

MINUTES
Faculty Senate Executive Committee
Monday, December 1, 2014; 3:30 pm - Union room 226

Present: Brown, Carrico, Cauble, Crawford, Devore, Dodd, Garcia, Guzek, Hoag, Keen, Knackendoffel, Rintoul, Titgemeyer, Willbrant

Absent: Linville, Schultz, Sump, and Works

Proxies: Keen for Anderson, Cauble for Bennett, Titgemeyer for Van Horn

1. President Dave Rintoul called the meeting to order at 3:35 pm.
2. The October 27, 2014 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs – Betsy Cauble for Andy Bennett
 - 1) Proposed items for Faculty Senate consent agenda (pages 5-6) – **Attachment 1**
 - 2) Open/Alternative Textbook Proposal, action item – **Attachment 2**

Senator Betsy Cauble presented the Academic Affairs report on behalf of Andy Bennett who could not be present. She moved to approve placement of the consent agenda items on the Dec. 9 Faculty Senate agenda. Motion carried.

Senator Cauble moved to approved placing the Open/Alternative Textbook proposal on the December FS agenda for action. Motion carried.

- B. Faculty Affairs – Betsy Cauble
 - 1) University Handbook, Appendix M revisions, action item – **Attachment 3**
 - Clean version – **Attachment 3a**
 - 2) Open Access Policy – **Attachment 4**
 - 3) University Handbook procedural language regarding KBoR Social Media, action item – **Attachment 5**

Senator Cauble moved to place the Appendix M handbook changes on the Dec. FS agenda for action. There was a minor edit suggested, as well as a few typos to be corrected prior to placement on the FS agenda. The suggested edit was from Senator Titgemeyer who recommended the wording to read “Administrative appointment at or exceeding .25 time”, and remove word “tenths” (since 0.25 tenths is both confusing and wrong). Senator Dodd indicated she noticed some typos, which will be corrected prior to placement on the FS agenda. She also inquired about the language regarding revealing the name of the individual and whether this was intended. It was included to provide clarification. Senator Dodd noted a stenographic recording of the hearing is made and questioned who would schedule the stenographer and whether this should also be noted. It was determined not necessary to include this kind of detail. Motion carried.

Senator Cauble moved to place the Open Access Policy on the FS agenda for a first reading. She commented that Senator Schultz put forward a document that he would like to be included for the FS agenda regarding Open Access. Senator Dodd noted that as a land grant institution, an integral part of our mission is to provide access to and disseminate knowledge to others. Perhaps it may be more appropriate to state “create and generate”, and as secondary function to make available. Senator Cauble responded that the intent was not to address the entire university mission. President Rintoul noted that this could be brought up for discussion at senate meeting.

Senator Titgemeyer commented that it was important to make this optional, and not a policy with exceptions. Senator Dodd stated that although it was not something that was supposed to be “policed”, it was not going to be optional. Senator Cauble responded that she had understood that it would be optional, except in cases where funding partners require it. There was also a question regarding who would provide a waiver that is discussed in the proposed policy. The answer was not clear. Motion carried with one opposed.

Senator Cauble moved to place the procedural language for social media on the FS agenda for a vote. Motion carried.

Senator Cauble reported she, and a few other key people, met with Vice President of Human Capital, Cheryl Johnson, to discuss the administrative review process. There was some misunderstanding about how many administrators this would impact. At this time, a policy needs developed that clarifies the process for VP’s which can be done more timely than the five year review, but is not as extensive and time consuming as the Dean five year review. Vice President Johnson is developing a position paper on the proposed process. The key is to provide opportunity for comment from campus constituents.

C. Professional Staff Affairs –Danielle Brown

Senator Brown reported they continue working on Section C of the University Handbook and will coordinate this effort with Faculty Affairs and the University Handbook and Policy committee. They are still developing ideas on what a professional staff position should “look like.”

D. Student Senate – Abby Works - Not Present

E. Technology – Don Crawford

Senator Crawford noted that core and border routers were updated over the holiday break last week. The ServiceNow help desk support ticket system was also updated. “Crash Plan”, a Cloud backup system is now in production.

F. University Planning – Julia Keen for Barbara Anderson

1) Student Senate’s Lifeline 911 resolution and policy - **Attachment 6**

Past President Keen presented the FSCOUP report on behalf of Senator Anderson who could not be present. She moved to place the Student Senate Lifeline 911 resolution and policy on the December FS agenda for endorsement. Motion carried.

Senator Keen also reported that the North campus planning architects will be on campus December 8 & 9. Sue Peterson will be their guest at the next FSCOUP meeting to update on legislative process.

4. Announcements / Old Business

A. Provost not available for Dec. 9 or Feb. 10 FS meetings

President Rintoul informed senators Provost Mason will not be able to attend the next two Faculty Senate meetings.

5. New Business

A. Amendment to Faculty Senate By-laws – **Attachment 7**

President Rintoul reported that for the past several years the Executive Committee has voted at the beginning of each year to cancel the January Faculty Senate meeting. This is something that can be amended in the FS by-laws. In the event a January meeting is ever needed, the Executive Committee can call for a meeting, as outlined in the constitution.

A motion was made by Senator Hoag and seconded by Senator Crawford to approve placement of the by-laws amendment on the Dec. FS agenda for a first reading. A vote can then be taken in February. Motion carried.

6. Open discussion period for senators as needed

President Rintoul reported on the recent KBoR meeting. There was discussion regarding a request by the system presidents to amend a state statute which requires a student referendum whenever student tuition or fees are proposed for funding bond service for construction of academic buildings. Student senates across the states, as well as faculty senate presidents from the Regents' institutions, opposed this change. The Board unanimously turned down the request.

