

MINUTES
Faculty Senate Executive Committee
Tuesday, May 28, 2019, 3:30 pm
Union Big 12 room

Present: Barnett, Barrett, Bitsie-Baldwin, González, Heatherman, Hosni, Kingery-Page, Littrell, Markham, McCornack, Nelson, Pitts, Saucier, and Wood

Proxies: Beebe, Chandler, Dodd, Easton, Hughey, Nguyen, Raine

Absent: Behnke, Briggs, Schermerhorn, Von Bergen, and Zajac

1. President Tanya González called the meeting to order at 3:37pm. Land Acknowledgement read by President González.
2. The April 30, 2019 Executive Committee minutes were approved as distributed.
3. Report from Standing Committees and Student Senate

A. Academic Affairs – Phil Vardiman for Easton/Von Bergen

- Proposed items for consent agenda (pages 5-6) – **Includes Attachment 1 and 2**
- Proposed items for discussion agenda (page 7) – **Includes attachments 3 and 4**
- Proposed Approving, Reviewing and Removing K-State 8 tags Policy – **Attachment 5**

Phillip Vardiman moved to place the consent agenda items, discussion agenda items, and the K-State 8 policy document on the June FS agenda. The consent agenda items were approved to go on the agenda, with the exception of MANGT 450, which will be on the discussion agenda. It will be verified whether there is any impact to Leadership Studies.

K-State 8 approving, reviewing, and deleting policy. There was brief discussion about the changes being made, including that a syllabus is no longer required when proposing a new tag, however, it is critical that the course description and/or title contain language that verify the tag is valid. The consensus was that the updated policy overall is a good change.

Senator DePaola inquired if this will be required on current K-State 8 categorized classes. All classes will be on a continuous review cycle, so this process will apply to those classes when they come under review.

B. Faculty Affairs – Don Saucier

FAC discussed next year's actives; working on language in the University Handbook Section C, related to term employees, and Section J, library resources. They also wish to discuss best practices for TEVALS.

C. Student Senate – Hannah Heatherman

Over the summer Hannah, Jansen, and Ali, will be here in Manhattan. They will work with their senators who are taking classes then on recruiting for the SGA intern program. Recruitment will be done during orientation and enrollment. They are beginning to meet with the Deans on the Tuition and Fees Strategies Committee (TFSC) info for next year.

D. PSA/FSCOT/FSCOUP - no report.

4. New Business

- A. Approve the faculty senator replacements for the following caucuses:
Business Administration, Saurav Pathak for Joseph Ugrin (June 2019-May 2021)
Human Ecology, Robert Pettay for Mindy Markham (president elect) (June 2019-May 2020)

A motion was made by Senator DePaola, a second by Senator Hosni to approve the faculty senator replacements. Motion carried.

- B. Honorary Degree candidate

A motion was made by Senator DePaola, a second by Senator Hosni to approve placement of this item on the June Faculty Senate agenda. Motion carried. Discussion - There was a brief discussion regarding the procedures for putting forth an Honorary Degree candidate. Procedure was reviewed and this item will be on the June FS Agenda.

- C. Faculty Senate committee appointments and Presidential Committee recommendations

President González directed committee members to the spreadsheet sent out via email. The list was reviewed. A motion was made by Senator Kingery-Page, a second by Senator Pitts to approve these appointments and recommendations. Motion carried.

There is a request out currently for volunteers for Presidential and Other University committees. Those volunteer interest forms will be reviewed by Leadership Council next week and recommendations will be provided to Exec for their input and approval, as in the past. If there are no objections to the recommendations, once reviewed, they will be considered approved. Members were in agreement with using this procedure.

- D. Ombudsperson appointment (2019-2022)

President González reported that Faculty Senate received six applications and she reviewed them. She also requested input from Faculty Senate Leadership Council. Her recommendation was presented to Executive Committee members for their discussion and vote. A motion was made by Senator Kingery-Page, a second by Senator Pitts to approve the appointment. Motion carried.

It was commented that the ombudspersons are not advocates. They need to be able to listen, advise individuals regarding university procedures, and be impartial. They looked at a person's knowledge of the university's system as well as approachability.

5. Announcements

- A. Report on May 15 Kansas Board of Regents meeting

- Parental leave passed at the May 15 KBOR meeting and will go in to effect July 1.
- First, there was continued discussion on the Consortium for Health related to the Master of Science in Physician Assistant Studies, and how clinical aspects of the programs will be run. Provost suggested a consortium to clarify their procedures. Site Cooperative was signed by WSU, KU med and KSU. Suggestion that the Deans of these programs continue discussions. Note that Washburn is ready to sign the cooperative.
- Finance committee discussions were related to tuition proposals. KSU had largest increase proposal of 3.1%, with an average of 2% over the last two years, which is in line with other KBOR institutions. One reason institutions decided to keep the increases lower was the reinstatement of State funds by the legislature. The June 19 KBOR meeting will have a vote on these proposals.

- KBOR asked questions about the KSU library, making sure this was part of the package. There were definite, consistent narratives in all regents' schools tuition presentations about tight budgets and the need for assistance to make a successful year. Thank you to Jansen Penny for speaking for the increase as a collaborative and shared governance item. A 3.7% tuition increase had been approved by students, but a 3.1% increase was proposed.
- President Meyers, Cindy Bontrager, Jansen Penny and the rest of the K-State team presented K-State's tuition proposal very well.
- KBOR member Dennis Mullin expressed his appreciation to FS President Spencer Wood for the K-State Faculty Senate resolution thanking him for advocacy to return state funding, and, in fact, had it framed. The KSU Students had approved a similar resolution as well. Appreciation to Senator Elizabeth Dodd for her work drafting the initial resolution. Senator Hosni noted that FS appreciates the work that Spencer Wood has done with our KBOR relationships.

