

MINUTES
Faculty Senate Executive Committee
Tuesday, May 30, 2017, 3:30 pm
Union Big 12 room

Present: Bannister, Barden, Bennett, Dodd, Hartman, Hsu, Lindshield, Littrell, Markham, Nelson, Raine, Schultz, Simser, Spears, Sump, Thomas, Wood, and Zajac

Proxies: Bormann, Heinrich, Hoag, Shappee, and Warner

Absent: Lehman and Peuchen

Guests: Tanya Gonzalez, Esther Swilley, Phil Vardiman, and LaBarbara Wigfall

1. President Brian Lindshield called the meeting to order at 3:31 p.m.
2. The April 25, 2017 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs – Jenny Bormann / Teresa Hartman
 - Proposed items for Faculty Senate consent agenda (pages 6-7) – **Attachment 1**
 - A motion was made to place the consent agenda on the Faculty Senate agenda. Motion approved.
 - Proposed items for Faculty Senate discussion agenda (page 8) – **Attachments 2 & 2A**
 - A motion was made to place the items from the discussion agenda on the Faculty Senate agenda. Motion approved.
 - Professional Strategic Selling undergraduate degree
 1. Questions were raised regarding the indication that no new resources were needed for this new degree program. Esther Swilley, Marketing Department Head, indicated that all of the processes that will need to happen for the major are currently happening for the certificate so no new resources will be needed. It was recommended that this be included in the documentation.
 2. A recommendation was made that the specific selective admissions criteria be disclosed in the documentation as well as the reasoning for the selective admissions. It was also recommended that the number of hours required for the selective admissions process and whether these are K-State or high school hours be specified. More specificity is needed all around for the selective admissions criteria.
 - Athletic Training Master's degree
 1. Questions were raised regarding the three new hires (one core faculty member and two supporting faculty members) outlined in the proposal with the anticipated date of August 2017, including whether or not these hires have already been made. Phil Vardiman, Athletic Training Associate Program Director, indicated that the August 2017 core faculty position has been filled and a new faculty member will begin in August. The two supporting faculty roles that were initially included were FNDH faculty and those hires were not fulfilled, however, one current FNDH faculty member who was planning to leave the university has decided to stay. It was recommended the paperwork be adjusted to incorporate these changes – taking off the TBD supporting faculty member and adding in the faculty member who is planning to continue on faculty. Phil Vardiman indicated that the degree program can be supported with the current faculty and the new core faculty member who will begin in August 2017.
 - Hartman reported that CAPP will bring forward additional university handbook changes to be considered in the fall by Academic Affairs.

- B. Faculty Affairs – Charlie Barden / David Lehman
 - Proposed University Handbook changes – Section F75, F76, F80, and F121 – **Attachment 3**
 - A motion was made to place the proposed university handbook changes to section F on the Faculty Senate agenda. Motion approved.
 - Barden reported that these Handbook changes were made to reflect updated requirements from the Board of Regents that will take effect this summer.
 - A question was raised regarding the statement “a fee may be charged” in F75. Senator Barden indicated that this fee relates to the administration of the exam by the third party vendor.
 - An error in the URL in F75 was identified to be fixed. It should read k-state instead of k-tate.

- C. Professional Staff Affairs – Loleta Sump / Ashley Thomas
 - Senator Sump introduced Senator Ashley Thomas who will serve as co-chair for Professional Staff Affairs.
 - The primary points of discussion for Professional Staff Affairs in the fall will include (a) providing a voice for the Academic Advisors and IT staff in terms of Total Rewards, (b) creating a program for professional staff similar to the Targeted Faculty Salary Enhancements Program currently available for faculty, and (c) increasing the visibility of the Professional Staff Affairs Committee among the professional staff contingent.

- D. Student Senate – Jonathan Peuchen
 - No report

- E. Technology – Michael Raine / Lisa Shappee
 - FSCOT is still taking names of people who are interested in testing the new KSIS interface. If you are interested in testing this, please contact Michael Raine or Lisa Shappee.
 - The CIO search committee met today and this position should be posted this week. The goal is to have someone start by the beginning of the fall semester.

- F. University Planning – Laurel Littrell
 - At the last FSCOUP meeting on May 11th, they talked about the Health and Wellness Master Plan as it relates to the Natatorium and the City/University Funds. This new plan is not funded at all, so they are weighing the idea of whether or not to put forward a proposal for City/University funds for the Natatorium to make facility improvements in the short-term.
 - Additional City/University funds ideas have come forward including the improvement of crosswalks on North Manhattan Avenue between Claflin and Bluemont and strategies to improve traffic congestion on Manhattan Avenue due to the closing of mid-campus drive and the addition of the Business Building.
 - FSCOUP has also provided input on the Furlough policy guidelines. At their last meeting they finalized these. Their recommendations were taken into consideration and many were incorporated into the document. It was clarified the policy is already in place; these are simply guidelines for implementation should a furlough situation arise.
 - FSCOUP also needed to elect a new chair due to Senator Wood being elected President Elect. Laurel Littrell was elected as FSCOUP chair.

