

MINUTES
Faculty Senate Executive Committee
Monday, September 24, 2012 3:30 pm
Union room 226

Present: Arthaud-Day, Bennett, Bloodgood, Clark, Fees, Fritch, Gehrt, Guzek, Holcombe, Keen, Rintoul, Sachs, Schultz, Sump, Taylor, Vontz

Proxies: Condia, Knackendoffel, Van Horn

Absent: Thompson

1. Jim Bloodgood, president, called the meeting to order at 3:33 p.m.
2. The August 27, 2012 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Andrew Bennett

Senator Bennett presented items for the October Faculty Senate (FS) consent agenda (Page 3) (Supplemental information in **Attachment 1**)

Senator Bennett moved to place the items on the consent agenda on the October 9, 2012 FS consent agenda. Motion was seconded and carried. Appendix F changes are being reviewed by CAPP with comments forthcoming. Academic Affairs is researching some non-credit certificates being issued by K-State, i.e. Division of Continuing Education (DCE) offers a non-credit certificate of completion for paralegal studies. In actuality, DCE and K-State do not participate in the education process but appear to be outsourcing education to for-profit firms once they have vetted the materials with faculty here to determine they are worthy courses. Also, graduation list additions, particularly those regarding degree dates that are back dated for a variety of reasons, is a current topic of discussion. If an error is made by K-State, it seems only right to correct and back date the degree to the appropriate date. However, errors resulting from some action/inaction by a student, i.e. they thought they were getting credit for a transfer course but failed to submit the correct paperwork and three years later it is discovered, have triggered the question about what date should be shown. Current practice is to allow the dean's office to make the decision and FS approves the recommendation, usually without question. This has raised some concern. Senator Bennett anticipates actionable items may arise from this issue. K-State 8 tagging criteria revisions were passed at the June 12, 2012 FS meeting. At that time, concern was expressed by a senator about ensuring all who should be aware of the revisions had a chance to see them. Faculty Senate Leadership discussed the concern and agreed to distribute the revisions in another format to appropriate persons. No comments have been received by Senator Bennett regarding the prescribed revisions. General discussion took place regarding making motions and what process a motion to rescind would need to follow. Executive committee members, in an effort to do what they believed to be correct, agreed to allow a motion to rescind be entertained if such a desire still existed. After consultation with the parliamentarian and the FS constitution, it was concluded a motion of this nature would need to be presented as a request to the Executive Committee, bearing five signatures. It was also commented that a motion to rescind needs to be made by someone who voted in favor of a proposal.

B. Faculty Affairs Committee – Melia Fritch/David Thompson

Senator Fritch presented a University Handbook (UH) Change, Section D70-71, Retirement Privileges (see **Attachment 2**)

Senator Fritch reported that the UH Section D70-71, Retirement Privileges, was revised to match current procedure. The order of communication for approval and clarification of ambiguities represent most of the changes, which were initiated by a member of the Provost's staff. Senator Bennett moved to place this on the FS agenda for action. Motion carried.

C. Faculty Senate Committee on Technology – Dave Rintoul
No action items brought forward.

D. Faculty Senate Committee on University Planning – Bob Condia
In Senator Condia’s absence, Senator Vontz presented the FSCOUP report. FSCOUP is aware of an Appendix N issue regarding the possibility that the Kinesiology Department may move to the College of Human Ecology. At present, no one has objected to the reorganization. A FSCOUP member will be and observer of the proceedings. Sue Peterson, director of government relations, will visit the October 4, 2012 meeting to discuss budget, politics, etc. Please note that the Ayers Saint Gross master plan architects will be on campus for open meetings on October 3rd, 4th, and 5th. Senator Condia encourages everyone to attend a session and provide feedback. (NOTE: These dates have been changed to November 5th, 6th, and 7th.)

E. Student Senate – Emilee Taylor
Senator Taylor reported that SGA has launched the K-State Student Union master plan study. They had a meeting with Vice Provost Steve Dandaneau to look at student success and retention. Thank you to everyone who told their students that applicants were needed to fill at-large positions. They have had an influx of student applications. City/University Funds are being looked at.

4. Announcements

The Faculty Salary task force will receive its charge on September 25th. Consensus was that we need to ensure that Vice President Shubert’s retirement does not hinder the process. Senator Vontz encouraged anyone with ideas to get them to Senators Keen or Gehrt. He recommended that FSLC and Executive Committee members receive frequent reports.

President Bloodgood attended the Board of Regents (BoR) meeting last week. He noted that the BoR has asked each university to develop a strategic approach for online instruction. This coincides with what the Colleges are hearing from the President and Provost regarding DCE and online instruction.

5. New Business
None

6. For the Good of the University

- State of the University Address, Manhattan – Friday, September 28, 2012, 3:30 p.m., Alumni Center
- State of the University Address, Salina – Friday, October 12, 2012, 9:30 am, College Center Conference Room

7. The meeting was adjourned at 4:13 p.m.

Submitted by:
Loleta Sump,
Faculty Senate Secretary

Next meeting: Monday, October 29, 2012; 3:30 p.m., Union room 226

REMINDER: FACULTY SENATE PHOTOS – OCTOBER 9, 3PM, FORUM HALL

ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate curriculum change, graduation lists and additions on the October Faculty Senate consent agenda (see attachment 1 for supplemental information):

UNDERGRADUATE

College of Education (approved 5-22-11)

CURRICULUM CHANGE

Curriculum and Instruction

Modern Languages (EDMLA) Teacher Licensure Program

Additional sections in Japanese and Chinese.

Rationale: Proposed changes in required content courses for licensure in modern languages have been suggested in order to increase program rigor and teacher candidate caliber. In an attempt to help better prepare our candidates for the Praxis II and to have a higher qualified teacher candidate, the total number of credit hours has been increased for all programs.

Graduation Lists, Additions/Corrections, and Posthumous degree

Graduation Lists:

Aug. 2012 - as submitted by the Registrar's Office (undergraduate, graduate, and vet med)

May 2012 - as submitted by the Registrar's office (undergraduate, graduate, and vet med)

Graduation list additions and corrections:

May 2012

Calder Sagen, Bachelor of Science, College of Engineering (requirements completed)

Belinda Jeanne Baber, Bachelor of Science, College of Arts and Sciences

Background: Belinda completed the requirements in time, however, due to an error in the college she was listed on the August 2012 graduation list. This needs to be corrected.

Isabel Troncoso, Bachelor of Science, College of Arts and Sciences

Background: Isabel completed the requirements in time; however, due to a technical error with DARS, the student was not graduated.

May 2008

Susan Clair Barr, Bachelor of Science, College of Human Ecology (technical error)

December 1998

Patrick Downing, Bachelor of Science, College of Engineering (paperwork was misfiled in college)

Posthumous Degree:

December 2011

Posthumous Degree request: Amy Suzanne Hopkins, Bachelor of Science, College of Arts & Sciences

Background: Amy was a senior, in good standing, with 87 credit hours earned towards a Bachelor of Science degree in Biochemistry.