

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, April 24, 2006 3:30 pm**  
**K-State Union, Room 213**

**Present:** Adams, Boldt, Clark, Cox, DeLuccie, Gehrt, Herald, Knapp, Prince, Ransom, Sachs, Schultz, Schumm, Spears, Spikes, and Trussell

**Absent:** Brockway, North, and Shultis

**Visitors:** Stephen Kiefer, Al Cochran

1. President Tom Herald called the meeting to order at 3:30 p.m.
2. The minutes of the March 27, 2006 meeting were approved.
3. University Honors Program – Stephen Kiefer  
President Tom Herald introduced Stephen Kiefer, director of the new University Honors Program as of January 1, 2006. He has been working to develop the skeleton of the program, using the Honors Program Task Force report as a guide. Director Kiefer believes the proposed program is not a radical deviation from current honors programs within each college, but rather makes the program more consistent throughout the university. Colleges will be intimately involved in what they want their Honor students to achieve. He is currently working on the nuts and bolts of implementing the program. President Herald inquired about the minority report to the task force recommendations. Dr. Keifer has met with each college and has addressed the majority of the issues and continues to have conversations to fully address each issue. Dr. Keifer indicated the college honors programs may run in tandem with the University Honors Program for the first year. He is still working on fully defining course requirements for the program. He has been working with the International Study Abroad program to ratchet up the requirements to allow for study abroad as an honors course by additional requirements. He said that getting good faculty involved is critical to the success of the Honors Program. He plans to propose the new curriculum requirements this fall. Senator Ransom said that the process being followed does not provide for dialogue with the faculty on developing this new program. Dr. Kiefer indicated that each college already has a coordinator that he is working with.
4. Reports from Standing Committees
  - A. Academic Affairs Committee – Alice Trussell
    1. Course and Curriculum Changes
      - a. Undergraduate Education -
        1. Senator Alice Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda undergraduate course and curriculum changes approved by the College of Business Administration on March 10, 2006:

**COURSE CHANGES**

***Department of Management***

**CHANGES:**

MANGT 531 ~~Personnel~~ and Human Resources Management

MANGT 535 ~~Personnel~~ Employment Law

**ADD:**

MANGT 560 Management of Diversity in the Workplace

**CURRICULUM CHANGES**

***Department of Management***

*Page 161, Undergraduate catalog*

Changes made to the Human Resource, Operations and Supply Chain Management and General Management Emphases in the Management Major.

Motion carried.

2. Senator Alice Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda undergraduate course and curriculum changes approved by the College of Human Ecology March 31, 2006:

### **COURSE CHANGES**

#### ***School of Family Studies and Human Services***

Changes:

FSHS 446 Disorders of Articulation and Phonology

#### ***General Human Ecology, Dean's Office***

Changes:

DHE 000 020. University Honors Program

### **CURRICULUM CHANGES**

#### ***School of Family Studies and Human Services***

Changes:

Changes made to the Bachelor of Science in Family Studies and Human Services, Communication Sciences and Disorders curriculum. Total hours required for Professional Requirements is increased from 41 to 42, and total hours for Professional Electives is reduced from 24 to 23. (Pages 3-4 of white sheets)

#### ***Department of Hotel, Restaurant, Institution Management and Dietetics***

Changes:

Changes made to the admission requirements in the Didactic Program in Dietetics (DPD) Program II to allow tracking of students admitted to the DPD program. (Pages 5-6 of white sheets)

Motion carried.

3. Senator Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda undergraduate course changes approved by the College of Human Ecology via the Prerequisite fast track form received by the Faculty Senate office March 30, 2006:

### **COURSE CHANGES**

#### ***Department of Apparel, Textiles, and Interior Design - Prerequisite changes only:***

AT 300 Apparel Production

~~Pr: AT 265 or cone.~~

AT 325 Apparel and Textile Store Operation

Pr: AT 245, ~~MATH 100 or 220~~

AT 330 Apparel Consumers and Society

Pr: SOCIO 211 or PSYCH 110 and sophomore standing

AT 340 Aesthetics of Apparel and Textiles

~~Pr: AT 245, MATH 100 or 220~~ Rec. Pr: AT 245

AT 400 Fashion Illustration

Pr: ~~AT 300, AT 340, ART 100, ART 190~~ instructor's permission Rec. Pr: ART 100, ART 190

AT 430 History of Apparel Fashion: Renaissance to Present

Pr. or Coreq.: AT 330

AT 445 Pre-Internship Seminar

Pr. ~~AT 340~~ and Junior standing

AT 460 Apparel and Textile Evaluation

Pr: AT 265, ~~junior standing in AT major~~

AT 499 Problems in Apparel and Textiles

~~Consent of Instructor~~ Instructor's Permission

AT 545 Global Apparel and Textile Production and Distribution

Pr: AT 245, ECON 110, ~~and senior standing~~

AT 550 Apparel and Textile Internship

Pr: AT 445, AT 655 OR 575, ~~junior standing, 2.5 cumulative GPA, 3.0~~ 2.75 GPA in professional coursework, and ~~consent of instructor~~ instructor's permission.

