

MINUTES
Faculty Senate Executive Committee
Thursday, April 23, 2009 3:30 pm
Union Room 213

Present: Arck, Beard, Bontrager, Carroll, Clark, Fairchild, Gehrt, Guzek, Hoag, Holcombe, LeHew,
Nechols, Nichols, Schultz, Spikes,
Absent: Miller, Ross, Turnley
Proxies: Eckels for Hosni, Graham for Vontz
Visitor: Jeff Katz

1. President Fred Fairchild called the meeting to order at 3:35 p.m.
He distributed a copy of a letter sent to President Wefald regarding Employee Furloughs.
2. The March 30, 2009 minutes were approved.
3. Report from Student Senate and Standing Committees
 - A. Student Senate – Amy Schultz
Schultz reported the Student Senate just appointed the executive team for the new academic year. They have two more meetings for this year. She will continue in this same role next year.
 - B. Academic Affairs Committee – Doris Carroll
 1. General Education proposal, approve to place on FS agenda for action – **Attachment 1**
Carroll moved to place the General Education proposal on the discussion agenda for action. Motion carried.
 2. Change to University Handbook, Section F110 – Scholastic Honors – **Attachment 2**
Carroll moved to place the change in Scholastic Honors policy on the discussion agenda for action. By using GPA, the semester honors will now be consistent with graduation honors. Motion carried.
 3. Course and Curriculum Changes – Pages 3-7 (**Attachments 3, 4, 5, 6, 7, 7a**)
All items, with the exception of the African Studies minor and certificate program, were approved for placement on the May Faculty Senate consent or discussion agenda as noted.
 4. Graduation list additions – Page 7-8
All graduation list additions were approved for placement on the May Faculty Senate consent agenda.
 - C. Faculty Affairs Committee – Jim Nechols
 1. University Handbook - Administrative Evaluation revisions
Section B123, Academic Administrator Evaluation Procedures – **Attachment 8** (clean version), **Attachment 9** (version with changes)

Jim Nechols moved to place changes to Section B123 on the FS agenda for second reading for information. Motion carried.

Section C41.4 Administrative Evaluation Procedures – **Attachment 10** (clean version), **Attachment 11** (version with changes)
Section C157 Dean's Evaluation Procedures. Five year comprehensive review – **Attachment 12** (clean version) **Attachment 13** (version with changes)

Sections C41.4 and C157 will be delayed until all administrative evaluations procedures are ready for approval and thus will not appear on the May Faculty Senate agenda.
 - D. Faculty Senate Committee on University Planning – Tom Vontz
Steven Graham reported for Vontz that FSCOUP has met with university administration regarding questions received by the Provost for guidance in dealing with the university budget deficit. Today FSCOUP sponsored the second campus safety forum and will plan to repeat that again next year. In meeting with Bruce Shubert and Cindy Bontrager today regarding the budget,

he reported that Bruce has made assumptions and estimates for various budget scenarios. This information will soon be distributed to the university. He commented there has been excellent communications with the administration. K-State could still be facing around an additional \$4 million shortfall for FY 2010. The hope is that the cut would not be made across the board but rather targeted cuts would be used. Beard inquired on the possibilities of furlough. LeHew stated the Department of Administration, Division of Personnel Services, issued a memo stating that if furloughs were implemented an overtime exempt employee would be consider nonexempt for the entire time of the furlough so work hours would have to be tracked. This interpretation will make it difficult to implement any sort of furlough here. Gehrt commented that HR is questioning this latest interpretation of federal regulations. Eckels expressed concern about not using the financial stress or financial exigency policy. Fairchild indicated that we want to avoid having to use these policies. Guzek commented that in a service business like K-State we should find more revenue rather than cutting costs as is done in a manufacturing business.

E. Faculty Senate Committee on Technology – Tweed Ross – no report

4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

Fairchild reported the Faculty Senate Leadership Council will meet with President-elect Schulz tomorrow.

B. Kansas Board of Regents

5. Old Business

A. Monthly Budget Update - Bruce Shubert to report at May Faculty Senate meeting
The members agreed to invite Bruce to attend the May meeting again.

6. New Business

A. Officers of Faculty Senate for 2009-2010

1. Secretary

2. President-Elect

Betsy Cauble has announced her candidacy for President-Elect. Fairchild reported they are still searching for secretary candidates.

B. President Wefald recognition at May 12th Faculty Senate meeting

Fairchild reported that President Wefald will be recognized at the May Faculty Senate meeting and will be presented with a plaque signed by the past 23 Faculty Senate presidents.

7. For the Good of the University

Spikes thanked the members for their support and their fine work as he finishes up his presidential commitment. Fairchild also thanked the members of the Executive Committee and particularly those whose terms are ending.

8. Meeting adjourned at 5:00 p.m.

Submitted by Jennifer Gehrt, Secretary of Faculty Senate

Next meeting: Monday, June 1, 2009; 3:30 p.m., Union room 213

ACADEMIC AFFAIRS

1. Course and Curriculum Changes

A. Undergraduate Education

1. Carroll moved to place the following course additions approved by the College of Veterinary Medicine on February 20, 2009 on the Faculty Senate consent agenda (see approval sheets for further details):

COURSE CHANGES

Department of Diagnostic Medicine/Pathobiology

Add:

DMP 110 Introduction to Public Health (cross listed with Human Nutrition and Kinesiology) – Note: Course description was changed from original approval sheets in order to be in agreement with

the Kinesiology and Human Nutrition course descriptions.

2. Carroll moved to place the following course additions as approved by the College of Human Ecology on March 23, 2009 on the Faculty Senate consent agenda (see approval sheets for further details):

COURSE CHANGES

School of Family Studies and Human Services

Add:

FSHS 101 Money 101

Department of Human Nutrition

Add:

HN 110 Introduction to Public Health (cross listed with Kinesiology and Diag. Med/Pathobiology)

Motion carried for #1 and #2 above.

3. Carroll moved to place the following **course** additions as approved by the College of Arts and Sciences on April 2, 2009 on the Faculty Senate consent agenda (see approval sheets for further details):

COURSE ADDITIONS:

Art

Add:

ART 330 Digital Techniques in Visual Art

Arts and Sciences Dean's Office

Add:

AFRI 501 Seminar I. Economics of Poverty and Wealth Creation in Africa

AFRI 502 Seminar II. African Development

AFRI 400 African Study Abroad

DAS 154 Advanced Part-time English

Department of Communication Studies, Theatre and Dance

Add:

COMM 420 Gender Communication

COMM 551 Senior Honors Thesis

Department of English

Add:

ENGL 495 English Internship

Department of Kinesiology
Add:
KIN 521 Prac/ Public Health Physical Activity

Department of Music
Add:
MUSIC 559 Techniques of Music Technology

Department of Political Science
Add:
POLSC 541 Politics of the World Economy

Department of Psychology
Add:
PSYCH 515 Psychology Applied to Work

Motion carried.

4. Carroll moved to place the following African Studies curriculum changes as approved by the College of Arts and Sciences on April 2, 2009 on the Faculty Senate discussion agenda:

CURRICULUM CHANGES

Arts and Sciences Dean's Office

AFRICAN STUDIES

Add:

- A new African Studies Minor (**see Attachment 3**)
- A new African Studies Certificate (**see Attachment 3**)

Nichols expressed concern that none of the classes listed in the College of Agriculture includes course content regarding African studies. The proposal appears to include courses in colleges that have not been contacted regarding the minor. The motion was defeated and will return to Academic Affairs for follow-up and clarification.

Carroll moved to place the curriculum changes regarding Department of Communication Studies, Theatre and Dance as approved by the College of Arts & Sciences on April 2, 2009 on the Faculty Senate consent agenda.

Department of Communication Studies, Theatre and Dance

- Changes to the BS/BA degree requirements in Communication Studies (**see Attachment 4**)
- Changes to the Communication Studies minor:

Program requirements

COMM 080 – Seminar in Communication Studies Credits: (0)	COMM 320 – Theories of Human Communication Credits: (3)
COMM 320 – Theories of Human Communication Credits: (3)	COMM 330 – Rhetoric in Western Thought Credits: (3)
COMM 330 – Rhetoric in Western Thought Credits: (3)	

RATIONALE: The above chart reflects the changes to our curriculum resulting from: dropping one course (COMM 080).

EFFECTIVE DATE: Fall 2009

Motion carried.

Carroll moved to place the curriculum changes regarding Department of Kinesiology as approved by the College of Arts & Sciences on April 2, 2009 on the Faculty Senate discussion agenda and the curriculum changes in Mathematics on the consent agenda.

Department of Kinesiology

- Add: Kinesiology Minor – Students interested in earning a minor in kinesiology choose either the public health/physical activity emphasis or the exercise physiology emphasis. Both emphases require 15 hrs.

Public Health/Physical Activity Emphasis

KIN 220 Biobehavioral Bases of PA	4
KIN 345 Soc/Beh/Epid/Pub Hlth/ Act	4
KIN 346 Soc/Beh/Epid/Pub Hlth/ Act Lab	<u>1</u>
	9 hrs

And choose two courses from the following

KIN 310 Measurement & Research	3
KIN 600 Exercise Psychology	3
KIN 602 Gender in Sport and Exercise	3
KIN 604 Exercise & Mental Health	3
KIN 606 Topics Behav Basis Human Move	3
KIN 608 Body Image, Eat Dis, & Obesity	3
KIN 655 Fitness Promotion	3
Kin 797 Topics in Public Health Phy Act	3

Total Credit Hours: 15

Exercise Physiology Emphasis

KIN 220 Biobehavioral Bases of PA	4
KIN 335 Physiology of Exercise	4
KIN 336 Physiology of Exercise Lab	<u>1</u>
	9 hrs

And choose two courses from the following

KIN 310 Measurement & Research	3
KIN 601 Cardiorespiratory Ex Phys	3
KIN 603 Cardiovascular Ex Phys	3
KIN 605 Topics Biobeh Basis Human Move	3
KIN 607 Muscle Ex Phys	3
KIN 635 Nutrition & Exercise	3
KIN 657 Therapeutic Exercise Treatment	3
KIN 796 Topics in Exercise Physiology	3

Total Credit Hours: 15

RATIONALE: A kinesiology minor would allow students who are not kinesiology majors to gain a general understanding of the necessity of movement activities for physical and psychological health.

