

---

**MINUTES**  
**Faculty Senate Executive Committee**  
**Monday, August 9, 2004 3:30 pm**  
**K-State Union, Room 204**

---

Present: Adams, Fairchild, Herald, Hosni, Johnston, Jurich, Knapp, Ross, Schumm, Smith, Spears, Spikes, Stockham

Absent: Cox, Dryden, Griffin, Prince, Rolley, Zabel

Proxies: Clark (Jim Hamilton), Gehrt (Hosni)

Parliamentarian: Jerry Frieman

Visitor: Alfred Cochran

- I. Call meeting to order  
President Jackie Spears called the meeting to order at 3:30 p.m.
- II. The minutes of the May 24, 2004 meeting were approved.
- III. Announcements
  - A. Spears announced that Faculty Senate Leadership Council (FSLC) met to get organized and discuss issues from summer. Provost Duane Nellis has agreed to attend the August 17<sup>th</sup> Faculty Senate meeting to discuss his priorities and answer questions.

Frieman discussed his responsibilities as Parliamentarian for Faculty Senate. He sees his role as an advisor to the Faculty Senate President during meetings. Frieman said that there are rules by which meetings operate, but the Faculty Senate President has the final say on how to handle issues. Frieman said another source of misunderstanding is the requirement that motions come through the Executive Committee before they can come to the Faculty Senate floor. The Constitution allows a group of five or more to sign a petition for a motion, but it also needs to be brought to Executive Committee before it goes to Faculty Senate. The reason for this requirement is to allow issues to be discussed fully before any action is taken on the floor of Faculty Senate

- IV. Reports from Standing Committees
  - A. Academic Affairs Committee - Fred Fairchild  
Fairchild reported that Academic Affairs will be looking into the following issues this year:
    - on-line evaluations replacing TEVALs
    - TEVAL task force
    - Drop Policy
    - Standard Class Meeting Times Policy
    - Honors recognition (cum laude, magna cum laude, and summa cum laude)
    - Senior and Alumni SurveysAcademic Affairs has their first meeting on September 7<sup>th</sup> and Jennifer Gehrt will come and discuss prerequisites for the LASER project.

- B. Faculty Affairs Committee - Roger Adams

Adams reported that the Chronic Low Achievement Policy has been dropped as an agenda item this year. Provost Coffman had requested that Faculty Affairs discuss the policy, but they did not have time. They will address it in the future if Provost Nellis asks them to. Adams said that they will be reviewing the selection process for university distinguished professors. They will be meeting with concerned groups and also with Jane Rowlett and Provost Nellis.
- C. Faculty Senate Committee on University Planning - Walter Schumm

Schumm reported that he had been working on the Faculty Morale Survey on his own and presented the information to FSLC. There was concern about how the \$2,500 bonuses were distributed to faculty. The money was supposed to be used to help with compression issues but it may have been used to try to retain faculty. The original motion regarding the money was that it would be used for full and associate professors. When the proposal came forward from the deans, assistant professors had been added.
- D. Faculty Senate Committee on Technology - Tweed Ross

Ross reported that FSCOT met on August 3<sup>rd</sup> and Spears attended the meeting. Vicki Clegg also attended to discuss on-line TEVALs. Ross said that most of the members of FSCOT are new this year.
- V. Discussion Items
  - A. January meeting

After discussion about several different meeting dates, the committee agreed to leave the meetings as they have been scheduled for January 2005: Executive Committee will meet on January 10<sup>th</sup> and Faculty Senate will meet on January 18<sup>th</sup>.
  - B. LASER Project - Prerequisites

Spears reported that the LASER Project will require a great deal of discussion. Trials have been run on a few departments to test the LASER Project and then the rest of departments will be moved over later. Policies may need to be reexamined to accommodate the LASER Project. Prerequisites for classes will have to be examined closely because the LASER system will have the ability to stop students from enrolling in classes if they don't have the prerequisites or may have taken a class somewhere else that the instructor decides replaces a prerequisite.
  - C. Morale Survey

The committee discussed what steps need to be taken to get results from the morale survey done last year and let faculty know that changes can be made. A morale survey was done in 1994 and the committee asked that it be put on web. Spears reported that the Council of Faculty Senate Presidents (COFSP) asked the Board of Regents to issue a press release but they haven't done it yet. Spikes suggested working with Provost Nellis to develop a sense of ownership and also develop action steps to carry out. Hosni suggested identifying two or three recommendations from the morale survey that can be accomplished. Spears said that COFSP could take the issue back to the September BOR meeting. Spears also suggested that the recent morale survey, along with the 1994 survey, could be referred to Faculty Affairs. Jurich suggested that Faculty Senate working with Nellis and have a general faculty meeting next April to discuss issues. Spears said she will take the issue to COFSP/BOR in September and that Executive Committee can further discuss having a general faculty meeting next April.
  - D. CAPP Web Page

Spears reported that the Committee on Academic Policies and Procedures (CAPP) is a joint committee under the Provost and Academic Affairs. They have created their own web page and it will be linked from the Faculty Senate website.
  - E. Other

Spears reported that she met with Provost Nellis last week. They discussed the following issues:

- Undergraduate General Education program
- University Distinguished Professors issue
- Chronic Low Achievement (told him it has been dropped)
- Morale Survey data
- Assistant/Associate Teaching Scholar (will be deleted with next round of contracts)
- funding issues
- general salary concerns
- space issues

Spears also reported that the State of the University Address will be on September 24<sup>th</sup>, 3:00 p.m., in the Alumni Center. She said it will be the same format as last year. Spears said that her approach for the year is to look towards the future and how the university is changing in response to changes in society.

VI. Old Business - none

VII. New Business

A. Calendar Committee

Spears reported that the BOR tentatively approved the calendar we submitted, but they only want a three year projection rather than a five year projection. The calendar is also due by January 15<sup>th</sup>, not June 15<sup>th</sup>. Spears said that the Calendar Committee will need to meet and review the three-year component of our five-year projection and send it forward to the Board of Regents. Action will eventually need to be taking to revise the legislation establishing the Calendar Committee, dates at which reports are due, and terms of office for the members. Action will not be taken on this item at the Faculty Senate meeting.

VIII. For the Good of the University

Ross mentioned that he had met the new Dean of Libraries, Lori Goetsch. He also said that he has a list of all technology-related units on campus if anyone wants one. Fairchild mentioned that the new Dean of Agriculture, Fred Cholick, will be on campus next week. The committee also discussed the effect of higher tuition rates on the number of students, but Spears reported that it has had no overall effect so far. Committee members also discussed the quality of classes if enrollment keeps increasing. Hamilton suggested that questions about the quality of education be asked in the senior and alumni surveys.

IX. Adjournment

A motion was made by Hosni and seconded by Jurich to adjourn the meeting. Motion carried and the meeting adjourned at 4:45 p.m.