AT 575 Principles of Forecasting

Pr: AT 325, AT 340, AT 430, ~~and senior standing~~

AT 576 Principles of Buying

CIS ~~104-102~~, ACCTG 231, ~~AT 325, AT 340~~ MATH 100 or 220, and AT 575

***Family Studies and Human Services – Prerequisite changes only:***

FSHS 313 Preschool C. Lab

~~Cone. FSHS 310~~, Coreq: FSHS 310

FSHS 347 Introduction to Phonetics

Pr: ~~Junior~~, CSD major and 57 hours

FSHS 360 Anatomy of Speech Mechanism

Pr: ~~Junior~~, 57 hours

FSHS 361 Hearing Science

Pr: ~~Junior~~, CSD major and 57 hours

FSHS 442 Developmental Psycholinguistics.

Pr: ~~Junior~~, CSD major ~~Cone: FSHS 347~~ Pr. or Coreq: FSHS 347

FSHS 443 Lang. Assess Int I

Pr: ~~Junior and FSHS 442~~ and CSD major

FSHS 446 Disorders Artic/Pho

Pr: ~~Junior and FSHS 347~~ and CSD major

FSHS 506 Middle Childhood

Pr: ~~FSHS 110 or Psych 110~~ FSHS majors only

FSHS 549 Clinical Procedures CSD

Pr: Senior, ~~FSHS 443, FSHS 446~~ CSD major Pr: or Coreq: FSHS 443, FSHS 446

FSHS 552 Families and Diversity

Pr: ~~FLCS~~ FSHS major, Jr. or Sr., 15 FSHS cr, ~~FSHS 550, Senior~~

FSHS 567 Basic Audiology

Pr: FSHS 361, CSD major

***Hotel, Restaurant, Institution Management & Dietetics – Prerequisite changes only:***

HRIMD 221 Topics in Hospitality

Pr.: ~~HRIMD 120~~, HRM majors only ~~Cone.~~ Pr. or Coreq: HRIMD 120

HRIMD 340 Cont. Issues Contrl. Bev

Pr. or Coreq.: Psych 110 or Soc 110

HRIMD 361 Prin. Lodging Operations

Pr. or Coreq.: HRIMD 220 ~~Pr. or Equiv.: Soph. Standing~~

HRIMD 421 Hospitality Service Systems

Pr.: HRIMD 120, 220, & ~~230 or 340, 60~~ 75 hrs. or more

HRIMD 441 Club Management

Pr.: HRIMD 220

HRIMD 561 Mgt in Dietetics Practicum

Pr.: ~~HRIMD 422, Acctg. 231, Adm to CP, DPD~~ ~~Cone.~~ Pr. or Coreq.: HRIMD 560

Motion carried.

4. Senator Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda undergraduate course changes approved by the College of Technology and Aviation on April 4, 2006:

***Aviation – Course Change:***

PPIL 416 Crew Resource Management

Motion carried.

5. Senator Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda undergraduate course and curriculum changes approved by the College of Engineering on April 4, 2006:

**COURSE CHANGES**

Changes:

DEN ~~000~~ 020 Engineering University Honors Program

Add:

DEN 302 Leading Individuals and Engineering Project Teams.

DEN 303 Market Research, Technology Updates and Environmental Scanning

DEN 304 Developing Products, Services, and Processes

DEN 305 Planning and Adjusting Business Strategies

DEN 306 Engineering Maintenance, Operations and Change

DEN 307 Financial Resources and Procurement

DEN 308 Professional Responsibility

DEN 330 Basic Geometric Dimensioning and Tolerancing I – Drawing Interpretation

DEN 335 Lean Manufacturing

DEN 431 Intermediate Geometric Dimensioning and Tolerancing II

DEN 432 Advanced Geometric Dimensioning and Tolerancing III

**CURRICULUM CHANGES**

***Civil Engineering***

Changes:

Changes made to the Bachelor of Science in Civil Engineering Environmental Option. CHM 350 or CHM 531 under required environmental option courses.

Motion carried.

