

**KANSAS STATE UNIVERSITY TRANSMITTAL FORM FOR  
CHANGES TO THE UNIVERSITY HANDBOOK**

**Handbook section/appendix:**

**Origin of change:**

- Kansas Board of Regents     Faculty Senate  
 Faculty Senator                 University employee  
 Handbook committee         Faculty Senate office specialist  
 Faculty Senate committee: \_\_\_\_\_  
 University administrative unit: \_\_\_\_\_  
 Other: \_\_\_\_\_

**Date of Faculty Senate approval:** \_\_\_\_\_

**Effective term (if applicable):** \_\_\_\_\_

**Additional notes:**

**Brief description (attach additional documents and files as needed):**

<b>ENDORSEMENTS/APPROVALS</b>	
For the University Handbook and Policy Committee:	Date:
For relevant Faculty Senate committee(s):	Date:
For the Faculty Senate:	Date:
For the Provost:	Date: