

**MINUTES**  
**Faculty Senate Academic Affairs**

**May 3, 2022, 3:30 pm**

**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Sara Blankley (GU), Jenny Bormann (Ag-Co-Chair), Jeff Ebeck (SGA), Mary Lynn Higginbotham (VM), Kim Hiller (HHS), Brandon Kliewer (Ed), Terry Mason (BA), Michael McGlynn (APD) DeAnn Presley (EXT), Suzanne Reese (Term Appt), Carol Sevin (LIB), Don Von Bergen (TA-Co-Chair), Steve Warren (EN)

**Proxy:** Jenny Bormann for Gerry Craig (AS)

**Nonvoting liaisons present:** Kelley Brundage (REG), Shannon Castleberry (REG) and Karen Goos (PROV)

**Guests and visitors:** Andy Bennett, Stacia Mendoza, Sara Rosenkranz, and Erin Yelland

1. Von Bergen called the meeting to order at 3:31 pm.
2. The April 19, 2022 minutes were approved as submitted.
3. Tabled course and/or curriculum proposals...

**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1654/form>**

Health and Human Sciences	GERON - 530 - Introduction to Sexuality & Aging GERON - 540 - Introduction to Creativity & Aging
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A motion was made by Von Bergen and seconded by Bormann to bring these courses back to the table. Motion carried. Updates were made to the course numbers. Also, one recommended edit was agreed on and a portion of one sentence in the course description was deleted. Motion carried to approve these courses.

4. Expedited Proposals approved by colleges/Grad Council:

**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1655/form>**

Arts and Sciences	ART - 320 - Water Media ART - 345 - Introduction to Oil Painting ART - 531 - Ceramic Sculpture Studio ART - 561 - Painting Theme and Variation ART - 570 - Painting Materials Application FREN - 101 - French I (Elementary French I) Medical Laboratory Science B.A./B.S. SOCWK - 562 - Field Experience SOCWK - 564 - Social Work Professional Seminar
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Von Bergen inquired if any items needed moved to the standard route. Seeing none, Von Bergen moved and Bormann seconded the approval of the expedited proposals. Motion carried.

5. Graduation list additions:

- A. May 1997: Beth Jarrell Hoving, BS, College of Business Administration
- B. August 2019: Aubrey Shae Sydow, BS, College of Business Administration

A motion was made by Von Bergen and seconded by Bormann to approve the graduation list additions. Motion carried.

6. Discussion items

A. Planned Leave Policy – DRAFT

It was requested that members review this proposal to see if it is an agreeable idea. If so, handbook language will be worked on and brought back in the future. Various questions and comments were addressed and overall it seems this will move K-State forward in the right direction to be in line with our peer and aspirational institutions. At this time this would be for undergraduate and veterinary students. If graduate students are included, that would need to go through the Graduate Council for action. Senator Bormann volunteered to inform Vice Provost Jeannie Brown Leonard that there was a general consensus at the Academic Affairs meeting that it was a good idea. (*Action completed on May 3 via email.*)

7. 21-22 Committee work

A. Cross-Listed definitions

A first reading was held at the last meeting. Edits, as recommended, were incorporated. Von Bergen moved to approve this proposal. Bormann seconded. Motion carried. These definitions will be incorporated into the ARN (Approval, Routing, and Notification) manual. This will be shared with Faculty Senate at their June meeting as information.

B. Posthumous degree policy/procedures ([UH F150](#))

Bormann will follow up on the feedback for this proposal.

C. Interdisciplinary program Policy review

Bormann will follow up on this proposal as well. It was with the associate deans.

8. Committee Reports

A. Curriculog Team – Bormann/Castleberry/LaBerge

Ms. LaBerge shared highlights from the last meeting. Hibernation in Curriculog will be in June and July, where no new proposals should be entered. Also, the forms will undergo changes and a couple new forms will be added. There was discussion about what kinds of fields may need added in the forms so that each committee through all the course/curriculum approval steps can have the items they need to make informed decisions.

B. University Library Committee – Hiller

No report.

9. Committee Leadership 22-23 (vote at May 17<sup>th</sup> meeting)

A vote will occur in two weeks for the co-chairs next year. Bormann is going off and Von Bergen has put his hat in for the FS president elect role. If elected, two new co-chairs will be needed for this committee. Senator Bennett was present and will be serving as the committee member for the Arts and Sciences caucus this coming year. He is able and willing to serve as a co-chair if desired. We will take this up at the May 17<sup>th</sup> meeting.

10. Announcements and/or for the good of the University

General meeting of the faculty and unclassified professionals was held today at 2:30 pm to discuss the revisions to the FS constitution. We'll have the results in tomorrow.

For the new meeting, incoming and outgoing members are able to attend but there will need to be only one vote per caucus.

11. Meeting adjourned at 4:13 pm.

Final meeting: Tuesday, May 17, 2022, 3:30 pm; Zoom ID: 442 684 782