4. New Business

- A. A motion was made and seconded to approve the following senator replacement:
James Hamilton for Spencer Wood, Arts and Sciences (June 2017-May 2018)
Motion approved.

- B. A motion was made and seconded to place the Honorary Degree candidate for December 2017 commencement on the June FS agenda for approval. Motion approved.
- C. Faculty Senate Committee appointments and Presidential Committee recommendations
The Faculty Senate Leadership Committee made recommendations for Faculty Senate Committees and Presidential Committees. A motion was made and seconded to approve the Faculty Senate Leadership committee recommendations. Motion approved.
- D. Resolution regarding Diversity Leadership – **Attachment 4**
President Lindshield gave the floor to Senator Tanya Gonzalez who introduced a resolution regarding Diversity Leadership in response to the new diversity positions identified by President Myers, which would include an Associate Vice President for Human Capital Services that would be in charge of faculty and staff recruitment and retention and an Associate Vice President for Student Life in charge of diversity related to Student Life.

There are concerns that moving the current Chief Diversity Officer out of the Provost's Office would leave a hole regarding diversity issues relating to faculty, staff, curricular, and other academic components.

The Resolution regarding Diversity Leadership calls for a single Vice President for Diversity that would sit on the President's cabinet, which would enable this person to oversee diversity issues university-wide.

Senator Gonzalez also highlighted the hope that the person serving in this diversity position would be an academic, although this was not clearly identified in the resolution.

Questions were raised regarding the process for this resolution and it was clarified that the resolution will need to be placed on the Faculty Senate agenda in its current form, but that an amendment could be brought forward on the Senate floor at the June meeting. It was recommended that an additional clause be added in order to include the academic charge of this position. It was also recommended that this resolution come forward as a stand-alone statement coming forward from Faculty Senate.

A motion was made and seconded for the resolution to be placed on the Faculty Senate agenda. Motion approved.

- E. Resolution regarding Maintaining Library Support – **Attachment 5**
Questions were raised regarding the status of the cover letters and resolution. After discussion, it was recommended that the resolution that comes forward from Faculty Senate should be a stand-alone statement, instead of the details listed in the cover letters.

Various concerns were raised regarding the wording of the resolution. It was recommended that it either be amended on the Faculty Senate floor or that the Faculty Senate could refer the resolution to committee. The latter option would allow for the resolution to be reworked in a committee and come forward to Faculty Senate in the fall. The library committee was identified as a potential committee to work on this resolution.

President Lindshield will reach out to Professor Higgins and Dean Goetsch to provide an update regarding the resolution and encourage them to come together to present the resolution at the June Faculty Senate meeting.

A motion was made and seconded for this resolution to be placed on the Faculty Senate agenda.
Motion approved.

5. Announcements

A. Faculty Senate Facebook and Twitter Accounts

President Lindshield has started Facebook and Twitter accounts to increase awareness of what Faculty Senate does through pictures and some text. President Lindshield will answer questions that come through the accounts as time allows. The Twitter account is @KStateFacSen and the Facebook account is Kansas State University Faculty Senate.

B. Report on May 17 Kansas Board of Regents meeting

Fees were presented to the Board of Regents for a first reading at the May 17th meeting. The Engineering fee was discussed, and Regent Mullen indicated that he will vote against the fee given the students' opposition. A joint YMCA fee proposal at Wichita State University was also discussed.

Regarding concealed carry, KBOR is requiring the University of Kansas to revise their proposal to say that the firearm does not have to be on the person in order for it to match the other regents' institutions proposals. There has been little to no education on the policy on any campus. July 1st is the implementation date and we have heard that education will come forward in June at K-State, but a specific date has not yet been disclosed.

C. Legislative Update

An amendment was brought forward to the legislature to revise the concealed carry law to exclude hospitals. It was further amended to indicate that an individual who wishes to conceal and carry must have gone through the training before being able to legally conceal and carry. There was also an amendment made to continue the exemption for universities. This bill will continue to be discussed in committee.

President Lindshield indicated that the legislature has not been productive regarding budget discussions today based on tweets with the #ksleg hashtag.

D. Professor of the Week nominations

Thirteen professors/instructors names will be collected to be honored during the half-time of men's conference and non-conference basketball games in the fall. The break down will be: three from A&S, two from Ag/Ext, one from each of the other colleges and the libraries. Caucus chairs should identify those who have won teaching awards and give them top preference. Candace will send out information regarding who has already been recognized in this way. Caucus chairs should email the names of their honorees to Ms. LaBerge by August 21.

E. Topic for discussion with Provost Mason at June 13 FS meeting

It was determined that if the budget is passed by this time, we would like Provost Mason to address this. If not, we would like her to discuss the diversity position.

