

MINUTES
Faculty Senate Executive Committee
Monday, February 28, 2011 3:30 pm
Union room 213

Present: Anderson, Blair, Bloodgood, Cauble, Condia, Devore, Dodd, Haub, Hoag, Hughey, King, Knopp, LeHew, Moser, Ransom, Reynolds, Rintoul, Sump, Urton, Van Horn

Proxies: Vontz

1. Betsy Cauble, Chair, called the meeting to order at 3:35 p.m.
2. A motion was made and seconded to approve the February 8, 2011 minutes. Motion carried.
3. Report from Standing Committees and Student Senate
 - A. Academic Affairs Committee – Daniel Moser
 - Items for Faculty Senate consent agenda (Page 2) (Supplemental information in **Attachment 1**)
Senator Moser reviewed the proposed items for the consent agenda and moved to place them on the March Faculty Senate agenda with one addition. For the "Exploring Creativity" class, the prerequisite class was "ENGL 200 or 210". Now it's "ENGL 200 or 210 or 415". No discussion. Motion carried.
 - Items for Faculty Senate discussion agenda (Page 3)
Senator Moser reported that the concerns regarding dropping the Associate of Arts for Military Personnel have been resolved. He moved to place this item on the discussion agenda for the March Faculty Senate meeting. No discussion. Motion carried.

Senator Moser reported that Academic Affairs researched the approval, routing, and notification procedures. The department proposing the change is responsible for approval, routing, and notification, i.e. they need to ensure that documentation is available verifying that impacted department(s) have been contacted regarding the changes. Academic Affairs committee members believed if a good faith effort is made and documented about contacting an impacted department (more than once if needed), then the proposal should not be delayed from moving forward.

- B. Faculty Affairs Committee – Judy Hughey/Kaleen Knopp
 - Open Access – brief presentation on March Faculty Senate agenda.
An informational presentation regarding Open Access will be conducted at the March Faculty Senate meeting.

Senator Knopp reported that language for an "anti-bullying" policy for the University Handbook has been drafted. This is an early draft; many revisions are expected. The policies from several universities and the legislation for public education institutions were reviewed. Cyber bullying is included. If you would like to see the draft, please contact Senator Knopp.

Senator Hughey reported that proposed revisions for University Handbook sections A, B, C, F, and H will be on the March 1, 2011 Faculty Affairs agenda. The goal is to bring the proposed revisions to Faculty Senate by the end of this semester and definitely be acted on within the year.

- C. Faculty Senate Committee on Technology – Dave Rintoul
At the last FSCOT meeting, two policies were reviewed for updates and consistent formats. Once FSCOT has completed its work the policies will go to IRMC. The committee discussed the merits of utilizing the emergency alert system (E-mails and text messages) for informing faculty, staff and students that the University is open. The original intent was to use the system for emergencies only.

The Crisis Management Committee is evaluating the effectiveness of the alerts. The K-State website is updated at 6:15 a.m.; however, a date of the update needs to be included. The Child Care Development Center has made a policy change; it is now open when the University is open. The mandated security training was discussed and a text version will be available soon. A question was raised about why faculty and staff are mandated to take the security training when the students are generally the ones that have security problems.

D. Faculty Senate Committee on University Planning – Tom Vontz/Bob Condia

Senator Condia reported that the FSCOUP meeting is scheduled for later in the week. Kelli Cox will be making a presentation about the master plan. If FSCOUP determines that Faculty Senate could benefit from the presentation, they will make that recommendation at the next Executive Committee meeting.

E. Student Senate – Kyle Reynolds

Senator Reynolds reported that Student Senate is also looking at the bullying issue. They continue to work on the Bill of Rights. Student primary elections are this week. Senator Reynolds's time with Faculty Senate is quickly coming to an end; he will be missed. It has been discovered that no Student Handbook is available online due to the challenge of keeping it updated. This item will be placed on the Presidential Advisory Committee agenda.

4. Announcements

A. President/FSLC

Jeff Morris, Division of Communications and Marketing, would like to attend the March 28, 2011 Faculty Senate Executive Committee meeting to show plans for the new logos and spirit marks.

During the legislative session, a State Government meeting, chaired by Sue Peterson, is held every Monday morning at 7:30 a.m. Chair Cauble attends this meeting. She reported that most discussions regarding rescissions have been dropped. Legislation is being proposed for licensure programs; out-of-state professionals will be able to practice in Kansas after paying a fee. There appears to be enough votes to save the Art Commission.

B. Caucus Chair reports

Senator Blair reported that a New President's Award of Excellence for Unclassified Professionals has been established. An email message went out to the campus community, calling for nominations to be submitted by March 18, 2011.

5. For the Good of the University

Senator Moser reported that the book has been selected for the common reading experience. The selection is Zeitoun by Dave Eggers.

6. The meeting was adjourned at 4:58 p.m.

Next meeting: Monday, March 28, 2011; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS
Proposed items for consent agenda:

1. Approve to place the following undergraduate course and curriculum changes and additions on the March Faculty Senate consent agenda (see attachment 1 for details):

College of Arts and Sciences (approved 2-3-11)

COURSE ADDITIONS:

English

ENGL 455 – Exploring Creativity

Psychology

PSYCH 590 – Interdisciplinary Topics in Psychology

CURRICULUM CHANGES:

Geography

Changes to Bachelor's degree requirements for a major in geography

College of Engineering (approved 11-4-10, revised 2-7-11)

COURSE ADDITIONS:

Department of Biological and Agricultural Engineering

BAE 642 Fundamentals of Conversion of Biorenewable Resources

BAE 643 Life Cycle Assessment

BAE 663 Environmental and Ecological Risk Assessment

Chemical Engineering

CHE 642 Fundamentals of Conversion of Biorenewable Resources

CHE 643 Life Cycle Assessment

CHE 663 Environmental and Ecological Risk Assessment

2. Approve to place the following graduation list additions on the March Faculty Senate consent agenda:

December 2010

Drew Anderson, Bachelor of Science, College of Arts and Sciences

Rachel Doull, Bachelor of Science, College of Arts and Sciences

Jamie Renee Klover, Bachelor of Science in Family Studies and Human Services, College of Human Ecology

Izumi Yoshikawa, Bachelor of Arts, College of Arts and Sciences

ACADEMIC AFFAIRS

Proposed item for discussion agenda:

1. Approve to place the following undergraduate curriculum drop on the March Faculty Senate discussion agenda:

- **College of Arts and Sciences: Approved February 4, 2010**

Dean of Arts and Sciences

Drop: Associate of Arts for Military Personnel

Rationale: This degree has not been used in the past 10+ years