Summary of Approval and Routing Changes

No substantial changes are made to the interdisciplinary program documents (Section 5). Request for modifications to this process will be denied. A future task of FSAAC is to redo this policy as it appears to be very cumbersome and discourages interdisciplinary programs.

No substantial changes are made to the Honors curriculum (courses) routing (Section 5). Request for modifications to this process will be denied. (Changing this does not appear to be a pressing issue)

This a complete rewrite and reorganization. The goal was to create an easier to follow document and update some policies. It is emphasized that the curriculum and courses are in the K-State Catalog, not on a website operated by anyone else.

General responsibilities are described for various groups (academic units, colleges, faculty senate, etc.).

There are now four types of course and curriculum proposals that can be used to modify the catalog:

Standard (default and no change in routing or processing)

Expedited
Added a final approval by FSAAC
Clarified what constitutes an expedited proposal
The proposing unit must add language that the proposal should be expedited

Elective list update (new and a request from ARPS)
Only for departments and colleges restricted elective lists
This allows DARS and the catalog to be rapidly updated
Requires a vote from the group that oversees the list
Requires agreement from any units that are being impacted
Routes straight to Office of Registrar

Systems Update Request (new)
No votes
Routes straight to Office of Registrar
(typos, course offerings, scheduling courses (topics), etc.)

Added a process for university wide approval of academic policies (Section 6 and no change to what was currently being done)

Described in greater detail the need to contact and document the contact of the impacted groups

Provided formal definitions of the basic components of a course and curriculum

Added in the university/KBOR definitions of course numbers to hopefully have more consistency across the University for numbering. (100 level course with co-reqs in the 400s).

Included the definition of a credit hour as described in the handbook.

Included all modalities of a course and included comments on academic freedom but still maintaining student learning outcomes. Syllabus must be requested by a committee and is not required to be submitted with new or changing courses.

Protected the prefixes of GRAD and GEN for courses and developed routing mechanisms for those courses

Changed the routing for cross listed courses. Changes only need to route through one college, but must have the votes from all departments that have the course cross listed.

Consolidated the routing tables into seven that are easier to find and follow the correct table.

Left removal of degrees as the individual should check the routing and the handbook

Provides best practices and some examples

Provides a fairly straightforward presentation of course and curriculum processes at K-State that should be simple to change going forward.