

MINUTES
Faculty Senate Executive Committee
Monday, February 27, 2012, 3:30 pm
Union room 213

Present: Anderson, Bennett, Bloodgood, Cauble, Clark, Condia, Fritch, Hornsby, Hughey, Keen, King, Knopp, Moser, Rintoul, Sump, Van Horn, Vontz, and Young

Absent: Kellett and Schooley

Guests: Larissa Dunn, Maurice MacDonald

1. Call to Order
President Vontz called the meeting to order at 3:30 p.m.
He welcomed Larissa Dunn from Student Senate.
2. Approval of January 30, 2012 and February 14, 2012 Executive Committee minutes
Senator Jim Bloodgood moved to approve the minutes. The two sets of minutes were approved.
3. Report from Standing Committees and Student Senate
 - A. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp
 - Revisions to UH Section C12.2, Clinical Track Faculty language – **Attachment 1**
Senator Hughey introduced the revisions to UH Section C12.2, Clinical Track Faculty language which has been approved by the Board of Regents (BoR). She moved that this be placed on the agenda for the March 13, 2012 Faculty Senate (FS) meeting. Discussion followed which included the number of levels of titles and the need to be careful with terminology. Clinical faculty positions are unique and the approval of clinical track faculty sets a good precedent for the Professional Titles effort. Motion carried.
 - Revisions to UH Section A, Introduction - **Attachment 2**
Senator Hughey brought forward the revised introduction for UH Section A which has been approved by Faculty Affairs, Sr. Vice Provost Dyer, Office of General Counsel, and Susana Valdovinos. She moved that this be placed on the March 13, 2012 FS meeting agenda. Senator King expressed appreciation for including K-State Salina in the content. Motion carried.

Kansas State University Research Foundation – nominating Dr. Bonnie Rush

Senator Hughey reported that a faculty representative for the KSURF is needed. Senator Hughey serves on the nomination committee. Dr. Bonnie Rush has served one term on the KSURF and is interested in serving a second. Senator Hughey has determined that Dr. Rush is a worthy candidate and is a valuable member of the committee. The FSLC was in favor of her re-nomination. The nomination committee will be voting on the nomination soon.

B. Academic Affairs Committee – Andrew Bennett

Items for Faculty Senate consent agenda (Pages 4-6) (Supplemental information in **Attachment 3**)
Senator Bennett moved to place the consent agenda items on the March 13, 2012 FS agenda. One member asked about the Music department's changes. It looks like they are revamping. They are mainly revising catalog language to show what current practice is. Motion carried.

Items for Faculty Senate discussion agenda (Page 7) (Supplemental information in **Attachment 4**)
Senator Bennett moved to have the College of Agriculture Graduate Certificate in Grassland Management placed on the March 13, 2012 FS agenda. No discussion. Motion carried.

Senator Bennett moved to place the Master of Science in Family and Community Services program, which Human Ecology will administer, on the March Faculty Senate agenda. A consortium with five other universities in the Midwest will offer this program collectively. This will be part of the GP-IDEA program. This is graduate level education in this field which will provide an opportunity for students to

obtain an online professional management degree in family and community services. Other members in the consortium will deliver six new graduate courses. Faculty from the consortium institutions have met three times in person, and various other times by alternate avenues to create the curriculum for the program. What types of jobs would be available? Graduates could manage human service programs, cooperative extension offices, financial services, relocation services, new parent services, etc. Senator Hughey stated that two courses are similar to those in College of Education on Interpersonal Relationships. Her concern about this program is that it could be seen as a counseling program and she questioned how a person's fit could be determined through an online course. Dr. MacDonald stated that the course focuses on family relationships, which is a part of Family Studies Human Services. He also stated that the course is not intended to be a counseling course. This program is in response to a request from the military because this kind of education is needed for some of their positions. Approximately three years will be needed to bring the program to a point where it is sustainable. Senator Cauble asked about where they are getting the ethics training. Dr. MacDonald stated that ethics will be addressed in several of the courses, including confidentiality, integrity and professional ethics. Senator Hughey voiced a concern that someone graduating from this might consider themselves a junior therapist. Dr. MacDonald responded that currently people are doing these jobs with bachelor degrees and no specialized training in this area at all. Senators commented about liking the cross school component. Motion carried.

