

MINUTES
Faculty Senate Executive Committee
Monday, February 23, 2015; 3:30 pm - Union room 226

Present: Anderson, Bennett, Brown, Carrico, Cauble, Crawford, Devore, Garcia, Guzek, Hoag, Keen, Knackendoffel, Linville, Rintoul, Sump, Titgemeyer, Van Horn, and Willbrant

Absent: Schultz and Works

Proxies: Dodd and Pankl

1. President Dave Rintoul called the meeting to order at 3:31 pm.
2. The January 26, 2015 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs –Andy Bennett
 - 1) Proposed items for Faculty Senate consent agenda (pages 4-5) – **Attachment 1**
Senator Bennett moved to place the consent agenda items on the March 10, 2015 Faculty Senate meeting consent agenda. No discussion. Motion carried.

The current student admissions application form contains no questions pertaining to conduct. Questions have been raised about this. Including conduct questions, both academic and behavioral, on the form allows some conscious decision-making about admitting questionable applicants. Some (but not all) other universities in the region have conduct questions on the application form. Lying on the application would be just cause for non-admission. CAPP will likely make policy recommendations to Academic Affairs who can then accept the recommendations to move them forward; however, the final decision will be made elsewhere. Data suggests that approximately 40-50 applicants per year will fall into this category. Discussion about liability has occurred with a take away that “Not knowing something you should have known makes you liable.”

- B. Faculty Affairs – Betsy Cauble
 - 1) Proposed change to University Handbook, Section C10-C12 – Professional Titles of Practice – **Attachment 2**
Senator Cauble moved to place the proposed changes to the University Handbook section C10-12 on the March 10, 2015 Faculty Senate meeting agenda for a vote. The changes are somewhat different than what were seen at the first reading due to KBOR rulings. No discussion. Motion carried.

In March, Faculty Affairs will meet with the ombuds persons to discuss alternate models for this program. Discussion included if the program is being used as much as it once was and the new regulations regarding discrimination and confidentiality.

Faculty Affairs will also be creating a list of concerns pertaining to international research appointment protocol. Please forward to her any concerns that you may have.

- C. Professional Staff Affairs (PSA) –Danielle Brown
Senator Brown reported that PSA met with the Human Capital Services (HCS) interim organization compensation director. The message is that the reorganization of university support staff has priority so addressing professional staff issues will likely not be addressed for a couple of years. A consultant is being hired to help with the reorganization of the university support staff. Senator Brown will meet

with the General University Caucus tomorrow to discuss how to better represent professional staff. PSA continues to work on administrative reviews and Section C of the University Handbook.

- D. Student Senate
No report.

- E. Technology – Don Crawford
Rebecca Gould, director of iTAC called with a concern that the number of CANVAS adopters has plateaued. Discussion pertaining to CANVAS included its inability to do attendance, no archive function, which impacts accreditation materials, tools that are available in K-State Online Classic that are not in CANVAS, training that has been refined but is time consuming, and other archival options such as Office 365 cloud storage. Senator Crawford encouraged that if someone has strong feedback regarding CANVAS to let him know.

- F. University Planning – Barbara Anderson
Senator Anderson reported that Heather Mills, space management assistant director, and Loleta Sump will attend the next meeting to discuss classroom/space use and how to better meet the space needs of the University. North Campus Master Plan meetings were held for three days last week. At the final meeting, they presented their draft proposal which included more parking garages and a transit system between the east parking lot of the football stadium and campus. Bus stop shelters were not shown; this needs to be addressed. Anderson stated that her feedback to the planning committee was that there appears to be a lack of planning for the classrooms that are really needed at K-State. Private funding of new buildings should not preclude general use classroom needs. Work on the new chilled water loop will begin around April 16, 2015; this will impact pedestrian and vehicular traffic flow for the next two years.

