

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, November 28, 2011 3:30 pm**  
**Union Room 213**

Present: Bennett, Bloodgood, Cauble, Clark, Condia, Hornsby, Hughey, Keen, Kellett, King, Knopp, Moser, Rintoul, Sump, Vontz, and Young

Absent: Fritch, Rauth

Proxies: Cates for Anderson, Johannes for Kellett (until 4pm), Moser for Van Horn

Visitors: Cheryl Polson, Charlie Griffin

1. Call to Order (President Tom Vontz)

President Vontz called the meeting to order at 3:31 p.m.

2. Approval of October 31, 2011 minutes

Senator King moved to approve the minutes for the October 31, 2011 Faculty Senate Executive Committee meeting. Motion carried.

3. Report from Standing Committees and Student Senate

A. Faculty Senate Committee on Technology – Dave Rintoul

Senator Rintoul reported that FSCOT has no action items for the December 13, 2011 Faculty Senate meeting. Informational items will include continuing discussions with Varney's about textbook information. Steve Levine will attend the next FSCOT meeting to clarify issues. Zimbra issues will certainly be discussed. Zimbra did the upgrade without informing us and CNS has been working to fix the problems ever since. E-portfolio Task Force recommendations are in the Provost's Office. Interruptions on K-State Online have been occurring; Senator Rintoul will inquire about them. The question was asked about the status of k-state.edu versus ksu.edu. Senator Rintoul stated that this issue does not seem to be going anywhere right now, probably because of resource issues. He will ask.

B. Faculty Senate Committee on University Planning – Bob Condia

Senator Condia reported that FSCOUUP will have no action items for the December 13, 2011 Faculty Senate meeting. On Thursday, December 1, 2011, state representatives will attend the FSCOUUP meeting. Sydney Carlin, Roger Reitz and Susan Mosier have been invited; however, so far only Sydney Carlin has accepted the invitation. The committee has prepared three questions that will be posed to the legislators. The Board of Regents is encouraging the development of a "Did You Know" sheet identifying the "big things" coming out of higher education that have an economic impact on Kansas.

C. Student Senate – Natalie Rauth

No report.

D. Academic Affairs Committee – Andrew Bennett

• Items for Faculty Senate consent agenda (Pages 2-4) (Supplemental information in **Attachment 1**)

Senator Bennett moved to approve the items noted on the consent agenda for placement on the December 13, 2011 Faculty Senate meeting agenda. Senator Moser reported that two graduate courses listed for the College of Arts and Sciences, ENGL 756 and 758, were not discussed with the Department of Communications or the College of Agriculture. They have courses with identical titles which contains overlapping course content. Senator Moser requested that this request be moved back to Academic Affairs. Senator Bennett made a friendly amendment to pull this item back to Academic Affairs and moved to approve the remaining items. Motion carried.

• Items for Faculty Senate discussion agenda (Page 5) (Supplemental information in **Attachment 2**)

A new graduate certificate in Homeland Security is being proposed which will be administered through the Graduate School. Dr. Cheryl Polson and Dr. Charlie Griffin provided an overview of the

development of this interdisciplinary certificate. A group of advisors from faculty across campus and Ft. Leavenworth collaborated on the development of the curriculum, which has been in progress since 2008. The target audience will be the students at the Command and General Staff College at Ft. Leavenworth and the surrounding area. The certificate consists of four courses that will provide a broad overview of the field of homeland security. The courses were validated by an external committee of homeland security professionals. The Appendix O flow chart in the Approval, Routing and Notification instruction manual was utilized during the development of the certificate. Discussion included a question regarding if returning National Guard service persons could take the courses. The strength of program is the opportunity for both military and civilian security to benefit from the certificate. The question was asked regarding why is the program operating out of the Graduate School. All seven university departments and units involved in the program development agreed that the Graduate School was the best entity to administrate the program; however, if any department wants to take ownership, that is fine. A concern about tuition cost was raised. Dr. Polson reviewed all 17 graduate certificate programs and this one fits about in the middle at \$531 per credit hour. She looked at 20 different programs across the nation and this one again falls in middle. They conducted a needs assessment and an overwhelming number of military personnel intend to go into homeland security after they leave the military. The director of the program is Dr. Nicolas Krehbiel, who is an assistant in the Graduate School. The position is not full time; he is fine with this. Currently there is a Department of Education grant to cover initial funding; however, the vision is that the program will be self-sustaining. Senator Cauble stated that interdisciplinary curriculums are likely to become more prevalent with K-State 2025. She recommended they make a reference list of issues that they faced as they developed this program. Senator Bennett reported that Academic Affairs intends to review Appendix O for adjustments for interdisciplinary guidelines with consistency being a goal. Senator Hughey voiced appreciation for the detail that went into the proposal. Senator Bennett moved to place the discussion agenda on the December 13, 2011 Faculty Senate meeting agenda. Motion carried.

E. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

- University Handbook, Section D.3. Professional Conduct Policy – Update  
Senator Hughey reported that the Professional Conduct Policy is in the Provost’s Office. President Vontz communicated with Sr. Vice Provost Dyer about issues and concerns with regard to the policy. A primary concern is that departments need a clear policy from which to work yet we have been advised that the term “bully” cannot be used.
- FSLC will meet with Provost Mason and Roberta Maldonado Franzen, Affirmative Action interim director, on December 5, 2011 to discuss PPM 3010, Appendix J and the HR issues with recruitment. Dr. David Proctor, director of the Center for Engagement and Community Development, reported on the Center’s purpose and activities at the last FSLC meeting. He asked senators to contact him about engagement opportunities that the Center could help with. They will be seeking nominations for awards in the near future and asked Faculty Senate to help get the word out about this. Funding for engagement grants has decreased.
- University Handbook proposal: Revisions to Appendix G: Grievance Policy  
Appendix G: Grievance Policy: Senator Hughey met with Sr. Vice Provost Dyer to go through the document page by page to address the Provost’s and Office of General Counsel comments. Faculty Affairs had approved the policy if only minor changes were made during this meeting, which was the case. The plan was to place Appendix G on the agenda for the December 13, 2011 Faculty Senate meeting; however, Senator Hughey received an email from the Provost, requesting that we wait a month because she has not had time to study it. It has been in the Provost Office since November 2010. Senator Bennett moved to authorize President Vontz to place Appendix G on the Faculty Senate agenda if administration input is received. Senator Cauble seconded. Discussion followed. A point of clarification was made, verifying that Faculty Affairs did approve Appendix G with the contingency that only minor changes were made and no substantial changes were made during Senator Hughey’s meeting with Sr. Vice Provost Dyer. Senator Hughey reported that she specifically asked if the Provost was all right with not having the two-tier element and she was told “yes”. Another point of clarification was made regarding the fact that Appendix G could be placed on the agenda without the Provost’s approval. Motion carried.

4. Announcements

- Faculty Senate elections will begin in January 2012
- Faculty Chat with President Schulz from 6-7 pm; November 28  
Vontz asked everyone to participate by asking questions.
- President Vontz is proposing to establish a work group to look at faculty titles. Senator Knopp added that Faculty Affairs has received a specific proposal for titles from departments on campus, specifically the title of “professor-of-practice.” Senator Clark reported that they are also looking at this issue in his department. Administration is hiring a human resource consultant. A test case is the clinical faculty title proposal. The Board of Regents attorneys have been positive. An incredible amount of detail is involved. A department cannot change their titles and structure without Board of Regent approval.

5. New Business

- Mediation Coordinator  
Senator Bennett moved that the Faculty Senate Executive Committee appoint Ernie Perez as the Mediation Coordinator. President Vontz summarized the position description and the applications received. Senator Rintoul seconded. Discussion followed. Motion carried.
- Approve guests for December FS meeting: John Currie and Be Stoney – update from Athletics  
Senator Bennett moved to approve having John Currie and Be Stoney on the December 13, 2011 Faculty Senate agenda for an update from Athletics. The motion was seconded and carried.

6. For the Good of the University

Senator Clark asked about the memo received from the Office of General Counsel regarding the ombud program. President Vontz could not offer insight and reported that the question will be raised at next week’s meeting with Jackie Hartman. FSLC is working on this issue.

7. Adjournment

Senator Bennett moved to adjourn. Motion carried.

Submitted by Loleta Sump, Faculty Senate Secretary

Next meeting: Monday, January 30, 2012; 3:30 p.m., Union room 213

## ACADEMIC AFFAIRS

### Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and additions on the December Faculty Senate consent agenda (see attachment 1 for details):

### UNDERGRADUATE

#### College of Education (approved 10-25-11)

##### CURRICULUM CHANGE:

###### *Curriculum and Instruction*

Changes to the Social Studies (EDSST) Teacher Licensure Program: Adding additional elective course selections.

#### College of Human Ecology (approved 11-1-11)

##### COURSE CHANGES:

###### *School of Family Studies and Human Services*

###### Changes:

FSHS 347 Introduction to Phonetics; K-State 8: Human Diversity within the U.S.

FSHS 361 Hearing Science; K-State 8: Natural and Physical Sciences

FSHS 443 Language Assessment and Intervention I; K-State 8: Human Diversity within the US and Ethical Reasoning and Responsibility.

##### CURRICULUM CHANGES:

###### *School of Family Studies and Human Services*

Changes to the B.S. – Early Childhood Education. Change Integrative Studies from 6 to 3 credit hours.