B. Professor of the Week selections due by August 27

President González reported that Candace will provide information to caucus chairs via email later this week.

C. Topic for Provost visit to June 11 Faculty Senate meeting

- Having a recap of the visit with Provost Hardgrave would be good and specifically to discuss the research dollars, even though they are not part of our budget model now. Were there components that can be changed in our model after hearing from him? What was learned from Provost Hardgrave's visit?
- Providing a tangible example may be helpful, such as: their budget model provided for an automatic bump built in to the library budget for inflation.
- President González noted that Auburn began this process as they were growing towards R1 Status. They are changing their model to support this new frame.
- We would also like to inquire of the Provost the timeline for discussions about differential tuition and the stakeholders that will be included in that conversation.

D. Academic Calendar

- At the May 14 FS meeting, the proposed University Calendar for F2022-S2025 calendar was sent back to the calendar committee to consider the possibility of an additional fall break. This would not be the deletion of the full week in November, but rather a one or two-day break in October. President González and Past President Wood met with the Chair of the Calendar committee who recommended discussion with the Provost before pursuing the recommendation. The Provost indicated interest in Faculty Senate position. Therefore, President González would like for this item to be added to the June FS agenda for discussion. The rationale for this kind of a fall break was discussed. It was also reported that K-State has two additional class days that are not required by KBOR.
- The proposed calendar for F2022-S2025 needs to go on the February KBOR agenda.
- Senator Barrett moved and Senator Kingery-Page seconded to have this topic as an agenda item for the June FS meeting for discussion. Motion carried.

6. Open discussion period for senators as needed

- Kingery-Page announced she will be starting a new role as the associate dean in Architecture, Planning, and Design and will therefore be vacating her Senate seat. All congratulated her and thanked her for her service on Faculty Senate.
- President Gonzalez shared a draft 2019-2020 agenda for next year's work in Faculty Senate. This will be distributed as well to Provost Tabor and President Myers. Any additions, questions, comments or concerns should be conveyed to President González by next Tuesday morning, June 4.

7. The meeting adjourned at 4:46 p.m.

Respectfully submitted by:
LaVerne Bitsie-Baldwin
Faculty Senate Secretary

Next meeting: Tuesday, August 27, 2019; 3:30 pm, Union Big 12 room

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR CONSENT AGENDA**

Approve to place the following course and curriculum changes on the June Faculty Senate consent agenda (see also supplemental information in attachments 1 and 2 for further information):

A. COURSE AND CURRICULUM PROPOSALS:

To view full proposals, see the **Curriculog Agenda**: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:724/form>

Architecture, Planning & Design	IAPD - 602 - Design Workshop II IAPD - 603 - Design Workshop II Studio INDD - 606 - INDD Design Studio V INDD - 800 - Professional Practice INDD - 801 - INDD Design Studio VI INDD - 810 - INDD Capstone Studio INDD - 811 - Design Research INDD - 815 - Advanced Studio Programming INDD - 822 - Advanced Industrial Design Studio
Arts and Sciences	ART - 600 - Drawing Workshop I ART - 610 - Figure Drawing II ART - 635 - Advanced Printmaking Workshop ART - 636 - Advanced Printmaking Atelier ART - 655 - Advanced Studio in Metals & Jewelry ART - 665 - Contemporary Clay & Ceramic Sculpture ART - 692 - Drawing Workshop II GEOG - 335 - European Landscapes GEOG - 722 - International Conservation GEOG - 822 - Advanced International Conservation

	POLSC - 510 - Internship in Government, Public Administration, and Politics
Business Administration	MANGT - 421 - Introduction to Operations and Supply Chain Management MANGT - 450 - Non-Profit Management
Education	EDCI - 771 - Assessment in World Language Education EDCI - 772 - Current Trends and Research in World Language Education EDCI - 773 - Contemporary Technology in World Language Education EDCI - 871 - World Language Education Practicum EDSP - 709 - Autism Spectrum Disorders EDSP - 711 - Characteristics of Exceptionalities LEAD 200 – Foundations of Leadership in Society
Engineering	CIS - 731 - Programming Techniques for Data Science and Analytics
Human Ecology	FNDH - 450 - Nutritional Assessment KIN - 580 - Internship in Kinesiology
Applied and Interdisciplinary Studies (Olathe)	AAI - 841 - Strategies in Preclinical and Clinical Research for Regulatory Affairs in Animal Health (new) AAI - 842 - Strategies in the Stewardship of Licensed Pharmaceuticals and Biologics in Animal Health (new)

CURRICULUM CHANGES: <https://kstate.curriculog.com/agenda:725/form>

Architecture, Planning and Design	Master of Interior Architecture and Product Design (M.I.A.P.D.) (post-baccalaureate track)
Arts and Sciences	Technical Writing and Professional Communication Graduate Certificate
Business Administration	Management (B.S.)
Education	Curriculum & Instruction (M.S.) G-11 Area of Specialization
Engineering	Concurrent B.S in Computer Science and Master of Business Administration
Human Ecology	Dietetics (B.S.)
Technology & Aviation	Applied Business minor (new)

**ACADEMIC AFFAIRS
PROPOSED ITEMS FOR DISCUSSION AGENDA**

Approve to place the following new degree program proposals on the June Faculty Senate discussion agenda (see attachments 3 and 4 for supplemental information):

To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:726/form>

Architecture, Planning and Design	Master of Industrial Design (Non-Baccalaureate Track)
Technology and Aviation	Associate of Applied Sciences in Aviation Maintenance (A.A.S.)