

MINUTES

Faculty Senate Academic Affairs

May 19, 2020, 3:00 pm

ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Kelli Almes, Jenny Bormann, Spencer Clark, Elizabeth Dodd, Teresa Douthit, Todd Easton, Pamela Erickson, Mark Linville, Michael McGlynn, Carol Sevin, Reagan Stonestreet, Scott Tanona, Phil Vardiman, and Don Von Bergen

Absent: Ignacio Ciampitti

Liaisons: Shannon Castleberry and Brian Niehoff

Guests: Bronwyn Fees, Esther Swilley

1. Von Bergen called the meeting to order at 3:04 pm and had members and guests introduce themselves. Here are the incoming members: Ag: Jenny Bormann, AS: Elizabeth Dodd, ENG: Steve Warren, Ext: Jason Hackett, GU: Sara Blankley, SGA: Reagan Stonestreet.
2. The May 5, 2020 minutes were approved as submitted.
3. Approval, Routing, and Notification Procedures Manual – 2020 Rehaul

A motion was made by Von Bergen and seconded by Vardiman to approve the “Approval, Routing, and Notification Policies for Course and Curriculum Process.” This will replace the current instruction manual. Other edits will be made to the website where this is housed upon its approval by Faculty Senate in June. The new manual will be effective for Fall 2020.

The manual, as presented, is a complete rehaul of the previous version, with the exception of the Interdisciplinary Program section, which a workgroup will begin reviewing likely in the fall. A summary sheet of the changes was provided since there will be no formatting, such as strike through and underlining in the document. Easton identified some key changes, one being that in the past expedited changes would be final at the level of the college of the Graduate Council. However, after discussion over the past couple of years regarding this practice it was decided these changes will be final at the FS Academic Affairs committee. Additionally, the prefix of “GEN” was preserved for future use only for general undergraduate courses that would not be specific to an academic unit. There were two other routing processes that were delineated in the manual. These are the Elective List Routing and the System Request Update routing. These can be found on pages 12-14 in the document. An additional point was added in related to new degree programs and other changes that require Board approval identifying when departments and colleges can begin to advertise.

Motion carried. This will be on the June 9 FS agenda for final approval.

Course and Curriculum Proposals - Changes listed below were approved at the college or graduate level prior to this meeting unless otherwise indicated.

4. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1046/form>

Agriculture	ENTOM - 605 - Introduction to Insects of Stored Products ENTOM - 621 - Introduction to Biological Control ENTOM - 630 - Introduction to Molecular Entomology ENTOM - 645 - Introduction to Insect Chemical Ecology ENTOM - 649 - Introduction to Arthropod vectors of human pathogens ENTOM - 657 - Introduction to Toxicology of Insecticides
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	ENTOM - 660 - Introduction to Insect Genetics ENTOM - 675 - Introduction to Insect Physiology ENTOM - 849 - Arthropod Vectors of Human Pathogens ENTOM - 892 - Advanced Insect Ecology
Business Administration	ACCTG - 641 - Intermediate Accounting and Analytics III MKTG - 699 - Corporate Marketing Practicum
Education	EDACE - 838 - Volunteer Leadership Education EDACE - 960 - Introduction to Doctoral Studies EDACE - 975 - Scholarly Writing EDACE - 980 - The Dissertation Process EDCI - 912 - Historical Research Methods in Education LEAD - 420 - Theories of Nonprofit Leadership
Engineering	BAE - 611 - Particle Technology BAE - 626 - Bioseparations CIS - 625 - Concurrent Software Systems CIS - 640 - Software Testing Techniques CIS - 641 - Software Engineering Design Project CIS - 642 - Software Engineering Project I CIS - 643 - Software Engineering Project II CIS - 690 - Implementation Project CIS - 770 - Formal Language Theory CIS - 832 - Knowledge Representation for the Semantic Web ME - 824 - Computational Fluid Dynamics
Health and Human Sciences	CFT - 894 - Readings in Couple and Family Therapy ID - 225 - Interior Design Studio 1 ID - 425 - Interior Design Studio 5 ID - 445 - Interior Design Studio 6 KIN - 618 - Seminar Public Health Practice KIN - 619 - Public Health Practicum KIN - 622 - Capstone Project in Public Health KIN - 890 - Graduate Seminar in Kinesiology
Olathe (School of Applied and Interdisciplinary Studies)	AAI - 852 - Vaccinology

A motion was made by Von Bergen and seconded by Vardiman to approve the AG courses. Motion carried.

