

MINUTES
Faculty Senate Executive Committee
Monday, October 27, 2014; 3:30 pm - Union room 226

Present: Anderson, Bennett, Brown, Carrico, Cauble, Crawford, Devore, Dodd, Garcia, Guzek, Hoag, Keen, Knackendoffel, Linville, Rintoul, Schultz, Sump, Titgemeyer, Willbrant

Proxy: Anderson for Pankl

Absent: Van Horn, Works

Guests: Beth Turtle, Marty Courtois

1. President Dave Rintoul called the meeting to order at 3:30 pm.
2. The September 29, 2014 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs –Andy Bennett
 - 1) Proposed items for Faculty Senate consent agenda (pages 4-5) – **Attachment 1**
Senator Bennett moved to place the proposed items for the consent agenda on the November Faculty Senate agenda. Motion carried.
 - 2) Honors Program – approve to place the following committee resolution on the November Faculty Senate agenda for a vote:
The appropriate interpretation of Faculty Senate approval of the Honors Program seven years ago is to allow for an academic plan code in iSIS if it can be implemented appropriately. If anything further comes forward from the Honors Program, they should contact the Academic Affairs committee for how best to structure the proposal.
Senator Bennett moved to place the committee resolution on the Faculty Senate agenda for action. Motion carried.
 - 3) Proposed revisions to the Honor and Integrity System constitution, action item – **Attachment 2**
 - Clean version – **Attachment 2a**Senator Bennett moved to place the proposed revisions to the Honor and Integrity System constitution on the November Faculty Senate agenda for action. Motion carried.
 - 4) Academic Freedom optional syllabus statement, action item – **Attachment 3**
The Academic Affairs committee endorses the Academic Freedom syllabus statement with the recommendation that hyperlinks to appropriate sections of the University Handbook be included. Senators Bennett reported that Academic Affairs recommends that Faculty Senate endorse the Academic Freedom - optional syllabus statement. Faculty Affairs also endorses the statement. There was brief conversation. This does not require a change to the University Handbook but rather states Faculty Senate’s support of the statement as an optional syllabus statement for faculty to use. Senator Bennett moved to put the statement on the Faculty Senate agenda for endorsement by senate. Motion carried.
 - 5) Open/Alternative Textbook Proposal – **Attachment 4**
Senator Bennett moved to place the Open/Alternative Textbook Proposal on the Faculty Senate agenda for a first reading. The proposal is coming forward jointly from Academic Affairs and FSCOT. Bennett offered an explanation of the intent of the proposal. President Schulz is supportive of the proposal and is offering \$50,000 in funding for this year and next. Discussion

ensued regarding the impact on intellectual property, the courses the proposal is geared toward and the financial benefit to students. Motion carried.

B. Faculty Affairs (FAC) –Betsy Cauble

1) Proposed changes to University Handbook, Section C132 - **Attachment 5**

Senator Cauble moved to place the proposed changes to Section C132 of the University Handbook on the November Faculty Senate agenda for action. Motion carried.

2) Proposed changes to University Handbook Section C192 – **Attachment 6**

Senator Cauble moved to place the proposed changes to University Handbook Section C192 on the November Faculty Senate agenda for action. The change is being recommended in order to ensure the University Handbook is consistent with the model currently being used. FAC is in the process of examining other models for an ombudsperson program. Motion carried.

3) University Handbook, Appendix M revisions, first reading – **Attachment 7**

• Clean version – **Attachment 7a**

Appendix M was last revised in 1986. Senator Cauble offered assurance that this is not an attempt to change due process for faculty. The changes have been vetted with the Office of General Counsel. President Rintoul asked for clarification of a statement found in #5 on the first page, “This request...notice of dismissal unless defined in a different manner by the administrator issuing the notice.” Senator Cauble explained that the statement pertains to a conditional dismissal, i.e certain area(s) need to be addressed by a deadline date or dismissal will move forward. Cauble moved to place the revisions to Appendix M on the November Faculty Senate agenda for a first reading. Motion carried.

4) Open Access Policy – **Attachment 8**

Beth Turtle and Marty Courtois were in attendance to discuss the proposed Open Access Policy. Turtle stated that the policy assists K-State to live up to our land grant mission. The goal of the policy is to ensure that the research conducted here is distributed widely as fitting our mission. Substantial discussion occurred regarding the pros and cons of open access. President Rintoul encouraged senators to take the policy back to their constituents and gather feedback. Senator Cauble moved to place the policy on the Faculty Senate agenda for a first reading. Motion carried.

5) 2014 Report on the Status of Faculty Salaries at Kansas State University – **Attachment 9**

The 2014 Report on the Status of Faculty Salaries at Kansas State University will be placed on the November Faculty Senate agenda to be received.

Senator Cauble reported that Professional Titles language for the University Handbook has been crafted and is ready to be voted on by Faculty Affairs once KBoR approves the titles themselves, which should happen at their meeting in November. Once approved, the language will be brought forward to Faculty Senate in December with implementation planned for Spring 2015.

President Schulz requested that Faculty Senate work with the Division of Human Capital on examining the administrator review process. Senators Rintoul, Cauble, and Brown will be meeting with Cheryl Johnson, human capital vice president, in the near future. Considerable discussion ensued regarding this topic. Administrator review guidance can be found in the University Handbook, Appendix Q. Criteria for Dean Evaluations can be found in C157 – 158.3 of the University Handbook.

Retention Raise Policy/Guidelines are under discussion.

C. Professional Staff Affairs (PSA) –Danielle Brown

Senator Brown reported that a definition of “professional” employee has been developed and is simply “any employee who does not hold a position with faculty ranking.” This will be brought forward to Faculty Senate along with other items at a future meeting. Administrative reviews are now being

discussed in their committee as well. A representative from Human Capital will be sitting in on PSA meetings. A compensation philosophy review focus group will be established in 2015 by Human Capital.

D. Student Senate – Abby Works

No report.

E. Technology – Don Crawford

FSCOT has not met since his last report. An inquiry about Qualtrics and the way population data is being handled prompted discussion on this topic. An update on MediaSite was provided.

F. University Planning – Barbara Anderson

Senator Anderson reported that Ryan Swanson, associate vice president of facilities and campus planning, attended their last meeting. A lengthy conversation about all the buildings being constructed occurred. With so much construction occurring, a principal concern is ensuring that everyone can safely move from place to place. A recommendation was made that they figure out a way to get people across Denison from the new dorm. FSCOUP will meet next on November 6th. Some discussion about LEED buildings took place.

4. Announcements/Old Business

A. Topic of discussion with Provost Mason for November 11 FS meeting

The consensus was that the transfer of Summer School to Global Campus be discussed.

B. University Handbook procedural language regarding KBOR Social Media Policy

It was reported the draft is with FAC, PSA, and University Support Staff for their review and approval.

5. New Business

A. Honorary Degree candidate

Senator Bennett moved to place the honorary degree candidate on the Faculty Senate agenda.
Motion carried

B. Salary Data update – requested at September FS meeting

President Rintoul will work to provide what was given him as soon as it is ready.

6. Open discussion period for senators as needed

None needed.

7. The meeting was adjourned at 5:02 pm

Respectfully submitted by:

Loleta Sump,

Faculty Senate Secretary

Next meeting: Monday, December 1, 2014; 3:30 p.m., Union room 226

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following course and curriculum changes and graduation list and corrections on the November Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Education (approved by college on September 23, 2014)

COURSE CHANGE

Department of Special Education, Counseling and Student Affairs

EDSEC 050. EDCEP 110. Developmental Reading Lab Study Skills and Strategies

College of Arts and Sciences (approved by college on October 9, 2014)

COURSE CHANGES (see supplemental information for further detail)

American Ethnic Studies

Add:

AMETH 370 – Politics of Women of Color; K-State 8: Human Diversity within the US; Ethical Reasoning and Responsibility.

Modern Languages

Changes:

LATIN 241- Latin III. (4) II. LATIN 301 – Intermediate Latin – Prose. (3) I, II, S

LATIN 242 – Latin IV. (3) II. LATIN 302 – Intermediate Latin – Poetry. (3) I, II, S

CURRICULUM CHANGES (see supplemental information for further detail)

Music, Theatre, and Dance

Changes to the Music Education (B.M.E.) RATIONALE: The change is requested to fulfill accreditation requirements.

Changes to the Theatre B.A./B.S. RATIONALE: After a careful review of the core curriculum, the theatre faculty felt there were 4 courses that needed to be added into the core curriculum in order to improve the education and training of our students. In researching other land grant universities that have NAST accredited theatre programs, we discovered that our core is at the bottom end of the required number of credit hours and that adding these four courses would put us in the middle range of required credit hours of sister institutions.

GRADUATE (approved by Graduate Council on October 7, 2014)

COURSE ADDITIONS

EDACE 832. Interpersonal and Intrapersonal Dynamics for Adult Learners

EDACE 836. Group Dynamics for Adult Learners

EDACE 839. Experiential Learning and Leadership Dynamics

FSHS 956. Clinical Research and Applications in Financial Counseling and Planning

HMD 892. Leadership in Hospitality and Dietetics Administration

HN 881. Seminar in Sensory Analysis and Consumer Behavior

HN 913. Eating Behavior

CS 796. Small Animal Emergency Rotation

COT 611. Introduction to and Overview of Aircraft Certification
COT 622. Aircraft Type Certification
COT 634. Aircraft Production Certification
COT 636. Aircraft Certification Project
COT 660. Airport Law
COT 663. UAS Flight Operations Management
COT 664. UAS Program Management
COT 674. Processing Techniques for Low-Altitude Remotely Sensed Data
COT 675. Acquisition and Advanced Processing of LARS Data
COT 676. Low-Altitude Remote-Sensing Product/Project Development
COT 703. Project Management for Professionals
COT 704. Managerial Finances, Metrics, and Analytics
COT 705. Transformational Leadership for Technology
COT 706. Informatics and Technology Management
CS 797. Introduction to Basic Surgical Principles
CS 883. Nephrology/Urology
CS 884. Surgical Pathophysiology I – Hematology, Anesthesia and Infection
CS 885. Surgical Pathophysiology II – Analgesia and Wound Management
CS 886. Surgical Pathophysiology III – Soft Tissue Surgery
CS 887. Surgical Pathophysiology IV – Orthopedic and Neurosurgery
DMP 719. Herd Disease Outbreak Investigation Techniques

COURSE CHANGES

HN 841. Consumer ~~Response-Evaluation~~ Research - Fundamentals
HN 851. Sensory Analysis Applications of Statistics

CURRICULUM ADDITIONS

Graduate Certificate Program in Leadership Dynamics for Adult Learners
Concurrent Bachelor of Science in Business Administration in Accounting and Master of Accounting

CURRICULUM CHANGES

Changes to the Doctor of Philosophy in Counseling and Student Development with an emphasis in Counselor Education and Supervision
Changes to the Personal Financial Planning (Ph.D.)
Changes to the Professional Master of Technology

Graduation list (as submitted by the Registrar's office):

August 2014 (undergraduate, graduate, and veterinary medicine)

Graduation list corrections

Kyle Farr, Master of Arts, Graduate School, May 2014.
Molly Brobst, Bachelor of Science, College of Arts and Sciences, August 2014.