

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, January 28, 2013 3:30 pm**  
**Union room 226**

Present: Arthaud-Day, Bennett, Bloodgood, Clark, Condia, Fees, Gehrt, Guzek, Holcombe, Knackendoffel, Rintoul, Sachs, Schultz, Sump, Taylor, Thompson, Van Horn, and Vontz

Proxies: Fritch

Absent: Keen

Visitor: Ruth Dyer

1. President Jim Bloodgood called the meeting to order at 3:35 p.m.
2. The November 26, 2012 Executive Committee minutes were approved as submitted.
3. Report from Standing Committees and Student Senate
  - A. Academic Affairs Committee – Andrew Bennett
    - Items for Faculty Senate consent agenda (Pages 4-6) (Supplemental information in **Attachment 1**)  
Senator Bennett moved to approve the items on the consent agenda for placement on the February 12, 2013 FS agenda. Discussion focused on the establishment of credit or zero credit courses to track students doing research. The goal is not to extract money from students. Options for how this can be handled within departments were discussed. Sr. Vice Provost Dyer interjected that it is under consideration that the university will have a zero credit course to track undergraduate student research. Motion carried.
    - Items for Faculty Senate discussion agenda (Page 7) (Supplemental information in **Attachment 2**)  
Senator Bennett moved to place the discussion agenda items as listed on page 7 on the discussion agenda for the February 12, 2013 FS meeting. Motion carried.  
  
As an informational item, there is discussion surrounding DCE advertising a certificate option; however, the students are not enrolled at K-State. In other words, it appears this is a stand-alone certificate program similar to K-State's stand-alone minor. CAPP will be discussing this issue and something may be coming forward in the future. Sr. Vice Provost Dyer reported that DCE's intention was that those obtaining the certificate would already have a bachelor's degree, the same as the minor. Also, a person can take up to 15 hours without enrolling at K-State.
  - B. Faculty Affairs Committee – Melia Fritch/David Thompson
    - Professional Titles Task Force report and recommendations for approval – **Attachment 3**  
Senator Thompson reported that FAC has approved the Professional Titles Task Force report and recommendations. Sr. Vice Provost Dyer and senator Clark provided information regarding the task force and how the report and recommendations were achieved. The charge was to see what K-State was doing in the area of faculty titles. Eleven new titles/positions were recommended, the details of which are in the report. The financial impact is the elephant in the room. Faculty Affairs would like to offer the report for acceptance by Faculty Senate. As a reminder, this kind of proposal would need Board of Regents (BoR) approval. Sr. Vice Provost Dyer commended the task force for all the work they put into the report. They looked at 26 other universities. The proposed recommendations model what is already in the University Handbook. Senator Gehrt assisted with looking at the financial impact. If everybody who has been here more than five years received an automatic promotion, the initial cost would be \$700,000. The Faculty Compensation Task Force was working on its report and recommendations at the same time as the Professional Titles Task Force so that committee did not

have this information to consider. The Provost feels it would be judicious to look at the Faculty Compensation Task Force report with the Professional Titles Task Force recommendations in mind. Senator Schultz commented that research associate professors and research professors were not acknowledged in the plan for multiyear contracts. Any multiple year contracts have to be approved by the BoR. The language of the contract is very specific to state that the contract is contingent on the availability of funds. Senator Clark stated, as an example, that three individuals have been instructors at K-State for 30 plus years. The goal was to create a career path for these situations. Care has to be taken in how the terms “regular” and “term” positions are used. Discussion ensued about positions, budgeted positions, appointments, term appointments to regularly budgeted positions and the fact that regular contracts have no end date. Some instructors are on both term and regular contracts. A “term” appointment can either be to a regular budgeted position or to a regular non-budgeted position. Senator Vontz expressed FS appreciation for the very meaningful work this task force has done. We have a growing population of non-tenure positions who are contributing meaningfully to the bottom line of the university. All recommendations would have to be phased in. President Bloodgood asked how we should place this on the FS agenda. Senator Clark said they would like the report to be presented to Faculty Senate and accepted. The phrase “acknowledge receipt of” may be used in lieu of “accepted.” The Provost has accepted the report. Since this was a jointly appointed task force, both entities should accept or acknowledge receipt of the report. It was commented that Faculty Senate will keep this on its radar. Sr. Vice Provost Dyer commented this will also be on her agenda for the coming year. The motion was made to place the report on the February 12, 2013 FS agenda for presentation and acknowledgement of receipt. Motion carried.

