

MINUTES
Faculty Senate Executive Committee
Monday, January 30, 2012 3:30 pm
Union Room 213

Present: Bennett, Bloodgood, Cauble, Condia, Hornsby, Hughey, Keen, Kellett, Knopp, Moser, Rintoul, Sump, Van Horn, Vontz, and Young

Proxies: Clark, Fritch, and King

Absent: Anderson, Rauth

Visitors: David Thompson

1. Call to Order (President Tom Vontz)

President Vontz called the meeting to order at 3:31 p.m. In view of the length of the last Faculty Senate meeting, he affirmed that he is mindful all would like meetings to be concluded by 5:00 p.m. if at all possible.

2. Approval of November 28, 2011 minutes

Senator Rintoul moved and Senator Hughey seconded that the November 28, 2011 minutes be approved. Motion carried.

3. Report from Standing Committees and Student Senate

A. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp

- University Handbook proposal: Revisions to Appendix G: Grievance Policy – **Attachment 1**

Senator Hughey brought to everyone's attention that a document was provided outlining the changes proposed for Appendix G. The changes do not effect a policy change; neither do they change the primary content nor the major function of Appendix G. As noted in the November 28, 2011 minutes, the Faculty Senate Executive Committee has already approved placing this on the Faculty Senate agenda. To help with clarification, Candace will disseminate information regarding what is provided, and why, when she sends out the agenda for the February 14, 2012 Faculty Senate meeting. As a point of information, the updating of Appendix G has taken more than two years. President Vontz expressed appreciation to Senator Hughey and Senate Knopp for sticking with the process.

- University Handbook current Appendix G – **Attachment 1a**
- Outline of changes to Appendix G – **Attachment 1b**

The Provost's Office asked for a representative for the Teaching and Learning work group which was established in preparation for Vickie Clegg's retirement. Senator Al Cochran will serve from Faculty Affairs.

The Professional Conduct / Anti-bullying policy continues to be discussed. President Vontz stated that it is difficult to develop language that does not trample on First Amendment rights. Research has not been able to identify another public university that has a faculty/unclassified professional policy on bullying. SB 278 is now being heard in the Senate which pertains to bullying for grades K-12. The bill contains a clause that protects freedom of speech which could be included in K-State's policy.

B. Academic Affairs Committee – Andrew Bennett

- Items for Faculty Senate consent agenda (Pages 4-7) (Supplemental information in **Attachment 2**)

Senator Bennett moved to approve the items on the consent agenda for placement on the Faculty Senate agenda. Motion carried.

- Items for Faculty Senate discussion agenda (Page 8) (Supplemental information in **Attachment 3**)

Senator Bennett moved to approve the item on the discussion agenda for placement on the Faculty Senate agenda. Dr. David Thompson attended the meeting to offer information regarding the proposal for a new graduate certificate in adult learning through the College of Education. Motion carried with one abstention.

- **Credit Hour definition – Attachment 4**

Senator Bennett reported that the federal government now requires a definition of credit hour for accreditation. Academic Affairs determined that there should be a paragraph regarding a credit hour in the handbook, possibly F115, if that is acceptable. An academic hour is considered to be 50 minutes. The assumption is that students are doing this much work for a credit hour. Discussion followed regarding the history of the credit hour definition, how this relates to distance students, a residency component, intersession courses and the limitations placed on the number of courses a student can take per intersession. Senator Keen asked about whether an undergraduate and graduate course should be the same; time and quality of work are different for graduate classes. Senator Condia said a simple statement that the expectation for graduate level work is double that expected for undergraduate could cover this. Senator Cauble recommended that the Graduate Council should develop a credit hour definition for graduate courses. Another suggested statement was “additional requirements may be expected for graduate level work.” Senator Bennett moved to place the definition on the February 14, 2012 Faculty Senate agenda. Motion carried with one abstention.

Senator Kellett raised a question about an interdisciplinary program that was recently disseminated for review and housed in the Graduate School, noting issues with the definition of “affected faculty.” She shared a concern about the Graduate School being willing to be an academic home for an academic program. The number of interdisciplinary programs is certainly going to increase. One example of a program that is housed in the Graduate School that has not gone smoothly is the public health program. President Vontz stated that Appendix O should be revisited. Senator Kellett suggested that an item be placed on the Faculty Senate agenda regarding interdisciplinary programs. Senator Bennett stated that this topic is on the Academic Affairs agenda. Senator Cauble stated a conversation with the Provost needs to occur. Faculty Senate Leadership Council (FSLC) will raise this issue with the Provost.

- C. **Faculty Senate Committee on Technology (FSCOT) – Dave Rintoul**

Senator Rintoul reported that FSCOT met the previous week. Steve Levine from Varney’s attended. A meeting with Ken Stafford and student representatives needs to occur in order to see what can be done to get the list of textbooks available upon enrollment via means other than Varney’s. This is a federal mandate. K-State does not have a contract with Varney’s for providing textbook information upon enrollment. The committee is working toward a point where recommendations can be made.

