership since Behnke and Ireton are rotating off.

H. University Support Staff Senate – Mary Oborny

No report.

5. New Business

A. Proposed revisions to Faculty Senate constitution – **Attachment 3**

Markham reminded senators this has been a point of discussion for some time. Professional Staff Affairs and Faculty Affairs brought forward an approved proposal on how to include term employees in Faculty Senate. This was sent to the constitution committee for consideration and that committee incorporated the recommendations into the constitution. That proposed language to update the constitution is what you see in attachment 3. President Markham accepted a motion from Senator Zajac and a second from Past President González to place the proposal on the Faculty Senate agenda for approval. Motion carried.

B. Resolution addressing repeated violence against underrepresented communities – **Attachment 4**

During a joint leadership meeting, discussion started about the defacing of the Multicultural Student Center. At times, it is felt responses provided are not what is desired. There was a resolution from SGA all were in support of, but it was believed to be more powerful for Faculty Senate to craft their own resolution. Therefore, this is what you find before you today as presented from the Ad Hoc Committee on Social Justice. The resolution is provided in attachment 4. This supports the ongoing work of the university and provides a faculty and staff perspective on what we continue to call for as Faculty Senate. President Markham accepted a motion from President Elect Littrell and a second from Senator Saucier to place the resolution on the Faculty Senate agenda. Motion carried.

6. Announcements

A. Senator replacement: DeAnn Presley for Ignacio Ciampitti (April 2021-May 2022)

President Markham announced the replacement.

B. Faculty Senate 2021 Elections results

The election results shared via email identified senators who were elected or reelected. Thank you to those who have served, and those who continue to serve.

C. [KBOR meeting report](#)

Regarding the KBOR policy to terminate employees, there was a working group put together in order to review the policy with an eye towards how faculty can provide input into the framework for

University decision making. This will provide transparency in framework and implementation of the policy. Recommended revisions to the policy will be provided to KBOR by April 5th.

When Covid hit, KBOR allowed for students to be able to carry a small balance to enroll for the next semester. KU and KSU asked for an extension to this and it has been approved for fall 2021 enrollment. Senate passed their budget on to the house and added \$25M to the higher education budget which is a 3% increase from the Governor's proposed budget. So, rather than a 5.5% decrease from the prior fiscal year, that has changed to a 2.5% decrease from the prior fiscal year. The Senate also passed \$10.3M deferred maintenance provision requested by the Regents.

- D. Upcoming Town Hall meeting: Apr. 1 (9-10 am) and May 10 (8-9 am)
There are two final town halls for this semester.
 - E. Topics for Provost's visit to April Faculty Senate meeting
Enrollment Trends, Tuition Fees, and an update on the VPR Search. Ask him to discuss what he meant by the Covid additional year, opt-in or Opt-out.
 - F. Additional guest for April meeting: Stephanie Lott, OIE Director/Title IX Coordinator
Stephanie will attend to get feedback about concerns or issues relating to this area and what might need immediate focus.
7. Open discussion period for senators as needed
None.
8. The meeting adjourned at 4:49 pm.

Respectfully submitted by:
LaVerne Bitsie-Baldwin,
Faculty Senate Secretary

Next meeting: Tuesday, April 27, 2021; 3:30 pm

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes and degree requests on the upcoming Faculty Senate consent agenda:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1288/form>

Arts and Sciences	CHM - 611 - Inorganic Chemistry I CHM - 612 - Inorganic Chemistry II CHM - 652 - Organic Chemistry III: Reactions and Mechanisms CHM - 711 - Inorganic Chemistry I (discontinue) CHM - 712 - Inorganic Chemistry II (discontinue) CHM - 752 - Advanced Organic Chemistry (discontinue) CHM - 811 - Advanced Inorganic Chemistry I CHM - 812 - Advanced Inorganic Chemistry II CHM - 852 - Advanced Organic Chemistry CHM - 857 - Advanced Inorganic Techniques
Business Administration	FINAN - 798 - Special Topics in Finance
Health and Human Sciences	ECED - 311 - Infant Toddler Development and Programs ECED - 451 - Administering Early Childhood Programs ECED - 588 - Directed Lab Experiences in Early Care and Education Programs GERON - 315 - Introduction to Gerontology GERON - 400 - Biogerontology GERON - 510 - Aging in America: Policy and Advocacy

CURRICULUM: <https://kstate.curriculog.com/agenda:1289/form>

Arts and Sciences	Chemistry BA/BS
Business Administration	Concurrent B.S. in Accounting and Master of Accountancy

Health and Human Sciences	Gerontology Minor Gerontology Secondary Major Human Development and Family Science (B.S.)
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B. Posthumous degree requests:

Ashley Gasiorowski, Veterinary Medicine, DVM
Rodney Morgan, Veterinary Medicine, DVM