Post tenure review has been brought up by the BoR. Sr. Vice Provost Dyer said that if you carefully read what the Board has actually asked for, it really is not as onerous as originally thought. What it says is that there should be periodic—every five to seven years--- review of the professional advancement of faculty. This could be a real plus. The next step is to identify how best to implement.

C. Faculty Senate Committee on Technology – Dave Rintoul

No action items from FSCOT for the February 12, 2013 FS meeting.

D. Faculty Senate Committee on University Planning – Bob Condia

FSCOU did not meet in January. At the next meeting, the concept of a faculty club will be discussed.

E. Student Senate – Emilee Taylor

Student Senate is preparing for elections in late February and early March. The KSSU (K-State Student Union) master plan project is ongoing. The tuition strategies committee has started meeting. Based on information from Dr. Peterson, K-State’s legislative liaison, the Governor has submitted a two year budget plan. The Privilege Fee committee is looking at the KSSU master plan and how that will impact privilege fees.

4. Announcements

- Cats in the Capitol on February 13, 2013
- Sesquicentennial celebration kicks off February 14, 2013 – Ahearn Field House
- 2013 Faculty Senate elections will begin in February
- Spring Open Forum with President and Provost:
  - Manhattan – Friday, February 22, 3:30 pm, Town Hall, Leadership Studies Building
  - Salina – Thursday, March 7, 3:30 pm, College Center Conference room

Leadership would like to follow the model that was used during the Spring 2012 open forums where the various caucus groups developed questions for the President and Provost.

The Faculty Compensation Task Force report is out. President Schulz has talked with FSLC about the report. Currently he and the Provost are going through it. He will need to identify ways to fund the recommendations. Several comments were received on the excellent work this committee put forth.

5. New Business

- A. Approval of the following guest for a 10-minute presentation to Faculty Senate on February 12:  
Verna Fitzsimmons, new Dean and CEO of K-State Salina  
President Bloodgood moved to approve a visit from Dean Fitzsimmons at the February 12, 2013 FS meeting. The motion was seconded and carried.

6. For the Good of the University

Senator Vontz asked how many times the Tuition Task Force has met. Senator Taylor stated it has met twice. No presentation for a plan for an increase has been received.

Senator Vontz commented about the Open Forums, reminding senators to receive questions from their individual caucuses. During the forum, caucus representatives will rotate going to the microphone to ask those questions. This format worked well last year.

Senator Gehrt reported on the Alternate Service Committee which is currently meeting to consider moving classified employees from state civil service. Next fall, classified employees will vote to determine if they want to make this transition. That group would still be separate from faculty and unclassified professionals. The driving factor for this move is that the majority of our employees have not received a salary increase since June 2008 and the university cannot give them anything. Sr. Vice Provost Dyer asked if the classified employees did move to go in this direction and the legislature did give a salary increase to classified employees, would they be eligible for it. Senator Gehrt indicated they would not be eligible for any salary increases approved by the legislature that are only for classified employees.