Senator Bennett stated that Academic Affairs has no other action items at this time. They will be discussing interdisciplinary programs and the approval, routing, and notification of course and curriculum proposals at future meetings.

Ms. LaBerge reported on a curriculum management demonstration she attended which is open source. The product looks good but it might be two years or more before it is ready.

C. Faculty Senate Committee on Technology – Dave Rintoul

Resolution regarding textbook reporting measures – **Attachment 5**

Senator Rintoul reported on the resolution and its background. The resolution has been sent to Sr. Vice Provost Dyer. In 2008, federal law dictated that students have textbook information available when they enroll. Varney's has been K-State's sole provider; however, no formal contract exists. Some problems with the system became apparent during the last academic year. At a minimum, a contract needs to be in place. The other issue is that this does not seem to meet the intent of the law since we are sending students to a single site, which is connected to iSIS, to find their textbook information. FSCOT met with Varney's about remedying some of the issues. Varney's has done some of what was requested. This function can be done in iSIS though it may take some resources in the Registrar's Office. Senator Rintoul moved to put this resolution on the March 13, 2012 FS agenda. Discussion included the confusion about there being a contract, problems with athletes and textbooks and that we cannot assume that students are looking for other alternatives for purchasing books. Motion carried.

A task force to research solutions to the email problems K-State has been formed.

Due to federal financial aid guidelines, K-State needs to determine if a student receiving financial aid actually earns an "F" or if they simply do not go to class and do very little academic work. A possible solution will be that when you go to enter grades in iSIS, you will be able to click on a link where you can note if they earned the "F" legitimately. The goal is to have this in place by the end of the semester.

A presentation was made on the parental or designee access to at least student financial information. Future discussions will determine if other types of information will be made accessible. This is an "opt in" system. The goal is to have it in place by end of the semester.

D. Faculty Senate Committee on University Planning – Bob Condia

Senator Condia reported that Ayers Saint Gross is now on campus collecting data for the Master Plan; they will return in late March and April. A Master Plan open forum is scheduled for Wednesday, February 29, 2012 at 5:30 p.m. in K-State Student Union. Agricultural lands belonging to the

University should be absolutely protected. Sustainability and 2025 are in sync. A faculty club continues to be discussed; however, the name of the space should be Intellectual Commons. The trip to Cats in the Capital was well worth it. The students did an outstanding job of visiting with the legislators. President Vontz thanked everyone that went.

E. Student Senate – Eli Schooley

Eli could not attend. Larissa Dunn, student senator for Human Ecology, attended. Her purpose was to ask for suggestions, comments, etc., regarding the lack of a university policy that addresses when a student is sick enough to miss several days of school. Students in general have a lowered immune system due to little sleep, poor nutrition, etc. A doctor's statement generally only addresses a one day absence. President Vontz summarized that she is asking for a policy guiding what occurs when a student is sick for more than one day with the core issue being when someone misses a quiz or something that costs them a lot of points. Discussion included the extreme variance between course expectations, inability to determine if the student is sick for more than one day and the need for a policy targeted at the small percentage of the faculty who do not make accommodations. Student Senate may take on this issue and if they develop a policy, it should come through Faculty Affairs.

