
MINUTES
Faculty Senate Executive Committee
Monday, September 27, 2004 3:30 pm
K-State Union, Room 204

Present: Adams, R. Clark, Cox, Gehrt, Fairchild, Herald, Hosni, Johnston, Knapp, Prince, Ross, Schumm, Spears, Spikes, Stockham, Zabel

Absent: Griffin, Jurich, Rolley, Schultz, Smith

Visitors: Alfred Cochran, Victoria Eugenia

- I. President Jackie Spears called the meeting to order at 3:30 p.m. President Spears introduced Victoria Eugenia, an exchange student from Russia who is observing the meeting.
- II. The minutes of the August 30, 2004 meeting were approved.
- III. Announcements
 - A. Faculty Senate Leadership Council
President Spears announced that the Council sponsored a joint luncheon with the student body leadership to discuss common issues. The Council members will meet with the Classified Senate leadership next week with a similar agenda.

At the meeting with the President's staff it was announced that (1) there were be no further BEST reductions student restricted fees and SRO planned for FY06 and (2) revenue is running ahead of estimates for this fiscal year. The President's staff announced that the employer cost will not increase for health insurance for FY 2006; however, the employee cost will increase. Tuition waivers are continuing to be addressed in several coordinating committees at the Regents. Faculty leadership across the Regents is still interested in pursuing tuition waivers. The chief business officers were not supportive of tuition waivers as salary increases were deemed a higher priority on their campuses. The K-State administration will more likely look at an institutional plan to address tuition waivers or discounts. In discussing the City/University tax, faculty, classified, and student leadership agreed on additional lighting near the dorms as a priority. Under or overpasses have been discussed on Anderson Avenue as well as along Denison. The Manhattan City Manager and Vice President Rawson negotiate the use of the City/University tax each year. Letters from the Senates assist Vice President Rawson in negotiating the university desires and needs. Senator Adams asked about a joint committee of faculty, students, and classified staff to recommend expenditures from this fund. It was thought that this model was used in the past and Senator Schumm agreed to look into this. Senator Knapp also pointed out problems with crossing North Manhattan Avenue, due to an increase in apartment housing in that area. The Council discussed the feasibility of videotaping the state of the university address. President Wefald agreed to the videotaping of this address next year as long as all presenters are videotaped.

An article in *The Washington Post* criticized K-State for granting graded course credit for varsity athletics. This topic was addressed privately by the Board of Regents with the university administration. President Wefald then requested information on the feasibility of moving the courses to credit/non-credit grading status. The current policy allows the faculty member to request that the course change from grading to credit/non-credit. President Spears has been receiving complaints from the athletic students who would be treated differently than students in other performance courses. Eventually this issue may be brought by Student Senate to Academic Affairs.

The Board of Regents has been discussing concurrent enrollment in high school classes that is also available for concurrent college credit. This issue is in the hands of a Board of Regents task force. The main issues that the Council of Faculty Senate Presidents believes should be addressed are: credentials of those teaching the course, credentials of those allowed to enroll in the courses, and a standard test administered at the end of the course. Al Cochran mentioned that several K-State faculty and department heads were involved in a meeting at WSU to work on this concurrent enrollment policy.

B. Kansas Board of Regents Meeting ATTACHMENT 1
See the attachment to the agenda.

C. Report from Student Senate
No report

D. Other
President Spears announced that Kristi Harper has accepted a position as advisor in the Psychology Department and has resigned from her position as secretary for the office of Faculty Senate. Her last day will be October 11. The recruitment process has begun for this position and will be handled by the Provost's Office.

IV. University Grievance Board Report - Betsy Barrett
A motion was made and seconded to have Betsy Barrett provide a report at the next meeting. The motion passed.

V. Reports from Standing Committees

A. Academic Affairs Committee - Fred Fairchild
Senator Fairchild moved to place the following course and curriculum changes and the approval of graduation lists on the Faculty Senate agenda.

1. Course and Curriculum Changes

a. Undergraduate Education

1. Approve undergraduate course and curriculum changes approved by the College of Education May 18, 2004.

Secondary Education

MINOR MODIFICATIONS:

EDSEC 405 Middle Level Education

EDSEC 500 Content Area Methods in the Secondary School to: Content Area M
Methods in the Secondary and Middle Schools

EDSEC 520 Block II Lab; Content and Reading Methods to: Block II Lab; Content
Area Methods and Field Experience

Minor Modifications:

Changes to the Secondary Education curriculum

*See white pages for details.

b. General Education

1. Approve general education course proposal approved by the General Education Council May 20, 2004.

SPCH 535 Communication and Leadership

2. Approve general education course proposal to change the number of MC 235 to MC 110 approved by the General Education Council August 26, 2004 (already offered as a UGE course - just changing the number of the class).

