

MINUTES
Faculty Senate Academic Affairs
January 21, 2003 3:30 pm K-State Union, Room 204

Present: Ackerman, Elder, Fairchild, Marr, Pacey, Pesci, Selfridge, Spears, Stewart, Yagerline

Absent: Klingzell, Roush, F. Smith

Visitor: Pat Bosco

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of December 17, 2002 Academic Affairs Committee meeting.

A motion was made by Marr and seconded by Elder to approve the minutes of the December 17, 2002 Academic Affairs Committee meeting. Motion passed.

III. Announcements - none

IV. Open House Class Schedule - Pat Bosco

Spears reminded committee members that some senators said their caucuses were questioning the dismissal of classes at 1:30 p.m. on the Friday of Open House, since many students do not participate in the activities.

Bosco reported that Open House started in the 1920s but not all of the colleges participated and they had their open houses at different times of the year. In the mid-70's President Acker suggested that Open House be unified on the whole campus. It is now used to reach perspective students and citizens in general and speaks to the land grant mission of the university. The first all-university open house was held in 1978. Last year over 20,000 visitors came to Open House. Evaluations suggest that it does make a big impact on people not associated with the university. There are also many perspective students that come to visit K-State during Open House. Bosco said that the practice of dismissing classes has not been evaluated for many years and that it would be good to take a step back and look at it. He reported that approximately 2,500 faculty/staff/students work on putting Open House. There is an Open House Committee made up of 50 people. Every college is represented by faculty and students.

Classes have been dismissed at 1:30 p.m. on Friday to let students prepare hallways, classrooms, and labs for visitors. Yagerline said that many of the Arts and Sciences faculty are against the 1:30 p.m. dismissal because some of their labs/ classes only meet once a week on Friday afternoons. Selfridge said that Architecture, Planning and Design has a department that is very involved in Open House and uses it to recruit students, one that participates in a small way, and one department that doesn't participate at all. The College of Engineering lets their students out all day on Friday, but most of them are very involved in Open House preparation starting with an Engineering parade through campus in the early afternoon. Engineering feels that Open House is a very important tool for recruiting perspective students. Spears said that Open House is an educational experience for the students that do participate. Marr said that since Open House is the best marketing tool we have, maybe it should be enhanced rather than tinker with it. Bosco says he does have years of data on Open House. He said that many other colleges have tried to pattern their open houses after K-State's.

Spears said that Academic Affairs will discuss this item later in the meeting under Old Business.

V. Course and Curriculum Changes

- A. Undergraduate Education - none
- B. Graduate Education - none
- C. General Education - none

VI. Old Business

Spears said there was nothing new to report on items A. through D. listed under Old Business.

A. Course and Curriculum Changes

1. On-line form filler/paper format - John Selfridge
2. Format for Course and Curriculum Changes

B. Academic definitions

C. Credit hour requirements for graduating with honors

D. Proposed change to Section F in University Handbook

E. Open House Class Schedule

Stewart said that he had not been aware of the impact and value of Open House. He said he would not want colleges to go back to everyone doing their own thing. We must have respect for the academic mission and let the colleges do their jobs. Stewart said that he has worked on the calendar and they do know that Open House takes up a Friday when they are counting the number of Friday class times. It was suggested that perhaps classes could dismiss at 2:30 p.m. in stead of 1:30 p.m. to avoid canceling as many classes. Spears said she would e-mail Bosco and get a summary of the data he has on Open House. This item will appear on the next agenda under Old Business.

VII. New Business

A. A motion was made by Marr and seconded by Selfridge to approve the addition to the graduation list.

August 2002

Steven J. Lackey, Architecture, Planning, and Design, Bachelor of Architecture

Motion passed.

B. Summer School Schedule (See <http://www.ksu.edu/facsen/policies/summer.htm>)

Spears said that CAPP met last week to discuss the summer school schedule and many issues came up. In the past, Don Foster made decision about the calendar and submitted it to the BOR for approval. A few years ago a Calendar Committee was formed to help Foster make some of the decisions. CAPP said they need to know who makes the decisions about the calendar and also if 5 and 6 week summer school classes are being dropped.

VIII. Committee Reports

A. Pesci report on General Education Council

Pesci said that the General Education Council has not met this semester so there was nothing to report.

B. Elder report on University Library Committee

Elder said the University Library Committee has not met this semester so there was nothing to report.

C. Spears report on Committee on Academic Policy and Procedures (CAPP)

Spears reported that there was a great deal of discussion regarding the summer school schedule at the last CAPP meeting. There was also discussion regarding the BOR's requirement of 124 hours required to graduate with 45 hours being at the 300 level or above. Spears said that departments can either include a statement in their degree descriptions or they can handle it formally through Academic Affairs.

IX. For the Good of the University

Spears said that Faculty Senate Leadership Council (FSLC) has been discussing the budget situation. Governor Sebelius has announced that she hopes to not make any more cuts to the 2003 budget. Next fiscal year K-State may be looking at a 2 - 5% cut. A 2% cut be covered by the tuition increase, but a 5% cut would require more cuts in department budgets. Marr said that his college would need to cancel some contracts if there are additional budget cuts. Spears said that FSLC will meet with the President's Staff on January 30th to discuss budget issues.

Pacey reported that general education courses are full and that in Engineering all of the electives are supposed to be general education classes. He asked Pesci to bring this issue up at the next General Education Council meeting.

X. Adjournment

Meeting adjourned at 4:40 p.m.