

MINUTES
Faculty Senate Executive Committee
Monday, January 27, 2014 3:30 pm
Union room 226

Present: Present: Bennett, Bloodgood, Brown, Cauble, Crawford, Dodd, Ehie, Garcia, Guzek, Holcombe, Hosni, Keen, Knackendoffel, Nuss, Rintoul, Schultz, Stewart, Sump, and Van Horn

Absent: Anderson

Proxies: Diana Farmer for Bonella, Garcia for Hoag

Visitors: Tom Vontz

1. President Julia Keen called the meeting to order at 3:30 p.m.
2. The December 2, 2013 Executive Committee minutes were approved as submitted.
3. Climate Survey update: Thomas Vontz
Dr. Vontz, co-chair of the climate survey committee, reported they met three times during the Fall 2013 semester to discuss the various options for conducting the survey. They decided an outside consultant would be selected by the committee, all interaction would be with the committee and the report would come to the committee. Administration has agreed to this. The committee also asked for assurance at all levels, i.e. administration, colleges, and departments, that if we are going to go through this process, effort to address the issues coming out of the survey would be made. The committee is now working to seek those agreements. Rankin & Associates was recently hired after being selected from several proposals that were received. The consultant was on campus last week for an initial meeting in which a time line was laid out. The first step in the process is to populate focus groups for the consultant to meet with at some time in the spring. Members of the committee, following guidelines the consultant provided, will be populating the focus groups. Simultaneously the committee will be working on the survey content, open to the knowledge that new issues may arise from the focus groups. The survey will be finalized this summer and will be administered in October 2014. Faculty, staff and students will participate. The final report will be received in February or March 2015 and will be presented to FS in April or May. During Summer 2015 an action plan will be determined with implementation during the 2015 – 2016 school year. Several questions were asked regarding the timing of the survey, the development of the action plan, concerns about the number of people that will be available to work on developing the action plan and the possibility of posting updates on K-State Today. Some discussion occurred regarding why demographic information is necessary since this will be an electronic survey. President Keen asked if FSEC wanted to have Dr. Vontz visit FS to provide the same update. For the sake of time and efficiency, the executive committee requested Dr. Vontz submit a one or two paragraph update that will be distributed with the FS agenda for February.
4. Open discussion period for senators as needed
No comments.
5. Report from Standing Committees and Student Senate (3:58 – 4:35 p.m.)
 - A. Academic Affairs –Andy Bennett
 - Course and Curriculum changes, graduation list requests
 - Items for Faculty Senate consent agenda (Pages 5-7) – **Attachment 1**

Senator Bennett moved to place the items on pages 5-7 on the FS consent agenda for the February 11, 2014 meeting. No discussion. Motion carried.

The committee is working on the final modifications to the Approval, Routing, and Notification for Course and Curriculum Changes manual. The Course & Curriculum Approval Process Improvement

Committee (CCAPIC) is researching the viability of replacing the current manual process with a purely electronic approval process.

B. Faculty Affairs – Betsy Cauble

- Addition to University Handbook, Appendix W-Post Tenure Review Policy – **Attachment 2**

Senator Cauble moved to place the addition to the UH, Appendix W, Post Tenure Review Policy, on the February 11, 2014 FS agenda. This item was on the December FS agenda for a first reading and is now coming back for a vote. She commented the group worked hard to make this a true professional development review. Discussion ensued regarding section I.A.3., the setting of the clock after promotions and awards and the necessity of BoR approval. Motion carried with two abstentions.

- Revision to University Handbook, Appendix G – **Attachment 3**

Senator Cauble moved to place the UH Appendix G revisions on the February 11, 2014 FS agenda for a first reading. The proposed revisions were designed to reflect the seriousness of an Appendix G hearing. Discussion focused on the types of situations that could be grieved. Motion carried.

FAC will begin reviewing Section F.

C. Professional Staff Affairs –Danielle Brown

Senator Brown reported that the Professional Staff Affairs committee is going to focus on making suggestions for changes to the University Handbook. As they considered the changes proposed in the Aon Hewitt report and the Unclassified Professionals Taskforce Report, it was apparent that updating policy needs to be their starting point. They will include the appropriate committees as they move forward.

D. Technology – Don Crawford

- Resolution – Commendation to Information Technology Services – **Attachment 4**

Senator Crawford presented the resolution commending Information Technology Services (ITS) for the successful migration to Office 365. The resolution has been approved by FSCOT and FSLC. He moved to place the resolution on the FS agenda for the February 11, 2014 meeting. No discussion. Motion carried.