6. Senator Trussell moved to place on the May 9<sup>th</sup> Faculty Senate agenda undergraduate course and curriculum changes approved by the College of Arts & Sciences on April 6, 2006:

### **COURSE CHANGES**

#### ***Department of Aerospace Studies***

Changes:

AERO 411 Aerospace studies-~~4B~~-Civil military relationships

#### ***Department of Arts & Sciences***

Add:

DAS 130 Careers in Science and Engineering

#### ***Department of Art***

Changes:

ART 201 Visual Communication Foundation

ART ~~205~~ 310 Graphic Design Studio I

ART 582 Internships Graphic Design

#### ***Department of English***

Add:

ENGL 417 Written Communication for the Workplace

#### ***Department of Journalism and Mass Communication***

Changes:

MC 466 Law of Mass Communications

MC 575 Multimedia Techniques

#### ***Department of Kinesiology***

Changes:

KIN 310 Measurement and Research Techniques in Kinesiology

KIN 345 ~~Psychological Dynamics of Physical Activity~~ Physical Activity and Public Health

KIN 405 Choreographing Aerobic Dance and Exercise Routines

KIN 591 Psychology of Exercise and Sport Injury

KIN 592 Sport and Exercise Personality

#### ***Department of Women's Studies***

Changes:

WOMST 205 Gender, Ethnicity, and Class

WOMST 410 Feminist Thought

WOMST ~~540~~ 551 The History and Politics of Family Violence

WOMST 580 Women and Religion

WOMST 590 Field Experience in Women's Studies

### **CURRICULUM CHANGES**

#### ***Department of Art***

Changes:

*Page 98, undergraduate catalog*

Changes made to the Bachelor of Arts foundation core courses. Under Two-dimensional courses, replace Type and Design Principles with Visual Communication Foundation. (See page 17 of white sheets for rationale.)

***Department of Kinesiology***

Changes:

*Page 121, undergraduate catalog*

Changes made to the lower and upper level core courses in the Kinesiology major. (See pages 18 & 19 of the white sheets for further details.)

***Department of Modern Languages***

Changes:

*Page 127, undergraduate catalog*

Changes made to the Modern Languages minor. In addition to French, German, Japanese, and Spanish, Chinese will now be offered. (See page 20 of the white sheets for further information.)

***Department of Philosophy***

Changes:

*Pages 135 & 136, undergraduate catalog*

Multiple editorial changes made to the Philosophy section of the undergraduate catalog. No course changes have been made. (See pages 21-26 of white sheets for further information.)

***Department of Women's Studies***

Changes:

*Page 89, undergraduate catalog*

Changes made to the College of Arts and Sciences basic requirements. Under Western Heritage, a Women's Studies course number has changed. Under Literary or rhetorical arts, the WOMST 205 & 550 courses have been deleted. (See pages 29-30 of white sheets for further details.)

Motion carried.

- b. Graduate Education – Senator Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda graduate course and curriculum changes approved by the Graduate Council on April 4, 2006:

**CHANGES:**

GENAG 780 Current Topics in Agriculture

HORT 751 Human Issues in Horticultural Therapy

PLPTH 750 Problems in Plant Pathology

PLPTH 880 Plant Molecular Biology

PLPTH 898 Master's Report

PLPTH 899 Research in Plant Pathology for the M.S. degree

PLPTH 905 Ecology and Epidemiology of Plant Pathogens

PLPTH 910 Molecular Plant-Microbe Interactions

PLPTH 911 Plant Tissue Culture and Regeneration

PLPTH 915 Chromosome and Genome Analysis

PLPTH 920 Topics in Plant Pathology

PLPTH 927 Fungal Genetics

PLPTH 999 Research in Plant Pathology for the Ph.D. degree

RRES 635 Methods of Environmental Interpretation

**DROP:**

AGCOM 770 Practicum in Professional Journalism

ASI 801 Hormonal Control of Reproduction

PLPTH 912 Molecular Approaches in Plant Pathology

**NEW:**

ASI 830 Neuroendocrinology Physiology

ASI 831 Molecular Reproductive Endocrinology

ASI 832 Ovarian Physiology

GERON 630 Mental Health & Aging

Motion carried.

- c. General Education – Senator Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda THTRE 565- Principles of Directing and ASI 595 – Contemporary Issues in Animal Science for UGE status as approved by the UGE Council on March 7<sup>th</sup>, 2006.

Motion carried.

2. Senator Trussell moved for approval to place on the May 9<sup>th</sup>, 2006 Faculty Senate agenda additions to the following graduation lists:

May 2005

William Scott Bryant – AWS PP - Airway Science Professional Pilot (Bachelor) and PPIL (Associate) Professional Pilot – College of Technology & Aviation

December 2005

Marla J. Koehne, Bachelor of Science in Family Studies and Human Services – Human Ecology

Motion carried.