Credit hours for graduation have been changed from 124 hours to 121 hours.

Changes to the B.S. – Personal Financial Planning. Changing general requirements from 39-40 to 36-37 hours. Changing professional studies from 60 to 59 hours. Credit hours for graduation have been changed from 124 to 120 hours.

#### College of Arts and Sciences (approved 11-3-11)

##### COURSE CHANGES

###### *Dean of Arts and Sciences*

###### Add:

DAS 080 Ambassador Service and Leadership in the College of Arts and Sciences

###### *English*

###### Add:

ENGL 595 – Literary Studies Abroad; K-State 8: Aesthetic Experience and Interpretive Understanding; Global Issues and Perspectives.

###### *Geography*

###### Add:

GEOG 235 – Atmospheric Science; K-State 8: Natural and Physical Sciences; Empirical and Quantitative Reasoning.

###### *Modern Languages*

###### Add:

SPAN 421 – Listening Skills; K-State 8: Aesthetic Experience and Interpretive Understanding; Global Issues and Perspectives

SPAN 531 – Professional Spanish: Health and Human Services; K-State 8: Aesthetic Experience and Interpretive Understanding; Ethical Reasoning and Responsibility

*Sociology, Anthropology, and Social Work*

Add:

SOCIO 463 – Gangs in American Society; K-State 8: Social Sciences; Human Diversity within the US

SOCIO 572 – Sociology of the Death Penalty; K-State 8: Social Science; Ethical Reasoning and

Responsibility

SCOIO 582 – The Construction of the Criminal Mind; K-State 8: Social Science; Ethical Reasoning and Responsibility

**CURRICULUM CHANGES**

*Communication Studies, Theatre and Dance*

Changes to the B.A./B.S. in Communication Studies

**RATIONALE:** To align with the 2025 goal of increasing research opportunities for undergraduate students and to meet the needs of our growing major, we are adding three credit hours of research methods course requirement for all majors. To the end, we are also requiring an additional 500-level course. Moreover, we are streamlining our five tracks into four tracks that are more focused to a specific application area. Within each track, students will take a designated course that offers the primary theoretical content in that area of focus.

*Modern Languages*

Changes to the B.A. in Modern Languages (see supplemental information for details and rationale)

**College of Engineering (approved 11-4-11)**

**CURRICULUM CHANGES**

*Electrical and Computer Engineering*

Changes to the B.S. in Electrical Engineering.

**Rationale:** CHE 350 has been replaced by a sequence of CHE 354 & 356. This curriculum change will drop the obsolete CHE 350 and replace it with CHE 354 & 356 to bring the catalog into alignment with the current course offerings. There are no other changes.

Changes to the B.S. in Computer Engineering.

**Rationale:** CIS 543 is currently specified in the curriculum to give students a teamwork experience. The faculty decided that CIS 520 (Operating Systems 1) provides technical content such as memory management, disk management, file handling, and multi-processor scheduling which is more relevant to Computer Engineering areas of specialization such as Computer Architecture. After confirming that CIS 520 also provides a teamwork experience, the faculty recommended the change.

**GRADUATE (Approved by the Graduate Council on November 1, 2011)**

**COURSE ADDITIONS**

*College of Arts and Sciences*

Add:

BIOL 808 Mechanisms of Eukaryotic Gene

~~ENGL 756 Business Communication~~

~~ENGL 758 Scientific Communication~~—(these items were sent back to Academic Affairs)

ENGL 769 Creative Writing Workshop/Special Topic

MC 750 Strategic Health Communication

MUSIC 810 Curriculum Development and Learning Assessment

MUSIC 821 Piano Pedagogy  
MUSIC 822 Piano Pedagogy II  
MUSIC 823 Supervised Teaching in Piano  
MUSIC 824 Half Recital in Piano  
MUSIC 825 Lecture Recital in Piano

CURRICULUM CHANGES

*College of Arts and Sciences*

Changes to the Geographic Information Science Graduate Certificate

Changes to the Master of Music

2. Approve to place the following graduation additions and posthumous degree to lists on the Faculty Senate consent agenda:

May 2011

Kelly Marie Hemeyer, Bachelor of Science in Elementary Education, College of Education (coursework completed)

August 2011

Dana Irina Snoddy, Master of Science, Graduate School (transfer work completed)

May 2012- Posthumous Degree request

Ryan Bealer, Bachelor of Science, College of Engineering (Ryan was in good standing)

## ACADEMIC AFFAIRS

### **Proposed items for discussion agenda:**

1. Approve to place the following new graduate certificate program on the December Faculty Senate discussion agenda (see attachment 2 for details):

NEW:

Graduate School – Graduate Certificate in Homeland Security