

MINUTES
Faculty Senate Executive Committee
Monday, May 22, 2006 3:30 pm
K-State Union, Room 213

Present: Adams, Cauble, Clegg, DeLuccie, Fairchild, Guzek, Herald, Knapp, North, Ransom, Schultz, Spikes, Turnley, Turtle

Absent: Boldt, Rys, Smith, Trussell

Proxies: McCulloh,

Visitors: David Allen and Jackie Spears

1. President Roger Adams called the meeting to order at 3:30 p.m. Committee members introduced themselves.
2. The minutes of April 24, 2006 were approved as amended.
3. Reports from Standing Committees
 - A. Academic Affairs Committee – Fred Fairchild

1. Course and Curriculum Changes
 - a. Undergraduate Education -

1. Fairchild moved to place on the June 13th, 2006 Faculty Senate agenda undergraduate course and curriculum changes approved by the College of Human Ecology on May 1, 2006:

COURSE CHANGES

Department of Human Nutrition

ADD:

HN 535 Energy Balance

CURRICULUM CHANGES

Department of Human Nutrition

CHANGE:

Curriculum changes to the Bachelor of Science in Athletic Training. See pages 2-3 of white sheets for further details and rationale.

Curriculum changes to the Bachelor of Science in Human Nutrition; Nutritional Sciences option (Pre-medical, pre-dental, and medically related fields). See pages 4-5 of white sheets for further details and rationale.

Motion carried.

- b. Graduate Education – Fairchild moved to place on the June 13th, 2006 Faculty Senate agenda graduate course and curriculum changes approved by the Graduate Council on May 2, 2006:

CHANGE:

ACCTG 845 International Accounting

AT 670 Apparel Pre-Production Processes

ENGL 805 Practicum in Teaching University Expository Writing

FREN 711 Seventeenth-Century French Literature

FREN 716 Contemporary French Literature

FREN 720 Seminar in French Literature

HN 840 Public Health Field Experience

KIN 600 Exercise Psychology

KIN 601 Cardiorespiratory Exercise Physiology

KIN 602 Gender Issues in Sport and Exercise
KIN 603 Cardiovascular Exercise Physiology
KIN 604 Exercise and Mental Health
KIN 605 Topics in the Biological Basis
KIN 606 Topics in the Behavioral Basis of Kinesiology
KIN 607 Muscle Exercise Physiology
KIN 625 Exercise Testing and Prescription
KIN 630 Design and Analysis of Exercise and Sport Equipment
KIN 635 Nutrition and Exercise
KIN 650 Development of Motor Control
KIN 655 Fitness Promotion
KIN 657 Therapeutic Use of Exercise in the Treatment of Disease
KIN 792 Internship in Exercise Science
KIN 796 Topics in Kinesiology
MANGT 623 Compensation and Performance Management
MANGT 633 Advanced Human Resource Management
MC 685 Media Management
ME 721 Thermal Systems Design
NE 761 Radiation Measurement Systems
WOMST 610 Seminar in Women's Studies

DROP:

FREN 712 Seventeenth-Century French Literature II
FREN 717 Twentieth-Century French Literature II
FREN 718 The French Novel

NEW:

ART 826 Graduate Seminar
ART 887 Contemporary Art Theory and Criticism
ENG 685 Topics in Rhetoric and Composition
KIN 840 Public Health Field Experience
PHILO 649 Philosophy and the Origins of Modern Science

Graduate Certificate in Organizational Leadership – College of Business Administration (3-10-06 white sheets).
Graduate Certificate in Public Administration – College of Arts & Sciences (4-6-06 white sheets).

PREREQUISITE CHANGES: College of Agriculture (2-24-06 white sheets).