7. The meeting was adjourned at 4:28 p.m.

Respectfully submitted by:

Loleta Sump,  
Faculty Senate Secretary

Next meeting: Monday, February 25, 2013; 3:30 p.m., Union room 226

## ACADEMIC AFFAIRS

### Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes, graduation list additions on the February Faculty Senate consent agenda (see attachment 1 for supplemental information):

### UNDERGRADUATE

#### College of Agriculture (approved by college on November 19, 2012)

##### COURSE CHANGES:

###### *Department of Agronomy*

###### Add:

AGRON 598. Undergraduate Research in Agronomy

###### *Department of Animal Sciences and Industry*

###### Add:

ASI 101. Animal Sciences & Industry Orientation

ASI 401. Farm Animal Reproduction Laboratory

ASI 598. Bioscience Internship in Animal Science

###### Change:

ASI 400. Farm Animal Reproduction

ASI ~~490~~ 290. Microcomputer Applications in Animal Sciences and Industry

###### *Department of Grain Sciences and Industry*

###### Add:

GRSC 100 Grain Science & Industry Orientation

GRSC 151 - Principles of Milling Laboratory

GRSC 201 - Fundamental Baking Calculations

GRSC 499 – Undergraduate Research in Grain Science

GRSC 501 - Milling Science I Laboratory

GRSC 511 – Feed Technology I Laboratory

GRSC 545 – Grain Drying, Storage, Aeration and Pest Management

###### Change:

GRSC 150 - Principles of Milling

GRSC 405 - Grain Analysis Techniques

GRSC 500 – Milling Science I

GRSC 510 - Feed Technology I

##### CURRICULUM CHANGES:

###### *Department of Food Science and Industry*

Changes to the B.S. in Food Science and Industry, Business & Operations Management Option. See supplemental information for rationale and details.

Changes to the B.S. in Food Science and Industry, Science Option. See supplemental information for rationale and details.

###### *Department of Grain Science and Industry*

Changes to the B.S. in Bakery Science and Management, Cereal Chemistry Option. See supplemental information for rationale and details.

Changes to the B.S. in Bakery Science and Management, Production Management Option. See supplemental information for rationale and details.

Changes to the B.S. in Milling Science and Management, Chemistry Option. See supplemental information for rationale and details.

Changes to the B.S. in Milling Science and Management, Operations Option. See supplemental information for rationale and details.

## **College of Architecture, Planning and Design** (approved by college on December 21, 2012)

### COURSE CHANGES:

*Department of Architecture*

Add:

ARCH265 Basic Problems in Architectural Design

ARCH503 Internship Planning Seminar

*Department of Landscape Architecture/Regional and Community Planning*

Add:

LAR350 Landscape Architecture Plant Materials; K-State 8 tags: Aesthetic Interpretation, Natural and Physical Sciences

*Office of the Dean/Environmental Design Studies Program)*

Add:

ENVD 210 Indian Art, Architecture & Culture; K-State 8 tags: Aesthetic Interpretation, Global Issues and Perspectives

## **College of Human Ecology** (approved by the college on December 5, 2012)

### CURRICULUM CHANGES

*Department of Apparel, Textiles, and Interior Design*

Changes to the B.S. in Interior Design. See supplemental information for rationale and details.

*School of Family Studies and Human Services*

Changes to the Conflict Analysis and Trauma Studies (CATS) Minor. See supplemental information for rationale and details.

## **GRADUATE** (approved by Graduate Council on December 4, 2012)

### COURSE CHANGES:

Add:

AGCOM 890 Knowledge Management in Agriculture and Natural Resources

AGED 834 International Agriculture and Extension Education

AGRON 722 Plant and Soil Chemometrics

ASI 635 Gamebird Production and Management

ASI 662 Special Topics in Animal Science

DMP 713 Veterinary Bacteriology & Mycology - Laboratory

DMP 810 Cancer Pathogenesis

ENTOM 845 Insect Chemical Ecology

FDSCI 601 Food Microbiology Lab

FDSCI 710 Kosher and Halal Food Regulations

GRSCI 646 Pet Food Processing Laboratory

GRSCI 689 Feed Technology II Laboratory

GRSCI 786 Particle Technology for Solids Handling and Processing

MPH 701 - Fundamental Methods of Biostatistics  
MPH 708 - Veterinary Epidemiology MPH  
MPH 720 - Administration of Health Care Organizations  
MPH 754 - Introduction to Epidemiology MPH  
MPH 806 - Environmental Toxicology  
MPH 818 - Social and Behavioral Bases of Public Health  
MPH 840 - Public Health Field Experience  
MPH 854 - Intermediate Epidemiology

