

MINUTES
Faculty Senate Executive Committee
Tuesday, October 25, 2016 3:30 pm
401 Hale Library

Present: Ayres, Barden, Bennett, Craft, Hartman, Heinrich, Hoag, Hoeve, Hsu, Lehman, Maatta, Markham, Spears, Sump, and Zajac

Absent: Andrews, Crow, Guzek, Lindshield, Raine, Schultz, Warner, Wood

Proxies: Titgemeyer

Guests: Cliff Hight

1. President Andrew Bennett called the meeting to order at 3:31 p.m.
2. The September 27, 2016 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate (3:33-4:15)

A. Academic Affairs – Teresa Hartman

- Proposed items for Faculty Senate consent agenda (pages 3-4) – **Attachment 1**

It was moved to place the consent agenda on the Faculty Senate. Motion carried.

The Minor in Nuclear Engineering was highlighted as being on the consent agenda regarding a continuation of accepting non-K-State graduates in the program for another five years.

Academic Affairs had a discussion regarding secondary majors. Currently the wording in the catalog is that secondary majors are available for undergraduate degree seeking students. A concern was raised by Natural Resources & Environmental Sciences asking that secondary majors be available as an option open to Master's students.

University Honors Program – The UHP would like to have the prefix UHP for some of their courses (e.g., Orientation to University Honors Program). Academic Affairs thought this was a good idea because honors programs from other universities that have more clout have their own distinct course numbers. This raised questions, though, including who will be teaching these courses, what is the routing procedure for academic proposals, how will resources be allocated, etc.

The Curriculum Implementation Committee is still going through extensive testing of work flow. They are working to make sure this is a smooth process and are working through the logistics regarding how changes are able to be made (e.g., if a person wants to change the semester in which a course is taught, this could be a quick form to complete instead of going through an expedited change form).

B. Faculty Affairs – David Lehman / Charlie Barden

Faculty Affairs had two guest speakers, Vicki Clegg and Jana Fallin at their last meeting. Vicki provided a history of the current TEVAL system, including that the TEVAL system was a student initiative. K-State was one of the first universities to develop the TEVAL system. Jana discussed where we are currently, including some changes that are coming to the TEVAL system. The following issues are being explored: midterm evaluations, re-norming the TEVAL system, delivery methods (online vs. in class), timing of administering TEVALs, frequency of how often courses are evaluated, student fatigue, and an informational campaign to faculty regarding options (i.e., TEVAL and IDEA) and how to administer

them as well as for students regarding how TEVALs are used and how they can provide helpful feedback.

Faculty Senate approved of overall changes to Section C of the University Handbook last May. Provost Mason has been reviewing the updates to Section C. David Lehman met with Lynn Carlin to review the questions and suggestions raised by Provost Mason. At the next meeting, Faculty Affairs will be discussing these questions and suggestions in order to respond to the Provost's Office. If the changes are substantive, it may be possible that these changes need to come back to Faculty Senate for approval prior to being published.

A motion was made to have a placeholder on the Faculty Senate agenda for University Handbook, Section C under Faculty Affairs. If Faculty Affairs have substantive changes that are ready to be reviewed by Faculty Senate, this will be able to come forward to Faculty Senate. If Section C is not ready or if the changes are minor, it can be removed from the agenda. Motion carried.

C. Professional Staff Affairs – Loleta Sump / Mary Anne Andrews

PSA discussed Total Rewards and the Fair Labor Standards Act at their last meeting. The information that was put forward in the October 7 K-State Today announcement from Jeff Morris regarding Total Rewards was discussed and questions were compiled. Jeff Morris has been invited to attend the next PSA meeting.

D. Student Senate – Jack Ayres

Student Senate has developed a special committee to make Student Senate is more representative of the diversity that exists on campus. They are planning to implement a comprehensive strategy for all of SGA to have greater diversity inclusion and this will likely happen through concerted recruitment efforts. There will likely not be a policy change in this term, but this may be raised in a future term.

E. Technology – Lisa Crawford Craft / Michael Raine

- Retention of Records; PPM revisions – informational item – **Attachment 2**

Cliff Hight, Chair of University Records and Information Management, was present to address questions regarding PPM revisions. He indicated that PPM 3090 was last updated about 15 years ago. The University Records and Information Management Committee tried to clarify the roles of various groups and make its format neutral so that it's not as focused on paper-based records. This will be brought forward to Faculty Senate as an informational item.

F. University Planning – Spencer Wood

- The City/University Fund reports are continuing to move forward.

4. New Business

A. Ombudsperson replacement for Scott Jones (new term begins Fall 2017)

President Bennett reported that Scott Jones is now the Interim Title IX Coordinator and will no longer be able to serve as Ombudsperson. A replacement needs to be identified. There were two professional staff members who applied for the Ombuds position when a call was put out for a faculty position last spring. President Bennett contacted these individuals and they are both still interested in serving. A motion was made and seconded to accept Sarah Webb as Ombudsperson. Motion carried.

