

MINUTES
Faculty Senate Executive Committee
Monday, June 1, 2015; 3:30 pm
Union room 226

Present: Andrews, Bennett, Cauble, Crawford, Dover, Guzek, Hartman, Hoeve, Lindshield, Spears, Sump, Swilley, and Wood

Proxies: Aramouni, Carrico, Hoag, Markham, and Titgemeyer

Absent: Hsu, Lockwood, Rintoul, Schultz, and Sherow

1. President Fred Guzek called the meeting to order at 3:32 p.m.
2. The April 27, 2015 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs –Teresa Hartman
 - 1) Proposed items for Faculty Senate consent agenda (pages 2-3) – **Attachment 1**
Senator Hartman moved to place the items on the June Faculty Senate consent agenda. Motion carried.
 - 2) Revisions to Approval, Routing, and Notification Procedures for Course and Curriculum Changes – **Attachment 2**
Senator Hartman moved to place the revisions to the Approval, Routing, and Notification Procedures for Course and Curriculum Changes on the discussion agenda for the June 9, 2015 Faculty Senate meeting. These revisions do not need to be approved by Faculty Senate but Academic Affairs is asking for its endorsement of the changes. In essence, a proposal for a new program should indicate how /where the resources needed for the program will come from. If Academic Affairs is not satisfied with the explanation, the new program proposal will be routed to the Provost for review. Also, someone from the program will need to be present at meetings where new programs are on the agenda in order to address questions. Motion carried.
 - 3) Revisions to Transfer Credit Policy & University Handbook, Section F76 – **Attachment 3**
Senator Hartman moved to place the revisions to the Transfer Credit Policy and University Handbook on the discussion agenda for the June 9, 2015 Faculty Senate meeting. Changes are primarily housekeeping in nature. However, grades for any credits for prior learning will not apply to a student's K-State GPA, which is a change from current procedures. The change would be for students enrolling after Spring 2017. Discussion followed. Some wording will be clarified prior to the Faculty Senate meeting. Motion carried.
 - B. Faculty Affairs – Betsy Cauble
Senator Cauble reported that no action items will be brought forward for Faculty Senate. Changes to Section C10-12 of the University Handbook were approved by Faculty Senate this semester. There were some revisions requested once submitted for publication to the handbook. The committee was hoping to bring forward the Professional Titles document for information to senators; however, it was reviewed again by the university attorneys, which resulted in numerous suggested changes. Faculty Affairs will need to review those changes to ensure that they do not impact the intent.

Senator Cauble reported that she and President Guzek participated in the Kaizen event pertaining to the hiring process that HCS conducted. Vendors for automating this process are being vetted. A meeting will be held June 2nd to decide the vendor of choice. Discussion followed.

C. Professional Staff Affairs – Mary Anne Andrews

1) Memo regarding Climate Survey (informational) – **Attachment 4**

Senator Andrews explained the context prompting the memo pertaining to the Climate Survey Committee. Professional Staff Affairs met with Ruth Dyer and Tom Vontz to discuss extracting and analyzing the data received from 41 questions in the survey that pertained to professional staff. The results will be an addendum to the original report.

Senator Andrews along with Senator Mike Crow will be meeting with the university attorneys on June 5th to discuss whether professional staff have the right to grieve in certain instances. Andrews moved to include the memo (Attachment 4) as an informational item on the June 9, 2015 Faculty Senate agenda. Motion carried.

D. Student Senate – Kurt Lockwood

No report.

E. Technology – Don Crawford

Senator Crawford reported that FSCOT will have no action items for Faculty Senate. However, he did report on a couple of inquiries about grades, which, when transferred from CANVAS to KSIS, resulted in a student getting an “F.” President Elect Bennett described his experience with this issue which he reported to OEIE. He was told they intend to have this changed by Fall 2015. Senator Crawford encouraged anyone having issues to contact him and he will forward it to the appropriate entity. Discussion followed regarding other technical issues being experienced. Senator Dover reported that there will be a change to the university email, basically affecting the appearance, i.e. it will look/feel like K-State.

F. University Planning – Spencer Wood

Senator Wood reported having no action items to bring forward. They are carefully keeping an eye on the university budget. Once they know what the Legislature is going to do, they may have a June meeting. They have been talking with Ryan Swanson, associate vice president for facilities and campus planning, about traffic flow issues for Fall 2015. Considerable headway has been made on the City/University Fund suggestions. Senator Wood is open to suggestions as to topics FSCOUP should work on this Fall.

4. New Business

A. A motion was made by Senator Lindshield and seconded by Senator Dover to approve the following senator replacements:

- 1) Tim Keane for Jason Brody (2015-2016)
- 2) Ganga Hettiarachchi for Andrea Sexten (2015-2018)
- 3) Scott Schaake for Shannon Washburn (2015-2017)

Motion carried.