Another federal mandate addresses students who receive financial aid but do not attend class. This mandate resulted from an audit at Colorado State a year ago. Apparently our job is to have this information available. They are investigating whether something can be done in iSIS or through K-State On-line that would verify if the “F” is earned or whether the student just didn’t attend class. There will be audits regarding this data. A task force will be organized to look at solutions. Twenty-six percent of our students receive federal financial aid.

- D. **Faculty Senate Committee on University Planning (FSCOUP) – Bob Condia**

Senator Condia provided information about the Master Plan forums and focus group meetings. Ben Champion will attend their next meeting to talk about sustainability. Senator Condia would like to have an agenda item that would open discussion regarding establishing a faculty club or commons on campus. Cats in the Capital will be February 16, 2012, 11:30 a.m. – 5:00 p.m. The Board of Regents response to the governor’s budget was commented on.

- E. **Student Senate – Natalie Rauth**
No report.

- 4. **Announcements**

- **Changes to Faculty Senate election eligible voters deadline: February 10, 2012**

- President Schulz Spring Open Forums:
 - Manhattan - Thursday, February 9, 2012; 3:30 pm; 105 Umberger Hall
Date change to Feb. 16th; same time, same location – Provost will not be able to attend
The Faculty Senate Executive Committee advocated for a date change so both can attend.
 - Salina – Friday, February 17, 2012; 10:00 am; College Center Conference room
- Cats in the Capital – February 16, 2012

President Vontz reported that FSLC met with the Provost and finalized discussions regarding two work groups. Very soon the faculty professional titles work group will be forming with untenured track faculty titles being a primary focus.

PPM 3010 Appendix J – The Provost does not feel comfortable with having a joint work group regarding PPM 3010 Appendix J since Affirmative Action does not report to her. Faculty Senate will form its own group to review and make recommendations. Appendix J will be put back with a link to PPM 3010.

5. New Business (4:55 – 5:10 p.m.)

- Mediation Services report, informational item – **Attachment 5**
This report was not yet available at the September Faculty Senate meeting. A motion was made to place the mediation services report on the February 14, 2012 Faculty Senate agenda. No discussion. Motion carried.
- Proposed changes to PPM 4060 – **Attachment 6**
President Schulz asked President Vontz to assist with fast tracking a one sentence change to the sexual harassment policy in order to comply with a Board of Regents request. FSLC discussed and approved the change and approved placing it on the Faculty Senate Executive agenda. Faculty Affairs was given the opportunity to comment; no negative comments were received. President Vontz moved to place the recommended one sentence change to PPM 4060 on the February 14, 2012 Faculty Senate agenda. No discussion. Motion carried.

6. For the Good of the University
Nothing reported.

7. Adjournment
Senator Hornsby moved to adjourn. Motion carried. Meeting adjourned at 5:07 p.m.

Next meeting: Monday, February 27, 2012; 3:30 p.m., Union room 213

Submitted by,
Loleta M. Sump
Faculty Senate secretary

ACADEMIC AFFAIRS

Proposed items for consent agenda:

1. Approve to place the following undergraduate and graduate course and curriculum changes and graduation list additions on the February Faculty Senate consent agenda (see attachment 1 for details):

UNDERGRADUATE

College of Arts and Sciences (approved 11-3-11)

COURSE CHANGES

Political Science

Changes:

From: ~~POLSC 325~~ – U.S. Politics

To: POLSC 115 - U.S. Politics

From: ~~POLSC 344~~ – Introduction to Comparative Politics

To: POLSC 135 - Introduction to Comparative Politics

College of Agriculture (approved 11-17-11)

COURSE CHANGES:

Department of Agricultural Economics

Add:

AGEC 115 Decision Tools for Agricultural Economics and Agribusiness

K-State 8: Empirical and Quantitative Reasoning

AGEC 501 Data Analysis and Optimization

K-State 8: Empirical and Quantitative Reasoning

Drop:

AGEC 490 Computer Applications in Agricultural Economics and Agribusiness

Change:

AGEC 500 Production Economics

AGEC 505 Agricultural Market Structures

AGEC 513 Agriculture Finance

Department of Animal Sciences and Industry

Change:

ASI 533 Anatomy and Physiology

Department of Food Science and Industry

Add:

FDSCI 101 Food Science & Industry Orientation

CURRICULUM CHANGES:

Department of Agricultural Economics

Changes to the B.S. in Agribusiness (see supplemental information for detail):

Agribusiness Option

Food Industry Option

International Option

Changes to the B.S. in Agriculture, Agricultural Economics major (see supplemental information for detail):

Farm Management Option

Natural Resources Option
Specialty option
Specialty option: Pre-Law
Specialty option: Quantitative

Department of Animal Sciences and Industry

Changes to the B.S. in Agriculture, Animal Science & Industry major (see supplemental information for detail):

