

**MINUTES**  
**Faculty Senate Academic Affairs**  
**January 11, 2005 3:30 pm K-State Union, Room 204**

Present: Ackerman, Lehw, Marr, Simon

Absent: Erickson, Fairchild, Hedrick, Reynolds, Stewart, Stokes, Thompson, Trussell, Turnley

Visitors: Tom Herald, Monty Nielsen

- I. Call to Order – President-elect Tom Herald called the meeting to order at 3:35 p.m.
- II. The minutes of December 21, 2004 were approved.
- III. Announcements  
President-elect Herald informed the committee Senator Fairchild had been delayed in Kansas City and asked him to Chair the meeting and he was happy to do so.
- IV. Course and Curriculum Changes
  - A. Undergraduate Education - none
  - B. Graduate Education - none
  - C. General Education -  
A motion was made by Marr and seconded to approve new courses for UGE status approved by the UGE Council December 16, 2004:  
GEOG 510 Geography of the American West  
GEOG 600 Mountain Geography  
Motion carried
- V. Old Business
  - A. Senior and Alumni Surveys Update – Alice Trussell - Not present
  - B. Assessment Update - Patricia Marsh – Not present
- VI. New Business
  - A. A motion was made by Lehw and seconded to approve an addition to the graduation list:  
May 1998  
Jaimee Sarae Harris – Human Ecology, BS in School of Family Studies and Human Services-Family Life and Community Services (H8)  
Motion Carried.
  - B. President-elect Herald distributed a memo sent out by Provost Nellis regarding dropping six minors. Several of the minors presented in the memo are currently being dropped through the academic process. Senator Simon recalled there was discussion about this a year or so ago and there was a concern that minors were being eliminated by a course of action other than the current academic process. Senator Ackerman supported Senator Simon’s comments and added that a letter was voted on by the Academic Affairs committee and sent to the Provost informing him of their concerns and requesting that in the future any changes to academic curriculum come through the Academic Affairs committee. President-elect Herald asked for members to take this information back to their caucuses and then bring comments to the next meeting. **ATTACHMENT 1**

## VII. Committee Reports

- A. Thompson on General Education Council – Not present
- B. Trussell report on University Library Committee – Not present
- C. Stewart report on Committee on Academic Policy and Procedures (CAPP) – Not present
- D. Reynolds report on Student Senate – Not present
- E. Trussell report on Class Drop Policy subcommittee – Not present

## VIII. For the Good of the University

President-elect Herald inquired of Senator Ackerman regarding the Global Flyer. Senator Ackerman informed the committee the Global Flyer has arrived and is their hanger. It is scheduled to depart sometime during the first week of February depending on weather conditions. There has been quite a bit of press interest so far and Senator Ackerman anticipates there will be large crowds at the time of lift off and especially at the time of landing.

## IX. Meeting was adjourned at 3:50 p.m.



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MEMORANDUM

**Date:** December 20, 2004  
**To:** Jackie Spears, Faculty Senate President  
Fred Fairchild, Chair, Faculty Senate Academic Affairs  
Walter Schumm, Chair, FSCOUP  
**From:** M. Duane Nellis, Provost *M Duane Nellis*  
**Subject:** Minors proposed for discontinuance

Former Provost James Coffman worked with the deans and department heads in 2002-2003 to identify minors that might be considered for discontinuation. It is my understanding that there was considerable discussion with faculty members and Faculty Senate on this issue, and some of the minors that were originally on the list to be considered for discontinuation were removed and are being retained. However, prior to Provost Coffman's retirement in June 2004, there was no formal action taken on discontinuing any of the minors that remained on the list as of April 2003.

I recently reinitiated discussion of this issue with the deans. We reviewed the April 2003 list, and we have agreed that six of the minors on that list should be discontinued. Thus, we are recommending to you the following minors for discontinuation:

- Russian
- Digital Systems
- Ergonomics and Safety
- Apparel and Textiles
- Communication Sciences and Disorders
- Family Financial Planning

Please let me know if you have any questions about this recommendation. I look forward to working with you to accomplish the final resolution on these minors.

cc: Deans