
MINUTES-Draft
Faculty Senate Executive Committee
Monday, August 13, 2001 3:30 pm
K-State Union, Room 205

Present: Bradshaw, Clegg, Cochran, Dandu, Gehrt, Gormely, Holden, Johnson, Prince, Ransom, Schmidt, Spears, Verschelden

Absent: Jurich, Krstic, Ross, Schrock, Wolters, Youngman, Zabel

- I. President Cia Verschelden called the meeting to order at 3:35 p.m.
- II. It was moved to approve the minutes of the May 21, 2001 meeting. Motion passed.
- III. Announcements
 - A. Faculty Senate Leadership Council
 1. President Verschelden announced that the “Principles of Community” are beginning to be distributed. They were distributed at new faculty/unclassified orientation today, included in the new graduate student packets, and will be distributed to faculty senate. The Principles will be printed on 11" x 14" posters for posting outside of major offices.
 2. Leadership Council has received several documents from administration this summer. Documents received will be announced at the Executive Committee meetings and copies made as requested by any Senator. The documents discussed were:
 - a. Above 3% raises for administrators — Ron Downey memo
 - b. Suggestions for City/University Projects Fund — suggestions due by September 14 - this was delegated to the Faculty Senate Committee on University Planning.
 - c. Central administration expenditures — Tom Rawson memo — in a comparison of K-State to the Big 12 and other Kansas Regents institutions K-State has the lowest central administration expenditures as a percent of total budget.
 - d. FY 2002 goals to the Board of Regents — John Wefald memo
 3. Ombudsperson & Director of Mediation Services — President Verschelden will post an e-mail announcing these positions to all faculty. There is one Ombudsperson position vacancy for a 3-year term. Unclassified professionals are eligible for this position as well as faculty. The interim policy on mediation establishes a Mediation Services Office and allows for a \$5,000 annual salary for a director to establish the mediation process at K-State.

B. Kansas Board of Regents meeting

1. Al Cochran attended the June BOR meeting and reported that:

The Board discussed FY 2003 unified budget request scenarios. The BOR will request a 4.5% operating grant increase (actually a net budget increase of 1.8%) and the consensus was to present the request in simple terms. The SB 345 faculty salary enhancements were intended to cost about \$70 million but will probably cost about \$100 million instead. This shortfall may necessitate reducing the projected salary increases for years three and four by half. The university CEOs' pay increases were approved at 5.75% for FY 2002. Jack Wempe was named the new chair of the Kansas Board of Regents, replacing Clay Blair, who will remain on the Board.

2. Items discussed at the Council of Chief Academic Officers meeting included:

a. Kan-Ed - The Kan-Ed Act was created by the 2001 legislature to provide a broadband technology-based network to which schools, libraries and hospitals may connect for broadband Internet access and intranet access for distance learning. A 12-member advisory board is being formed (will include Mel Chastain) and it is hoped that Kan-Ed will link well with the Kansas Digital Library effort. Gov. Graves wishes Kan-Ed to be a fee based service. The earliest that Kan-Ed will be functional, most likely, is one year from now.

b. Concerns expressed over Barton County Community College's advertising "free tuition" at Ft. Riley. Mention made that similar problems have occurred in other parts of the state. COCAO was opposed to this practice.

c. The Kansas Scholars Program - The Physics requirement was revised to allow for waivers (of limited duration and subject to periodic review) under special circumstances.

d. Consulting policy - The issue was deemed to need more study and was postponed until the September BOR meeting.

e. The Standards for Degree Granting issue was discussed. COCAO is done with this and it has been passed on to the Council of Faculty Senate Presidents for their input. The CFSP did not have a written response at this BOR meeting.

f. Collaborative degree programs were discussed as a proposed addition to the BOR policy and procedures manual. COCAO supported this.

g. International Student Exchange Agreement - Concern expressed that foreign students are taking unfair advantage of provisions of this agreement. Efforts will be made to close the loopholes.

h. A request to require arts courses in Qualified Admissions and Kansas Scholars

Curriculum was discussed. No action taken, as these types of courses were not mentioned initially in the guidelines.

C. Other--None

IV. Reports from Standing Committees

A. Academic Affairs Committee - Jackie Spears

1. The first meeting will be September 4. There does not appear to be any carryover from the Spring semester. There will be training on September 6 for all course and curriculum committees. The committee will look at policies and procedures regarding secondary majors, taking a holistic approach. They will be measuring the effectiveness of the general education program in the development of writing skills.

2. Spears moved that the awarding of a posthumous degree in Social Work be placed on the Faculty Senate agenda pending the e-mail approval of the committee members. Motion passed.

B. Faculty Affairs Committee - Vicki Clegg

The first meeting will be September 4. The intellectual property policy will be the major discussion topic. The committee welcomes input from all faculty. The committee will be looking at faculty input into evaluations of department heads. They will be reviewing distance education course evaluation policies, also.

C. Faculty Senate Committee on University Planning — John Johnson

1. Johnson will establish a subcommittee to look at classroom scheduling.

2. The University's budget will be an issue for the upcoming year.

3. Several aspects of the university's long range plan presented by the consultants last spring were not acceptable so they are developing and will present another plan later this year and there will be further opportunity for Faculty discussion.

4. Johnson will invite Vice Provost Beth Unger to present her five-year information technology plan to the committee this year, particularly since it is projected to be a major university expenditure.

D. Faculty Senate Committee on Technology

This committee will meet on August 14 to select a chair.

V. Old Business

A. Problems in the work environment--The Affirmative Action Office will be the declared clearing house for initial problems. The brochure detailing the service is in the final stages of approval.

- B. The Committee made recommendations on university committee assignments.
- C. President Verschelden invites recommendations for search committee members for the interim Associate Provost for Diversity and Dual Career Development.
- D. Steve Galitzer, Director of Environmental Health & Safety, will attend the next committee meeting to discuss the new campus smoking policy.

VI. New Business

- A. A proclamation on non-violence will be placed on the Faculty Senate agenda.
- B. Senator Dandu reported that the College of Technology and Aviation in Salina will be celebrating their 10 year anniversary as a part of K-State on October 4. He would like to see Faculty Senate representation in Salina on this date. The senators from this college will make a presentation to Faculty Senate at the September 11 meeting.
- C. Gretchen Holden and Mickey Ransom agreed to participate in the interview process for the Associate University Attorney vacancy.
- D. The Committee is to provide names for Professor of the Week to be spotlighted at the home football games. Faculty from the following colleges will be selected: Architecture, Planning & Design, Arts & Sciences, Business Administration, Education, Technology & Aviation, and Veterinary Medicine.

VII. For the Good of the University

- A. Mickey Ransom discussed the new university policy on the use of 15 passenger vans from the motor pool and that the number of passengers has been limited to 8 effective August 1, 2001. Seats are being removed from vans to only allow 8 passengers and all van drivers are required to participate in a 2-hour defensive driver training course. He is concerned about the cost of transportation since more vans will be needed to drive more than 8 passengers to an event.
- B. Senator Dandu discussed the current ethics law and the acceptance of meals, etc. from outside sources. His concern was noted and President Verschelden will discuss with Sue Peterson.
- C. Jack Wempe is now the chair of the Kansas Board of Regents.

VII. Adjournment - It was moved and seconded to adjourn.

Motion passed and the meeting adjourned at 5:45 p.m.