

MINUTES
Faculty Senate Executive Committee
Monday, October 31, 2011 3:30 pm
Union Room 213

Present: Anderson, Bennett, Bloodgood, Cauble, Clark, Condia, Fritch, Hughey, Keen, Kellett, King, Knopp, Rintoul, Sump, Van Horn, Vontz, Young

Absent: Hornsby

Proxies: Moser, Rauth

1. Call to Order (President Tom Vontz)
President Vontz called the meeting to order at 3:31 p.m.
2. Approval of September 26, 2011 Executive Committee minutes
Senator Cauble moved to approve the September 26, 2011 Executive Committee minutes as submitted.
Motion carried.
3. Report from Standing Committees and Student Senate
 - A. Faculty Senate Committee on University Planning – Bob Condia
Senator Condia reported that Sue Peterson was a guest at their last meeting. They are working on scheduling a meeting with our State representatives. Student Senate is hosting Pizza and Politics on Thursday, November 3, 2011 at 5:30 p.m. at the Alumni Center. Mark Taddiken, Sydney Carlin, Karin Brownlee, and Fred Logan will be the representatives attending. The master plan work group will not be updating the university's master plan. The decision has been made to hire a consultant to do this. The RFQ has been issued.
 - B. Student Senate – Natalie Rauth
Sarah Works, Speaker pro tem, attended in Senator Rauth's absence. She reported that they have been working on the privilege fee allocations. They have completed University Counseling and will begin working with Student Publications.
 - C. Academic Affairs Committee – Andrew Bennett
 - Suggested Syllabus Language – **Attachment 1**
Senator Bennett reported that the Suggested Syllabus Language for Academic Honesty and Preservation of Intellectual Property will be on the November 8, 2011 Faculty Senate agenda for approval.
 - Items for Faculty Senate consent agenda (Pages 2 and 3) (Supplemental information in **Attachments 2 and 2a**)
Senator Bennett moved to place the consent agenda items on the Faculty Senate consent agenda for the November 8, 2011 meeting. No discussion. Motion carried.
 - Items for Faculty Senate discussion agenda (Page 4) (Supplemental information in **Attachments 3 and 3a**)
Senator Bennett moved to place the new graduate curricula from the College of Human Ecology (Financial and Housing Counseling Certificate), College of Agriculture (Masters in Agricultural Education and Communication and Advanced Horticulture Certificate) on the November 8, 2011 Faculty Senate discussion agenda. Discussion followed regarding possible duplication of programs, the resources required to offer new degrees/certificates and whose responsibility it is to determine if a new curriculum is economically feasible. The college deans and the Provost are responsible for making these determinations. Faculty Senate is responsible for affirming that a new degree/certificate is academically strong. New degree programs have to be approved by the Board of Regents. Clarification about when college representatives should attend a meeting to respond to questions about the proposed new curriculum was provided.

Representatives attended Academic Affairs and responded to questions. They will also attend the Faculty Senate meeting. Motion carried.

D. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

- University Handbook language proposal, Section D.3. Professional Conduct Policy – **Attachment 4**

Senator Knopp reported that a work group had drafted a proposed addition to the University Handbook, Section D3, entitled “Professional Conduct.” Section D3 was approved by the Faculty Affairs Committee. She moved that it be placed on the November 8, 2011 Faculty Senate agenda for action. Much discussion followed. Several senators voiced concerns regarding the absence of any language, process or procedure to assist department heads with how to handle an “equal opportunity bully.” Questions such as who is going to be responsible for reviewing an allegation for legitimacy, what constitutes a violation and what is the line between highly opinionated individuals, irrational thinkers and bullies were asked. Senators Knopp, Past President Cauble and President Vontz shared information regarding the process that the work group followed to arrive at the proposed policy. Caution must be taken when writing this type of policy in order to protect First Amendment rights; therefore, using terms such as “bullying” can be detrimental. There is case law to justify this precaution; however, some question the relevance of the law to this policy. It was discussed that Faculty Affairs had drafted language for an anti-bullying policy after reviewing the policies at several other universities. The suggestion was made that perhaps links to procedural and process guidelines could be incorporated into the policy. Concerns about moving this policy forward were noted and the consensus was to have Faculty Affairs collect these concerns for forwarding to Dr. Dyer. Senator Kellett moved to table action on this policy. Motion seconded and carried.

Senator Knopp reported that Appendix G has been received from the Provost. A Faculty Affairs 2025 work group has been established to consider items for recommendation. Faculty Affairs Salary and Fringe Benefits sub-committee has again raised the proposal for expanding tuition assistance benefits for university employees. A request has been made to establish a collaborative work group to research and make recommendations regarding faculty titles, i.e. contingent and clinical faculty.

E. Faculty Senate Committee on Technology – Dave Rintoul

Senator Rintoul reported that representatives from Varney’s attended the last FSCOT meeting to discuss the current process of providing textbook information to the student when enrolling. Varney’s is very willing to continue with the current process. It looks like handling this process within iSIS should be fairly easy. Apple representatives provided hardware, software, and e-textbook information. The committee continues to compile initiatives for their K-State 2025 recommendations. FSCOT has no action items for the Faculty Senate agenda.

