

MINUTES
Faculty Senate Executive Committee
Monday, September 29, 2014 3:30 pm
Union room 226

Present: Anderson, Bennett, Brown, Carrico, Cauble, Crawford, Devore, Dodd, Garcia, Guzek, Keen, Linville, Rintoul, Titgemeyer, Van Horn, and Willbrant

Absent: Knackendoffel, Pankl, Schultz, and Works

Proxies: Hoag and Sump

1. President Dave Rintoul called the meeting to order at 3:35 p.m.
2. The August 25, 2014 Executive Committee minutes stood approved as submitted with one minor correction to the FSCOUP report. Senator Anderson requested to remove the references to drugs as the proposed Medical Amnesty Policy only has to do with alcohol.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs –Andy Bennett
 - Proposed items for Faculty Senate consent agenda (page 3) – **Attachment 1**

Bennett moved to place the proposed items on the Faculty Senate consent agenda, motion carried.

- Proposed revisions to the Honor and Integrity System constitution – **Attachment 2**
 - Clean version – **Attachment 2a**

Bennett moved to place the proposed revisions to the Honor and Integrity Constitution as an action item on the October Faculty Senate agenda. He believed it did not need a first reading since it was discussed with Faculty Senate last semester. A few typos were noted in the revisions presented, such *Faculty* handbook should be *University* Handbook.

There was discussion regarding the composition of the Council. For example, Rintoul asked why is leadership studies singled out, since it is a minor program and not a college; and should be represented among members of the pool drawn from the College of Education. It was perceived that this sets a precedent for special consideration being given to a program offering a minor, when there are lots of other programs offering majors and minors which do not get this special consideration. Bennett indicated this was not deemed a problem or debated in Academic Affairs when presented. Senator Cauble also wondered why IT is represented. Bennett responded there are times when the infraction involves technology and having an IT professional pool as part of the council is beneficial. Part of the rationale for being so specific regarding the list of inclusion is to provide clarity and it is easier to be defensible in court.

Cauble commented that by using a random selection process of all faculty, they would enlarge their possible pool. Reasons for this method were discussed.

Based on the conversation it seemed more appropriate to return this to the committee for further edits. Bennett withdrew his earlier motion.

- Honors Program
 - Bennett requested feedback from the committee on how to proceed with this item; whether to place it on the FS agenda for vote, or for information.

The personnel of the Honors program are asking to have a program code in iSIS; every major and minor has a program code. A group code in iSIS can be used in some situations to help with sorting and reporting, but is less visible to the student. The Honors program would like this code for improved tracking and visibility. The Registrar's office had concern with setting this up and whether this was the intent when the program was formed. An interpretation from the Registrar's office and the Honors Program of what Faculty Senate voted on when they approved this program was requested.

It is clear there is a need to be able to track students better, but it seems to be a system issue. The program code structure used is focused on colleges. Part of the issue is clarifying the intent of the Senate when it approved the Honors Program in 2007. Bennett conveyed to Executive members that the resolution of the Academic Affairs committee is that this is a reasonable request and they approved giving a program code; however, they stipulated that the Honors program is not affirmed to offer courses as college or department, and to do so would require a new proposal to Senate. At this time however, the program code issue should move forward.

Bennett's question is - Can this interpretation be passed along or should this item be discussed on the floor of senate? After discussion it was determined this would be good to have brought forward to senate for a vote there as well. A motion was made and carried to present this at Senate.

The following resolution will be presented at the October FS meeting for a first reading:

The resolution of the Faculty Senate Academic Affairs committee in interpreting Faculty Senate minutes from seven years ago is to allow for an academic plan in iSIS if it can be implemented appropriately. If anything further comes forward from the Honors Program, they should contact the Academic Affairs committee for how best to structure the proposal.

B. Faculty Affairs –Betsy Cauble

Cauble reported there is nothing of action to bring forth to senate for vote; however, she updated members about the various items the Faculty Affairs committee is working on.

An Open Access policy will be presented to them at their next meeting. Cauble reminded senators this was discussed last year and it was determined a policy should be drafted.

University Handbook, Appendix M revisions will be reviewed at their next meeting as well. This appendix outlines the process used to appeal the dismissal of a tenured faculty member. The revisions were made over the summer and reviewed by several individuals and the office of General Counsel. The committee hopes to vote on these changes during October, which will have it on the senate agenda in November.

Professional Title Changes will be presented to the Board of Regents for approval. Once they approve of the new titles, language can be drafted to put in the University Handbook. There was a question regarding funding being associated with the title changes. No funds yet, but this is the start to have the titles available. Rintoul reminded all of the President's State of the University Address just this past Friday and that he addressed issues pertaining to funding. Money is not immediately available for several things, including this initiative. There was brief discussion regarding the cost of implementing and it was thought, several years ago this would only be 500k. Rintoul stated the current numbers are not clear since it is not yet known how promotional raises for these individuals would be calculated. Discussion ensued regarding who current incentives are focused on, and that some of the fundamental problems are not addressed with current system. Additional considerations in identifying funding for

promotional raises include the need to adequately compensate University Support Staff and other professional staff.

