

**MINUTES**  
**Faculty Senate Executive Committee**  
**Tuesday, November 27, 2018, 3:30 pm**  
**Union Big 12 room**

Present: Auten, Barden, Barnett, Barrett, Betz, Bormann, Dodd, Easton, González, Hachiya, Hsu, Kelly, Lindshield, Littrell, Markham, McCornack, Pitts, Thomas, Wood, and Zajac

Absent: Crawford, Raine, Schermerhorn

Proxies: Briggs, Hageman, and Nelson

Guests: Bronwyn Fees and Gweneth Ferdinand-Jacob

1. President Spencer Wood called the meeting to order at 3:30 pm.
2. The October 30, 2018 Executive Committee minutes were approved as distributed.
3. Report from Standing Committees and Student Senate
  - A. Academic Affairs – Jenny Bormann/Todd Easton
    - Proposed items for consent agenda (Page 2): Bormann moved, and it was seconded, to approve the consent agenda. Motion carried.
    - Proposed items for discussion agenda (Pages 2-3) – **Attachment 1**  
Bormann moved to move items on the discussion agenda to the Faculty Senate agenda as a place holder pending approval by both the Faculty Senate Academic Affairs Committee and Graduate Council.

Discussion: Human Ecology Associate Dean Bronwyn Fees and Physician Assistant Program Director Gweneth Ferdinand-Jacobs provided the background on the proposal. K-State was approached a year ago to consider offering the Physician Assistant master's degree program to meet the substantial demand (Department of Labor estimates there will be a 30% increase in demand for physician assistants beginning in 2020). Kansas is the only state with one PA program – all other states have at least two. Human Ecology approached President's Cabinet for a loan to offer the program.

Questions: 1) What are the specific expenditures and amounts? (\$4 million is needed—examples given were \$1.2 million needed for renovations to Ice Hall; \$500,000 is needed to hire faculty to teach in the program with hiring spread over multiple fiscal years). A table is being added in Curriculog that will detail what the rest of the expenditures are. \$600,000 will be generated in tuition the first half year and they expect to generate much more than that when two cohorts are going through in an academic year. It is expected the college will be able to pay off the loan by 2026—it is difficult to get a firm financial prediction because the numbers of students from out of state vs. in state cannot be predicted. 2) How is K-State's program similar to or different from Wichita State University's program? No two programs are identical. There are aspects of WSU's program that would not be brought along and numerous other programs have been visited to structure a high-quality program. 3) The curriculum shows 20 hours of summer session credits are required—how is this possible? The summer session for the PA program is 16 weeks. 4) Will the Graduate School need to be consulted for every student taking over the standard number of hours? It was recommended that this item be addressed proactively with the Graduate Council so that a string of emails isn't necessary every summer for the PA students. 5) There was a brief question related to the genetics and medical terminology pre-requisites which Director Ferdinand-Jacobs

agreed to look into. 6) Another question centered on the specification that 80% mastery in all classes is required. How does this align with our grading system? Director Ferdinand-Jacobs agreed to rewrite this so it aligns. 7) Regarding clinical rotations, where will these take place? Agreements with health care providers are going to be set up by the new associate director (who starts in January). This will be a priority for the associate director.

Following discussion, the motion to move this item to the Faculty Senate discussion agenda carried.

B. Faculty Affairs – Charlie Barden/Amy Betz

- Proposed revisions to UH, Section G – Research – **Attachment 2**

Betz moved to place the proposal on the December Faculty Senate agenda. Discussion: Senator Dodd suggested some clarifying language to add clarity. A senator inquired about whether all of the information regarding the Agricultural Experiment Station locations needing to be in the Handbook or if it could just be a hyperlink. Betz explained that this was discussed and it was determined that the information, while cut down considerably, needed to stay in the policy; however, there are hyperlinks in appropriate locations. Suggested changes were approved and will be included with the documentation that goes out for the Faculty Senate meeting.

- University Handbook, Sections C10 and C11, are currently under review.

C. Professional Staff Affairs – Kelly Briggs/Ashley Thomas

- Committee members continue to evaluate the information received during the recent call for comments to Professional Staff constituents.
- Jay Stephens visited the committee meeting on Nov. 6th and provided an update of current initiatives.
- A joint meeting will be held with Faculty Affairs in the coming months to discuss representation of term employees within Faculty Senate.

D. Student Senate – Ryan Kelly

The Tuition and Fees Strategies Committee has finished reviewing current fees for this rotation and all were approved. Only one proposal for a new fee has been received and they are in the process of developing the College of Engineering Tuition Committee to review it. They are in process of reviewing the Student Senate Constitution to update it. A special committee on Student Senate membership will look at any disproportionate representation and membership. Regarding the hoax racial incident occurring this semester, Kelly reported the student will be providing an apology at the Student Senate meeting on Thursday, November 29<sup>th</sup>, at 7 pm in the Wildcat Chamber. Interested parties are invited to listen.

E. Technology – Brian McCornack/Michael Raine

At their November meeting they received a demo on Nokia Flips. Rebecca Gould provided an update about study spaces available for students in response to the loss of spaces due to the Hale fire. She also updated members on the IT Strategic Plan. We need to figure out where we are going in order to get operational procedures in place to get us there.

