

MINUTES
Faculty Senate Academic Affairs

May 17, 2022, 3:30 pm

ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Andy Bennett (AS), Sara Blankley (GU), Jenny Bormann (Ag-Co-Chair), Nicky Cassel (VM) Mary Lynn Higginbotham (VM), Brandon Kliewer (Ed), Ryan Leimkuehler (LIB), Jason Maseberg-Tomlinson (GU), Terry Mason (BA), Michael McGlynn (APD) DeAnn Presley (EXT), Suzanne Reese (Term Appt), Carol Sevin (LIB), Drew Smith (TA), Don Von Bergen (TA-Co-Chair), Steve Warren (EN)

Absent: Jeff Ebeck (SGA), Kim Hiller (HHS)

Nonvoting liaisons present: Shannon Castleberry (REG) and Karen Goos (PROV)

Guests, visitors: Janis Crow, Hulya Dogan, Tanya González, Sara Rosenkranz, Kevin Wanklyn, Karin Westman, Erin Yelland

1. Bormann called the meeting to order at 3:30 pm and made introductions of incoming members attending.
2. Also recognized were outgoing committee members: Sara Blankley, Jenny Bormann, Mary Lynn Higginbotham, DeAnn Presley, Carol Sevin, and Don Von Bergen
3. KBOR General Education working group report – Tanya González
Members were updated on the status of this working group. González shared some brief background for new members. This working group began in 2020. The goal has been to provide a better transfer system as part of one of their pillars. They working with a view of two-year and four-year institutions perspective. In 2021 the framework was crafted, which had been shared with this group in a previous meeting. The working group concluded their work just last week and González briefly showed a clean version of the proposal. This still has yet to receive input from provosts on an institution-wide level, so it's not ready quite yet for public distribution. It has also been shared with deans who are part of the K-State 8 council or serving on CAPP. This general framework is to be instituted by no later than Fall 2024. Therefore, work will begin over the summer and in the fall for moving forward. It was noted that 37-40 credit hours will be needed to complete a student's general education. However, there will be exceptions made for programs where the framework will not fit; a few examples were provided.

It was asked what the future of K-State 8 is with this mandate. Whenever the final version of the framework is approved, we'll know better how K-State 8 will fit within. However, changes are forthcoming and Faculty Senate will be involved, as they should be. González will return in August to discuss more information as they will be meeting with colleges and the K-State 8 council to prepare a list of courses that will fit the framework.

It was noted that, most likely, students currently enrolled will be given the option to finish out their current K-State 8 general education or be moved into the new framework, depending on what is best for the student. However, much remains to be seen.

4. The May 3, 2022 minutes were approved as submitted.
5. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1664/form>

Arts and Sciences	ENGL - 772 - Creative Writing Workshop: The YA Novel POLSC - 736 - Strategic Management of Public and Nonprofit Organizations
Engineering	BAE - 660 - Hydraulic Transport in Biological Systems CIS - 732 - Machine Learning and Pattern Recognition ME - 626 - Introduction to Micro-Electromechanical Systems

	ME - 627 - Introduction to Biomedical Micro-Electromechanical Systems ME - 826 - Intermediate Micro-Electromechanical Systems ME - 827 - Intermediate Biomedical Micro-Electromechanical Systems
Health and Human Sciences	GERON - 615 - Long-Term Care Administration Internship GERON - 620 - Independent Study in Gerontology GERON - 625 - Advanced Physical Health & Well-Being of Older Adults GERON - 630 - Advanced Mental Health & Aging GERON - 725 - Advanced Topics in Gerontology GERON - 730 - Advanced Sexuality & Aging GERON - 740 - Advanced Creativity & Aging GERON - 772 - Adult Development & Aging GERON - 774 - Advanced Environments & Aging GERON - 775 - Advanced Diversity in the Aging Experience GERON - 776 - Advanced Program Design, Implementation, & Evaluation in Gerontology GERON - 777 - Advanced Policy & Advocacy in Gerontology GERON - 778 - Advanced Aging Family Dynamics & Caregiving GERON - 799 - Professional Application in Gerontology PFP - 305 - Advanced Personal Financial Planning

A motion was made by Bormann and seconded by Von Bergen to approve all course proposals. A few minor edits were made prior to the meeting in consultation with the unit. Those were updated in Curriculog. Motion carried.

6. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1665/form>

Engineering	Concurrent B.S. in Mechanical Engineering and M.S. in Nuclear Engineering Concurrent B.S./M.S. in Mechanical Engineering
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A motion was made by Bormann and seconded by Von Bergen to approve the new curriculum proposals. Brief clarification asked for about nine credit hours; it was addressed. Motion carried.

7. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1666/form>

Business Administration	Marketing (B.S.)
Engineering	Concurrent Bachelors in Mechanical Engineering/Masters of Business Administration
Health and Human Sciences	Gerontology Graduate Certificate – standard routing Gerontology (M.S.)

A motion was made by Bormann and seconded by Von Bergen to approve the curriculum proposals. This included one proposal initially listed in the expedited section. Motion carried.

8. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1667/form>

Agriculture	AGED - 615 - Laboratory Instructional Techniques in Teaching AgriScience AGED - 823 - Agricultural Education for Beginning Teachers GRSC - 615 - Animal Food Safety
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Architecture, Planning and Design	IARC - 610 - Advanced Digital Applications and Fabrications IARC - 668 - Study Abroad Experience IARC - 853 - Professional Practice Master of Industrial Design (M.I.N.D.D.) (post-baccalaureate track) Master of Industrial Design (M.I.N.D.D.)(non-baccalaureate track) Master of Interior Architecture (M.I.A.R.C.) (post-baccalaureate track) Master of Interior Architecture (non-baccalaureate MIARC)
Arts and Sciences	Graduate Certificate in Quantitative Techniques of Data Science MUSIC - 722 - Arranging for Bands MUSIC - 723 - Arranging Choral Music MUSIC - 728 - Advanced Instrumental Rehearsal Techniques MUSIC - 729 - Advanced Choral Rehearsal Techniques MUSIC - 730 - Organization and Administration of School Music Programs
Education	EDCI - 816 - Approaches to Literacy Instruction EDCI - 818 - Theoretical Models of Literacy EDCI - 840 - Literacy Assessment EDCI - 841 - Striving Literacy Learners EDCI - 972 - Advanced Study of the Literacy Process
Health and Human Sciences	Concurrent B.S./M.S. in Nutrition, Dietetics, and Sensory Sciences

Bormann inquired if any items needed moved to standard. Seeing none, a motion was made by Bormann and seconded by Von Bergen to approve the expedited proposals. Motion carried.

9. Graduation list addition(s), etc.: None

10. Resolution of support for central offices (PSA) – Discussion

Bormann directed attention to the resolution shared with us from PSA. If you have input, comments, or questions, please send these directly to Renee Gates or Mishelle Hay McCammant, co-chairs of PSA.

11. 21-22 Committee work to be continued into 23-24

A. Posthumous degree policy/procedures ([UH F150](#))

The proposed changes to this handbook policy were shared with committee members. A brief comment was made about perhaps having a deadline included. There was some disappointment conveyed by the more restrictive nature of the policy. It was noted that posthumous degrees are conferred and reported to in the federal system, so that is why it was considered best to have a somewhat stricter set of criteria. Knowing how much this means to families though, a proposal to provide an “In Memoriam” recognition was added to the policy language. Members were encouraged to give this some thought and review it over the summer and it will be an action item in the fall.

B. Interdisciplinary program Policy review

Bormann reported that this has not yet been fully vetted by the associate deans and she is hoping to get their feedback in the next couple of weeks. Therefore, this will be an item for action in the fall.

12. Committee Reports

A. ARPS (Academic Records, Processes and Systems Committee) – Blankley

No report.

B. CAPP (Committee on Academic Policies and Procedures) – Higginbotham

Higginbotham reported they met last week and are discussing the recently approved cross-listing definitions. Also, they discussed the posthumous degree policy proposal and interdisciplinary program approval process.

13. Committee Co-Chair(s) election 2022-2023

Meeting was opened for nominations. Von Bergen nominated Kliewer, who accepted the nomination. Bormann nominated Bennett, who accepted the nomination. There were no more nominations. A motion was made by Bormann and seconded by Von Bergen to elect Bennett and Kliewer as co-chairs for the 22-23 year. Motion carried.

14. Committee Appointments for 22-23

A. ARPS (Academic Records, Processes and Systems Committee)

A new representative will be needed for this committee. It really provides more of the behind the scenes view of systems processing and the like. If you want further information, feel free to reach out to Sara Blankley who has been serving as the representative this year. If you have an interest in serving, please let Bennett or Kliewer know.

B. CAPP (Committee on Academic Policies and Procedures) – 2nd Wednesday monthly, 10:30 am
After brief discussion and nomination, Jason Maseberg-Tomlinson was appointed to serve on this committee.

C. University Library Committee

There is no specific time for this meeting. However, it provides a lot of background and details about the work done in the library, their needs, and so on. Hiller is currently serving, but was not present. We'll first see if she would like to continue next year and if not, a new representative will be needed.

D. Undergraduate Grievance Board: Rachel Levitt – appointed for 2-year term

Each year, this committee appoints one faculty member to the board. Through the list of volunteers received for the various committees, leadership council recommended Levitt. A motion was made by Bormann and seconded by Von Bergen to appoint Levitt. Motion carried.

15. Format of AAC meetings for next year

After discussion of continuing committee members and co-chairs, it was determined these meetings will continue on Zoom. If in the fall it is determined the meeting format needs revisited, we can do so at that time.

16. Discussion items/docket for next year

- A. Posthumous degree policy/procedures ([UH F150](#))
- B. Interdisciplinary program Policy review
- C. Micro-credentialing
- D. Follett – Discussion of proposed process
- E. Updates to ARN for summer

Each of these were briefly discussed and will be part of the committees' work. Candace will work to update the Approval, Routing, and Notification policies over the summer with what has been approved this year.

17. Announcements and/or for the good of the University

Members thanked Bormann and Von Bergen deeply for their service the committee this year. They have handled the work admirably. Both reported they will be around and if there is need to reach out to them, they are certainly willing to visit and answer any questions.

18. Meeting adjourned at 4:37 pm.

First *tentative* fall meeting: August 23, 2022, 3:30 pm; Zoom ID: 442 684 782