

MINUTES
Faculty Senate Executive Committee
Monday, January 31, 2005 3:30 pm
K-State Union, Room 204

Present: Clark, Clegg, Gehrt, Fairchild, Herald, Hosni, Johnston, Jurich, Knapp, Prince, Schumm, Smith, Spears, Stockham, Zabel

Absent: Adams, Griffin, Rolley, Ross, Schultz, Spikes

Visitors: Al Cochran

- I. President Spears called the meeting to order at 3:30 p.m.
- II. The minutes of the January 10, 2005 meeting were approved.
- III. Reports from Standing Committees
 - A. Academic Affairs Committee - Fred Fairchild
 1. Course and Curriculum Changes
 - a. Undergraduate Education - none
 - b. Graduate Education - none
 - c. General Education
 1. Senator Fairchild moved for placement on the Faculty Senate agenda approval of new courses for UGE status approved by the UGE Council December 16, 2004:
GEOG 510 Geography of the American West
GEOG 600 Mountain Geography
 - Motion carried.
 2. Approve graduation list and additions to graduation lists.
 - a. Senator Fairchild moved for approval to place on Faculty Senate agenda the approval of addition to graduation list:
May 1998
Jaimee Sarae Harris – Human Ecology, BS in School of Family Studies and Human Services-Family Life and Community Services (H8)
 - Motion carried.
 3. CAPP Standard Class Meeting Time Revision – **Attachment 1**
Senator Fairchild discussed the proposed CAPP Standard Class Meeting Time revision to add an additional 110 minute class period to allow for five 110 minute class periods during the day. Senator Fairchild moved to place the revision on the Faculty Senate agenda. He has invited Ray Hightower to attend the next Faculty Senate meeting. President Spears mentioned that one issue for the Standard Class Meeting Time is maximizing the use of general use classrooms and the other issue is to minimize the conflicts in student schedules. Motion carried.
- B. Faculty Affairs Committee - Roger Adams—no report
- C. Faculty Senate Committee on University Planning - Walter Schumm
Senator Schumm announced that the committee will meet this Thursday. A faculty member on phased retirement brought up the issue of the faculty salary enhancements not being allocated to persons on phased retirement. President Spears mentioned that the funds are earmarked to assist in faculty retention.

D. Faculty Senate Committee on Technology - Tweed Ross

President Spears indicated that Senator Ross was willing to let the resolution to support the university portal project die because of the complexity involved in responding to all the questions raised by members of the Executive Committee.

IV. Announcements

A. Faculty Senate Leadership Council – **Attachment 2**

See the attached report. President Spears mentioned that Leadership has not yet seen detail on where the tuition increases would be allocated and will request that information in their next meeting with the President's staff. She announced that Faculty Senate may look at compensating faculty advocates who serve during a grievance process using some of the budget increase agreed to by President Wefald.

B. Kansas Board of Regents Meeting – **Attachment 3**

See the attached report.

C. Report from Student Senate – no report

D. Other -- none

V. Old Business -- none

VI. New Business --none

VII. For the Good of the University

President Spears reminded members of the Executive Committee that the accrediting visit is scheduled for February 21 and 22.

VIII. The meeting was adjourned at 4:20 p.m.

Attachment 1
Proposed Amendment to SCMT Policy
(Approved by CAPP, 12/8/04)

Proposed amendment to the KSU Standard Class Meeting Time (SCMT) to allow an alternative schedule for the SCMT 110 minute class periods.

For courses or special classrooms in which the student demand requires five 110 minute class period during the day (7:30 a.m. to 5:20 p.m.), a department may use an alternate sequence of periods with 10 minute breaks between periods, the first period beginning at 7:30 a.m. (starting times are 7:30 a.m., 9:30 a.m., 11:30 a.m., 1:30 p.m., and 3:30 p.m.) If all of the periods are not consistently used each semester, CAPP may deny the department future use of this alternative 110 minute sequence.

Rationale:

This amendment allows a department to use five 110 minute class periods, one more than the four SCMT periods presently allowed during the day. CAPP has allowed the use of this alternative sequence for the Department of Biology since the implementation of the SCMT policy.

This alternative sequence uses the first two SCMT 110 minute morning periods, but replaces the two afternoon SCMT 110 minute periods (12:30 p.m. and 2:30 p.m.) with three 110 minute periods starting at 11:30 a.m., 1:30 p.m., and 3:30 p.m.

While the three new periods will create six overlaps of starting and ending times of other SCMT periods, research has shown that five sequential periods are a sufficient number of periods with different times from which a student can choose, and have non-conflicting access to, most other classes they need.

Most of the 110 minute classes are held in a specific type of space necessary for these classes, and because there generally is a lack of these special facilities, it is not possible to add concurrent class periods. Also, in some cases there may not be instructors available, even if additional classrooms were available. Therefore, the alternative five sequential periods during a given day would be the only solution for providing an additional class period during the day for a specific course or a special classroom.

A department is not required to obtain approval for use of this alternative 110 minute sequence, but a department should allow all five periods to be opened at the beginning of the enrollment session and must use all five periods during the semester because of student demand (cannot just schedule periods). If all of the periods are not used, CAPP can deny the department future use of this alternative 110 minute sequence.