Changes:

BIOCH 775 Molecular Biophysics

Public Health

DMP 708 Veterinary Epidemiology  
DMP 754 Introduction to Epidemiology  
DMP 806 Environmental Toxicology  
DMP 840 Public Health Field Experience  
DMP 854 Intermediate Epidemiology  
FDSCI 840 Public Health Field Experience  
HMD 720 Administration of Health Care Organizations  
HN 840 Public Health Field Experience  
KIN 818 Social and Behavioral Bases of Public Health  
KIN 840 Public Health Field Experience  
STAT 701 Fundamental Methods of Biostatistics

DMP 712 Veterinary Bacteriology & Mycology  
DMP 718 Veterinary Parasitology  
FDSCI 600 Microbiology of Food  
GRSC 602 Cereal Science  
GRSC 635 Baking Science I  
GRSC 645 Pet Food Processing  
GRSC 661 Qualities of Feed Ingredients  
GRSC 688 Feed Technology II  
GRSC 691 Faculty-Led Study Abroad  
GRSC 712 Vibrational Spectroscopic Analysis and Chemometrics  
GRSC 713 Contemporary Chromatographic Analysis of Food  
GRSC 745 Fundamentals of Bioprocessing  
HORT 790 Sustainable Agriculture  
HORT 791 Urban Agriculture  
HORT 792 Urban Food Production Practicum  
SOCIO 544 Social Gerontology: An Introduction to the Sociology of Aging

Drop:

FDSCI 607 Food Microbiology

CURRICULUM CHANGES:

*Agriculture*

Changes to the Graduate Certificate in Horticultural Therapy

*Arts and Sciences*

Changes to the Graduate Certificate in Geographic Information Science

*Engineering*

Changes to the Graduate Certificate in Air Quality

## Graduation additions/corrections

### Graduation list additions and corrections:

#### August 2012

Kristen Schweitzer, Master of Science, Graduate School – Ms. Schweitzer completed all requirements for the degree, but was erroneously removed from the August 2012 list.

#### May 2012

Stacey Bearden, Bachelor of Science, College of Education - Ms. Bearden had a grade change paperwork issue that held up her graduation.

Jared Hyman, Bachelor of Science, College of Education – Mr. Hyman had a grad change paperwork issue that held up his graduation.

#### August 2008

John M. Quinn III, Bachelor of Science, College of Arts and Sciences

Background: Mr. Quinn did complete his requirements; however, it appears the paperwork was not submitted to the Registrar's Office letting them know the student completed his degree requirements. He was not aware of this until recently when he requested an official transcript for acceptance into Graduate School at Washburn. He believed the process was complete due to the fact he received his diploma with the degree.

## ACADEMIC AFFAIRS

### **Proposed items for discussion agenda:**

**See supplemental information in Attachment 2 for further details.**

*1. College of Agriculture (approved by college on November 19, 2012):*

*Department of Grain Science and Industry*

Add:

New option in the B.S. in Feed Science and Management: Pet Food Production Option

See supplemental information for rationale and details.

Add:

New Pet Food Science Minor. See supplemental information for rationale and details.

*2. College of Human Ecology (approved by college on December 5, 2012):*

*Department of Hospitality Management and Dietetics*

Changes to the Hotel and Restaurant Management Minor.

From: ~~Hotel and Restaurant~~ Management Minor

To: Hospitality Management Minor

See supplemental information for rationale and further details.

Changes to the B.S. in Hotel and Restaurant Management.

From: B.S. in ~~Hotel and Restaurant~~ Management

TO: B.S. in Hospitality Management

See supplemental information for rationale and further details.