

**MINUTES**  
**Faculty Senate Academic Affairs**  
**April 19, 2016, 2:30 pm**  
**Union room 204**

Present: Charney, Dille, D. Fallin, Hartman, Heinrich, Higginbotham, Schlup, Simser, Kennedy, and Yu

Absent: Goodson and Jackson

Proxies: J. Fallin

Guest: Bruce Glymour

Liaisons: Ruth Dyer and Monty Nielsen

1. Teresa Hartman, Chair, called the meeting to order at 2:31 p.m.
2. The March 22, 2016 minutes were approved as submitted.
3. Course and Curriculum – *sent back from the Faculty Senate Executive Committee (3-28)*
  - A. Course addition and curriculum change Approved by the College of Arts and Sciences on November 12, 2016 (Graduate Council on February 2, 2016):

**COURSE ADDITION:**

*Philosophy*

College of Arts and Sciences PHILO 681 – Philosophy Portfolio

**CURRICULUM CHANGE:**

*Philosophy*

Changes to the Philosophy BA/BS. Rationale: We are adding a capstone seminar course, Philo 681, as a mechanism to enforce compliance with assessment activities. This change requires students to take PHILO 681 (for 0 credits) before graduation. PHILO 681 requires students to submit 3 papers of their choice, which papers are used for assessment purposes.

DISCUSSION: Hartman explained why the proposal was sent back to the Academic Affairs Committee (AAC) from the FS Executive committee: there was question about precedent-setting for other such assessment tracking courses. Specific changes to the new proposal were described. General questions were addressed about what papers are collected and how to get compliance by students at end of their program. A key question raised was about the real benefit of this course for students. Indication was given that it was more for benefit of overall Philosophy program improvements. It was highlighted that this is the most efficient way to achieve the goal of assessment versus asking faculty to keep papers from when a student was in a particular course.

A motion was made by Charney and seconded by Simser to approve the proposal. Vote: 3 in favor, 4 opposed, 3 abstentions. The motion failed.

4. Course and Curriculum Changes (*items sent out to the listserv by April 8<sup>th</sup>*)
  - A. UNDERGRADUATE
    1. A motion was made by D. Fallin and seconded by Charney to approve the following course addition and curriculum changes as approved by the College of Business Administration on February 24 and March 24, 2016 (sent out to the listserv by Alice Niedfeldt on February 25 and March 25, 2016):

**COURSE ADDITION (3-24-16)**

*Marketing*

MKTG 499 Sales Internship

## **CURRICULUM CHANGES (2-24-16)**

### *Management*

Changes to the MANAGEMENT INFORMATION SYSTEMS (B.S.). Rationale: The MIS Studio approach leverages the new CBA facilities and enables an innovative teaching approach to be used to enhance our students and program.

Motion carried.

2. A motion was made by Heinrich and seconded by Simser to approve the following curriculum change and course addition as approved by the College of Human Ecology on February 29 and April 4, 2016 (sent out to the listserv by Marqueta Wall on March 2 and April 5, 2016):

## **COURSE ADDITION (4-4-16)**

### *Kinesiology*

KIN 596 Teaching Experience in Kinesiology

## **CURRICULUM CHANGE (2-29-16)**

### *Kinesiology*

Changes to the Kinesiology Minor. Rationale: Currently listed minor on the website is not what was submitted or approved by faculty. This submission is the correct minor for Kinesiology.

Motion carried.