F. The June 13 Faculty Senate meeting will be held on the K-State Polytechnic campus in Salina. Please RSVP to Ms. LaBerge by June 2 if you plan to ride the chartered bus. Tours are planned at the Bulk Solid Innovation Center and the Unmanned Aerial Systems lab. A boxed lunch will be provided for all who will travel by bus. One central Zoom location on the Manhattan campus will be provided for those who will not be able to travel to the Polytechnic campus.

6. Open discussion period for senators as needed

No discussion

7. The meeting was adjourned at 4:56 pm.

Respectfully submitted by:
Mindy Markham,
Faculty Senate Secretary

Next meeting: Tuesday, August 29, 2017; 3:30 pm, Union Big 12 room

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following course and curriculum changes and graduation list addition on the June Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Business Administration (approved by college on March 15, 2017)

CURRICULUM CHANGES

Department of Finance

Changes to the Bachelor of Science; Financial Management (FINAN-FM)

Changes to the Integrated Investment Management Certificate

Department of Management

Changes to the Data Analytics Certificate

College of Engineering (approved by college on April 6 and April 27, 2017)

COURSE CHANGES

General Engineering

DEN 015 – ~~New Student Orientation~~ Engineering Student Success Seminar

Department of Architectural Engineering

ARE 460 ARE Professional Practices; K-State 8: Ethical Reasoning and Responsibility

Department of Mechanical Engineering

ME 574 Interdisciplinary Industrial Design Projects I; K-State 8: Ethical Reasoning and Responsibility

ME 575 Interdisciplinary Industrial Design Projects II; ~~K-State 8: Ethical Reasoning and Responsibility~~

College of Education (approved by college on April 25, 2017)

COURSE ADDITIONS

Department of Curriculum and Instruction

EDSEC 548 Technology Education Methods for Secondary and Middle Schools

EDSEC 549 Technology Education Practicum for Secondary and Middles Schools

CURRICULUM CHANGES

Department of Curriculum and Instruction

Change:

Changes to the BS in Education (Secondary Education)

Add:

New Teaching Field in the BS in Education: Technology Education

GRADUATE (approved by Graduate Council on May 2, 2017)

COURSE ADDITIONS

Agriculture	AGEC 751	Risk Management Fellows Seminar
Agriculture	ENTOM 810	Insect Pest Management
Education	EDSP 615	Manual Communications II
Education	EDCEP 839	Assessment of Academic Advising
Arts and Sciences	MATH 723	Complex Functions
Arts and Science	SOCIO 838	Sociology of Culture
Arts and Science	STAT 750	Studies in Probability and Statistics
Engineering	BAE 675	Molecular Biosensor Technology and Applications
Engineering	BAE 875	Advanced Molecular Biosensor Technology and Applications
Engineering	IMSE 808	Systems Engineering Fundamentals
Engineering	NE 640	Nuclear Reactor Thermalhydraulics
Business Admin.	FINAN 623	Financial Modeling

COURSE CHANGES

Agriculture	AGRON 655	Site Specific Agriculture
Agriculture	AGRON 746	Physical Properties of Soils
Agriculture	ENTOM 930	Topics in Environmental and Physiological Entomology
Agriculture	ENTOM 932	Topics in General and Systematic Entomology
Agriculture	PLPTH 780	Gene Expression Analysis Workshop
Agriculture	WOEM 620	Human-Wildlife Conflicts

COURSE DELETIONS

Agriculture	ENTOM 866	Insect Morphology
Agriculture	PLPTH 785	Real-time PCR Workshop

CURRICULUM CHANGES

Interdisciplinary	Master of Public Health
Arts and Science	Geographic Information Science Graduate Certificate
Arts and Science	Applied Mathematics Graduate Certificate

CURRICULUM ADDITIONS

Arts and Sciences	Teaching English as a Foreign Language Graduate Certificate (Modern Languages)
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GRADUATION LIST ADDITION:

Addition:

Jalisa Jackson, Bachelor of Arts, College of Arts and Sciences, December 2016

ACADEMIC AFFAIRS

Proposed items for discussion agenda:

Approve to place the following curriculum additions on the June Faculty Senate discussion agenda (see attachments 2, 2A, and 2B for supplemental information):

1. **College of Business Administration** (approved by the College on March 15, 2017)

CURRICULUM ADDITION:

Department of Marketing

Add: Major in Professional Selling Strategy

2. **College of Human Ecology** (approved by the Graduate Council on May 2, 2017)

CURRICULUM ADDITION:

Department of Food, Nutrition, Dietetics, and Health

Add: Master of Science in Athletic Training

3. **College of Arts and Sciences** (approved by the Graduate Council on May 2, 2017)

CURRICULUM ADDITION:

Modern Languages

Add: Graduate Certificate in Teaching English as a Foreign Language (TEFL)