Cauble also noted retention raises will be discussed. There are no guidelines or policies in place currently to dictate how these are managed. There are some concerns over possible misuse of this.

No clear procedures are in place to address upper level administrative reviews, other than deans. Cauble gave some examples of positions where this applies and noted what seems appropriate is done. They will be looking into drafting handbook language for this.

Another topic on the docket this year are electronic promotion and tenure documents. Vet Med's process is being looked at for consideration. Some things are too specific and too focused on using K-State Online as a platform, but will be looked at. Privacy issues associated with electronic submission of votes on promotion and tenure was discussed.

The Conflict of Interest policy does not seem to address *personal* conflicts of interest, the focus is on financial. A request was submitted to Faculty Affairs to consider adding language which discusses more personal conflicts of interest, such a romantic relationship between persons, etc.

C. Professional Staff Affairs –Danielle Brown

Brown noted Professional Staff Affairs will also be involved in reviewing the Conflict of interest policy. They are also working to define their positions as professional staff and how they differ from faculty and university support staff. They will meet again with Cheryl Johnson on October 21.

D. Student Senate – Abby Works

No report

E. Technology – Don Crawford

Crawford reported they will meet with Diana Blake at their next meeting. She will be presenting an iSIS report. Feel free to email him with any questions you wish asked. Also, Brian Lindshield will be there to discuss the Open/Alternative textbook initiative.

They will also discuss Follett bookstore due to complaints being raised again that comparative shopping is not available. Senate resolution previously passed requiring this availability. Varney's had put this in place during the last year of their contract with KSU. A link is available, however students are not able to see it through the iSIS flow of information. Rintoul reported that based on discussion with Bill Smriga, the Student Union director, this issue will be fixed soon.

F. University Planning – Barbara Anderson

Senator Anderson reported the committee will be discussing the following items at their meeting this week: Update on the City/University Fund process, focusing on getting more faculty input; the North campus master plan; the capital improvement request process, which has undergone revisions and should be close to completion; and the SGA proposal for the medical amnesty proposal.

4. Announcements

A. Salina State of the University Address – Monday, October 13, 9:30 am, College Center Conf. room

- B. Faculty Senate photos – Tuesday, October 14, 3:00 pm, Student Union Forum Hall
- C. October 14 FS meeting - topic of discussion from Provost Mason
President Rintoul asked for input on what the topic of conversation should be for the October senate meeting. Various topics were discussed, including funding for the Engineering building and the new faculty members who will be needed to fully implement the Engineering Initiative. This really is a conversation for both the President and Provost. The process for fundraising needs to be discussed. Fundraising strategy for new buildings can affect funding plans for faculty salaries and merit increases.

After lengthy discussion, having an update on the Credit for Prior Learning Assessment policy was chosen as the topic. This is a controversial topic between the regents' institutions. Some are very much in favor while others are not. Rintoul will notify the Provost of the desire to discuss this.

- D. Request to discuss climate survey – Tom Vontz & Ruth Dyer
Rintoul reported that Senior Vice Provost Dyer and Dr. Tom Vontz would like 5-10 minutes to update senators on the Climate Survey at the October 14 meeting. This was approved.

5. New Business (4:21-4:24)

- A. January Faculty Senate meeting – approve to cancel
President Rintoul noted that in the past few years the January meeting of Faculty Senate has not been held. This has been due to various reasons some being that the standing committees meet less; room scheduling is more difficult; and class preparation for the spring semester is underway by faculty. Is the Executive Committee in favor of canceling this meeting? This would mean the Executive Committee would not need to meet at the end of December as well. This was approved. Members asked if the January meeting could permanently be removed from the set schedule. This would be a change to either the FS constitution or its by-laws. *Update:* This would be a change only to the by-laws of the FS constitution and could therefore be voted on by Faculty Senate at one of their future meetings if desired.

- 6. Open discussion period for senators as needed
No discussion.

- 7. The meeting was adjourned at 5:08 p.m.

Respectfully submitted by:
Fran Willbrant on behalf of Loleta Sump

Next meeting: Monday, October 27, 2014; 3:30 p.m., Union room 226

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following graduation list and corrections on the October Faculty Senate consent agenda (see attachment 1 for supplemental information):

1. Graduation list as submitted by the Registrar's office:

Spring 2014 (undergraduate, graduate, and veterinary medicine)

2. Graduation list corrections

Aaron Barak Favre, Bachelor of Science, College of Arts and Sciences, August 2013.

Manoelita Moura Warkentien, Master of Science, Graduate School, December 2013.

Karl G. Hague, Associate of Technology, College of Technology & Aviation, May 1997.