

**MINUTES**  
**Faculty Senate Academic Affairs**  
**September 19, 2000 3:30pm K-State Union, Room 204**

Attending: Chenoweth, Devault, Herald, Hopper, Molt, Mortensen, Pesci, Peterson, Selfridge, Spears

Absent: Sheu, Youngman

Visitors: James Coffman, Michael Holen, Peter Nicholls

I. Call to Order

The meeting was called to order by Tom Herald, Chair, at 3:35 p.m.

II. Approval of minutes of September 5, 2000 Academic Affairs Committee meeting.

A motion was made by Selfridge and seconded by Peterson to approve the minutes of the September 5, 2000 Academic Affairs meeting. Motion passed.

The committee agreed to move to Old Business (item A) so that the visitors could make their presentation.

V. Old Business

A. Summer School academic policy & program: Provost's committee--Provost James Coffman, Dean Michael Holen and Dean Peter Nicholls

Nicholls reported that he chaired the Summer School Coordinating Committee and things went very well for summer school 2000. Budgeting for summer school was handled differently this year with the colleges allotted what their expectations were for credit hours. Ron Downey put together the numbers and came up with the expectations. This is a self-funded model and colleges are held liable for missing tuition. The targets for colleges were based on cost per credit hour. Arts and Sciences has the opportunity to generate lower level courses fairly cheaply whereas Education teaches higher level courses that cost more. The Faculty Handbook was followed on salaries (70-100% of 1/9 of salary for teaching 3 credit hours). Human Ecology and Business went a fair amount over their targets and the other colleges came close--no college accumulated a big debt. There were no complaints from faculty or students and the future of this model seems optimistic.

Holen went over some of the principles that are outlined in the report. Classes will not be taught in summer school that put one college at an advantage over another college. Holen said that they would like an agreement with Administration and Faculty Senate to review the model used this summer and that it be used through 2003 with revisions being made as necessary.

The question of how this affects Continuing Education was brought up. Coffman explained that Continuing Education is the only entity that can charge distance education fees. They handle the logistics and collecting area fees. The mediation fees and area fees help fund information technology infrastructure. Continuing Education will be able to devote their time to developing distance learning.

Provost Coffman mentioned that this task was actually formed because of salary questions that came from Faculty Affairs. Faculty Senate Leadership asked that a task force be formed to look into this issue. Coffman said that they had not scheduled a time to meet with Faculty Affairs, but they would be willing to do so.

A motion was made by Devault and seconded by Selfridge to accept the report and that it be forwarded on to Faculty Affairs for their approval. Motion passed.

### III. Announcements

Herald announced that he received a report from Amy Gross regarding the Undergraduate General Education senior interviews. The seniors had achieved some level of mastery of general education requirements, but not what would be expected from college seniors. They had difficulty arguing a counter-point. The higher their GPA's, the better job they did in this area. There was no correlation related between the colleges. These seniors did not have the general education requirements; that group will be start graduating next year. Next year data will be gathered to see if general education requirements are having an impact on seniors. Herald reported that the General Education Task Force Report on Phase I should be coming along with the general report. The report has not yet been finalized and he was asked not to distribute it yet. The website for this report is:

[http://www.ksu.edu/apr/generaled\\_assess/InterviewReport00B.pdf](http://www.ksu.edu/apr/generaled_assess/InterviewReport00B.pdf)

This item will be on the next agenda.

### IV. Course and Curriculum Changes

- A. Undergraduate Education--none
- B. Graduate Education--none
- C. General Education--none

### V. Old Business

- B. Information regarding the College of Technology and Aviation transfer agreement and articulation guide

Herald reported that Danny Averette sent him information from a BOR meeting that documents the equivalent number of contact minutes taken at a Vocation School that will transfer for each credit hour at a regent's institution.

- C. KSU course database development

Herald reported that he had not received any information from the committee working on the course database development.

- D. Catalog "educational objectives" revision

Herald asked that Academic Affairs members give him two names of faculty from their colleges (if they have not already done so) to work on the catalog educational objectives. The names will be submitted to Ron Downey. Downey sent examples of other universities' educational objectives.

- E. Conditional drop pool--Approval, Routing, and Notification Policy

Herald has not heard anything on this item, but it will be kept on the agenda until Academic Affairs does hear something.

- F. Evening exams

Herald reported that Ruth Dyer sent him some information regarding evening exams. Arts and Sciences, Business and Engineering are the colleges that have the most evening exams. Evening exams are offered more frequently during the week than they were in the past. In 1997 there were 39 courses with 168 sections being taught to 8200 students. In 2000 there are 43 courses with 183 sections being taught to 8100 students. In the past, evening exams were scheduled for through the 600 level courses; now they go through the 800 level. Herald said he would call Arts and Sciences and talk to instructors that teach Chemistry, Physics and Math and see if someone from those areas would be part of the committee to look into evening exams.

VI. New Business

A. Approve August 2000 Graduation List

A motion was made by Devault and seconded by Selfridge to approve the August 2000 Graduation List. Motion passed.

B. Approve additions to the following Graduation Lists

A motion was made by Mortensen and seconded by Hopper to approve additions to the May 2000 Graduation Lists.

May 2000

Annette A. Sweet, A&S, BA--Mass Communications-PT  
Christopher Paul Weiland, Architecture, Planning, and Design, Bachelor of Architecture  
Rufus Lee Forrest, Technology and Aviation, BS--Aeronautical Technology

A motion was made by Pesci and seconded by Selfridge to approve additions to the August 2000 Graduation List. Motion passed.

August 2000

Carolyn D. Macke, A&S, BA--Modern Languages-SH

VII. Committee Reports

A. Sheu was absent so there was no report on General Education Implementation Task Force.

B. Yagerline/Peterson report on University Library Committee

Yagerline did not have anything to report on the University Library Committee. The committee meets on alternating Wednesdays and Thursdays. Yagerline will attend the meetings scheduled on Thursdays and Peterson will attend the meetings scheduled on Wednesdays.

C. Chenoweth was not able to attend the Academic Policy Committee meeting on September 12 and he hasn't seen minutes from the meeting. He will be able to make a report at the next Academic Affairs meeting.

VIII. For the Good of the University

Hopper said that communication is extremely important and finds the data gathered from senior interviews appalling. He also reported that Fall Break is the Friday of Homecoming Week and defeats the purpose of students really getting a break. Student Senate passed a resolution at their last meeting regarding the scheduling of Fall Break not coinciding with other university events. The University Calendar Committee makes up the calendar several years in advance so it may be hard to coordinate all of the campus activities.

IX. Adjournment

Meeting adjourned at 4:59 p.m.