5. Announcements / Old Business

A. Report on October 19 Kansas Board of Regents meeting

President Bennett reported that he went to the governance committee at the Kansas Board of Regents meeting and they reviewed the Weapons Policy put forward by K-State and two other Regents institutions. Based on the Regents' feedback on the other two Regents institutions' policies, he indicated that policies which required guns to be unloaded would likely not be allowed. He thought a policy that allowed a faculty member to have a weapon in a locked storage unit within a locked office would be allowed. The two other Regents institutions also included policies regarding Tasers and stun guns.

Regarding K-State's weapons policy, areas that are non-public restricted areas on campus were identified including the reactor, chemical store rooms, and the child development center. Regent Shane Bangerter was opposed to restricting the K-State Child Development Center as a non-public area, indicating that weapons should be allowed to be carried in the Child Development Center.

The Council of Faculty Senate Presidents discussed a joint resolution to oppose the conceal carry laws and policies. Doubts were expressed that a resolution would provide any more information or impact beyond the survey completed last year. A reminder was sent out by the Board of Regents indicating that no state agency (including Faculty Senate) can lobby in the area of gun control.

There have been discussions regarding what kind of data we would like to collect regarding campus climate in light of conceal carry. President Bennett has reached out to Faculty Senate Presidents at public institutions in the state of Colorado to get input regarding the kind of data they collected or information they wish they would have captured to help guide us in this process.

There is a proposal that Fred Guzek put forward to the Council of Faculty Senate Presidents, which would allow a faculty member to take a sabbatical to work with the Board of Regents. A benefit raised regarding this proposal is that this would bring a person to the Board of Regents who would understand how a Regents institution works. After some discussion among the Council of Faculty Senate Presidents, it was decided that the presidents would seek feedback from Executive Committees. It was discussed that there is already a system in place to approve a sabbatical (department, college, Provost), but this would allow for an invitation from the Board of Regents for a placement for the sabbatical. The Executive Committee was supportive of this proposal.

B. Topic of Discussion for Provost Visit to Nov. 8 FS meeting

A motion was made to make diversity the topic of discussion for Provost Mason including the Multicultural Student Center proposal. Motion carried.

6. Open discussion period for senators as needed.

7. The meeting was adjourned at 4:56 pm.

Respectfully submitted by:
Mindy Markham,
Faculty Senate Secretary

Next meeting: Tuesday, November 29, 2016; 3:30 pm, Union room 227

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following course and curriculum changes on the November Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Business Administration (approved by college on September 22, 2016)

CURRICULUM CHANGE

Dean of Business Administration

Changes to the International Business Certificate.

Rationale: Change is being made so certificate can be completed as a free-standing certificate by a non-degree seeking student.

College of Education (approved by college on September 27, 2016)

COURSE ADDITIONS

Curriculum and Instruction

Add:

EDCI 505. Introduction to Online Teaching and Learning

EDCI 506. Online Instructional Design and Development I

EDCI 507. Online Instructional Design and Development II

EDCI 508. Online Teaching and Learning Practicum

CURRICULUM ADDITION

Curriculum and Instruction

Add: Undergraduate Certificate in Online Teaching and Learning

RATIONALE: As today's K-12 schools become more receptive to online interactive learning, virtual schools represent a significant paradigm shift in delivering and acquiring knowledge. The proposed Online Teaching and Learning Certificate for Undergraduates prepares participants to design and teach online courses within K-12 settings. It is expected that the Kansas Department of Education (KSDE) will declare online teaching as a dedicated area of licensure in the near future; the Certificate will allow the K-State College of Education to position ourselves at the vanguard of this new era.

College of Arts and Sciences (approved by college on September 30, 2016)

COURSE ADDITIONS

Art

Add:

ART 106 – Art Appreciation; K-State 8: Aesthetic Interpretation

English

Add:

ENGL 384 – Multicultural Children's Literature; K-State 8: Aesthetic Interpretation; Human Diversity within the US

Sociology, Anthropology, and Social Work

Add:

ANTH 351 – Special Studies in Anthropology

ANTH ~~388~~ 380 – Introduction to Human Evolution; K-State 8: Natural and Physical Sciences

CURRICULUM CHANGES

English

English Minor: Add a new emphasis within the minor.

RATIONALE: Part of the English Department’s 2025 Plan is to implement a minor in children’s literature. The initiative reflects the Department’s strengths, and it offers a way for students in English, Education, Human Ecology, and other fields to register a concentration in the area.

College of Architecture, Planning and Design (approved by college on October 7, 2016)

COURSE ADDITIONS

Landscape Architecture and Regional & Community Planning

Add:

LAR 311 Unlocking Creativity; K-State 8: Aesthetic Interpretation; Empirical and Quantitative Reasoning

LAR 580 Planning & Design Intro to GIS; K-State 8: Empirical and Quantitative Reasoning

College of Engineering

Minor in Nuclear Engineering – continuation of accepting non-K-State graduates to the program for another five years.

GRADUATE (approved by Graduate Council on September 6, 2016)

COURSE ADDITIONS

Veterinary Medicine

AP 873 Physiologically Based Pharmacokinetic Modeling

AP 875 Structure-Based Drug Design