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**MINUTES-Draft**  
**Faculty Senate Executive Committee**  
**Monday, August 27, 2001 3:30 pm**  
**K-State Union, Room 204**

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Present: Clegg, Cochran, Dandu, Gehrt, Gormely, Holden, Johnson, Jurich, Krstic, Pickrell, Prince, Ransom, Schmidt, Schrock, Verschelden, Youngman, Zabel

Absent: Bradshaw, Ross, Spears, Wolters

- I. President Cia Verschelden called the meeting to order at 3:30 p.m.
- II. It was moved to approve the minutes of the August 13, 2001 meeting. Minutes were approved.
- III. Announcements
  - A. Faculty Senate Leadership Council
    1. President Verschelden distributed information on the North Central Association Accreditation Visit scheduled for October 21-24, 2001. She will consult with Ron Downey to determine what role, if any, that Faculty Senate Leadership will take during the accreditation visit.
    2. President Verschelden announced that we are still in need of a chair for the University Library Committee.
  - B. Kansas Board of Regents meeting - there has not been a meeting since our last Executive Committee meeting.
  - C. Administration Raises Memo  
Ron Downey's July 19, 2001 memo to Mickey Ransom was discussed.
  - D. Ten Year Anniversary Celebration of KSU and Salina merger - Raju Dandu  
Senator Dandu announced that a College of Technology and Aviation faculty member would present a ten-minute presentation to Faculty Senate at the September meeting regarding this October 4, 2001 celebration. Faculty Senate will be invited to participate on that day.
  - E. Other  
President Verschelden announced that Faculty Senate as been allocated \$3,000 from President Wefald for discretionary spending on Senate and committee activities.

#### IV. Reports from Standing Committees

##### A. Academic Affairs

No action items. First committee meeting will be September 4.

##### B. Faculty Affairs - Vicki Clegg

No action items. First committee meeting will be September 4.

##### C. Faculty Senate Committee on University Planning - John Johnson

No action items. First committee meeting will be September 6.

##### D. Faculty Senate Committee on Technology - John Pickrell

No action items. Next committee meeting will be September 18. The committee has begun to address the handicapped accessible websites and has commented on the intellectual property policy website.

#### V. Old Business

##### A. Smoking Policy

Vicki DeWitt, Director of Facilities Resources and member of the Environmental Health and Safety Committee, discussed that committee's proposed smoking policy revisions. Facilities and Public Safety offices continually receive concerned calls from the campus community regarding smoking. The policy would be enforced by an honor system. Suggestions were made by senators to designate accessible and other major entrances to buildings as smoking-free and allow other secondary entrances to be designated smoking areas. Steve Galitzer, Director of Public Safety, will be invited to Faculty Senate to address the draft policy.

##### B. 15-Passenger Van Policy

Vicki DeWitt also mentioned that the revised Van Policy that was issued on August 24, 2001 now allows for 12 passengers (including the driver) for any travel and 15 passengers for local travel, only. Van drivers now have until November 1, 2001 to become certified.

##### C. Health Insurance Changes for Calendar Year 2002

A document summarizing 2002 health insurance changes prepared by Senator Gehrt will be provided to the Faculty Salaries and Fringe Benefits Subcommittee.

#### VI. New Business

##### A. Honor System Report – Phil Anderson ATTACHMENT B

Phil Anderson, Honor System Director, Helene Marcoux, Associate Director of the Honor System, and Matt Wiles, Honor Council President, presented the Annual Review of the KSU Undergraduate Honor System and answered questions. This was the second full year of the Honor System and since the volume is increasing, the size of the Honor Council and possibly the administrative staff will be increasing in order to divide the caseload.

##### B. City/University Special Projects Fund Committee

This committee needs a replacement faculty member representative. We will recommend to the city three faculty members by September 7; the City Commission will then choose one.

VII. For the Good of the University

- A. Senator Holden expressed a need for bike racks on the north and east sides of the K-State Student Union. The university needs to look seriously at biking on and around campus.
- B. Senator Jurich mentioned that parking on residential side streets beginning at 9:00 a.m. conflicts with many classes starting at 8:30 a.m.

The Advisory Committee on Campus Development and Planning could address both of these issues. President Verschelden will contact Jackie McClaskey and suggest these as possible agenda items.

VIII. Adjournment

Meeting adjourned at 5:15 p.m.