IMPACT: None

EFFECTIVE DATE: Fall 2009

Department of Mathematics

- Changes to the BS/BA:

Remove CIS 105 Introduction to Computer Programming from the curriculum.

Rationale: CIS 105 was not taught in Fall 2007 or Spring 2008

EFFECTIVE DATE: Fall 2009

Motion carried.

5. Carroll move to place the following course additions and curriculum changes as approved by the College of Engineering on April 9, 2009 on the Faculty Senate consent agenda (see approval sheets for further details):

COURSE ADDITIONS:

Department of Computing and Information Sciences

Add:

CIS 553 Intro Applied Cryptography

CURRICULUM CHANGES

Department of Architectural Engineering and Construction Science

Drop:

◆~~Art 100 2D Design OR~~

~~Art 200 3D Design~~ 3

~~Free Elective~~ 4

Total 7

No change in hours required for graduation

Add:

◆~~Art 190~~ Drawing 1 OR

Art 100 2D Design OR

Art 200 3D Design 3

Free Elective 3

Stat 490 Statistics for Engg 1

7

Rationale: Through the assessment process, it was determined that the topical area of statistics should be added to the program since it is covered in the Fundamentals of Engineering examination. Drawing I is another option that will provide more opportunities to complete the necessary requirement that fits the needs of the program in addition to Design 2D or Design 3D.

Impact: The Art Department and the Statistics Department have been contacted, are aware of the proposals, and have approved the impacts upon their courses.

Motion carried.

B. Graduate Education

1. Carroll moved to place the following **course** additions as approved by the Graduate Council on April 7, 2009 on the Faculty Senate consent agenda (see Grad Council agenda for further details, page number in parentheses):

COURSE ADDITIONS:

ACCTG 890 Seminars in Professional Accounting (43)

AGED 786 Topics in Agricultural Education (43)

ECE 715 Electroacoustics (44)

ECE 722 Audio Engineering (45)

ECE 724 Analog Electronics (45)

ECE 760 Wireless Communications (45)

HORT 710 Plant Cell, Tissue and Organ Culture (45)
HORT 910 Advances in Plant Cell Culture (45)
MANGT 870 Topics in Management: Managing Animal Health Organizations (46)

Motion carried.

2. Carroll moved to place the following **curriculum** changes as approved by the Graduate Council on April 7, 2009 on the Faculty Senate discussion agenda (see Grad Council agenda for further details, page number in parentheses):

CURRICULUM CHANGES:

Changes:

- Changes to the Agricultural Economics PhD program, College of Agriculture (47-51)
- Changes to the Master of Accountancy, College of Business Administration (52-53)

Additions:

- College of Agriculture, Horticultural Therapy Graduate Certificate (65-77) (**Attachment 5**)
- College of Business Administration, Management of Animal Health Related Organizations Graduate Certificate Program (58-64) (**Attachment 6**)
- College of Engineering, Biobased Products and Bioenergy Graduate Certificate (78-107) (**Attachment 7 and 7a**)

Carroll introduced Dr. Jeff Katz to answer questions regarding the new College of Business Administration certificate program. No inquiries were made. Motion carried.

2. Graduation Additions – Carroll moved to place the following graduation additions on the Faculty Senate consent agenda:

Miles DeWitt Phillips, Bachelor of Science, College of Arts and Sciences – December 1987
Background: Transcript was posted but application was never processed.

May 2008

Ryan Robert Gleue, Bachelor of Science, College of Technology and Aviation

August 2008

Yamila Saidi Fernandez, Bachelor of Science and Assoc. of Technology in PPIL, College of Technology and Aviation

December 2008

Lance Airington, Bachelor of Arts, College of Arts and Sciences

Kenneth Roland, Bachelor of Science, College of Engineering

Sherman Alan Steele, Bachelor of Science and Assoc. of Science in ABA, College of Technology and Aviation

Amy Claire Sellens, Assoc. of Applied Science, College of Technology and Aviation

Ross M. Panning, Bachelor of Science and Assoc. of Applied Science, College of Technology and Aviation

Olusola Olagundoye, Bachelor of Science, College of Technology and Aviation

May 2009

Posthumous Degree, College of Engineering: Abdulelah Alhaqbani, Bachelor of Science

Background: Abdulelah was a senior in good standing in Industrial Engineering and was killed in an automobile accident in February 2009.

Posthumous Degrees: Graduate School

Ron Edward VanNimwegen, Ph.D. in Biology

Reginald McGowan, Ph.D. in Curriculum and Instruction

Posthumous Degree, College of Business Administration:

Rebecca Jane Tribble, Bachelor of Science

Background: Ms Tribble joined K-State in August 2005 and was pursuing her Bachelor of Science in Business Administration degree with a major in Marketing. Tragically, she was killed in an automobile accident on October 21, 2007. Ms. Tribble was a student in good standing and was on track to graduate in May 2009.

Motion carried.