A motion was made by Von Bergen and seconded by Vardiman to approve the BA courses. There were questions on MKTG 699. Esther Swilley was invited and joined the meeting. After discussion with Swilley regarding the course, and with her agreement, the consensus was to make a couple of changes. Dodd moved to amend the proposal to change the word "top" in the course description to "high GPA"; to remove the full sentence in the note field; and to remove the K-State 8 tag. Motion seconded. Motion to amend carried. Motion carried to approve the BA courses.

A motion was made by Von Bergen and seconded by Easton to approve the EN courses. A comma was added in to the requisite section in BAE 611 to clarify the intent. Motion carried.

A motion was made by Von Bergen and seconded by Vardiman to approve the HHS courses. Von Bergen shared his conversation with HHS faculty regarding to minor edits to CFT 894 and ID 225. These were agreed upon by the department. Motion carried.

A motion was made by Von Bergen and seconded by Vardiman to approve the Olathe course. There was a question about the impact to Vet Med and whether they had been contacted. No information was available and the course was tabled. Update: near the end of the meeting Almes shared that she had contacted Vet Med during the meeting and they provided clarification that there was no true impact as these courses are shared by Vet Med instructors and that it had previously been a topics course and is now being changed into a permanent course. It was moved and seconded to bring the course back to the table. All were agreed the course should move forward, but a note should be included in Curriculog to verify this before it reaches the FS meeting. Motion carried to approve.

5. New Certificate Proposal:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1047/form>

Arts and Sciences	Socially Responsible Information Science: Ethics in the Data Sciences (Graduate Certificate)
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A motion was made by Von Bergen and seconded by Vardiman to approve the certificate. Conversation occurred related to how it addresses the Data Sciences. After further discussion with Tanona about the proposals and its details the concern was addressed. Motion carried.

6. New concurrent degree proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1047/form>

Engineering	Concurrent B.S./M.S. in Computer Science
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A motion was made by Von Bergen and seconded by Easton to approve the EN curriculum. Motion carried.

7. Curriculum Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1047/form>

Education	Adult Learning and Leadership (Ed.D.) Adult Learning and Leadership (M.S.) Adult Learning and Leadership (Ph.D.)
Engineering	Concurrent B.S in Computer Science and Master of Business Administration
Health and Human Sciences	Athletic Training and Rehabilitation Sciences (B.S.) Concurrent B.S./M.S. in Nutrition, Dietetics and Sensory Sciences Couple and Family Therapy (M.S.) Couple and Family Therapy (Ph.D.) Integrative Physiology B.S. Interior Design (B.S.)
Olathe (School of Applied and Interdisciplinary Studies)	Professional Interdisciplinary Sciences Graduate Certificate Professional Skills for STEM Practitioners Graduate Certificate

A motion was made by Von Bergen and seconded by Vardiman to approve the ED curriculum proposals. There were several questions related to possible typos and rationale that seemed inaccurate. After further discussion, it was moved by Bormann and seconded by Von Bergen to table these to request further clarification. Motion carried.

A motion was made by Von Bergen and seconded by Vardiman to approve the EN curriculum. Motion carried.

A motion was made by Von Bergen and seconded by Vardiman to approve the HHS curriculum. Motion carried.

A motion was made by Von Bergen and seconded by Vardiman to approve the Olathe curriculum. Motion carried.

8. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1048/form>

Agriculture	AGRON - 893 - Agricultural Simulation Modeling ATM - 653 - Water Management and Irrigation Systems ATM - 654 - Water Management and Irrigation Systems Lab WOEM - 620 - Human-Wildlife Conflicts
Arts and Sciences	PSYCH - 630 - Human Neuropsychology
Education	LEAD - 499 - Nonprofit Organization Internship
Engineering	BAE - 650 - Energy and Biofuel Engineering BAE - 811 - Advances in Particle Technology CIS - 705 - Programming Languages Concurrent Bachelors in Mechanical Engineering and Masters of Business Administration
Health and Human Sciences	Athletic Training (M.S.) CFT - 824 - Parent-Child Interaction: Theory and Research CFT - 864 - Clinical Theory and Practice A CFT - 866 - Sex Therapy CFT - 867 - Pre-Practicum in Couple and Family Therapy CFT - 868 - Pre-Practicum in Couple and Family Therapy II CFT - 889 - Clinical Project CFT - 896 - Clinical Theory and Practice B CFT - 983 - Advanced Family Research Methods CFT - 987 - Advanced Clinical Theory CFT - 988 - Conjoint and Group Techniques in Family Counseling Concurrent B.S./M.S. in Nutrition, Dietetics, and Sensory Sciences Dietetics (M.S.) (GPIDEA) Food, Nutrition, Dietetics and Health (Ph.D.) LSHD - 930 - Human Development Seminar Nutrition, Dietetics, and Sensory Sciences (M.S.) Physician Assistant (MSPAS)
Technology and Aviation (Polytechnic)	CMST - 247 - Programming I CMST - 383 - Programming and Data Structures Studio
Veterinary Medicine	CS - 830 - Design and Interpretation of Clinical Trials

A motion was made by Von Bergen and seconded by Vardiman to approve these. No objections were voiced on these proposals. Motion carried.

9. Graduation list addition and posthumous degree request:

- A. Dennis Neil Ruhnke, College of Agriculture, BS in Agriculture, December 1971
- B. Layne Rebecca Mays, BS in Agriculture, College of Agriculture, Posthumous Degree, May 2020

A motion was made by Von Bergen and seconded by Vardiman to approve the list addition and posthumous degree. Von Bergen reminded all of the unique circumstances related to the degree for Dennis Ruhnke.

10. Committee Reports

- A. ARPS (Academic Records, Processes and Systems Committee)
No report.
- B. CAPP (Committee on Academic Policies and Procedures) – Almes
CAPP received an update from Dr. Goos related to fall enrollment, which is down as expected. However, the numbers were even less due to COVID-19 and the unknowns about this fall semester. The CARES funds were also discussed during their meeting.
- C. Curriculog Team
No report.
- D. University Library Committee – Vardiman
No report.

11. Committee Appointments

- A. ARPS (20-21)
Bormann volunteered to serve on this committee.
- B. CAPP (20-21)
Almes graciously offered to continue on this committee.
- C. University Library Committee (20-21)
No volunteers for this committee at the moment. *Follow-up: Senator Sevin indicated via email that she is willing to serve, but would like to leave the spot open for the moment in case a non-library member is willing to serve.*
- D. Undergraduate Grievance Board, 1 faculty member from list of volunteers (2-year term)
Based on volunteers received for this board, it was approved to appoint Joann Kouba for a two-year term.

12. Announcements and/or for the good of the University

Easton thanked all for their service this year. He will miss being on this committee, but looks forward to serving on Faculty Affairs next year. Tanona also expressed appreciation for being a part of this committee and will miss all. We look forward to his efforts as academic dean in the College of Arts and Sciences.

13. Fall meetings: 3 or 3:30 pm?

After discussion, members agreed the meetings will begin at 3:30 pm in the fall. However, if the meetings are consistently running long and the time needs adjusted, we can do so.

14. The meeting adjourned at 4:45 pm.

Next meeting: Tuesday, September 1, 2020 unless earlier meeting is necessary