4. Announcements

- Faculty Senate election update: nomination ballots due March 2
- President Schulz and Provost Mason Spring Open Forums:
 - Salina – Monday, March 26, 2012; ~~9:30 am~~ 3:00 pm; College Center Conference room
 - It was noted this will interfere with the upcoming March Executive Committee meeting. Arrangements will be made to reschedule.
 - Manhattan - Thursday, April 12, 2012; 3:30 pm; 105 Umberger Hall

5. New Business

Honorary Degree candidate

Executive Committee members reviewed the candidate's information. President Vontz reminded everyone that the identity of the honorary degree candidate should be kept confidential at this time. Senator Hughey moved to place the approval of the nomination of the honorary degree candidate on the March 13, 2012 FS agenda, pending History Department approval. Discussion included the precedent that was set of changing a policy to address this situation and the suggestion that it would be preferable to have a forum that would permit the candidate to be the most interactive with the college community, rather than at one graduation ceremony. President Vontz stated that the concerns brought forward in Senate were shared with administration. He reported the History Department is currently reviewing the nominee and will let us know this week. Motion carried.

Senator Young moved that Sue Peterson be included on the March 13, 2013 FS agenda to give a five minute legislative update. Motion carried.

President Vontz reported that the professional conduct/anti-bullying policy continues to be worked on. The intent is to be able to bring draft language to Faculty Affairs within two weeks.

6. For the Good of the University

President Vontz responded to a concern about when grades are due for Spring 2012 by stating that FSLC will investigate this issue.

7. Adjourned at 5:30 p.m.

Submitted by:

Loleta Sump,
Faculty Senate Secretary

ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and graduation list and additions on the March Faculty Senate consent agenda (see attachment 3 for details):

UNDERGRADUATE

College of Education (approved 1-24-12)

CURRICULUM CHANGE:

Curriculum and Instruction

Changes to the Business Teacher Licensure Program: Replace MANGT 440 and EDSEC 415 with GENBA 240.

Rationale: MANGT 440 was the requirement for Business Education majors. The College of Business, Business Management Department created a new major. They changed the content of MANGT 440 to make it more rigorous and created an introductory entrepreneurship course (GENBA 240) as part of the requirements for the new major. GENBA 240 content includes writing a business plan and fits into our requirements better. In a separate action EDSEC 415 is being deleted. (See Appendix B EDSEC 415)

College of Arts & Sciences (approved 2-2-12)

COURSE CHANGES:

Department of English

Add:

ENGL 500 Writing Center Theory and Practice

CURRICULUM CHANGES:

Department of English

Changes to the Bachelor of Arts:

Corrects an anomaly in list of courses that count for the major in English with emphasis in Creative Writing. Whereas ENGL 761 and 763 now count towards the major, ENGL 765 does not. In addition, ENGL 762 does not count towards the major, and should be omitted from the list of required advanced creative writing options. (See supplemental information for detail).

Department of Music

Changes to the Bachelor of Arts in Music: Revisions reflect current practice more accurately and are easier to follow for the catalog copy. (See supplemental information for detail).

Changes to the Bachelor of Music: Revisions reflect current practice more accurately and are easier to follow for the catalog copy. (See supplemental information for detail).

Changes to the Bachelor of Music Education:

Rationale: This change is part of a curriculum reorganization that will have several benefits: (a) provide music education coursework during a students' sophomore year made up of one credit hour from MUSIC 511 and one credit hour from MUSIC 512; (b) enhance student perception of content relevance by taking components of secondary general methods that had been split between two courses and focusing on the topic of a course of its own; (c) prepare students' ability to write lesson plans before the more advanced method's courses; and (d) further develop the electronic portfolio already in place. (See supplemental information for detail)

College of Human Ecology (approved 2-14-12)

CURRICULUM CHANGES:

Department of Gerontology - Center on Aging

Name change:

FROM: Long-Term Care Administration ~~Secondary Major~~

TO: Gerontology Secondary Major/Long-Term Care Administration Emphasis

Rationale: In 2010/2011 the Center on Aging and associated faculty revised our Secondary Major in Gerontology/Long-term Care Emphasis to be more closely aligned with the industry. At the same time we attempted to simplify the program title. In the process of moving these changes through various committees, this name change was misinterpreted and in the end our secondary major in gerontology lost its title and was renamed a secondary major in long-term care. We have been told that the best way to correct this error is to return to our original titles. That is the purpose of this proposal. We are reinstating the Secondary Major in Gerontology and the Gerontology Secondary Major/Long-Term Care Administration Emphasis.