AGEC 632 Agribusiness Logistics
AGEC 712 Optimization Techniques for Agricultural Economics
ASI 621 Dairy Cattle Management
ASI 640 Poultry Products Technology
ASI 645 Poultry Management
ASI 658 Fund. of Animal Growth & Development
ASI 682 Formulation of Livestock & Poultry Diets
ASI 690 Principles of HACCP
ASI 749 Advanced Animal Breeding
ASI 777 Meat Technology
ASI 791 Adv. Application of HACCP Principles
ENTOM 612 Insect Pest Diagnosis
ENTOM 620 Insecticides: Properties and Laws
ENTOM 692 Insect Ecology
ENTOM 710 Insect Taxonomy
ENTOM 767 Insect Pest Management
ENTOM 815 Experience in Extension Entomology
ENTOM 820 Biological Control
ENTOM 857 Toxicology of Insecticides

ENTOM 893 Controversies in Insect Ecology
 ENTOM 910 Insect Genetics
 ENTOM 950 Conceptual Issues in Evolution
 FDSCI 630 Food Science Problems
 FDSCI 690 Principles of HACCP
 FDSCI 694 Food Plant Management
 FDSCI 727 Chemical Methods of Food Analysis
 FDSCI 728 Physical Methods of Food Analysis
 FDSCI 740 Research & Develop. of Food Products
 FDSCI 791 Advanced Application of HACCP
 GRSC 602 Cereal Science
 GRSC 610 Electricity Control Grain Process Ind.
 GRSC 625 Flour and Dough Testing
 GRSC 630 Mangmt. Appl. Grain Processing Ind.
 GRSC 635 Baking Science I
 GRSC 636 Baking Science I Laboratory
 GRSC 640 Advanced Flow Sheets
 GRSC 651 Food and Feed Production Protection
 GRSC 655 Cereal Food Plant Design Construction
 GRSC 661 Qualities of Feed & Food Ingredients
 GRSC 670 Bakery Layout
 GRSC 701 Practicum in Bakery Technology
 GRSC 710 Fundamentals of Grain Storage
 GRSC 712 Vibrational Spectro Anal Chemometrics
 GRSC 713 Contemp Chromatographic Anal Food
 GRSC 720 Extrusion Process Food & Feed Ind
 GRSC 725 Feed Manufacturing Processes
 GRSC 730 Milling Science II
 GRSC 734 Milling Processing Tech Mangmt
 GRSC 737 Baking Science II
 GRSC 738 Baking Science II Laboratory
 GRSC 750 Feed Technology II
 GRSC 785 Advanced Flour and Feed Technology
 GRSC 786 Particle Tech for Grain Processing Ind
 GRSC 805 Nutritional Prop Cereals & Legumes
 GRSC 811 Principles of Food Analysis
 GRSC 815 Fund of Processing Grains for Food
 GRSC 820 Advanced Extrusion Processing
 GRSC 825 Novel Uses of Biopolymers
 GRSC 830 Physical Prop of Cereal Polymers
 GRSC 880 Advanced Processing Series: Breakfast Cereal Technology
 GRSC 885 Advanced Processing Series: Pasta and Noodle Technology
 GRSC 901 Starch Chemistry and Technology
 GRSC 902 Carbohydrates in Food
 GRSC 905 Enzyme Applications
 GRSC 906 Food Proteins
 GRSC 915 Advanced Cereal Chemistry
 FOR 643 Agroforestry Systems
 HORT 625 Floral Crop Production & Handling
 HORT 775 Plant Nutrition & Nutrient Mangmt.
 AT 610 Computer-Aided Design of Apparel
 AT 625 Apparel and Textile Store Planning
 AT 645 Private Label Apparel Product Development
 AT 650 Apparel and Textile Study Tour
 AT 655 Apparel Pattern Development I
 AT 695 Apparel Pattern Development II
 AT 830 Fashion Theory

HRIMD 640 Entrepreneurship in Hospitality Management and Dietetics
HRIMD 664 Lodging Management Theory
FSHS 705 Practicum in Speech-Language Pathology
FSHS 706 Practicum in Audiology

Motion carried.