3. KSU Certificate Program Proposal – **Attachment 1**

Senator Trussell moved for approval to place the KSU Certificate Program Proposal on the May 9, 2006 Faculty Senate agenda. This proposal had been approved by Academic Affairs last year but was advised to submit the proposal to the Graduate Council for review. The Graduate Council has now approved the proposal with no changes. Minor editorial changes were agreed on by striking “seek” in #6 and replacing it with “evidence of” and removing the quotation marks from #1-#4.

Motion carried.

- B. Faculty Affairs Committee – Frank Spikes

Senator Frank Spikes reported the committee has finished meeting with various individuals regarding the grievance process. They plan to put together a report in the next few months. The Provost has requested the identification of a new category of faculty called “ancillary faculty.” This term would identify faculty who are collaborating in interdisciplinary activities. The next item they will be dealing with is the Kansas Open Meetings act. Some of the meetings that we hold are governed by this act and others may not be. Depending on the University Attorney opinion, Faculty Affairs may need to change various procedures in the University Handbook. He announced that Betsy Cauble will chair the Faculty Affairs committee next week.

- C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Walter Schumm reported the committee met with Gary Leitnaker to discuss the proposed Parking Garage and proposed changes in the Parking Services fee schedule. The Parking Council will hold their annual open forum regarding the proposed fee structure changes on April 27 at 3 p.m. in the K-State Student Union, Big-12 Room. Senator Spikes commented that the Parking Council has been responsive in making changes to their proposal. Senator Ransom expressed concern on the high cost of parking state vehicles, particularly since not all departments must pay the fee. Senator Prince suggested there could be a customer satisfaction study of Parking Services in comparison with other universities.

- D. Faculty Senate Committee on Technology – Michael North

No report.

5. Announcements

- A. Faculty Senate Leadership Council

President Herald discussed the study abroad compensation for faculty. There is a new model being developed to run all study abroad courses through the Division of Continuing Education to allow more flexibility in compensation. Senator Sachs observed that the university seems to be making decisions based on economics rather than what is best for the student. Senator DeLuccie commented on a need for discussion on whether study abroad should be part of the core university rather than coordinated through the Division of Continuing Education. She said it appears that the provost is using an established model perhaps inappropriately to meet our needs.

President Herald discussed that there is a need to ensure that the University Handbook Section C41.4 policy on review of department heads is consistently followed across all units.

He has been discussing the new Kansas concealed carry law and how that might affect the university.

B. Kansas Board of Regents Meeting

Performance agreements should be expected to remain the same over the next three years.

The Board of Regents is looking at an interim policy because SB 345 requirements end this next year.

President Herald announced that the new Board of Regents language on stopping the tenure clock for birth and adoption has been approved and handbook language will soon be reviewed by the Faculty Affairs committee.

C. Report from Student Senate

President Tom Herald introduced Ashley Boldt the new Student Senate representative to the Executive Committee. She announced that the last Student Senate meeting is this week and they are wrapping up last minute business. She reported that Student Senate is jointly funding an architectural study for a new Child Development Center.

D. Other

Al Cochran reported the Targeted Excellence panel has met and made recommendations for the awarding of the funds for next fiscal year. The Provost has agreed with the recommendations and is working on final funding allocations before the announcement.

President-elect Roger Adams reported that he is looking for a Faculty Senate parliamentarian. He also reported that ombudsperson applications are coming in. He requested that new standing committee members be named by the caucuses this week.

6. Old Business - none

7. New Business - none

8. For the Good of the University

Senator Ransom expressed concern with the new University Honors program as it is a new curriculum that must go through the normal Academic Affairs process before students are allowed to enroll in the program. Students are now enrolling in the program with no curriculum yet set. He does not know how to advise his students on the College of Agriculture Honors Program versus the new University Honors Program. President Herald said he will discuss this with the provost again. President-elect Adams said that he served on the search committee for this position and their intent was to begin this new program in the Fall of 2007, not Fall 2006.

9. The meeting was adjourned at 5:30 p.m.



**ATTACHMENT 1**  
**KSU Certificate Program Proposal**

**Proposed Policy for A KSU Certificate Program**

**(Recommended by CAPP, 7-13-05, approved with a friendly amendment by Academic Affairs, 9-20-05, Approved  
by Graduate School April 4, 2006)**

A KSU “Certificate” program emphasizes a focused specialty area of study as a part of or beyond the requirements for bachelors, masters, and doctoral degrees.

It must increase the knowledge and skills of individuals.

It must be validated by a specified assessment process.

The department and college that provide a certificate program must provide for approval the:

- 1) Purpose,
- 2) Requirements,
- 3) Desired outcomes,
- 4) Assessment procedures,
- 5) Estimated budget and staff required, and
- 6) Evidence of approval of their certificate program through internal academic channels.