FROM:
MC 235 Mass Communication
in Society

TO:
MC 110 Mass Communication
in Society

2. Approve graduation list and additions to graduation lists.

- a. Approve the May 2004 Graduation List.

- b. Approve additions to graduation lists.

December 2002

Stephen Dvorak, Arts & Sciences - BS-Mass Communications-AD

August 2003

Katherine B. Ingersoll, Architecture, Planning and Design
- Bachelor of Architecture

December 2003

Charles Bagby, Arts & Sciences - BS-Biology

May 2004

Kevin A. Steckley, Business Administration - BS-Marketing and International
Business

Jennifer F. Ubel, Business Administration - BS-Marketing and International

Business

James Bradley Weilert, Graduate School - Master of Science

Motion passed.

Senator Fairchild announced that a sub-committee to re-examine the current drop policy has been created and will report back recommendations to the Academic Affairs committee. Senator Hosni suggested that students may need to be better educated on the policy. Senator Knapp pointed out that we should not develop a policy for a few, unique situations such as a car wreck, death in the family, etc. This policy needs to be included in the new orientation program.

- B. Faculty Affairs Committee - Roger Adams

1. University Distinguished Professor update

Senator Adams reported that the committee met with Provost Nellis about the University Distinguished Professor (UDP) selection process. The meeting was very productive. Provost Nellis had previously discussed the selection process with the current UDPs and the Dean's Council. He stated that Faculty Affairs should be the main body to recommend policy changes to the selection process. More than one college does not nominate UDPs because the selection criteria are not clearly defined. Provost Nellis suggested several options: that three UDPs be selected each year, one from the natural sciences, one from the social sciences and one from the humanities. Another suggestion was naming a UDP for research, a UDP for teaching and a UDP for service. Another issue is how certain activities are weighted for selection process, such as sizes of research grant dollars. The selection criteria need to be very clear; the current criteria are vague. Provost Nellis wants to develop a concrete procedure. A UDP mentoring program was discussed. Provost Nellis suggested a mid-career award that would travel around the university. The question was asked about the successful rate for those nominated but not selected and who stay in the pool for three years. A suggestion was made to fund these awards from the Foundation so they are not funded from the salary increase pool of funds. Provost Nellis may appoint a task force to determine exactly what it means to be selected as a UDP—it is an award, not a promotion. The task force would look at all faculty awards given at the university. Faculty Affairs wants the salary task force to look at the Senior Faculty designation used at Wichita State University which would be a promotion, not an award. Senator Spikes agreed that it was a good session with the provost and suggested to him that a moratorium be placed on the UDP selection for this year until the selection process can be better defined. Faculty Affairs will meet with Lou Cocke, the current chair of the UDPs, and any other interested UDPs to further the discussion on the UDP selection process.

C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Schumm reported that the main item of business is the Study Abroad program and the purported cost of student participation in the program. This issue was brought up in Faculty Affairs and President Spears requested that FSCOUP then review this program and its costs. Senator Spikes suggested that the issue was broader and the entire International program should be reviewed.

D. Faculty Senate Committee on Technology - Tweed Ross

Senator Ross announced that the agenda for the October meeting will principally focus on progress towards the University Enterprise Portal. The Provost is creating a committee to look at the use of personal electronic devices in the classroom. This issue will likely be addressed by other committees as well.

VI. Discussion Items

A. Compensation Task Force

President Spears announced that the subcommittees on tuition waivers and awards of the Compensation Task Force have been folded back into Faculty Affairs. The subcommittee on salaries will continue to be chaired by Linda Brigham and this committee will report back to the Executive Committee. Their first meeting this academic year will be October 1.

B. Tuition Waiver Discussion

President Spears announced that any kind of tuition waiver program will most likely be handled in-house rather than through the Board of Regents or the legislature.

C. Aligning Paychecks with Academic Calendar

President Spears announced that if the pay calendar had not been adjusted this year, the first pay period of the Academic year would have started August 1 and into July next year and beyond. The pay periods need to be adjusted every 11 years. Human Resources announced

this several times prior to last summer, so there were substantial efforts to inform faculty members. Also, personnel in the colleges were requested to work with faculty to have them understand the change in the pay schedule. Faculty Senate may need to look at what it would take to align pay checks with the academic year.

D. Concurrent Enrollment

This topic was discussed earlier in the Faculty Senate Leadership Council report.

E. Provost's Priorities ATTACHMENT 3

Senator Ross discussed that Faculty Senate will need to address whether or not we really want to achieve ARL status. Senator Hosni suggested that we give the provost some time to work out these priorities and determine reasonable expectations to meeting these priorities. President Spears requested caucus chairs take the priorities back to their caucuses and discuss them and make additional recommendations or comments on the priorities.

VII. Old Business - none

VIII. New Business - none

IX. For the Good of the University

President Elect Herald thanked President Spears for the excellent job that she did at the State of the University address.

X. The meeting was adjourned at 4:45 p.m.