

MINUTES
Faculty Senate Academic Affairs
April 17, 2001 3:30 pm K-State Union, Room 204

Present: DeVault, Herald, Molt, Mortensen, Pesci, Selfridge, Spears, Youngman

Absent: Chenoweth, Hopper, Peterson, Sheu, Yagerline

Visitor: Karen Schmidt

I. Call to Order

The meeting was called to order by Tom Herald, Chair, at 3:30 p.m.

II. Announcement.

Karen Schmidt, a member of the Honor Council, announced that the week of April 16th is Integrity Week. She informed the Academic Affairs Committee of all the Honor Council activities taking place on campus.

III. Approval of minutes of April 3, 2001 Academic Affairs Committee meeting.

A motion was made by DeVault and was seconded by Spears to approve the April 3rd minutes. Motion was passed.

VI. Course and Curriculum Changes

A. Undergraduate Education. None

B. Graduate Education

A motion was made by Selfridge and seconded by Molt to approve the Graduate Course and Curriculum changes approved by the Graduate Council April 3, 2001.

CHANGE:

AGRON 605	Soil and Environmental Chemistry
AGRON 610	Biotechnology
AGRON 893	Agricultural Simulation Modeling
ARCH 720	Environment and Behavior
AT 650	Apparel and Textiles Study Tour
AT 670	Apparel Design and Production V
AT 695	Apparel Design and Production VI
GENAG 630	Food Science Problems
HN 600	Public Health Nutrition
HN 620	Nutrient Metabolism
HN 650	Practicum in Human Nutrition
HN 812	Advanced Micronutrient Metabolism
HN 832	Practicum in Sensory Analysis
PLPTH 610	Biotechnology

DROP:

AGRON 807	Applied Geostatistics
AT 630	History of Costume
AT 635	Issues and Ethics in Apparel and Textile Marketing
AT 715	Advanced Apparel Design
FSHS 709	Public Policy and Family Economic Well-Being
HN 705	Food Product Development
HN 750	Nutritional Aspects of Food Processing and Preparation
HN 981	Food Science Colloquium

NEW:

ENGL 665	Advanced Creative Writing Nonfiction
HN 800	Nutrition Education and Communication

Motion passed.

C. General Education

A motion was made by Selfridge and seconded by Molt to approve the General Education Course approved by the University General Education Council April 5, 2001.

THTRE 361 Intermediate Acting

Motion passed.

V. Old Business

A. Training session for Course and Curriculum Changes

Spears recommended that the date for the training session of Course and Curriculum chairs from each college be set for the first Thursday after Labor Day. This will be a 2 hour session that will guide the chairs through the procedures for course and curriculum changes.

1. Ann Haycock/ITAC will be working throughout the summer to prepare an On-line form filler for course and curriculum changes. Ann will prepare a partial form that will be used as a model. This will be distributed and tested (trial run) within a few departments.

B. Discussion of Phase II Report (Proposed Plan for the Assessment of UGE Implementation Process).

Herald met with James Goddard and Ron Downey to discuss a trial run of UGE course assessment. Four courses have been identified to participate in the trial. This trial run will take place before the end of spring semester.

VI. New Business

A. Extension of the Interim Policy on Routing, Approval, and Notification

Selfridge reported that a recommendation was forth coming from the committee to initiate a trial test for 1 college and 1 department to evaluate its effectiveness. Selfridge suggested that Herald and Dean Donnelly from the College of Agriculture met during the summer to review the electronic document.

- B. Spears reported on the meeting of Academic Affairs with David Bryne and Provost Coffman. David Bryne summarized his report on writing across the curriculum. The report indicated that all colleges have a desire to improve writing. The report suggested that writing across the curriculum should be an important component of the every departmental program. Although, no solid criteria was established on how this activity would be executed on a university wide basis. There was discussion that this process may be best handled on a college and departmental level. Selfridge followed up with some history on Vision 20-20 and its attempt to evaluate writing university wide.

VII. Committee Reports

- A. Sheu report on General Education Implementation Task Force. No report

- B. Yagerline/Peterson report on University Library Committee.

Youngman reported that the library will offer an Uncover/Ingenta to speed delivery of information via interlibrary loan. Youngman reported that work is underway to simplify the borrowing of information from the University of Kansas. Additionally, an informal site visit is scheduled to learn more about the ARL review process.

- C. Chenoweth report on Academic Policy and Procedures Committee.

1. Herald reported that CAPP has not made any further recommendations on the deadlines for completing Secondary Majors and Minors. He recommended that a subcommittee from Academic Affairs needs to be established to bring closure to a number of definitions including quiz and exams. This committee should be called summer or early fall.
2. Herald presented the latest version of the Educational Objectives. The Provost and CAPP has reviewed the document. Selfridge made a motion to approve the document with the stipulation that the Educational Objectives be reviewed by a university editor. The motion was seconded by DeVault. The motion passed.
3. No information to report on Evening Exams.

VIII. For the Good of the University

Herald acknowledge that Selfridge is a candidate for President Elect of Faculty Senate.

IX. Adjournment

Spears made a motion to adjourn. The motion was seconded. Meeting ended at 5:00 pm.