3. A motion was made by Dille and seconded by Heinrich to approve the following course and curriculum changes as approved by the College of Agriculture on April 5, 2016 (sent out to the listserv by Shannon Washburn on April 6, 2016):

## **COURSE CHANGES**

### *Horticulture, Forestry, and Recreation Resources*

#### *Wildlife and Outdoor Enterprise Management (WOEM)*

WOEM 570 Internship for Wildlife and Outdoor Enterprise Management

WOEM 555 ~~Principles and Practices of Big Game Hunting and Guiding~~ Big Game Management

WOEM 560 ~~Principles & Practices of Upland Gamebird & Turkey Hunting and Guiding~~ Upland Gamebird Management

WOEM 561 ~~Principles & Practices of Waterfowl Hunting and Guiding & Wetlands Management~~ Waterfowl and Wetlands Management

## **CURRICULUM CHANGES**

### *Plant Pathology*

DROP: Undergraduate Minor in Applied Genomics and Biotechnology. RATIONALE: The Applied Genomics and Biotechnology minor has had chronic low enrollment with only three students completing the minor since 2008. The Department of Plant Pathology plans to discontinue the Applied Genomics and Biotechnology Minor to focus on its graduate teaching mission.

Motion carried.

4. A motion was made by Yu and seconded by Higginbotham to approve the following course and curriculum changes as approved by the College of Arts and Sciences on April 7, 2016 (sent out to the listserv by Karen Solt on April 8, 2016):

## **COURSE CHANGES**

*Art*

ADD:

ART 331 – Introduction to Interactive Art

ART 475 – Independent Study in Photography

*Dean of Arts and Sciences*

ADD:

DAS 315 – Creating a Competitive Health Professional School Application

*Communication Studies*

ADD:

COMM 332 – Communication & Technology. K-State 8: Social Sciences; Human Diversity within the US.

*Music Theatre, and Dance*

ADD:

MUSIC 340 – Introduction to Film Music. K-State 8: Aesthetic Interpretation; Historical Perspectives.

*Sociology, Anthropology, and Social Work*

ADD:

SOCIO 550 – Technocrime, Security, and Society. K-State 8: Social Sciences; Ethical Reasoning and Responsibility.

SOCIO 592 – Anatomy of Mass Murder. K-State 8: Social Sciences; Human Diversity within the US.

*Women's Studies*

Changes:

~~WOMST 105 – Introduction to Women's Studies~~ GWSS 105 – Introduction to Gender, Women, and Sexuality Studies

~~WOMST 300 – Selected Studies of Women Studies~~ GWSS 300 – Selected Studies of Gender, Women, and Sexuality Studies

~~WOMST 305 – Advanced Fundamentals of Women's Studies~~ GWSS 305 – Advanced Fundamentals Gender, Women, and Sexuality Studies

~~WOMST~~ GWSS 321 – Latina's Life Stories

~~WOMST~~ GWSS 325 – Queer Studies: Concepts, History, and Politics

~~WOMST~~ GWSS 345 – Women & Aging: Looking at Multicultural Female Aging Through a Gendered Lens

~~WOMST~~ GWSS 350 – Gender in American Film

~~WOMST~~ GWSS 380 – Women and Global Social Change

~~WOMST~~ GWSS 405 – Resistance and Movements for Social Change

~~WOMST~~ GWSS 410 – Feminist Thought

~~WOMST~~ GWSS 450 – The Stories of a Young Girl

~~WOMST~~ GWSS 460 – Coming out and Sexual Identity

~~WOMST~~ GWSS 480 – Seminar in Gender Environment & Justice

~~WOMST~~ GWSS 499 – Honors Project

~~WOMST 500 – Topics in Women's Studies~~ GWSS 500 – Topics in Gender, Women, and Sexuality Studies

~~WOMST 505 – Independent Study in Women's Studies~~ GWSS 505 – Independent Study in Gender, Women, and Sexuality Studies

~~WOMST 510 – Research Methods in Women's Studies~~ GWSS 510 – Research Methods in Gender, Women and Sexuality Studies

~~WOMST~~ GWSS 550 – Women and Popular Culture

~~WOMST~~ GWSS 551 – The History and Politics of Family Violence

~~WOMST~~ GWSS 560 – Women and Violence

~~WOMST~~ GWSS 580 – Women and Religion

~~WOMST~~ GWSS 585 – Women and Islam

## **CURRICULUM CHANGES**

### *Art*

Changes to the Art BFA. RATIONALE: We are proposing some changes to the digital curriculum. We will be removing ART 575 from the required list of courses – moving it to an optional elective – and replacing it with ART 331, Intro to Interactive Art. We are removing ‘Type and Design’ from the optional digital course list to free up credit hours for students to enroll in special topics courses.

### *Women’s Studies*

Changes to the BA/BA in Women’s Studies. RATIONALE: For some time, the Women’s Studies department at Kansas State University has included courses that focus on gender (i.e. Polsci 606: Gender and politics) and sexuality in addition to women, and recently added a minor in Queer Studies. Additional changes, like the addition of a new course: WOMST 350: Gender in American Film, augments this expansion of scope. Thus, the change in department name to Gender, Women, and Sexuality Studies reflects changes in the curricular offerings in the department, as well as nationwide trends in the discipline. At other universities, departments have renamed themselves as we are doing. For example, the department at the University of Iowa is called Gender, Women’s and Sexuality Studies; at University of Minnesota it is Gender, Women, and Sexuality Studies.

The introductory course, 105, is also being renamed to reflect this change, although the content of this course has already evolved over the years to include the shift in focus reflected in this change. Some other courses, though not all of them, are being renamed. The name of the major, minor, and graduate certificate in women’s Studies will change to Gender, Women, and Sexuality Studies, while the existing minor in Queer Studies will remain unchanged. In addition to the name change, one course (AMETH 345) which was submitted and approved for credit toward the major has been added here. This form includes prefix and course title changes for the major curriculum, and changes to the text describing the major.

Changes to the Women’s Studies Minor. Rationale: Given our departmental name change, the prefix on our minor must be changed. In addition, a particular topic taught as AMETH 354, and a particular topic taught as ENGL 660, have been approved for credit toward the minor.

Changes to the Queer Studies Minor. Rationale: Given our proposed department name change, the prefixes of the womst courses that are part of the queer studies curriculum will need to be changed. In addition, sever electives that have been approved by departmental vote are being added here.

DISCUSSION: A question was raised about the K-State 8 tag of Human Diversity for two of the courses. The titles of the following courses did not seem to support Human Diversity: COMM 332 Communications and Technology (but well explained in rationale), and SOCIO 592 Anatomy of Mass Murder (Ask for more explanation of K8 tag for Human Diversity rationale from SOCIO 592 before FS Exec meeting). Motion carried. Hartman will follow up on SOCIO 592 and report back to committee members (*Hartman emailed members with a revised rationale on 4/26*).

5. A motion was made by Schlup and seconded by Charney to approve the following course and curriculum changes as approved by the College of Engineering on April 7, 2016 (sent out to the listserv by Gina Leon on April 8, 2016):

## **COURSE CHANGES**

### *Biological and Agricultural Engineering*

Changes:

~~DEN~~ BAE 582 Natural Resources/Environmental Sciences Project (NRES)

### **CURRICULUM CHANGES**

#### *Computing and Information Sciences*

Changes to the BS in Computer Science. Drop CS and SE Options. Rationale: It has become clear that CIS 575 Introduction to Algorithm Analysis is an important course for all Computer Science majors, including those who wish to specialize in Software Engineering. Furthermore, the elimination of the Information Systems program makes CIS 562 Enterprise Information Systems unnecessary – we can more effectively offer a single database course (CIS 560 Database System Concepts) for all of our students. These changes would reduce the difference between the two Options to 3 classes. This seems too small a difference to be worth maintaining two options.

Motion carried.

### **B. GRADUATE**

1. A motion was made by Heinrich and seconded by Yu to approve the following course and curriculum changes as approved by the Graduate Council on April 5, 2016:

#### **COURSE CHANGES**

Business Administration ~~MANGT 656~~ MIS 566 Systems Analysis and Design

Business Administration ~~MANGT 666~~ MIS 422 Applications of Data Models in Business Studio 2: Business Database Systems

Business Administration ~~MANGT 686~~ MIS 677 Systems Administration Studio 7: Senior MIS Project

#### **COURSE ADDITIONS**

Business Administration MIS 656 Systems Analysis & Design Spring

Business Administration MIS 667 Applications of Data Models in Business

Human Ecology MFT 982 Practicum in MFT Research

Human Ecology HM 815 Advanced Lodging Management

Human Ecology HM 825 Advanced Meetings and Business Event Management

Human Ecology HM 835 Survey of Research in Hospitality Management

Human Ecology HM 905 Advanced Hospitality Strategic Management

Human Ecology HM 993 Teaching Practicum in Hospitality Management

Human Ecology KIN 611 Neurological Exercise Physiology

Human Ecology KIN 615 Cardiorespiratory/Comparative Physiology in Health and Disease

#### **CURRICULUM CHANGES**

Human Ecology Concurrent B.S./M.S. in Hospitality Management

Human Ecology Hospitality and Dietetics Administration (M.S.)

Human Ecology Kinesiology (M.S.)

Human Ecology PhD in Human Ecology with Specialization in Marriage and Family Therapy (Ph.D.)

Human Ecology PhD in Human Ecology with Specialization in Hospitality and Dietetics Administrations (Ph.D.)

Motion carried.

5. A motion was made by Yu and seconded by Heinrich to approve the following graduation list changes/additions:

Kathleen Totman, Bachelor of Arts, College of Arts and Sciences – December 2015

Sydney Messick, Master of Science, Graduate School – May 2015

Motion carried.

A motion was made a seconded to approve the following posthumous degree request:  
John McGrath, PhD in History, Graduate School – May 2016

DISCUSSION: Questions were raised about what the policy or understanding is to award a PhD degree posthumously. Previous minutes of AAC on Sept. 13, 2013 were found, read and reviewed discussion on this topic that was on record (also CAPP report, broad rules). Equitability – not everyone knows that they could ask for awarding a posthumous degree. There is a Care Package that is forwarded to the family so they know they can ask for awarding of such a degree. Should more information be included in the letter from the College Dean when requesting a posthumous degree with respect to PhD degrees? Statement in the University Handbook, Section F: Instruction: Academic Procedures: F150 is open-ended but describes in general the steps for requesting posthumous degree. Chair Hartman will follow up at a future meeting.

Motion carried.

6. Committee reports:

A. KSIS – Dille

- Updates from the Registrar's Office and from the Undergraduate Admissions office on key dates toward the end of the spring semester and into the summer. Proposed new grades for exam credits that are counted toward K-State degree, but not towards K-State GPA. Still waiting for final policies.
- Training available for advisor on KSIS in support of the Student Success Collaborative (SSC). Kickoff for SSC on May 3 in School of Leadership Studies, 9:15 to 10:30 am
- New SAT tests – have derived a concordance table to correlate new scores with current tests (about 5% of all submitted test scores for students are SAT only)

B. Committee on Academic Policy and Procedure – Charney

- Prior learning credits – Department test outs (internal exam; get a letter grade for K-State course, since within K-State)
- Question arose about transcripts and GPA when errors with repeatable courses (retakes vs repeatable) are found after graduation. It was proposed that record is frozen at graduation; If GPA would decrease to below 2.0, what are the implications? Assist Deans will revisit at next CAPP meeting.
- Domestic student application fee – increasing to \$40.
- Selective admissions for engineering is being set up for admissions (Fall 2017)
- Interesting information about student indebtedness from Financial Aid office – \$25,000 / student indebtedness as an undergraduate. Graduate degree level - \$40,000 to 80,000/ student; vet med \$109,000 to 238,000 indebtedness estimates. Cumulative estimates for all degrees.
- K-State Online Classic – Does an instructor need to keep historical gradebooks for 10 years? What happens when Classic goes away, how long to keep read only records?
- Senate Bill 388 in committee. Ruth Dyer indicated that the language in current bill is being reviewed.

C. University Library Committee – Goodson

No Report

7. Announcements/for the good of the University

- Hartman brought up the need for new courses proposed to have pedagogical substance, etc. Also, curriculog will be in place likely by next spring.
- This spurred on discussion regarding policy or procedure about what is a 'tracking' course or a course in general. The fundamentals of what an acceptable course should be would fall within the purview of the Academic Affairs Committee. In general, a course offered at K-State should "demonstrate a clear benefit for the student".

- In follow up to conversation regarding posthumous degrees, a member of the committee found further information. In the AAC minutes from 4/23/09 it was noted that 2 PhD degrees were awarded posthumously.
- Another topic of conversation brought up was the review of Section C of the University Handbook now coming before Faculty Senate. Will this committee review section C of the handbook? There is language in Section C about TEVALs. Question of requirement to do TEVALs – every course, every semester, every year? In addition, how reliable are the results from TEVALs (issues of TEVAL fatigue, reduced response rate with online completion, other online issues (enrolled students but who have low attendance can complete TEVAL, and is that reflective of teaching). Currently, TEVAL emphasizes teaching... whereas much of the pedagogical emphasis is shifting to being more learning-centered. Not only how course is taught, but student learning. Trenton Kennedy, student, indicated that Student Senate is planning to form a TEVAL work group to explore the process in depth. The group will likely include 6 students/ 6 faculty/staff. They will do a complete review of TEVALs and the process including TEVAL participation, fatigue, and interpretation. Brian Neihoff – liaison with Faculty Affairs – will also be visiting about TEVALs with Jana Fallin in the Teaching and Learning Center. Further discussed was the authenticity of TEVAL results and the need for them to ‘normed’ again. TEVAL results previously given only to teaching faculty of the course evaluated (and only dept/unit head would get results if required in annual achievement summary). New language in Section C indicates that both teaching faculty and dept / unit head would automatically get TEVAL summary when completed, even if not required as part of annual achievement summary for that department. As with many issues right now, there is the desire to update TEVALs, but funding is hard to come by.

*Follow Up: The proposed changes to UH Section C came before Faculty Senators for 1<sup>st</sup> reading in April and will be up for a vote at the May meeting. These proposed changes have been through a rigorous review process by the University Handbook and Policy committee, FS Faculty Affairs, FS Professional Staff Affairs, General Counsel, and Human Capital Services. FS Faculty Affairs is the standing committee of Faculty Senate which reviews handbook changes. In the past, FS Academic Affairs has been invited to provide comment and input to sections which are heavily related to academic issues, such as in Section F. However, Section C is not in that same category. Comments or suggested edits should be sent to the co-chairs of Faculty Affairs: Betsy Cauble ([acauble@ksu.edu](mailto:acauble@ksu.edu)) and Mindy Markham ([mmarkham@ksu.edu](mailto:mmarkham@ksu.edu)) as soon as possible. Faculty Affairs meets on May 3<sup>rd</sup>. These changes have been in the works for over three years.*

- A committee member mentioned the visit to Faculty Senate by Cheryl Johnson last week and conveyed concerns about items discussed during her visit.
- Chair Hartman inquired if a committee member would be willing to be a co-chair for this committee next year. Please discuss with her if you have an interest.
- Committee assignments for KSIS, CAPP, and the University Library Committee for next year will need to be decided on at one of the May meetings.
- New senators will start their term on May 10<sup>th</sup> and new committee members will have their first meeting on May 17<sup>th</sup>. Please feel free to invite your replacement to the May 3<sup>rd</sup> Academic Affairs meeting if they wish to attend in order for them to get the feel for the meetings.

8. The meeting was adjourned at 4:35 p.m.

Next meeting: Tuesday, May 3, 2016; 3:30 pm; Union room 204