

MINUTES
Faculty Senate Academic Affairs
November 18, 2008, 3:30 p.m.
K-State Student Union, Room 204

Present: Carroll, Charney, Devore, Hendrix, Huschka, King, Rintoul, Roberts, Rogers, Staggenborg, Sump, Turvey-Welch

Absent: Chengappa

Visitors: Karen Myers-Bowman, Vicki Clegg, Brian Kovar, and Monty Nielsen

1. Doris Carroll, Chair, called the meeting to order at 3:30 p.m.
2. The November 4, 2008 minutes stood approved as submitted.
3. General Education Task Force: The K-State 8: General Education Proposal (revised- **Attachment 1**) (20 minutes)
Charney discussed pedagogy briefly and Karen responded to his comments. Good pedagogy should be in every class. Charney asked if there is a provision that general education courses would be reviewed every 5 years or periodically as they have been now. Vicki responded it was the decision of the task force that *all* courses should be reviewed, not just general education courses and so there will not be that distinction. Also discussed was the main goal of this proposal, and that is to provide more courses for general education than are available at the current time. Charney asked about “core” courses in programs and whether they would have the opportunity to fulfill general education requirements. Yes, this would be possible if they are deemed appropriate to be tagged as general education. Rintoul mentioned the need for more courses to be available throughout other colleges for general education. All members visiting from the task force responded to this comment. It is the intention for students to have a broad experience and it is possible that each college may have certain standards, in addition to what is in the proposal, if they so choose. Devore continues to have a concern about students being able to fulfill the requirements. He is concerned that even though the intent is not to make students take more courses, this may happen. Karen reminded him that students can meet some of the areas within their own major. It is believed that leadership will help assure this program is implemented at the right pace and in the right order. Vicki mentioned this has been the case in the past and will be most likely the case in the future. If tagging is completed and it is noted there will be major issues, these will need to be dealt with prior to students beginning. Carroll reminded the committee that Faculty Senate will need to give guidance in the process of implementation. She also mentioned having a parallel track with UGE for an undetermined period of time. Some conversation with the UGE committee and the Provost might be helpful in this regard.

Rintoul sincerely thanked the task force for their dedicated efforts. He commended them for having done their job well and fulfilling their charge. There *are* pieces missing that they were not charged with such as the assessment piece and certain aspects of funding. Karen suggested bringing in Briana Goff, who is working on assessment, as a guest to get an update on where things stand currently. Devore also wants to talk about the steps for how this will be implemented. What happens after it is passed? What are the stages for tagging, assessment, etc.? He feels it would be best to approve the program with a set of milestones that have to be achieved as it gets implemented. Carroll commented that work may need to be done here, possibly involving having an additional attachment with those types of issues being addressed. Carroll reported that a sub-committee could be created if needed. Rintoul believes that would be prudent.

Rintoul talked about accepting the report and then at the next meeting identify milestones and timelines. Maybe not necessarily with dates attached to them, but steps that need to be completed first before moving on to the next phase. Karen mentioned including discussion regarding where DARS and iSIS fit in as part of milestones.

Rintoul made a motion to accept the report, with thanks to the task force, and set as agenda item for the next time the identification of milestones and how to achieve those. Devore seconded. Motion carried. Carroll will invite Briana Goff to a future meeting to discuss assessment.

4. Course and Curriculum Changes
 - A. Undergraduate Education

1. A motion was made by Staggenborg and seconded by Rogers to approve the following course and curriculum changes as approved by the College of Agriculture on October 29, 2008 (see approval sheets for further details):

COURSE CHANGES

Horticulture, Forestry, and Recreation Resources

Add:

RRES 200. Bowhunting Equipment and Skills (Variable title course)
RRES 200. Firearms and Firearms Maintenance
RRES 200. Hunter Education Instructor
RRES 200. Rifle and Handgun Range Design, Construction and Operations
RRES 200. Sporting Clays Range Development and Operations
RRES 200. Trap and Skeet Range Development and Operations
RRES 200. Wildlife Habitat/Food Plot Installation and Maintenance
RRES 250. Introduction to Wildlife and Outdoor Enterprise Management
RRES 555. Principles and Practices of Big Game Hunting and Guiding
RRES 560. Principles and Practices of Upland Gamebird, Turkey and Waterfowl Hunting
RRES 565. Principles and Practices of Freshwater Fishing and Guiding
RRES 570. Internship for Wildlife and Outdoor Enterprise Management
RRES 595. Wildlife and Outdoor Enterprise Management Senior Seminar

CURRICULUM CHANGES

Agricultural Economics

Changes to the Agricultural Economics/BS Agribusiness:

Add: ARCH 301 to Humanities Electives
Add: FSHS 350 to Social Science electives

Changes to the Agricultural Economics/Major Agricultural Economics:

Add: ARCH 301 to Humanities Electives
Add: FSHS 350 to Social Science electives

Animal Sciences and Industry

Changes to the Communications Option:

Replace MC 305 with choice of MC 120 or MC 180. Also add the following requirement to elective choices:
1 course must be 400-level or above in Mass Communications.