- c. General Education – Fairchild moved to place on the June 13, 2006 Faculty Senate agenda the following courses for UGE status approved by the UGE Council on April 20, 2006:

STAT 325 Introduction to Statistics
AERO 410 Aerospace Studies/Civil Military Relationship

Motion carried.

2. Investigation and Adjudication Procedures for Honor System

Fairchild moved to place the Investigation and Adjudication Procedures for the Honor System on the Faculty Senate agenda. Jackie Spears presented the committee with the proposal for changes to the Investigation and Adjudication Procedures for the Honor System. She gave a brief background on how the document came into existence and what changes have been made by the ad hoc committee. A comparison document was made available to anyone who wanted to review it. The Ad Hoc committee was composed of members from Faculty Senate, Student Senate, and the Honor Council in order to streamline the process of updating and revising documents for the Honor System. A constitutional amendment was approved last year to change the by-laws to the Investigation and Adjudication Procedures as well as allow for any interim changes made by the Honor Council to be reviewed and approved on a five-year basis by Faculty and Student Senates. The document provided has had input from all parties involved. If Faculty Senate gives its approval, Student Senate will be next to review and approve this document. Once this has taken place, the document will be updated in all the necessary places. Spikes questioned when this would become effective once approved by both Faculty and Student Senates. David Allen responded that once approved, it would become effective immediately. Motion carried.

B. Faculty Affairs Committee – Betsy Cauble

1. Revised handbook language for Professorial Performance Award

Cauble moved to place the proposed revised handbook language for the Professorial Performance Award on the Faculty Senate agenda. Roger Adams, President of Faculty Senate, gave a brief background on why this language is being requested. The language brings this document in line with the rest of the University Handbook. The use of the word “tenure” was questioned. Cauble responded that this was to allow for flexibility. For example, if someone is on sabbatical or has a life change and has had lower productivity during a specific period of time, they can still apply for the award. Schultz felt that putting the word “tenure” in this document would be confusing to many. The consensus of the committee was that it would be better to formulate wording within the Professorial Performance Award outlining what circumstances would still allow for a person to apply. After a lengthy discussion, it was evident there were various concerns about the proposed language and Cauble withdrew the motion.

Cauble reported that Faculty Affairs has been discussing the name issue of the university-wide Honors Program and the Honor System. Cauble requested that Academic Affairs discuss this issue. Fairchild accepted the item and will bring it to Academic Affairs.

Grievance hearings are still being reviewed due to issue surrounding the Open Meetings Act. The committee is hoping to have recommendations for the Provost in the fall. More information will be forthcoming.

C. Faculty Senate Committee on University Planning – Tom Herald

Herald reported the first meeting with new committee members went very well. The committee will be focusing on addressing communication issues with college campus planning committees over the next academic year. Guest speakers will be invited to discuss how the expansion of Ft. Riley will affect the university. Guest housing is also going to be addressed. Herald reported the Provost is committed to helping provide interim efforts while

Jardine is under construction. As of last week, we have available to us two bedrooms in the Brockman house and a few rooms in Edwards Hall. Knapp asked if mass transit will be addressed again. Herald responded that it may be part of the overall topics discussed by FSCOUP this year. Fairchild mentioned the proposed convention site and/or hotel being built.

D. Faculty Senate Committee on Technology – Michael North

North reported a major revision to the PPM 3430 Security for Information, Computing and Network Resources. Implementation of the new Trend Micro Anti-Virus/Anti-Spyware software package will take place in the fall. He requested to allow Harvard Townsend, the interim Security Chief, to speak at the June Faculty Senate meeting to discuss this implementation. North briefly related some of the new language that will be coming forth. Adams requested that all information be sent to faculty senators prior to the faculty senate meeting so that they have time to review the material. Fairchild asked for a time limit to be put in place for the speaker as well as for questions. Knapp also suggested this be introduced as an informational item, not an action item.