B. Ombuds appointment (2015-2018)

Guzek reported that six applicants submitted applications for this position, five faculty and one professional staff. President Guzek indicated his recommendation. Senator Bennett moved to accept this recommendation; Crawford seconded. Motion carried. President Guzek will follow up on this.

C. Mediation Coordinator appointment (2015-2018)

Senator Cauble moved to appoint Terrie McCants to this position for a second term. Senator Crawford seconded. Motion carried.

D. General Grievance Chair appointment (2015-2018)

Senator Dover moved to appoint Mustaque Hossain to this position for a second term. Senator Swilley seconded. Motion carried.

E. Professors of the Week – information needed over the summer

Thirteen professors/instructors names will be collected to be honored during the half-time of men's conference and non-conference games in the fall. The break down will be: Three from A&S, two from Ag/Ext, one from each of the other colleges and the libraries. Caucus chairs should identify those who have won teaching awards and give them top preference unless they have already been recognized for professor of the week in recent years. Email names of honorees to Candace LaBerge. She will send caucus chairs the list of those who have already been recognized in this way.

F. Committee appointments for FS committees

President Guzek summarized the process used to make appointments and recommendations for committee appointments. Senator Bennett moved and Senator Cauble seconded to accept the list of recommendations as presented to the Executive Committee. This is a shorter list due to the fact that the Presidential Committees are not included. Motion carried.

5. Announcements / Old Business (4:29-4:39)

A. Provost's visit to June 9 Faculty Senate meeting – topic for discussion?

Furloughs and the budget will be the discussion topic for the Provost's visit to Faculty Senate on June 9th.

B. Report from Kansas Board of Regents meeting and legislative update

President Guzek reported that the Provost gave a presentation to the KBOR on the climate survey results. Regent staff announced that the Educational Building Funds will be less than \$30M when normally they have been more than \$32M. These funds are derived from a mill levy on property taxes.

6. Open discussion period for senators as needed

Nothing.

7. The meeting was adjourned at 4:51 p.m.

Respectfully submitted by:

Loleta Sump,
Faculty Senate Secretary

Next meeting: Monday, August 31, 2015; 3:30 p.m., Union room 226

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following course and curriculum changes and graduation list addition/correction on the June Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Human Ecology (approved by college on April 12, 2015)

COURSE CHANGES:

School of Family Studies and Human Services

Add:

ECED 300 Problems in Early Childhood Education
PFP 300 Problems in Personal Financial Planning
PFP 456 Financial Counseling and Communication
PFP 460 Retirement Planning Concepts
PFP 462 Personal Investment Concepts I
PFP 464 Estate Planning Concepts
PFP 466 Personal Risk Management and Insurance Planning
PFP 472 Personal Income Tax Concepts
PFP 482 Personal Investment Concepts II

College of Education (approved by college on April 28, 2015)

COURSE ADDITIONS

Department of Curriculum and Instruction

Add:

EDEL 270 Arts for Elementary Schools; K-State 8: Aesthetic Interpretation
EDEL 450 Art Methods for Elementary Schools; K-State 8: Aesthetic Interpretation
EDEL 451 Art Practicum for Elementary Schools

CURRICULUM CHANGES

Department of Curriculum and Instruction

Changes to the Art (EDART) Teacher Licensure Program
Changes to the BS in Elementary Education

GRADUATE (approved by Grad Council on May 5, 2015)

COURSE CHANGE

Human Ecology FSHS 762 Investing for the Family's Future

COURSE ADDITIONS

Education EDCI 788 Teaching the Constitutional Principles of America's Founders
Education EDCI 789 Methods and Materials in Civic Education
Education EDCI 790 Engaged Citizens: Public Policy Issues and Processes
Arts and Sciences ENGL 745 Cultural Studies
Human Ecology ECED 894 Readings in Early Childhood Education
Human Ecology ECED 899 MS Research in Early Childhood Education
Human Ecology LSHD 700 Problems in Life Span Human Development

Human Ecology LSHD 894 Readings in Life Span Human Development
Human Ecology LSHD 899 MS Research in Life Span Human Development
Human Ecology PFP 782 Investing for the Family's Future II
Arts and Science ECON 695 Undergraduate Research Methods in Economics
Business ACCTG 831 Fraud and Forensics
Business ACCTG 846 International and Multijurisdictional Taxation
Business ACCTG 847 Merger and Acquisition Taxation
Business ACCTG 852 Accounting Research and Communication
Business ACCTG 855 Financial Statement Analysis and Business Valuation
Business ACCTG 856 Accounting Analytics
Business ACCTG 895 Accounting Internship
Business ACCTG 896 Accounting International Experience

CURRICULUM CHANGES

Food Science Master of Science in Food Science- Non-Thesis option
Business Master of Business Administration (M.B.A)

CURRICULUM ADDITIONS

Education G10- Civic Education

GRADUATION LIST CORRECTION/ADDITION

Add David DiCarlo to Fall 2014 graduation list – Master of Science – Graduate School