Add:

Undergraduate Beef Cattle Feedlot Management Certificate Program (**See attachment 2**)

Add:

Undergraduate Beef Cattle Ranch Management Certificate Program (**See attachment 3**)

Horticulture, Forestry and Recreation Resources

Add:

Bachelor's of Science Degree in Wildlife and Outdoor Enterprise Management. (**See attachment 4**)

Rintoul questioned whether there are enough faculty members to teach the courses. Staggenborg responded that this question came up in their college meeting and they believe they can. Discussion included the comment that there are other degrees which cover some of these courses. This question was answered satisfactorily. Motion carried.

- B. Graduate Education – A motion was made by Rintoul and seconded by Staggenborg to approve the following course and curriculum changes as approved by the Graduate Council on November 4, 2008 (All items are from the College of Arts and Sciences Oct. 2, 2008 approval sheets):

COURSE CHANGES

Change:
FREN 742 Literature for Second Language Acquisition

Add:
FREN 743 Culture for Second Language Acquisition
MATH 615 Introduction to Digital Image Processing

CURRICULUM CHANGES

Changes to Master of Science in Statistics report and non-report required courses (**See attachment 5**)

Add:
Modern Language Track: Second Language Acquisition/Teaching English as a Foreign Language
(**See attachment 6**)

Motion carried.

- C. General Education – (Informational item): The following courses were approved for continued UGE status by the UGE Council on September 30, 2008:

◆AGEC 120	◆ENGL 270	◆HIST 511	◆PSYCH 399
◆AGEC 420	◆ENGL 287	◆HIST 536	◆SPAN 161
◆GEN AG, DEN, DAS 582	◆ENGL 315	◆MC 110	◆THTRE 665
◆CHM 230	◆GEOG 300	◆PHYS 191	
◆ECON 523	◆GEOL 100	◆PSYCH 115	

5. Graduation list changes and additions

- A. A motion was made by Turvey-Welch and seconded by King to approve the following additions to the May and August 2008 graduation list and the posthumous degree for May 2009:
Alexandria Karas, Bachelor of Arts, College of Arts and Sciences, May 2008
Sean O'Brien, Bachelor of Science, College of Arts and Sciences, August 2008
Rosa N. Odgers, Bachelor of Science in Elementary Education, College of Education, August 2008

Shaun Alden McDonald, Bachelor of Science in Hotel and Restaurant Management, College of Human Ecology, May 2009

Background: Shaun died of natural causes on June 15, 2008. At the time of his death, he was a junior in the Hotel and Restaurant Management program at Kansas State University.

Motion carried

6. Committee Reports

- A. Second Life Committee – Doris Carroll

The report to provost will be submitted shortly about a policy statement that may be needed. Rintoul asked how the policy statement will be approved. Carroll believes it will come through one of the FS committees to be approved. She will have President Fairchild discuss this with the Provost.

- B. Committee on Academic Policy and Procedures (CAPP) – Doris Carroll

Carroll mentioned that non-standard final exam schedule items were discussed and that will be talked about in our meeting under new business. Carroll asked Rintoul to report on the iSIS steering committee he attends. He commented that the focus has been on changes being made which are beneficial to business offices. Advisors are meeting today with the chair of the steering committee, Jennifer Gehrt, to discuss issues that they are dealing with as advisors. Nielsen also mentioned that grade submission in iSIS is being discussed around campus and there are many reminders being given to those who enters these grades. Grades that are not submitted by Tuesday, December 23 will be considered as not reported and the deans, with the provost help, will have to follow up on these instances.

- C. Student Senate – Andrew Huschka

Students are involved in a political campaign clean-up. They are recycling items involved with the campaign and then with the money they receive they are adopting a family for Christmas.

7. Old Business

A. 2008-2009 Co Chair for Academic Affairs

Charney made a motion to nominate Barney King as the 2009-2010 Academic Affairs chair. King accepted the nomination. There were no other nominations. Rogers moved to close nominations and cast a unanimous vote. Motion carried.

B. Representative for University Library Committee

Carroll mentioned that we still need a representative from Academic Affairs to sit in on the monthly meetings of the ULC. Turvey-Welch mentioned their next meeting is December 11th from 11-noon. Staggenborg offered to do this. Carroll thanked him on behalf of the committee.

8. New Business

A. Final Exam Schedule Conflicts for Non-Standard time course requests – Loleta Sump

Sump passed around a few handouts regarding changes to the spring schedule for final examinations. Eventually the university would like to be able to show, six weeks before the final exam, where it is going to be given so that students and instructors are aware of this. Non-standard time course requests are not addressed in the final exam policy and do not fit into the software program used in setting final exam rooms. Rintoul commented that not all of these courses have true final examinations. Right now there is a program being written to try and load these changes into iSIS, but this will not be needed this semester as they are doing it manually. Also being discussed is whether DCE courses should be guided by the final exam policy. Rintoul mentioned possibly modifying the non-standard time request form to ask whether the course has a final, which could help alleviate some of the concerns. Sump responded that this was being considered. She mentioned that in 2004 there was a draft final exam policy that was not acted on at that time. It will be reviewed again by herself and CAPP chair Lynn Ewanow. Once the proposal is worked on and acted on by CAPP it will most likely be brought to this committee for action.

9. For the good of the University

1) Hendrix reported that Warren Buffet has agreed to have 27 College of Business Administration students from K-State visit him in the spring. Their college is very excited at this prospect.

2) Carroll thanked the committee again for their participation and discussion on the general education proposal and other issues faced by the committee.

10. The meeting was adjourned at 5:00 p.m.