He reported that discussion also occurred regarding "reverse transfer", whereby students who start at a community college and then transfer to a 4-year institution can transfer credits back to the community college if they fail to complete a 4-year degree program. This allows them the possibility of their receiving an associate's degree.

President Rintoul was asked to give an update on the status of professional titles being approved by the Board. The proposal was not voted on at the November meeting. It should be on the December agenda. This was due to the several factors. Primarily, the board wished to determine if other regents' institutions were interested in the possibility of using these kinds of titles. Rintoul will keep members informed of the progress on this item. Senator Cauble stated that university handbook changes are ready to be voted on by Senate once the Regents approve the titles. There was discussion about passing the handbook language pending regent approval so that it can move forward quickly once approved. The consensus of the committee was this could be done.

Rintoul reported that the Climate survey closed on Nov. 19. Faculty participation was about 50%, student participation about 19%, and staff participation about 44%. The overall response rate was about 26%. The first report about the survey results should be available in April. Administration was satisfied with the participation rates.

Senator Knackendoffel requested feedback on the changes proposed to Summer School that the Provost discussed at the November senate meeting and whether the taskforce has been formed. It was reported that summer school numbers are going down, however, no data have been provided to support this. Concerns regarding how the change was brought forward were conveyed. Provost Mason indicated that the Associate Deans had been involved, but some confusion still exists. President Rintoul stated he will be meeting with the Provost in the next few days and this subject will be discussed. Faculty will need to be consulted since they are heavily involved. President Rintoul will definitely keep this topic on the front burner and will push for the committee to be formed to address future improvements. The line schedule for summer 2015 is complete. It was commented that no funding changes will be made this year.

Senator Cauble inquired if others were having difficulty with international contracts. All international research projects need to be reviewed by attorneys; who hire local counsel that departments pay for. It was questioned whether study abroad is being included in this. The assumption is that it is and that it is not exclusive to research and other awards; however, this isn't really clear.

7. The meeting was adjourned at 4:25 p.m.

Next meeting: Monday, January 26, 2015; 3:30 p.m., Union room 226

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following course and curriculum changes on the December Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Agriculture (approved by college on November 6, 2014)

COURSE CHANGES (see supplemental information for further detail)

Agricultural Communications and Journalism

Change:

AGCOM 550. Internship in Agricultural Communications. Ind; K-State 8: Ethical Reasoning and Responsibility

Horticulture, Forestry and Recreational Resources

Park Management and Conservation

Add:

PMC 116. Certified Interpretive Guide (CIG) Certification

PMC 441. Topics in Park Management and Conservation

CURRICULUM CHANGES (see supplemental information for further detail)

Animal Sciences and Industry

Changes to B.S. in Agriculture: Animal Sciences and Industry: Communications & Marketing Option

Food Science and Industry

Changes to B.S. in Food Science and Industry: Business & Operations Management Option

Changes to B.S. in Food Science and Industry: Science Option

Horticulture, Forestry, and Recreational Resources

Changes to B.S. in Agriculture: Horticulture Major:

Combining ~~Greenhouse & Nursery Production~~ and ~~Fruit and Vegetable Production~~ into one Horticulture Production Option

Changes to B.S. in Agriculture: Horticulture Major:

Combining ~~Golf Course Management~~ and ~~Sports Turf Management~~ options into one Golf Course and Sports Turf Operations Option

Changes to B.S. in Agriculture: Horticulture Major:

Combining the ~~Landscape Design~~ and ~~Landscape Management~~ options into one Landscape Horticulture Option

Changes to B.S. in Agriculture: Park Management and Conservation Major

CURRICULUM ADDITION

Food Science and Industry

Add: B.S. in Food Science and Industry: Technology Option

College of Engineering (approved by college on November 6, 2014)

COURSE ADDITIONS

Architectural Engineering and Construction Science and Management

ARE 295. Introduction to Building Systems

ARE 421. Plan Reading & Systems Communications
ARE 460. ARE Professional Practice
ARE 521. Computer Aided Architectural Engineering
ARE 551. Electrical System 1
ARE 552. Mechanical Systems 1
ARE 553. Structures 1
ARE 561. Electrical Systems 2
ARE 562. Mechanical Systems 2
ARE 563. Structures 2
ARE 571. Systems Integration & Design

CURRICULUM CHANGES

Electrical and Computer Engineering

Changes to the B.S. – Computer Engineering. Drop internal specializations and have just one curriculum.

College of Technology and Aviation, K-State Salina (approved by college on November 7, 2014)

COURSE ADDITIONS

Department of Engineering Technology

CMST 305. Robotics Programming; K-State 8: Empirical and Quantitative Reasoning; Natural and Physical Sciences

ECET 414. Electromagnetic Applications; K-State 8: Empirical and Quantitative Reasoning; Natural and Physical Sciences

GRADUATE (approved by Graduate Council on November 4, 2014)

COURSE ADDITIONS

DED 820. Foundations of Social Justice Education: Research, Theory, and Practice

DED 880. Reflective Practice in Social Justice Education

AMETH 700. Advanced Topics in American Ethnic Studies; K-State 8: Human Diversity within the US; Ethical Reasoning and Responsibility

GEOG 708. Topics in Programming for Geographic Analysis

MUSIC 791. Advanced Vocal Pedagogy

THTRE 800. Introduction to Graduate Studies in Theatre: Library, Research, and Information Skills

COURSE CHANGES

ECON 630 – Introduction to Econometrics

CURRICULUM ADDITIONS

New Graduate Certificate Program in Social Justice Education

CURRICULUM CHANGES

Changes to the Master of Music