

**MINUTES**  
**Faculty Senate Academic Affairs**  
**May 17, 2016; 3:30 pm**  
**Union room 204**

Present: Bormann, Charney, J. Fallin, Dille, Goodson, Hartman, Heinrich, Reinert, and Yu  
Proxies: D. Fallin  
Liaisons: Ruth Dyer and Monty Nielsen

1. Teresa Hartman, Chair, called the meeting to order at 3:30 pm
2. Outgoing / Incoming members – Introductions  
Members introduced themselves and their positions and what unit they represent on the committee.
3. Overview of committee's work  
Hartman reviewed with new members the main work the committee undertakes. Academic Affairs approves course and curriculum changes, graduation lists and corrections to those lists, and posthumous degree requests. Basically anything curriculum related as well as other academic items. Hartman briefly spoke about Curriculog and the changes that will be coming in the near future to the way course and curriculum items are approved. There are four identified colleges who will participate in the pilot for Curriculog.
4. The April 19, 2016 minutes were approved.
5. Course and Curriculum Changes (*items sent out to the listserv by May 6<sup>th</sup>*)
  - A. UNDERGRADUATE
    1. A motion was made by Goodson and seconded by Heinrich to approve the following course addition and curriculum changes as approved by the College of Education on April 26, 2016 (sent out to the listserv by Janel Harder on April 26, 2016):

**CURRICULUM CHANGE**

*Department of Curriculum and Instruction*

Changes to the BS in Secondary Education (Modern Language Teaching Fields – EDMLA). See *supplemental file for impact statement and rationale.*

There was a question about some formatting which will be clarified. Motion carried.

**B. GRADUATE**

1. A motion was made by Dille and seconded by Yu to approve the following course and curriculum changes as approved by the Graduate Council on May 3, 2016:

**COURSE ADDITION**

Veterinary Medicine DMP 846 Foundations of Biosecurity

**COURSE CHANGES**

Arts & Sciences WOMST 799 Independent Study for Graduate Students or Advanced Undergraduate Students

Arts & Sciences WOMST 605 Women's Studies Practice and Applied Social Change

Arts & Sciences WOMST 610 Capstone Seminar in Women's Studies

Arts & Sciences WOMST 700 Advanced Topics in Women's Studies Sexuality

Arts & Sciences WOMST 784 Internship in Women's Studies

Agriculture PLPTH 612 Genomics Applications

**COURSE DELETIONS**

Agriculture PLPTH 611 Agricultural Biotechnology Laboratory

**CURRICULUM CHANGES**

Arts & Sciences - Graduate Certificate in Women's Studies

There was brief clarification about the changes in the Department in Women's Studies. The changes on the agenda today are the final changes to graduate course prefixes from that department. Motion carried. Follow up: The name to the department of Women's Studies has changed to the Department of Gender, Women, and Sexuality Studies. That has been approved by the Board of Regents. Also, the degree name changes were approved by Faculty Senate on May 10<sup>th</sup>, but still need Board of Regents approval prior to implementation.

6. Posthumous degrees - Discussion regarding requests for posthumous PhD degrees  
Last month Academic Affairs approved a posthumous degree request for a student working towards their PhD who passed away. Hartman refreshed committee members' memory about the discussion of whether additional background information should be submitted, such as a statement from the student's major advisor, when it is a request for a PhD posthumous degree. Hartman attended the CAPP meeting this month and brought the topic up for their input as well. CAPP members provided her with input and background information about other discussions related to posthumous degree requests over the years. The language in the University Handbook is the policy and is broad; however, each dean's office has the procedures included with their care package when a student dies while pursuing a degree at K-State. In this way, the offering of a posthumous degree to the family is handled in a fair and consistent way each time. A student is considered part of the K-State family and therefore, there shouldn't be a difference between an undergraduate or PhD student. It is required that they be in good academic and conduct standing in order to receive a posthumous degree. Consensus was that this is a comfort provided to the family. It was noted that deans are the ones who put forward the nomination. It was agreed that the process should remain the same. As with other cases, if further information is desired, the dean can always provide this information to the committee when requested. However, there is no need at this time to make it a formal part of the procedures.
7. Committee reports:
  - A. KSIS  
No report.
  - B. Committee on Academic Policy and Procedure (CAPP)  
Hartman attended the May meeting of CAPP on behalf of Charney. Various subjects were addressed including the cleaning up records having to do with retake or repeatable courses. Nielsen offered further details about that process. Board of Regents wants to standardize credit for prior learning. FS presidents from the institutions are currently working on this. It is not an ideal process, but it's encouraging that faculty from the institutions are personally involved. There was discussion about how many courses a student can take in the summer. Cross-listed courses were discussed. Technically, there is not a feature in KSIS for cross-listing, courses are listed separately and then manually linked. A list was generated of cross listings and each college is in the process of verifying the information. The conduct appeal process is being revised. Various other reports were made to CAPP that Hartman shared with academic affairs committee members. CAPP will meet next in July.
  - C. University Library Committee  
Goodson reported that they had a luncheon meeting, which the provost attended. The news was not good as it related to budget woes and how this may limit availability of library use from perhaps 24-hour usage to less than that.
  - D. Curriculum Implementation Committee – Update/Information

Hartman, Nielsen, Dyer, and Ms. LaBerge are all a part of the Implementation committee. Training in the system was provided by the supplier and the committee is now in the consulting stage to set up the software to fit K-State's needs as much as possible. In the fall four identified colleges will begin using Curriculog as a pilot. The work of the Curriculog implementation committee has been quite intense. Training and consulting will be ongoing. The details are extensive and require much discussion.

8. 2016-2017 Co-Chair for Academic Affairs...

Hartman inquired if anyone is willing to serve as co-chair with her for the upcoming year. She would very much appreciate it if someone is willing to step up to this task. Please get in touch with her if you have questions or are interested.

9. Committee appointments for 2016-2017

A. KSIS

Dana Reinert is willing to serve on both KSIS and CAPP for the upcoming year. It was suggested that an alternate could perhaps be selected in the fall as well.

B. Committee on Academic Policy and Procedure (CAPP)

Dana Reinert is willing to serve on this committee.

C. Univ Library Committee

Bormann is willing to serve on this committee.

D. Possible Representative for TEVAL work group

This work group will likely be formed over the summer and begin work in the fall. Is there someone interested in being a part of this if and when Academic Affairs is asked for a representative? It would be extremely helpful to have a member from Academic Affairs. Charney is interested in serving on this.

10. Announcements/for the good of the University

A member brought a concern forward regarding artistic freedom and a situation that was brought to light in the Faculty Senate meeting in April. It had to do with a student's artwork being removed due to offense taken by certain campus employees. However, it appeared the student had not been notified of the issue and was distressed when campus police came to remove it. It was reported that the Arts and Sciences caucus had lengthy discussion about this incident and will likely continue to discuss this.

11. The meeting was adjourned at 4:34 p.m.

Next meeting: Tuesday, September 6, 2016; 3:30 pm; Union room 204