ATTACHMENT 2
Faculty Senate Leadership Council Report
January 2005
(Selected Items of Interest)

Governor's Budget Proposal

State General Fund expenditures for the Board of Regents and Regents Institutions would increase by \$43.0 million (6.1% increase). This includes: (1) \$18.0 million to increase the operating grant to the Regents, (2) \$8.9 million for the second year of SB 345, and (3) \$13.9 million for the 27th pay period. The \$18.0 million operating grant increase includes funding for the 2.5% pay increase for state employees and funding for KPERS death and disability benefits. Funding of SB 345 is expected to provide about 1.0% additional pay increase for faculty. No funds are provided for Performance Funding authorized under SB 345. In general, the proposal includes no unfunded mandates or increases. Tuition increases for next year are estimated at just under 10%.

Turnitin

We are exploring the feasibility of acquiring a site license to a service that scans student papers for plagiarism. Faculty members who want to use the service would register their class. Students would submit an electronic copy of the paper to the service along with a paper copy to the professor. The service scans the student paper looking for matches with material on the Internet and a database of student papers. Instances of possible plagiarism are marked, along with a reference to the site. The scanned paper is then forwarded electronically to the professor to be used however the professor chooses in grading the student paper. The cost/year for a site license is approximately \$19,000.

Costs of Paper Copies of Agendas/Minutes

In response to the general discussion regarding the possibility of going to electronic distribution of Faculty Senate agendas and minutes, FSLC has decided to leave the current system in place. The central administration has agreed to provide an increase in our operating budget. Faculty members who would prefer to receive all routine correspondence from Faculty Senate electronically, however, are asked to contact Candace Ortega, Faculty Senate secretary.

ATTACHMENT 3
Board of Regents Report
January 19-20, 2004
(Selected Items of Interest)

SCOCAO/COCAO

Concurrent Enrollment: SCOCAO made some minor changes in wording and added a statement allowing institutions to require higher standards if they wish. Elements of the policy include: (1) instructors must have a masters degree including 18 credit hours in the discipline or use the final exam scored with the same rubric used for an on-campus course, (2) students must have an acceptable score on a standardized test chosen by the credit-granting institution, and (3) only 24 semester credit hours of concurrent enrollment courses can be accepted by the postsecondary institution. SCOP will consider the policy in February. Students' use of concurrent enrollment will be tracked through the Regents' Postsecondary Database. Faculty credentials will be added to this database in 2006.

COCAO approved a request from Wichita State University to move the B.S. in Health Services Management and Community Development to a new department and move the Department of Communicative Sciences and Disorders to the College of Health Professions. Members also discussed a request from the University of Kansas for an M.F.A. in Creative Writing. COCAO approved additional changes to the policy on Spoken English Language Competency. The change requires that the interview panel convened to assess spoken English competency of non-native speakers among new graduate students and faculty members include at least one student and requires better documentation that Regents' institutions are adhering to Board policy.

BOR: Items Passed Under Consent Agenda

Approved degree-granting authority to the University of Phoenix to offer a B.S. in Criminal Justice Administration through its Wichita campus. Approved degree-granting authority for Brown-Mackie College to offer an Associate of Applied Science degree in Medical Office Management. Approved modifications in the BOR policy concerning First Professional Degree to distinguish these degrees from the traditional research-based doctorate. The BOR accepted the 2005 ACCESS Report, which summarizes the off-campus programs offered by Regents Universities and Washburn University. BOR also approved amendments to KSU's 2006 Capital Improvement request to include \$5 million addition to the Beach Museum of Art funded by private gifts already received by the KSU Foundation.

BOR: Items Considered Under Discussion Agenda

Discussed policy and procedures relative to collaborative programs/degrees. Essentially the policy requires that collaborative programs/degrees move through the same general approval process as campus-based programs and degrees. The BOR approved the policy (to be placed in Chapter IV, Section 25 of KBOR Policy Manual).

BOR received the Report on the Governor's Budget Recommendation. The Governor has recommended that the state fund: (1) 2.5% pay increase to unclassified employees, (2) SB 345 that would amount to another 1.0% increase to faculty, (3) cost of the 27th payroll, (4) miscellaneous increases in fringe benefits, and (4) \$15 M for repairs/facility rehabilitation. The Governor's budget did not recommend funding of the 2% Performance Grants.

The BOR discussed recommended changes to the policy for spoken English Language Competency of faculty and graduate teaching assistants. In general, the Board endorsed the changes suggested by COCAO, which were described earlier. The issue is being moved through the approval process more quickly than usual in order to provide a strong response to issues raised by the recent Performance Audit. Finally, the BOR received a report from the CEO Assessment Committee. That committee recommended minor changes to the procedures to be used in the 2005 assessments and endorsed the use of a more exhaustive process that invites input from a broader spectrum of stakeholders at 5-6 year intervals.

OTHER:

Enabling legislation to allow institutions to introduce tuition-assistance programs was considered by the Fiscal Affairs and Audit Committee of the Board of Regents. Concerns were raised with regard to: (1) the ability of the BOR to control the cost of such programs, and (2) the desirability of allowing differences among institutions to develop. The issue was referred back to the Council of Presidents for clarification. At this stage, it seems likely that both issues can be addressed successfully.