Animal Products Option
Bioscience/Biotechnology Option
Business Option
Communications Option
Science/Pre-Vet Option
Production/Management Option

Department of Food Science & Industry

Changes to the B.S. in Food Science & Industry (see supplemental information for detail):

Business & Operations Management Option
Science Option

Department of Grain Science & Industry

(Grain Science and Industry minors)

Changes to the Bakery Science Minor in order to allow it to be offered to non-K-State graduates

Changes to the Feed Science Minor in order to allow it to be offered to non-K-State graduates

Add:

Grain Handling Operations Minor – to be available also for non-K-State graduates

Department of Horticulture, Forestry, and Recreational Resources

Changes to the B.S. in Wildlife and Outdoor Enterprise Management

College of Architecture, Planning and Design (approved 11-18-11)

COURSE CHANGES:

Department of Architecture

Add:

ARCH 274 Digital Architecture I
ARCH 373 Digital Architecture II
ARCH 374 Digital Architecture III; K-State 8 tag: Aesthetic Experience and Interpretive Understanding;
Empirical and Quantitative Reasoning

Dean of Architecture, Planning and Design (Environmental Design Studies)

Add:

ENVD 020 University Honors Program
ENVD 189 Introduction to University Honors Program

Department of Landscape Architecture/Regional and Community Planning

Add:

PLAN 010 Planning Field Trip
PLAN 316 Planning Principles Seminar
PLAN 415 World Cities K-State 8: Global Issues & Perspectives, Social Sciences
PLAN 444 Internship Planning Seminar
PLAN 510 Tech Module

CURRICULUM CHANGE:

College of Technology & Aviation (K-State Salina) (approved 11-28-11)

COURSE CHANGES:

Changes:

~~AVM~~ AVT 485 Helicopter Maintenance (~~7~~) (3) K-State 8: Ethical Reasoning and Responsibility

Add:

AVT 389 Problems in Aviation

PPIL 219 Single Engine Seaplane Transition

PPIL 315 Certified Flight Instructor Glider

PPIL 316 Certified Flight Instructor Glider Flight Lab

AVT 470 Unmanned Aerial Systems Operations

CURRICULUM CHANGES:

Department of Aviation

Changes to the Bachelor of Science, Unmanned Aerial Systems Option. (see supplemental information for more detail)

Rationale: The purpose of these changes is to reflect the AVT course numbering changes, readjust the courses to the correct semesters, and add in a Senior UAS Operations Course. AVM 151 was removed to add AVT 317.

College of Business Administration (approved 12-7-11)

COURSE ADDITIONS:

Department of Marketing

Add:

MKTG 560 Sales Management, K-State 8: Social Sciences

MKTG 570 Advanced Selling, K-State 8: Social Sciences

CURRICULUM CHANGE:

Drop:

The Agribusiness option within the Marketing major.

College of Human Ecology (approved 12-8-11)

CURRICULUM CHANGE

Department of Human Nutrition

Changes to the B.S. in Human Nutrition to reduce total credit hours from 124 to 120.

GRADUATE (Approved by the Graduate Council on November 1 & December 6, 2011)

COURSE CHANGES:

Change:

MC ~~685~~ 585Media Management K-State 8: Global Issues and Perspectives; Social Science

Add:

ENGL 756 Business Communication (*11-1*)

ENGL 758 Scientific Writing (*11-1*)

FSHS 724 The Army Family: from Challenge to Resilience

EDACE 765 Adult Learners and Integrating Technology into Curriculum

EDACE 785 Designing Classroom Instruction and Curriculum for Adult Learners

EDCI 781 Teaching the Theoretical Foundations of Constitutional Government

EDCI 782 Teaching the Historical Origins of Constitutional Government
EDCI 783 Teaching the Development of Constitutional Principles
EDCI 784 Teaching the Institutions of Government
EDCI 785 Teaching the Bill of Rights
EDCI 787 Teaching Citizenship
EDCI 794 Advanced Methods of Teaching
MC 760 Communication and Risk
MC 785 – Issues in Media Management
MATH 705 – Computational Math
SPAN 600 – Introduction to Linguistics
PHYS 741 – The Physics of Lasers
PHYS 775 – Biological Physics
PHYS 870 – Nonlinear and Quantum Optics
SOCIO 645 – Post-Communist Societies

2. Approve to place the following graduation additions to lists on the Faculty Senate consent agenda:

August 2010

Ashley Walker, Bachelor of Science in Education, College of Education (grade change paperwork finalized)

December 2009

Curtis McClain, Bachelor of Science, College of Arts & Sciences (application error-technical)

DISCUSSION AGENDA ACADEMIC AFFAIRS

Proposed items for discussion agenda:

1. Approve to place the following new graduate certificate program on the February Faculty Senate discussion agenda (see attachment 2 for details):

NEW:

College of Education

Graduate Certificate in Adult Learning