In recent years, there has been less funding in to create/upgrade technology classrooms. The idea is to develop more spaces that can be used as prototypes to test out new layouts and technology pedagogy before proceeding with renovations of existing classrooms. A joint meeting will occur next week between FSCOUP and FSCOT and the classroom planning committee.

F. University Planning – Valerie Barnett/Laurel Littrell

Their December 6<sup>th</sup> meeting will be a joint meeting with FSCOT and the classroom planning committee.

#### 4. New Business

##### A. Proposed Academic Calendar for Fall 2022 through Spring 2025 – **Attachment 3**

Background: Kansas Board of Regents requires submission of universities' academic calendars every three years for their approval. Amendments to an approved calendar can be made if necessary. The University Calendar committee works to set a proposed calendar and submits this to Faculty Senate, via the Executive Committee, for approval and submission to the Provost. The Provost shall then send the calendar to the Board of Regents for final approval.

Past President Lindshield moved that the calendar be sent back to the Calendar Committee to make sure they are aware that universities no longer have to accommodate the Board of Regents meetings when scheduling spring breaks (the goal is to get on a more consistent schedule for spring break so it stays at approximately the same week each year). It was seconded. Motion carried.

#### 5. Announcements

##### A. Topics for discussion for Provost Taber's visit to FS on December 11.

Several topics were discussed. If VP for Research, Peter Dorhout, is available to attend, the conversation will involve the funding structure for research and distribution of SRO (because this falls outside the new budget model). Members would like the Provost's perspective on how strategic investment requests from departments/colleges will get heard and vetted and how they will be paid back. Reorganization within the Provost's Office is another matter to be discussed – redistribution of duties (and salary enhancement) to other employees with full-time jobs has occurred; inquire whether searches for Vice Provost for Faculty Affairs, Honors Program Director, Vice Provost for Undergraduate Studies (and any others) will be taking place.

##### B. Spring open fora with President Myers are scheduled:

- Salina – Feb. 13, 9:30 am, College Center Conference Room
- Olathe – Feb. 21, 2:30 pm, Forum Hall (Room 110)
- Manhattan – Feb. 26, 9:00 am, Alumni Center main floor

It was inquired who from the President's staff will be present for these. The fora are arranged to be with just President Myers; however, he may invite members of his cabinet to be on hand if he so chooses.

#### 6. Open discussion period for senators as needed: Senator Barnett had a clarification question related to the graduation list addition on the consent agenda. She will follow up with her college.

#### 7. The meeting was adjourned at 4:20 pm.

Respectfully submitted by:

Suzy Auten,  
Faculty Senate Secretary

Next meeting: Tuesday, January 29, 2019; 3:30 pm, Union Wildcat Chamber

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following graduation list addition and posthumous degree request on the December Faculty Senate consent agenda:

**A. GRADUATION LIST ADDITION, POSTHUMOUS DEGREE REQUEST:**

Graduation list addition: May 2018, Kori Donn Kamm, Bachelor of Science, College of Business Administration

Posthumous degree: December 2018, Samantha Scott, Bachelor of Science, College of Engineering

**ACADEMIC AFFAIRS  
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new courses and new degree program on the December Faculty Senate discussion agenda – conditional upon approval of Grad Council and FS AAC (see attachment 1 for supplemental information):

**To view full proposals, see the Curriculog Agenda:** <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

**First** - Login to Curriculog in your default browser using your K-State eID and password  
<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

**PAS COURSES & DEGREE:** <https://kstate.curriculog.com/agenda:529/form>

Human Ecology	<u>New courses related to degree program proposal:</u> PAS - 700 - Applied Anatomy & Physiology with Lab PAS - 710 - PA Profession PAS - 720 - Evidence Based Medicine PAS - 721 - Medical Genetics PAS - 722 - Clinical Geriatrics PAS - 731 - Clinical Pediatrics PAS - 732 - Psychiatry & Behavioral Medicine PAS - 740 - Clinical Procedures I PAS - 741 - Clinical Procedures II PAS - 742 - Clinical Procedures III
---------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	PAS - 750 - Physical Diagnosis I PAS - 751 - Physical Diagnosis II PAS - 752 - Physical Diagnosis III PAS - 760 - Diagnostics I - Laboratory PAS - 761 - Diagnostics II - EKG PAS - 762 - Diagnostics III - Radiology PAS - 770 - Applied Pathophysiology I PAS - 771 - Applied Pathophysiology II PAS - 772 - Applied Pathophysiology III PAS - 780 - Clinical Medicine I PAS - 781 - Clinical Medicine II PAS - 782 - Clinical Medicine III PAS - 790 - Pharmacology I PAS - 791 - Pharmacology II PAS - 792 - Pharmacology III PAS - 800 - Family Medicine I - SCPE PAS - 810 - Family Medicine II - SCPE PAS - 820 - Internal Medicine - SCPE PAS - 830 - Emergency Medicine - SCPE PAS - 840 - Pediatric Medicine - SCPE PAS - 850 - General Surgery - SCPE PAS - 860 - Behavioral Medicine - SCPE PAS - 870 - Women's Health PAS - 890 - Geriatric Medicine PAS - 891 - Orthopedics - SCPE PAS - 892 - Elective Experience I PAS - 895 - Summative
Human Ecology	<u>New Degree Proposal:</u> Master of Science in Physician Assistant Studies