4. Announcements

President Vontz reported that the Board of Regents continues to work on transfer and articulation guidelines.

5. New Business

A. Approve the following senator replacement on Faculty Senate:

Elisabeth Pankl for Tara Baillargeon (2011-2012)

Senator Clark moved to accept Elisabeth Pankl as the senator replacement for Tara Baillargeon. Senator Kellett seconded the motion. Motion carried.

B. Approve the following visitors/presentations on the November 8, 2011 Faculty Senate meeting:

April Mason – Update from the Provost Office

Fred Cholick to report on Foundation

Ruth Dyer to report on the Campus Master Plan Update Task Force

Bonnie Lynn-Sherow (under the good of the university) to report on the Sesquicentennial celebration

President Vontz stated that Faculty Senate had already approved the extending of an invitation to Provost Mason to attend Faculty Senate meetings. Past President Cauble moved to approve Fred Cholick, KSU Foundation and Dr. Ruth Dyer, Campus Master Plan Update Task Force, to visit/present at the November 8, 2011 Faculty Senate meeting. Motion seconded and carried. Senator Lynn-Sherow was on last month's agenda and relinquished her time due to the lateness of the hour. She will be on the November agenda to report on the Sesquicentennial celebration.

6. For the Good of the University

Past President Cauble asked about the Board of Regent conversation about community colleges. The item was removed from their agenda; however, they were going to discuss allowing community colleges to open "storefronts" anywhere in Kansas. President Vontz reported that the Council of Faculty Senate Presidents spoke out against this.

Melia Erin Fritch was introduced as a new senator from the K-State Libraries.

7. Adjournment

Senator Bennett moved to adjourn. Motion seconded and carried.

Next meeting: Monday, November 28, 2011; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and additions on the November Faculty Senate consent agenda (see attachments 2 and 2a for details):

UNDERGRADUATE

College of Veterinary Medicine (approved 9-9-11)

CURRICULUM CHANGES:

Changes to the DVM curriculum

College of Arts and Sciences (approved 10-6-11)

COURSE CHANGES:

Dean of Arts and Sciences

Add:

DAS 032 Training in Organization, Wellness, Academics, Responsibilities and Discipline in the ELP

DAS 159 Digital English for International Students

Communication Studies, Theatre and Dance

Add:

DANCE 350 West African Styles of Social Dance and Music

English

Add:

ENGL 570 Law, Politics, and Literature

Kinesiology

Add:

KIN 101 Topics in Strength and Conditioning

KIN 102 Topics in Aerobic Exercise

Music

Add:

Music 232

Change:

MUSIC 511

MUSIC 512

CURRICULUM CHANGES:

English

Changes to the BA in English in the Literature Track, Literature and Creative Writing Track, and Literature with Teacher Licensure Track.

Rationale: The following changes are designed to correct catalogue anomalies, make the catalogue descriptions parallel and coherent, and clarify requirements. Nothing is substantially changed from previous catalogue. The name change from Teacher Certification to Teacher Licensure aligns the English Department's name for the degree with that of the College of Education's Teacher Licensure Program.

Geography

Changes to the Geographic Information Systems Certificate. Addition of minimum GPA for courses taken.

Music

Changes to the Bachelor of Music Education (BME). Changes to core requirements as well as electives.

Rationale: This change is part of a curriculum reorganization that will have several benefits: (a) provide music education coursework during a students' sophomore year made up of one credit hour from MUSIC 511 and one credit hour from MUSIC 512; (b) enhance student perception of content relevance by taking components of secondary general methods that had been split between two courses and focusing on the topic of a course of its own; (c) prepare students; ability to write lesson plans before the more advanced method's courses; and (d) further develop the electronic portfolio already in place.

GRADUATE (Approved by the Graduate Council on October 4, 2011)

COURSE CHANGES:

Add:

Architecture, Planning and Design

ARCH 347 Structural Systems in Architecture I

ARCH 448 Structural Systems in Architecture II

Veterinary Medicine

CS 831 Veterinary Ultrasonography

CS 791 Veterinary Implications of Animal Behavior

CS 792 Advanced Topics in Veterinary Soft Tissue Surgery

CURRICULUM CHANGES:

Changes:

Human Ecology – Personal Financial Planning Certificate

Architecture – Masters of Architecture

Veterinary Medicine – Veterinary Biomedical Sciences Masters

2. Approve to place the following graduation lists and additions to lists on the Faculty Senate consent agenda:

May 2011

Dana R. Murrell, Bachelor of Science, K-State Salina (coursework completed)

December 2008

Shuang Hao, Master of Science, Graduate School (clerical error)

ACADEMIC AFFAIRS

Proposed items for discussion agenda:

1. Approve to place the following new graduate curricula on the November Faculty Senate discussion agenda (see attachment 3 for details):

NEW:

College of Human Ecology – Financial and Housing Counseling Certificate

College of Agriculture – Masters in Agricultural Education and Communication

College of Agriculture – Advanced Horticulture Certificate