North reported today is the day the new ID cards are in effect across campus.

4. Announcements

A. Faculty Senate Leadership Council

President Adams reported the FSLC met with the President and his staff this past Thursday. The FY07 budget was discussed. Senate Bill 345 is ending. Another item is that the university is developing a flu epidemic plan. Bob Tackett would like to briefly visit our June Faculty Senate meeting. Effective use of classroom space during non standard times was also discussed. As funding comes in for deferred maintenance to classrooms, faculty and students will be displaced for a time. Also, Dr. Unger provided a white paper on progress in the creation of technology classrooms across campus.

B. Kansas Board of Regents Meeting

President Adams reported that the shift of leadership took place at the last meeting. Discussion surrounded the outgoing and upcoming issues affecting the regents' schools. The Master of Interior Architecture and Design and the Master of Science in Architecture degree programs through the College of Architecture were approved by the Board of Regents at their May meeting.

C. Report from Student Senate – No report

D. Other

Beth Turtle requested that a University Library committee representative could give a brief report to faculty senate at the June meeting. It was agreed that Mohan Ramaswamy would give this under section "For the good of the university".

5. New Business

A. 2006 General Grievance Board member selection

The Executive Committee randomly picked 20 GGB members. These names will be submitted to the Office of Academic Services and the 20 new members will be notified by mail.

B. Professors of the Week

Cheryl May, Assistant Vice President of Media Relations, has requested names for professors of the week by June 1st. Caucuses are not required to participate, but it would be greatly appreciated. Eight nominations are needed by June 1st.

C. 2006 Ombudsperson selection

Adams reported that Warren White's term is ending and a faculty replacement is needed. The Ombudsperson applications were sent out on May 12th to the Executive committee. Three names were requested from the committee today. With no objections from the provost to those three names, the Executive Committee will then submit their vote for one person. After the votes have been tallied, the recommendation will be made to the Provost for one individual. Then the President of Faculty Senate will notify the faculty member chosen.

D. Recommended appointments for Conflict of Interest form

The Provost has requested a small committee of faculty members to review the Conflict of Interest form and make recommendations to revise it over the summer. Eric Maatta and Migette Kaup have been recommended by Adams and approved unanimously by the Executive Committee.

E. Faculty Senate and Presidential committee appointments

Adams reported to the committee all of the many emails he received from persons expressing interest in volunteering their time for faculty senate and presidential committees.

Faculty Senate Committee Appointments:

Faculty Salaries & Fringe Benefits: Jon Faubion-Grain Science, Don Hedrick-English, Ryszard Jankowiak-Chemistry, C.B. Rajashekar-Horticulture, Roberta Robinson-Veterinary Medicine

University Handbook & Policy: Judy Anderson-Human Resources, Jennifer Askey-Modern Languages, William Hsu-Computing & Information Sciences

Undergraduate Grievance: Julie Pentz-Speech, Communication, Theatre & Dance, Jim Teagarden-Special Education

University Library: Sajid Alavi-Grain Science, Michael Dudek-Apparel, Textile & Interior Design, Ronette Gehring-Clinical Sciences, Rachel Melis-Art, Bill Richter-Political Science, Karin Westman-English

A motion was made and seconded to approve the Faculty Senate committee appointments. Motion carried.