President Keen opened discussion as to where this should be on the agenda since Ken Stafford, vice president for ITS, will be invited to receive the resolution. This item will be placed on the agenda after the approval of the minutes.

E. University Planning – Barbara Anderson

Senator Anderson was unavailable for a report. In her absence, President Keen asked FSEC about granting permission to share the information from the college caucuses regarding the budgets with FSCOUP. FSEC extended permission.

F. Student Senate – Kyle Nuss

Senator Nuss reported that he and President Schooley presented a proposal to the budget committee that would move responsibility of some budget items. The next step is to talk with the Privilege Fees committee. The changes include taking the Educational Opportunity Fund, LGBT, and Veteran's Center from central administration and moving DPC to Privilege Fees. Student Senate (SS) will be acting on these changes within the next two weeks. The smoking resolution will be on the SS floor. The campus planning group indicated that they would like to have proposals from all three senates so SS will be sending their resolution to FS to seek its support. They are currently reviewing the findings of KSSU renovation; open forums will be held this week.

6. Announcements

A. Cats in the Capitol update – February 19

Due to the current climate with the BoR and their expectations, FSLC decided to withdraw from Cats in the Capitol for this year. This does not mean we cannot participate next year.

- B. Provost's topic of discussion – Relationship between current budget planning process and our time table for Vision 2025.

This is the proposed topic of discussion for FS meeting. Discussion was held concerning where this should be placed on the agenda. A 15-20 minute window is usually allocated for discussion and responses from the provost. The decision was made to place this item at the end of the agenda.

This led to conversation pertaining to the pros and cons of the open discussion period during the FS meeting. Senator Cauble moved to place the open discussion period to the end of the agenda. Motion seconded and carried with two opposed.

- C. Spring Open Forums with the President and Provost
Salina campus: Friday, January 31, 9-10 am, College Center Conference Room
Manhattan campus: Thursday, February 6, 3:30-4:30 pm, Union main ballroom
- D. 2014 Faculty Senate elections to begin

7. New Business (4:45-4:55)

- A. Response to KBOR Social Media Policy – **Attachment 5**

President Keen provided an overview of what has occurred as a result of the KBoR social media policy. The Council of Faculty Senate Presidents (CFSP) submitted a request to suspend implementation. The request was rejected; therefore, this is a current BoR policy. The CFSP developed a resolution for presentation at the February 12, 2014 KBoR meeting. It was moved and seconded to move forward with the resolution via electronic vote. Discussion followed regarding impact of the resolution, giving the opportunity to FS to discuss it during the meeting, placing the item under New Business as an update including the results of the vote, the timeline of contacting Student Senate and Classified Senate with the resolution and next steps. Any suggestions are welcome. The KBoR social media policy working group met for the first time on Friday, January 24, and will be meeting regularly with a goal to have recommendations finalized before April. President Keen is interested in learning from our faculty and unclassified professionals what they feel are appropriate next steps related to this policy. Discussion followed. Motion carried.

- B. Honorary Degree

Senator Hosni moved to place the Honorary Degree nomination on the FS agenda. The motion was seconded by Crawford and carried with one abstention.

- C. Recommendations for new committee: University Advising Committee (two faculty) (http://www.k-state.edu/today/announcement.php?id=11287&category=from_the_administration&referredBy=K-State Today Archive)

With regard to the University Advising Committee, three names from Arts and Sciences were submitted. These should be faculty who do advising, not professional advisors.

If you have names of good potential candidates, please submit them to President Keen no later than January 31.

- D. Invitation to Vice Provost Ken Stafford to February FS meeting for update on Office 365. As discussed earlier in the meeting Vice Provost Stafford will be present at the beginning of the meeting.

It is expected the February meeting may likely be a lengthy one since there is a substantial amount of business to care for so please plan accordingly.

8. The meeting was adjourned at 5:18 p.m.

Respectfully submitted,

Loleta Sump,
Faculty Senate Secretary

Next meeting: Monday, February 24, 2014; 3:30 p.m., Union room 226

CONSENT AGENDA ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and graduation list changes on the February Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Agriculture (approved by college on October 17, 2013)

CURRICULUM CHANGES

Agricultural Economics

Changes to the BS/MS in Agricultural Economics. (Admission and application requirements)

College of Engineering (approved by college on November 7, 2013)

COURSE CHANGES

Architectural Engineering and Construction Science

Changes:

DEN 210 CNS 110 History of Building and Construction

CNS 320 220 Construction Materials

CE 331 CNS 331 Strength of Materials and Analysis

CE CNS 332 Strength of Materials A Laboratory

Add:

CNS 210 Graphic Communication I

Biological and Agricultural Engineering

Add:

BAE 250 Solid Modeling

BAE 445 Biological Engineering Fundamentals

BAE 450 Off Road Machine Power Components

BAE 550 Advanced Machinery Drive Components

Electrical and Computer Engineering

Add:

ECE 115. New Student Design Project

CURRICULUM CHANGES

Architectural Engineering and Construction Science & Management

- Changes to the BS in Architectural Engineering. (Curriculum and catalog changes)
- Changes to the BS in Construction Science Management.
- Changes to the BS in Biological Systems Engineering – Biological Option.
- Changes to the BS in Biological Systems Engineering – Environmental Option.
- Changes to the BS in Biological Systems Engineering – Machine Systems Option.

Chemical Engineering

- Changes to the BS in Chemical Engineering

Electrical and Computer Engineering

- Changes to the BS in Computer Engineering
- Changes to the BS in Electrical Engineering

College of Business Administration (approved by college of November 19, 2013)

CURRICULUM CHANGES

Changes to the Business Administration pre-professions (BAPP). See supplemental information for details and rationale.

College of Human Ecology (approved by college on December 5, 2013)

COURSE ADDITIONS

School of Family Studies and Human Services

Add:

FSHS 375 Introduction to Research Methods in Family Studies and Human Services; K-State 8 TAGS: Empirical and Quantitative Reasoning; Social Sciences

FSHS 500 International Experience in Family Studies and Human Services; K-State 8 TAG: Global Issues and Perspectives

Kinesiology

Add:

KIN 597 Research Experience in Kinesiology

CURRICULUM CHANGES

School of Family Studies and Human Services

- Drop the Emphasis in Personal Financial Planning within the BS in FSHS degree.

College of Architecture, Planning and Design (approved by college on December 20, 2013)

COURSE ADDITIONS

Architecture

ARCH 402 Accelerated Architectural Design Studio II

Office of the Dean

ENVD 430 K-State APDesign: APDPro

GRADUATE (approved by Graduate Council on December 3, 2013)

COURSE CHANGES

Arts & Sciences

GRAD 703 MLANG 803 - Practicum in Adult TESL/TEFL: Oral Communication

GRAD 704 MLANG 804 - Practicum in Adult TESL/TEFL: Written Communication

STAT 705 Regression and Correlation Analyses Analysis of Variance

COURSE ADDITIONS

Veterinary Medicine

CS 780. Food Animal Reproduction

CS 781. Shelter Medicine

Arts & Sciences

GEOL 650 – Geomicrobiology

MLANG 805 – Second Language Assessment

MUSIC 676 – Arranging Choral Music

ANTH 692 – Human Growth and Development

ANTH 696 – Bioarchaeology

ANTH 790 - Writing Cultures: Ethnographic Methods

ART 614 – Italian Renaissance Architecture
THTRE 670 – Playback Theatre.

Agriculture

AGED 800. Research Methods in Agricultural Education and Communications
AGED 820. History and Philosophy of Agricultural and Extension Education
AGCOM 840. Diffusion of Innovations
AGED 860. Program Evaluation in Agricultural and Extension Education
ASI 865. Analytical Techniques: mRNA and Protein Analysis
GRSC 600 Practicum in Bakery Technology I
GRSC 780 - Particle Technology for Solids Handling and Processing
RRES 620. Human-Wildlife Conflicts

Education

EDLEA 938 Advanced Data Analysis in Qualitative Methods

Business Administration

MANGT 670 – Social Media Analytics & Web Mining

Human Ecology

FSHS 768 Introduction to Financial Therapy
FSHS 769 Money and Relationships
FSHS 770 Applied Behavioral Finance
FSHS 771 Financial Therapy Theory & Research

COURSE DROP

Arts and Sciences

STAT 704 – Analysis of Variance

CURRICULUM CHANGES

Arts & Sciences

Changes to the Graduate Certificate in Applied Statistics

Agriculture

Changes to the MS in Horticulture: Urban Food Systems Specialization

Graduate School

Changes to the MS: Food Science Program – Non-Thesis Option

CURRICULUM DROP

Arts and Sciences

Occupational Health Psychology Graduate Certificate

CURRICULUM ADDITION

Human Ecology

Graduate Certificate in Financial Therapy

POSTHUMOUS DEGREE REQUEST:

May 2014

Kayla Renee Strathman, BS in Business Administration, College of Business Administration
Background: Kayla was killed in a car accident last spring, and the college would like to award a posthumous degree in our May 2014 graduation.