4. Announcements / Old Business

- A. Provost's visit to March 10 Faculty Senate meeting – topic for discussion?
Many topics were suggested such as budget cuts, credit for prior learning, general use classrooms and buildings on private funding. The three year faculty salary plan is now in its third year; planning for the following year needs to start now and should include how to fund professional title changes with incremental salary step increases. Little progress related to the Professional Staff Task Force Report and Aon Hewitt report has occurred. Much discussion ensued regarding where professional staff is on the priority list. HCS vice president Cheryl Johnson may be invited to the April meeting. The decision was made that the budget and funding of faculty salaries and professional title changes will be the topic for the Provost's visit to the March 10, 2015 Faculty Senate meeting.
- B. 2015 FS Elections in progress – nomination ballots in circulation
- C. Manhattan Spring open forum with President and Provost – March 5, 3:30 pm, Union Little Theatre
The Provost's Office scheduled a speaker who will talk about credit for prior learning; this will overlap with the open forum. Please provide your caucus' questions for the President or Provost to Candace LaBerge.
- D. Report from Kansas Board of Regents meeting
The Professional Titles of Practice Proposal was approved with the contingency that contracts for any newly created titles will be for a maximum of three years; five-year contracts, which were a possibility in the original proposal, are not allowed. Current language allowing five year contracts for clinical faculty will remain. Institutions will have control over titles. Appendix M of the University Handbook, which addresses the review of the dismissal of a tenured faculty member, should be on the March

KBOR meeting agenda for a vote. A panel discussion regarding international programs and their future at the six regents' institutions was led by the six university presidents.

5. New Business

A. Honorary Degree candidate

An honorary degree candidate has been identified for the May Graduate School Commencement. President Rintoul outlined the vetting process. Senator Cauble moved to put a place holder on the March Faculty Senate meeting agenda to discuss and vote on the honorary degree candidate. Crawford seconded. Motion carried.

B. Approve the following senator replacement:

Christina Geuther for Regina Beard (2015-2016)

Senator Van Horn moved to accept Christina Geuther as the replacement for Regina Beard. Crawford seconded. No discussion. Motion carried.

6. Open discussion period for senators as needed

Past President Keen gave an update on the university budget advisory committee. The University was made subject to a 2% callback for this fiscal year. President Schulz asked the committee to vote on and prioritize several options, which they did. The dollars will be moved to Topeka back March 7th. Guidelines for prioritization are used to assist with this process. This week, the committee will have the opportunity to look at fee proposals from the colleges; this will be the first time they have had an opportunity to do this. The committee is meeting every two weeks now.

Kaizen project – President-elect Guzek reported that the week spent on the Kaizen project was enlightening and productive. They examined the current hiring process (139 steps), pain points, repetitive actions, and proposed a new process with 58 steps (international) with domestic hires taking only 28 steps. The campus community should start seeing significant changes relatively soon. Vet Med and IT will be piloting some of the new proposed processes.

7. The meeting was adjourned at 4:45 p.m.

Respectfully submitted by:

Loleta Sump,
Faculty Senate Secretary

Next meeting: Monday, March 30, 2015; 3:30 p.m., Union room 226

ACADEMIC AFFAIRS

Proposed items for consent agenda:

Approve to place the following course and curriculum changes on the March Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Human Ecology (approved by college on November 12, 2014)

CURRICULUM CHANGE

Department of Hospitality Management and Dietetics
Changes to the Didactic Program in Dietetics (B.S.)

College of Arts and Sciences (approved by college on February 5, 2015)

American Ethnic Studies

Changes:

AMETH 450 – ~~Comparative Ethnic Studies II~~ Comparative Ethnic Studies. K-State 8: ~~Aesthetic Interpretation~~; Human Diversity within the US; Global Issues and Perspectives

AMETH 550 – ~~Research Methods in American Ethnic Studies~~ Popular Paths to Knowledge. K-State 8: Empirical and Quantitative Reasoning; Social Sciences

Add:

AMETH 461 – Transformative Thought. K-State 8: Human Diversity within the US; Ethical Reasoning and Responsibility.

Dean of Arts and Sciences

Add:

DAS 195 – CAT Community Connections

Geology

Change:

GEOL 103 – Geology Laboratory. K-State 8: ~~Empirical and Quantitative Reasoning~~. Natural and Physical Sciences.

History

Add:

HIST 549 – Modern Africa from 1850; K-State 8: Global Issues and Perspectives; Historical Perspectives.

Sociology, Anthropology, and Social Work

Add:

SOCIO 540 – Sexuality and Society; K-State 8: Social Sciences; Human Diversity within the US

CURRICULUM CHANGES

American Ethnic Studies

Changes to the American Ethnic Studies Minor

Biochemistry and Molecular Biophysics

Changes to the BA in Biochemistry

Changes to the BA in Biochemistry, Medical Biochemistry Track

Biology

Changes to the Microbiology BA/BS

Geology

Changes to the Exploration and Environmental Geophysics Minor

Changes to the Geology BS/BA

Changes to the Geology Minor