Presidential Committee recommendations (this does not mean all will get selected):

8033 Intercollegiate Athletic Council: David Biller-Clinical Sciences, David Stone-History, Yun-Oh Whang-Marketing

8034 Information Resource Management Council: Karin Westman-English, Chih-Hang (John) Wu-Industrial and Manufacturing Systems Engineering

8038 Campus Recycling Advisory: Jean Darbyshire-Libraries, Larry Rodgers-Arts & Sciences

8041 Council on Parking Operations: Bill Muir-Institutional Advancement, Loleta Sump-Facilities Support Services

8042 Parking Citation Appeals Board: Christopher Culbertson-Chemistry, Nelda Elder-Libraries, Clint Hafliger-Recreational Services, Susana Valdovinos-Affirmative Action

8071 Student Discrimination Review: Kassim Al-Khatib-Agronomy, Jon Faubion-Grain Science, Anita Kesler-Plant Pathology, Dana Minihan-Agronomy, Kim Morgan-Sociology, Anthropology & Social Work, Lisa Tatonetti-English, Adam Wathen-Libraries

8075 Commission on the Status of Women: Tara Baillargeon-Women's Studies & Libraries, Jenifer Chambers-Study Abroad, Kim Morgan- Sociology, Anthropology & Social Work, Roberta Robinson-Veterinary Medicine, Loleta Sump-Facilities Support Services, Karin Westman-English

8080 Integrity in Research & Scholarly Activity: Kassim Al-Khatib-Agronomy, Claire Dehon-Modern Languages, Anna Calluori-Holcombe-Art, Jon Faubion-Grain Science, Marsha Frey-History, Liz McCullough-Apparel, Textiles & Interior Design, Beth Montelone-Arts & Sciences, W. Franklin Spikes-Educational Leadership, Dolores Takemoto-Biochemistry, Barbara Valent-Plant Pathology,

8260 Appointment Committee for Mediation: Judy Anderson-Human Resources, Pam Foster-Affirmative Action

8270 Out-of-State Tuition: Daniel Hunt-Art, Daryl Youngman-Libraries

8300 Kansas Water Resources Research: Norman Klocke-Water Resources Engineering, Jeff Peterson-Agricultural Economics, David Steward-Civil Engineering

8504 Big 12 Faculty Fellowship: Don Hedrick-English, Philip Nel-English, Julie Pentz-Speech, Communication, Theatre & Dance, Dolores Takemoto-Biochemistry

A motion was made by Clark and seconded by Knapp to approve the Presidential Committee recommendations. These will be forwarded on to the Office of Academic Affairs. Motion carried.

F. Stipend for Faculty Senate parliamentarian

Adams reported that Sarah Sexton has agreed to serve as our parliamentarian for the 2006-2007 academic year. Adams requested a motion be made to give her a stipend, either per meeting or per semester. Both Spikes and Knapp recommended a per semester amount. This does not set a precedent as stipends for parliamentarians have been given before. A motion was made by Knapp and seconded by Clegg to provide a stipend to Sarah Sexton in the amount of \$250 per semester to be given at the discretion of the Faculty Senate President. Motion carried.

G. Faculty Senate Representative to the Student Senate

Adams mentioned that Tim Lindemuth has given of his personal time to be a Faculty Senate representative to the Student Senate and has done so for a number of years, attending their meetings on Thursday nights. He is willing to continue in this role if Faculty Senate desires him to do so. The Executive committee unanimously agreed to recommend he continue serving in this capacity and expressed their gratitude for his excellent service.

H. One-day Improvement workshop

Adams requested the Executive Committee approve the Faculty Senate Administrative Specialist to attend a one-day workshop and cover the expense of the registration fee, a meal and mileage. A motion was made and seconded to approve this request. Motion carried.

I. Equipment allocation

Adams requested the Executive Committee approve an allocation for a new laptop and PDA in the amount of approximately \$2,000. The laptop will be used by the Administrative Specialist in taking minutes at various Faculty Senate meetings. The PDA will be made available for use by the Faculty Senate President. A motion was made by Knapp and seconded by Clegg to approve this request. Motion carried.

6. For the Good of the University

Bob Clark commended the Graduate Student Council for its work and requested a representative from that council to be invited to the Faculty Senate meetings. The Executive Committee felt it would be appropriate for the President of Faculty Senate to extend an invitation to their Chair. President Adams will do so in the near future.

7. The meeting was adjourned at 6:15 p.m.