Department of Hospitality Management and Dietetics

Changes to the Bachelor of Science: Dietetics

Rationale: Over the last few years, practicum options for providing the 1200 required hours of accreditation-required supervised practice have diminished within the Coordinated Program. These resource constraints for supervised practice placement during students' senior year have created a very competitive environment for dietetics majors wishing to apply to the coordinated program in dietetics. Didactic Program (DPD) students who want to become Registered Dietitians must apply for a dietetic internship which provides 1200 hours supervised practice experience. In the last five years, admittance to internships has become competitive with only 50% of those who apply being accepted at the national level.

Both programs in dietetics at KSU propose new grade requirements for program acceptance that realistically reflect the demands of supervised practice and the national credentialing exam. Implementation of the new grade requirements fall 2012 will better reflect the reality of the current coordinated program selection process and the post-graduation internship selection process.

Academic advising will include specific attention to grade performance earlier in the dietetic curriculum. This attention to academic performance will allow students to assess the likelihood of didactic or coordinated program acceptance based upon current course grades in order to make academic career decisions well in advance of program application. This will save student time and tuition dollars encouraging students to retake dietetics-required courses or select a different major earlier in their college career if needed. The new criteria for acceptance into the coordinated program and the didactic program will apply to those selecting dietetics as a major fall 2012 and after.

In addition, the recent changes in the coordinated program application packet and the didactic application packet specific to additional employment experience expectations and packet content need to be reflected in the university catalog. This will allow both programs to replace work experience projects difficult to assess with a clearer expectation of the employment/volunteer experience required.

GRADUATE (Approved by the Graduate Council on February 7, 2012)

COURSE ADDITIONS

College of Agriculture

AGRON 602 Agronomy Capstone Experience

AGRON 695 Climate Change and Agriculture

AGRON 832 Grassland Plant Identification

GRSC 645 Pet Food Processing

College of Architecture, Planning and Design

CDPLN 624 Community Developer as Community Educator
CDPLN 625 Participatory Action Research Methods (PAR)
PLAN 640 Urban Design and Development
PLAN 665 Planning Professional Internship
PLAN 703 Off-Campus Studies
PLAN 705 Master's Project
PLAN 720 Infrastructure and Plan Implementation
PLAN 730 Planning Administration

College of Technology and Aviation (Salina)
COT 662 Aviation Management

College of Human Ecology
FSHS 784 Foundations and Principles of Family and Community Services
FSHS 785 Family Dynamics
FSHS 786 Lifespan Development
FSHS 787 Resilience in Families
FSHS 791 Parenting Education

CURRICULUM CHANGES

College of Architecture, Planning and Design
Changes to the Master of Architecture Program
Changes to the Non-Baccalaureate Master of Regional & Community Planning
Changes to the Post-Baccalaureate Master of Regional & Community Planning

College of Technology and Aviation (Salina)
Changes to the Professional Master of Technology

College of Human Ecology
Changes to the M.S. Lifespan Human Development
Changes to the M.S. Marriage and Family Therapy
Changes to the Ph.D. Marriage and Family Therapy

Graduate School
Changes to the Master of Public Health

CURRICULUM DROP

College of Architecture, Planning and Design
Drop the Graduate Certificate in Community Planning and Development

2. Graduation list and additions:

December 2011 Graduation list as submitted by the Registrar's office

December 2011

Edina Patrice Brooks, Bachelor of Science, College of Arts and Sciences (Application error – technical)
Benjamin Harvey (requirements completed)

DISCUSSION AGENDA ACADEMIC AFFAIRS

Proposed items for discussion agenda:

1. Approve to place the following new graduate certificate program and MS program on the March Faculty Senate discussion agenda (see attachment 4 for details):

CURRICULUM ADDITIONS

College of Agriculture

Graduate Certificate in Grassland Management

College of Human Ecology

M.S. in Family and Community Services